



SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS

MEETINGS

9 a. m.

Friday, February 17, 2017

2ND FLOOR, J.S. CLARK ADMINISTRATION BUILDING
SOUTHERN UNIVERSITY AND A&M COLLEGE
BATON ROUGE, LOUISIANA 70813

ACADEMIC AFFAIRS COMMITTEE

Friday, February 17, 2017

9:00 A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Special Presentations
 - Louisiana Interagency Alliance on Global Workforce Development
 - Legislative Update by Mr. Rodney Braxton, Southern Strategy Group
6. Action Items
 - A. Request Approval to Establish Faculty Joint Appointments, to fill departmental faculty gaps in accreditation and other instructional programs, SUAREC
 1. Assistant Professor of Plant Science, with an emphasis on medical plant science
 2. Assistant Professor of Animal Science with emphasis on veterinary health services
 - B. Request Approval to Establish Louisiana Outside Counsel Endowed Professorship, SULC
7. Information Items
 - A. SACSCOC Enrollment Information Profile 2016, SUBR
 - B. Music Program 2005 Reaffirmation, SUBR
8. Other Business
9. Adjournment

MEMBERS

Dr. Curman L. Gaines – Chair, Dr. Leon R. Tarver II- Vice Chair,
Atty. Tony M. Clayton, Dr. Leroy Davis, Ms. Jordan Franklin, Rev. Joe R. Gant, Jr.,
Mrs. Ann A. Smith- Ex Officio



Office of the Chancellor-Dean

Ashford O. Williams Hall
P. O. Box 10010
Baton Rouge, LA 70813
(225) 771-2242
(225) 771-4369 Fax
www.suagcenter.com

February 9, 2017

Dr. Ray L. Belton
President – Chancellor
Southern University System
J.S. Clark Administration Bldg.
Baton Rouge, LA 70813

Dear Dr. Belton:

This request is for the establishment of a **Joint Appointment Program**, created out of a necessity to increase the pool of faculty that participate in a minimum of two critical areas needed to fill the gaps in our academic programs. This program will also give all faculty the opportunity to participate in multiple programs throughout the Land-grant Campus. The two faculty recommended for our initial joint-appointment scheme are Dr. Janana Snowden and Dr. Renita Marshall.

Dr. Snowden is the Director of the Southern Institute for Medicinal Plants (SIMP). She has experience in Plant & Soil Sciences as well as Urban Forestry and toxicology. This appointment will allow her to serve a dual role as faculty and in institutional research programs. She is a senior research associate and is currently in the process of securing a grant to work on medicinal plants. I'm including a description of SIMP, the goals, objectives, duties and responsibilities Dr. Snowden will have in the center.

Dr. Renita Marshall is our campus and university veterinarian. She is being appointed to fill a need in the Animal Sciences program, where she previously served as a visiting professor, and will now devote 25% time to academic programs. This appointment includes her service as director of the newly created Southern Institute for One Health, One Medicine, which will work in conjunction with SIMP to serve as a testing area for medicines that will be developed through the institute. These medicines will be tested on various animal models prior to being tested for humans. I have also attached an executive summary for the One Health, One Medicine Institute for your review.

In short, both appointments are very strategic and critical to the advancement of our Teaching, Research and Extension programs throughout the Land-grant Campus and we are therefore requesting your approval.

Your approval of this request is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads 'Bobby R. Phills'.

Dr. Bobby R. Phills
Chancellor-Dean, Land-grant Campus

Approved: _____ Date: _____
President-Chancellor, Southern University Baton Rouge

Southern Institute of Medicinal Plants (SIMP)

Executive Summary

The Southern Institute of Medicinal Plants (SIMP) was established to be recognized world-wide as a center of excellence which serves as an incubator for natural and medicinal products and informational support portal that contributes to improving human health and serving the citizens of Louisiana and the nation. The institute will be characterized by an ongoing process of capacity building with equal emphasis on natural product utilization and development to address the major health issues that faces society today.

Natural products possessing health benefits and medicinal properties hold great promise as potentially effective drugs. These products have gained increased interest over the past two decades due to advanced research efforts to isolate compounds found having medicinal properties that aid in the advancement of combinational/adjuvant therapies to treat many debilitating and/or morbid diseases. A recent survey conducted in the United States indicated that more than 30% of adults use health care approaches developed outside of mainstream Western medicine. Due to biologically active natural products exhibiting mild or no side effects on the body in comparison to chemically synthesized drugs, it is more desirable to explore natural products for their medicinal uses to cure various health ailments. In addition, using a combination of synthetic and natural products has been useful in reducing the adverse effects of synthetic drugs and may offer a safer and more effective alternative for treatment of various health conditions. It is in this context that people consume an assortment of plants and /or plant derivatives to cure a mass number of infections and diseases including chronic and morbid diseases such as arthritis and cancer.

Introduction

It has been well documented that natural products have played critical roles in modern drug discovery and development. Several plants and small medicinal herbs are documented as containing significant amounts of bio-active polyphenols which are known to possess antioxidant, anti-cancer, anti-hypertensive, antimicrobial properties, etc. The commercialization of pure natural products date back to 1827 with Merck discovering morphine, followed by the semi-synthetic pure drug aspirin made from the natural product salicin. Several products such as cocaine, codeine, digitoxin, quinine, pilocarpine, paclitaxel, artemisinin, and silymarin have since been commercialized. This aforementioned list indicates the potential of natural products in the development of novel therapeutics to treat various human diseases. One of the more interesting features of natural medicinal products is most of them demonstrate little to no side effects as well as their effectiveness in combating drug resistance.

The USA has highly conserved and unexplored natural eco-systems overwhelmingly filled with flora and fauna presenting a very unique biodiversity. The Southern region has provided vital sources of food, timber and medicines for Native Americans and early European settlers. Taking into account the vast biodiversity of plants and unexplored wild forest cover that exists in the USA, their evolved bioactive chemical diversity cannot be easily envisioned. That reason alone, prompts scientists of a biological background as a perfect basis to screen domesticated and wild plant species for medicinal compounds. However, combining these inherent qualities of plants with the direction of thousands of years of amassed traditional medical knowledge needs

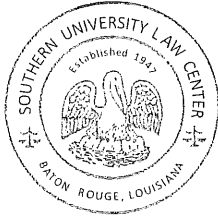
an implementable pragmatic approach to search for new drugs. In fact, the efficiency of an ethno-botanically directed search to this end has proven to be about 40% higher than that of a random search. This will also facilitate interdisciplinary study of herbal plants, generate research projects, and promote commercial herbal farming, screening of biologicals, active compound isolation, characterization and commercialization. The established institute will be used to source potential nutraceuticals, to isolate and identify the medicinal value of the isolated compound using in vitro/ in vivo studies as require. These activities will promote natural product research, encourage large scale farming of potential medicinal plants and also provide ample opportunities for student training and faculty involvement across the college and the university. SIMP will have an important economic development defined by the production of plants with clear-cut medical value. The chemical integrity and broad medicinal qualities of this institute will offer a potential enterprise for Louisiana's economic development. It is anticipated that the development of a highly competent and productive workforce within SIMP will create an interdisciplinary working environment involving basic and applied research in the natural and agricultural sciences.

Objectives

- (1) Establish a national/state herbal garden and collection of medicinal and aromatic plant species from various locations with the US.
- (2) Strengthen the Ex-situ conservation practices and training to farmers of Louisiana in commercial herbal farming and marketing.
- (3) Propagation and supplying quality planting material to commercial herbal industry.
- (4) Establish research activities to screen, identify, prepare aqueous and organic extracts from select plants and determine their composition.
- (5) Evaluate the bio-activity of these extracts using in vitro and in vivo studies against various cancer cell lines such as breast, prostate and lung alongside debilitating diseases like arthritis, vasculitis, and cardiomyopathies, etc.
- (6) Metabolic pathway modulation of suitable medicinal plants to increase targeted production of medicinally important plant products/secondary metabolites through use of LED lighting.

Impact

The outcome of this research will result in enhanced knowledge of plants and their potential therapeutic effects and medicinal uses on human health while creating opportunities for professional development of research scientists and increased interaction and collaborations among researchers, extension agents, educators and the general public. In addition, it will yield value added products possessing nutraceutical entities for human consumption, breeding varieties that meet consumer acceptance, and promotion of agro-based industries to produce plant based medicinal products. The research outcomes will be disseminated to growers/farmers and consumers through seminars, field days, fairs, local media, agriculture magazines, factsheets, workshops and refereed journals to increase their awareness of the economic benefits of growing diverse plant species and other profitable medicinal herbs.



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

TO: Dr. Ray Belton
President/Chancellor
Southern University System/Baton Rouge Campus

FROM: John K. Pierre
Chancellor
Southern University Law Center

DATE: February 7, 2017

RE: Dr. Rachel L. Emanuel
Louisiana Outside Counsel Endowed Professorship

At the Southern University Board of Supervisors' November meeting, the board approved the naming of three additional endowed professorships for the Southern University Law Center. I am now respectfully requesting the approval of the Dr. Rachel L. Emanuel, Louisiana Outside Counsel Endowed Professorship.

Dr. Emanuel recently retired as the Director of Publications and Communications for the Law Center. She has a distinguished career as an author, producer of documentary films, and a journalist. Her documentaries have focused on the lives of civil rights attorneys such as Alexander Pierre, (A.P.) Tureaud, Sr., and Dr. Jesse N. Stone, the former President of the Southern University System and Dean of the Southern University Law School. She also produced "*Taking a Seat for Justice*", a documentary film on the "Southern Sixteen", where in Baton Rouge, a group of Southern University students organized a sit-in on March 1, 1960. This led to the landmark decision by the United States Supreme Court in "*Garner versus Louisiana*". She also co-authored a book on the life of famed New Orleans Civil Rights Attorney A. P. Tureaud, Sr. with his son A. P. Tureaud, Jr.

The funding for this endowed professorship originated from contributions to the Law Center by the Louisiana Outside Counsel funds and contributions from friends of Dr. Emanuel, and Dr. Emanuel herself. The endowed professorship, if approved will represent the sixteenth endowed professorship approved for the Law Center by this Honorable Board. Therefore, I ask that the aforementioned request be placed on the Board's agenda for approval at the February 17, 2017 meeting.

If you have any questions, please feel free to contact me.



Enrollment Information Profile 2016

Southern University and A & M College at Baton Rouge, Baton Rouge, LA

For-Credit, Undergraduate & Post-Baccalaureate Students

1. Total number of full-time undergraduate students (Taking 12 or more credit hours)	4,570
2. Total number of full-time post-baccalaureate (Taking 9 or more credit hours)	491

For-Credit, Part-Time Undergraduate and Post-Baccalaureate Students

3.B. Total FTE of all undergraduate students carrying fewer than 12 credit hours	499
4.B. Total FTE of all post-baccalaureate students carrying fewer than 9 credit hours	287
5. Total For Credit FTE	5,847

Non-Credit

6.B. Total Non-Credit continuing education	0
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Total For-Credit and Non-credit FTE

7. Total For-Credit and NonCredit FTE	5,847
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Headcount

1. Number Full-Time Undergraduate Students -- Headcount	4,570
2. Number Full-Time Post-Baccalaureate Students -- Headcount	491
3. Number For-Credit, Part-Time Undergraduate Students -- Headcount	888
4. Number For-Credit, Part-Time Post-Baccalaureate Students -- Headcount	468
5. Total number students enrolled in non-credit courses -- Headcount	13
6. Total Headcount of All Students	6,430

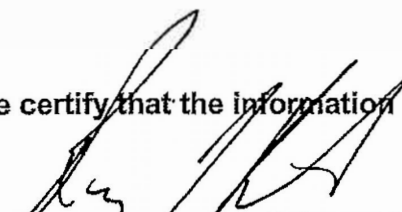
Checklist

- General Institutional Information and Personal Information verified and attached.
- FTE and HeadCount Information verified & corrected.
- Graduation Rates verified & attached.

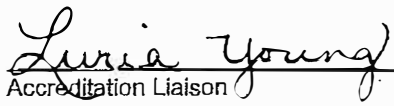
Please Mail Signed Profile Form To:

SAGSCOC
 Attn: Profiles
 1866 Southern Lane
 Decatur, GA 30033

We certify that the information provided in this Enrollment Profile is correct.



 Chief Executive Officer

 _____
 Accreditation Liaison

1/12/17 _____
 Date



Southern University and A & M College at Baton Rouge General Information Worksheet

Please review. Mark through any entries that are incorrect and print corrections to the right of the crossed out information.
This information should then be attached to the signed Enrollment profile to be sent back to SACSCOC.

Official Name **Southern University and A & M College at Baton Rouge**

Mailing Address **P.O. Box 9374**
(Include street address, city, state, zip code. If institution has P.O. Box number, also include street address for express mail.) **G. Leon Netterville Drive, JS Clark Admin Bld. 3rd Fl. North**
Baton Rouge LA
70813

Main Switchboard Telephone Number **(225) 771-4500**

Web Site **www.subr.edu**

Student Achievement Data (URL for site presenting Student Achievement Data)

www.subr.edu/index.cfm/page/1842

Governance **Public**
(Private Not-For-Profit; Private For Profit; or Public)

If Private For-Profit,
name of parent
company or name of publicly traded corporation

Religious Affiliation,
if applicable
(please provide complete name)

Calendar System **Semester**
(Semester, Quarter, or Other Unit)

Name of Governance System (if applicable) **Southern University System**
(If public, include name of governing board system, not state coordinating board)



Southern University and A & M College at Baton Rouge Personnel Worksheet

*Please review. Mark through any entries that are incorrect and print corrections to the right of the crossed out information.
This information should then be attached to the signed Enrollment profile to be sent back to SACSCOC.*

Chief Executive Officer

Dr. Ray L. Belton

President-Chancellor

J.S. Clark Admin. Bldg, 4th Floor

Southern Branch Post Office

Baton Rouge LA 70813

Phone : (225) 771-4680 Cell :

Fax: (225) 771-2018

Email: ray_belton@sus.edu

Institutional Accreditation Liaison Officer

Dr. Luria Young

Vice Provost for Academic Affairs

J.S. Clark Administration Building, 3rd Floor

Southern Branch Post Office

Baton Rouge LA 70813

Phone:(225) 771-3041 Fax: (225) 771-2058

Email: luria_young@subr.edu



Southern University and A & M College at Baton Rouge Personnel Worksheet Page 2

*Please review. Mark through any entries that are incorrect and print corrections to the right of the crossed out information.
This information should then be attached to the signed Enrollment profile to be sent back to SACSCOC.*

Chief Financial Officer

Mr. Benjamin Pugh

Vice Chancellor for Finance and Administration

P. O Box 9212

Southern University and A&M College

Baton Rouge LA 70813

Phone: 225-771-5021 Fax: 225-771-2018

Email: Benjamin_Pugh@subr.edu

Chair of Governing Board

Mrs. Ann Smith

PO Box 10878

G. Leon Netterville Drive, JS Clark

Baton Rouge LA 70813

Fax: (225) 771-5770



Southern University and A & M College at Baton Rouge Enrollment Worksheet

Please fill out worksheet for Current Year. Return to Accreditation Liaison for entry into the SACSCOC online reporting system.

Fields with "Not Recorded" are fields that SACSCOC did not retain from last year, but must be entered this year.

Fields with "System will Calculate" do not require you to fill in, the system will calculate.

Please report your institution's FTE enrollment for the 2016 fall term in the right-hand column. When tabulating the total, include all degree and non-degree students, wherever instruction occurs. This applies to students enrolled in course work delivered at the main campus, off-campus sites, branch campuses, and course work delivered electronically.

Please use the following definitions for your computation of FTE and not your institution's definition.

A full-time undergraduate student is one enrolled for 12 or more credit hours.

A full-time post-baccalaureate/graduate student is one enrolled for 9 or more credit hours.

	Prior Year Information	Current Year Information
For-Credit, Full-Time Undergraduate and Post-Baccalaureate Students		
1. Total number of full-time undergraduate students <i>(those taking 12 or more credit hours):</i>	4,580	4570
2. Total number of full-time post-baccalaureate (master's or doctoral programs, or other for-credit programs) students (those taking 9 or more credit hours):	562	491
For-Credit, Part-Time Undergraduate and Post-Baccalaureate Students		
3.a. Total hours of all undergraduate students carrying fewer than 12 credit hours <i>(definition of part-time student)</i>	0	5989
3.b. Divide the total hours in 3a by 12, rounding to the nearest whole number:	338	System Will Calculate
4.a. Total hours of all post-baccalaureate students (master's or doctoral programs, or other for-credit programs) carrying fewer than 9 credit hours <i>(definition of part-time student)</i>	2,480	2583
4.b. Divide total hours in 4a by 9, rounding to the nearest whole number:	275	System Will Calculate
5. Total of lines 1, 2, 3b, and 4b:	5,755	System Will Calculate
Non-Credit (Include continuing education. Do not include non-credit courses taken by for-credit students as part of a for-credit program such as labs, chapels, student success courses, remedial courses, etc. Count these under for-credit.)		
6.a. For each non-credit course offered in the 2015 fall term, multiply the total number of contact hours for the course (as determined by your institution) by the total number of students enrolled in the course. <i>Add resulting figures for all non-credit courses (See example below).</i>		
6.b. Divide combined total in 6a by 168 if your institution is on a semester or trimester system (12 hours/week x 14 weeks), or by 120 if your institution is on a quarter system (12 hours/week x 10 weeks). Round to the nearest whole number	29	System Will Calculate
7. Total of lines 5 and 6b:	5,784	System Will Calculate

Example for calculating 6a above:

An institution has five non-credit courses. Course one has 17 students and 20 course contact hours; course two has 11 students and 15 contact hours; course three has 10 students and 15 contact hours; course four has 16 students and 5 contact hours; and course five has 14 students and 10 contact hours.

Calculation for Part 6.a.	Students		Contact Hours	=	
Course one:	17	x	20	=	340
Course two:	11	x	15	=	165
Course three:	10	x	15	=	150
Course four:	16	x	5	=	80
Course five:	14	x	10	=	140
Calculation Total for Part 6a.				=	875



Southern University and A & M College at Baton Rouge Headcount Worksheet

Please fill out worksheet for Current Year. Return to Accreditation Liaison for entry into the SACSCOC online reporting system.
Fields with "System will Calculate" do not require you to fill in.

Using your institution's definition, report your enrollment headcount for the 2016 fall term. When tabulating the total, include all degree and non-degree students, wherever instruction occurs.

This applies to students enrolled in course work delivered at the main campus, off-campus sites, branch campuses, and course work delivered electronically.

	Prior Year Information	Current Year Information
1. Full-Time Undergraduate Students - Headcount	4,580	4570
2. Full-Time Post-Baccalaureate Students - Headcount	562	491
3. For-Credit, Part-Time Undergraduate Students - Headcount	856	888
4 For-Credit, Part-Time Post-Baccalaureate Students - Headcount	490	468
5. Students enrolled in non-credit courses - Headcount	15	13
6. Total Headcount (Total of 1 - 5)	6,503	System will Calculate



Southern University and A & M College at Baton Rouge Graduation Rate Worksheet

Please fill out worksheet for Current Year. Return to Accreditation Liaison for entry into the SACSCOC online reporting system.

The purpose of the Graduation Rate is to track the cohorts of first-time, full-time degree/certificate-seeking undergraduates, as well as their completion status at 150% of normal time.

Please provide the following information based on the most recent data reported to IPEDs (submission made between December 2015 and April 2016) on Completers within 150%:

(Note, if your institution reports more than one set of cohorts using more than one unit ID, please complete multiple copies of this page with one page for each unit ID.)

Unit ID (six-digit IPEDS institution number):

ASSOCIATES / TWO-YEAR PROGRAM

- 1. Total Number of Students in the Cohort
- 2. Total Number of Students Completed within 150% of time of degree
- 3. Total transfers out

BACCALAUREATE / FOUR-YEAR PROGRAM

- | | |
|---|-----|
| 4. Total Number of Students in the Cohort | 992 |
| 5. Total Number of Students Completed within 150% of time of degree | 334 |
| 6. Total transfers out | 0 |

OFFICE OF THE EXECUTIVE DIRECTOR
NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC
11250 ROGER BACON DRIVE, SUITE 21
RESTON, VIRGINIA 20190-5248

TELEPHONE: (703) 437-0700 FACSIMILE: (703) 437-6312
EMAIL: INFO@ARTS-ACCREDIT.ORG WEB SITE: NASM.ARTS-ACCREDIT.ORG

December 16, 2016

Erma W. Hines
Chair, Department of Visual and Performing Arts
Southern University and A&M College
P.O. Box 10215
Baton Rouge, LA 70813

Dear Professor Hines:

Thank you for submitting your application for review by the NASM Commission on Accreditation. The Commission, at its November 2016 meetings, took action on the institution's application.

Please find enclosed a Commission Action Report describing this action in detail. This Report contains information of note and, if applicable, any requests for further information from the Commission. Please note the Association's policy regarding *Disclosure and Confidentiality*, a copy of which has been enclosed.

This action is taken based upon a review of Southern University and A&M College according to the NASM accreditation standards in effect in November 2016.

As an accredited institutional member of NASM, the institution is reminded of its responsibility to participate in reviews and revisions to the NASM *Handbook*, and to maintain its operations and programs current with NASM standards as these are developed and approved.

The Commission on Accreditation and the Association appreciate the institution's efforts with regard to its application, and its careful consideration of and attention to NASM accreditation standards and guidelines. Further, the Commission and Association appreciate the work accomplished by the institution on behalf of music and higher education.

Please contact the NASM National Office staff if you have questions, or need assistance with regard to this action or any other aspect of the work of the Association.

We offer congratulations on your achievements and best wishes for the continuing success of the institution.

Thank you.

Sincerely yours,



Karen P. Moynahan
Executive Director

KPM:bt
Enclosure

cc: Ray L. Belton, President/Chancellor
Southern University and A&M College

National Association of Schools of Music
11250 Roger Bacon Drive, Suite 21
Reston, Virginia 20190-5248

COMMISSION ACTION REPORT

This document provides the official action of the Commission as indicated in the cover letter of the same date.

December 16, 2016

SOUTHERN UNIVERSITY AND A&M COLLEGE
Department of Visual and Performing Arts

Action:

Action 1 of 1: Progress Report after renewal of Membership

The Commission voted to accept the Progress Report.

Note:


The Commission notes that the institution is engaged in the comprehensive re-evaluation process, with a site visit planned for April 2017. The Commission looks forward to reviewing the institution's application for reaccreditation during its meeting in November 2017.

Commendation:

The Commission commends the institution for its diligence in preparing its Progress Report.

Completion of Process:

The acceptance of this Progress Report brings to a close the comprehensive evaluation process that began in 2005. NASM appreciates the institution's extraordinary efforts clearly evident in its application. To assist with future planning, the institution may wish to note that its next comprehensive review is scheduled to be conducted during the 2016-2017 academic year.



Karen P. Moynahan
Executive Director

KPM:bt

NASM Handbook

RULES OF PRACTICE AND PROCEDURE

PART II: ARTICLE XIII
DISCLOSURE AND CONFIDENTIALITY

Section 1. NASM provides numerous services that include the publication of policy statements, reports, and surveys. These are available to the public, some for a fee. Upon request, NASM will provide the academic and professional qualifications of the members of its policy and decision-making bodies and its administrative personnel.

Section 2. Upon request, NASM will make publicly available all information about an institution that is published in NASM literature (see Rules of Practice and Procedure, Part II., Article XI., Section 3.). NASM will also indicate whether or not an institution holds or has held accredited Membership.

Section 3. NASM will not make publicly available any information supplied by the institution or by representatives of NASM in the course of the accreditation process. This includes Self-Study Reports, Visitors' Reports, and correspondence. While NASM encourages institutions to make publicly available information about their accredited status and to share accreditation materials with individuals and agencies having legitimate claim to information beyond that available to the general public, the Association regards all accreditation materials as the property of the institution. Therefore, release of these materials is either through the institution or by its permission.

Section 4. NASM will not make publicly available any information provided in third-party comment or an institution's response to third-party comment or any correspondence related to third-party comment. See Rules of Practice and Procedure, Part II., Article IV., Section 1.

Section 5. If an institution releases information that misrepresents or distorts any action by NASM with respect to any aspect of the accreditation process, or the status of affiliation with NASM, the chief executive officer of the institution and the program director, where applicable, will be notified by the NASM Executive Director and informed that corrective action must be taken. If the misrepresentation or distortion is not promptly corrected, NASM, at its discretion, may release a public statement in such a form and content as it deems necessary to provide the correct information.

The same rule and sequence are applied to individuals and organizations misrepresenting or distorting accreditation actions of NASM.

NASM reserves the right to correct false or misleading information at any time.

Section 6. Certain relationships yield information which legally cannot be disclosed without the consent of the person who provides it—for example, the relationship between physician and patient, between attorney and client, between clergy and penitent, etc. Should such information, or other information that is protected under law by a comparable privilege or safeguard, come into the hands of NASM or an NASM evaluation team, its disclosure to persons other than the immediate recipients is forbidden.

Athletics
Committee

ATHLETICS COMMITTEE

(Following the Academic Affairs Committee)

Friday, February 17, 2017

9:00A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Request Approval for Amendment to Employment Contract for Head Coach, Football, SUBR
 - B. Request Approval of Chennis Berry, Associate Head Coach/Offensive Coordinator, Football, SUBR
6. Other Business
7. Adjournment

MEMBERS

Atty. Tony M. Clayton – Chair, Mr. Raymond Fondel, Jr.–Vice Chair,
Rev. Donald R. Henry, Atty. Patrick Magee, Atty. Domoine Rutledge, Mr. Mike A. Small
Mrs. Ann A. Smith- Ex Officio

**SECOND AMENDMENT TO THE
EMPLOYMENT CONTRACT OF HEAD FOOTBALL COACH
DAWSON ODUMS**

This agreement is made and entered into on the ___ day of February 2017 between the Board of Supervisors of Southern University and Agricultural and Mechanical College (“herein referred to as Board”) and Dawson Odums. This agreement constitutes the employment contract and appointment of the Head Football Coach at Southern University in Baton Rouge, Louisiana (herein referred to as University). This agreement shall be effective on January 1, 2017 and shall remain in effect through December 31, 2019.

EMPLOYMENT OF HEAD FOOTBALL COACH

I. Term

- a. The term of this agreement is for two (2) years commencing on January 1, 2017, and terminating on December 31, 2019. The Board has the option to extend this agreement for one additional year. The option to extend this contract must be approved by the board based upon the recommendation of the Director of Athletics and SUBR Chancellor. Head Football Coach shall have the option to accept or reject such extension.

II. Compensation and Employee Benefits

- a. Head Football Coach shall receive the following annual base salary for satisfactory performance of the obligation in this agreement. University shall pay Head Football Coach the annual base salary for the term of this agreement prorated in equal amounts on a monthly basis:
 - i. January 1, 2017 through December 31, 2017: \$180,000.00.
 - ii. January 1, 2018 through December 31, 2018: \$185,000.00.
 - iii. January 1, 2019 through December 31, 2019: \$190,000.00.

V. Performance Incentives V. b. i shall read as follows:

- i. In order for Head Football Coach to receive the above-mentioned performance incentives, Head Football Coach shall meet all NCAA APR standards and Football team shall be eligible for post-season play.

**SOUTHERN UNIVERSITY SYSTEM
SOUTHERN UNIVERSITY AT BATON ROUGE
HEAD FOOTBALL COACH SECOND AMENDMENT TO EMPLOYMENT
CONTRACT**

Page 2

IN WITNESS WHEREOF, the parties hereto have executed this agreement, or caused this agreement to be executed on the date shown below.

Head Coach, Dawson Odums

Date

Interim Director of Athletics, Roman Banks

Date

SUBR Chancellor- SUS President Dr. Ray Belton

Date

SUBOS Chairwoman, Ann A. Smith

Date

POS CLASS					
EMP CLASS					
HI		RT		LV	

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
-----------------	--	--	--	--	--	--	--

CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

TYPE OF APPOINTMENT:

<input type="checkbox"/> Academic (Fac)	<input type="checkbox"/> Non-Academic (Uncl)	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input type="checkbox"/> Part-time (<input checked="" type="checkbox"/> % of Full Time)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	(must be indicated if less than 100%)	<input type="checkbox"/> Detail #of mos _____
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Undergraduate Student	<input type="checkbox"/> Job Appointment
<input type="checkbox"/> Other (Specify)	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Probationary
	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Permanent Status

Previous Employee Chennis Berry Reason Left Promotion
 Date Left January 31, 2017 Salary Paid \$74,000

Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017
 Effective Date of Employment February 1, 2017

Name Chennis C. Berry, Jr. SS# [REDACTED] Sex M Race* B
 (Last 4 digits only)

Position Title: Associate Head Coach/Offensive Coordinator Department: Athletics

Check One Existing Position New Position *Visa Type (See Reverse Side):
 Visa Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 10 Southern University Experience 5 years

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>Bachelor of Business Admin.</u>	<u>Savannah State University</u>	<u>1996</u>
	<u>Master of Public Administration</u>	<u>Kentucky State University</u>	<u>1999</u>

Current Employer _____

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) Title Change

Annual Salary _____ Salary Budgeted _____ Hourly Rate, if applicable: _____

Pay Cycle: Biweekly Monthly Faculty

Source of Funds: _____ Identify Budget: _____ Location: _____

Change of: _____ From _____ To _____

Position: _____
 Status: _____
 Salary Adjustment: \$74,000 \$94,000

Financial Aid signature (if, applicable):

Source of Funds (Current)	Amount
218900-21802-61002-29000	\$94,000

List total funds currently paid this employee by Southern University: _____
 *See Reverse Side
 Comments: (Use back of form)

*See Reverse Side Graduate School signature (if, applicable):

<u>Dawson Owens</u> 2/9/17 Supervisor Date	<u>Roman P. Bantz</u> 2/9/17 Dean/Unit Head Date
<u>Justin Burcián</u> 2/13/17 Vice Chancellor Date	<u>Ray R. Belton</u> 2/9/17 Chancellor Date
<u>Ray R. Belton</u> 2/9/17 Director/Personnel Date	<u>Flannery McClintock</u> 2/9/17 Vice President/Finance Date
<u>Ray R. Belton</u> 2/9/17 President Date	<u> </u> 2/9/17 Business Affairs/Comptroller Date
	<u> </u> _____ Chairman/S.U. Board of Supervisors Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic, a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander, a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native, a person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Continuation of Employment. Contingent upon availability of funds NCAA Bylaw 11.1 CONDUCT OF ATHLETICS PERSONNEL NCAA Bylaw 11.1.1 Standards of Honest and Sportsmanship NCAA Bylaw 11.1.2 Responsibility for Violations of NCAA Regulations NCAA Bylaw 11.2 CONTRACTUAL AGREEMENTS NCAA Bylaw 11.2.1 Stipulation that NCAA Enforcement Provisions Apply. Employment MUST adhere to and enforce policies and procedures of the department and university, as well as the Rules and Regulations of the NCAA, Southwestern Athletic Conference and Southern University

Must be completed by hiring supervisor:

EMPLOYEE REGULAR WORK SCHEDULE: Sunday-Saturday 8:00am -8:00pm
EMPLOYEE DIRECT SUPERVISOR: Dawson Odums
SUPERVISOR/DEPARTMENT CONTACT NUMBER Athletics/5989
NUMBER OF EMPLOYEES SUPERVISED, (if any) 14

HR USE ONLY: STATUS (check one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94/I-20. The latter seven (7) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	FUNDS AVAILABLE	EXPIRES
United States Citizen/Certificate of Naturalization	US	OFFICE OF THE COMPTROLLER	
Resident Alien	RA	SOUTHERN UNIVERSITY SYSTEM	
H-1 Visa (Distinguished Merit & Ability)	H1		FEB 01 2017
J-1 Visa (Exchange Visitor Program)	J1		
F-1 Visa (Student Emp. FT Student at S.U.)	F1		
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0		

Do Not Write Below This Area - For Human Resource Use Only

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below, the forms are located at Downloadable Forms on the HR website at www.subr.edu/humanresources).

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form-Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Reference Check Form (reference check performed by hiring supervisor)
- Authority to Release (signed by employee) (submitted to HR with Verification of Fingerprints form signed by State Police)
- Criminal/Background Check Process (forms completed by employee/ submitted to State Police)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment Form (completed by hiring supervisor)
- Proposed Employee Clearance Form (completed by hiring supervisor)
- Letter of Justification for Restricted/ Job Appointment/Detail/CS Rule 6.5g appointments
- Citizenship/Visa Status Verified, I-20/I-94 provided, if applicable



ATHLETICS DEPARTMENT
Post Office Box 9942
Phone: (225) 771-3170
Fax: (225) 771-4400

February 10, 2017

Roman P. Banks
Interim Director of Athletics
Southern University, Baton Rouge
Baton Rouge, La. 70813

Coach Banks-

Please accept this communication as my formal explanation of the recommendation of salary increase for Coach Chennis Berry.

As you are aware, the football program has undergone turnover in several areas over the course of this past season—most notably losing the services of Associate Head Coach/Running Backs Coach, Elvis Joseph. As a result, I would like to recommend both salary and title adjustments which will increase Coach Berry's overall oversight and responsibility as the new Associate Head Coach while also maintaining his current role as Offensive Coordinator.

As such, I respectfully request that the following item be approved and submitted for administrative approval and consideration by the Southern University Board of Supervisors at the regularly scheduled meeting.

If you have any questions in regards to this request, please feel free to contact me.

Go Jags,

Dawson T. Odums
Head Football Coach

Roman P. Banks
Interim Director of Athletics

Ray L. Belton, Ph.D.
President-Chancellor

Member of the Southwestern Athletic Conference

Baton Rouge, Louisiana 70813-0400 [225] 771-2011

"A People's Institution Serving the State the Nation and the World"



**Department of Athletics
Southern University and A&M College
P.O. Box 9942
Baton Rouge, LA 70813**

**(225) 771-2435 Voice
(225) 771-4400 Fax
<http://www.gojagsports.com>**

JOB DESCRIPTION

ASSOCIATE HEAD FOOTBALL COACH/OFFENSIVE COORDINATOR

The Associate Head Football Coach/Offensive Coordinator is critically involved in all aspects of the football program, is given specific autonomy, and shares responsibilities with the Head Coach in key areas of the program such as recruiting and retaining top prospective student-athletes; coordination of plays (e.g., offensive coordinator, coaching tactic/strategies, budget management, staff oversight, etc. establishing a competitive schedule, coordinating practice planning, skill development, and designing strategies which prepare team for competition; mentoring student-athletes; overseeing booster clubs and development initiatives; organizing sport camps and budget management collaborates with numerous athletic an University units; demonstrates adherence to Southern University, the Southwestern Athletic Conference and the NCAA rules and regulations.

- Supervises other assistant coaches, student managers, volunteer coaches, graduate assistants or other team personnel.
- Actively involved in the hiring of assistant coaches and team personnel
- May share responsibility with Head Coach in determining game-day coaching and strategy
- Assists in player development and is given autonomy in key areas
- Control or oversight of the budget
- Oversight and control of recruiting top prospective student-athletes
- Assists Head Coach in guiding prospective student-athletes though the National Letter of Intent, Initial eligibility and admission process
- Represents Head Coach and the program to the media when requested
- Performs other duties as assigned by the Head Football Coach



CHENNIS C. BERRY JR.

413 Longwood Ct. #D

Baton Rouge, LA 70806

(336) 253-6480 Cell

coachberry77@gmail.com

COACHING EXPERIENCE Southern University *Baton Rouge, LA*

Offensive Coordinator/Offensive Line Coach Dec 2015 – Present

Co-Offensive Coordinator/Offensive Line Coach Jan 2013 – Dec 2015

2016

- RB Lenard Tillery set SWAC single-season rushing record (1,665 yds) and became SWAC's all-time leading rusher (4,856 yds)
- 1st in the SWAC and 5th Nationally in Scoring Offense (39.8)
- 2nd in the SWAC and 10th Nationally in Total Offense (471.9)
- 2nd in the SWAC and 12th Nationally in Sacks Allowed (12)
- 2nd in the SWAC and 27th Nationally in Pass Offense (258.4)
- 3rd in the SWAC and 16th Nationally in Rush Offense (213.5)

2015

- RB Lenard Tillery named 1st Team All-SWAC – led conference in rushing (1,211 yds) and became alltime leading rusher in program history
- WR Willie Quinn named 1st Team All-SWAC and STATS FCS All-American
- OL Anthony Mosley named 1st Team All-SWAC
- QB Austin Howard named 2nd Team All-SWAC
- OL Terrell Lee named 2nd Team All-SWAC
- OL Reginald Redding named 2nd Team All-SWAC
- TE Montrell Jones named 2nd Team All-SWAC
- 1st in the SWAC and 11th Nationally in Sacks Allowed (11)
- 2nd in the SWAC in Pass Efficiency (146.1)
- 2nd in the SWAC in Red Zone Efficiency (85.7%)

2014

- 2014 SWAC West Champions
- QB Austin Howard named BOXTOROW Newcomer of the Year and SWAC Freshman of the Year
- OL Dewayne Houston named BOXTOROW All-American and 1st Team All-SWAC
- WR Willie Quinn named BOXTOROW All-American and 1st Team All-SWAC
- OL Zach Brown named 1st Team All-SWAC
- RB Lenard Tillery named 2nd Team All-SWAC – first Southern RB to rush for 1,000 yards since 2003
- 2nd in the SWAC and 7th Nationally in Sacks Allowed (8)
- 1st in SWAC in Red Zone Efficiency (84.3%) and Fewest Penalty Yards per Game (55.7)

2013

- 2013 SWAC Champions – Southern's first conference championship since 2003
- QB Dray Joseph named SWAC Co-Offensive Player of the Year and HSRN FCS Player of the Year
- WR Lee Doss named Sports Network FCS All-American and First Team All-SWAC
- OL Anthony Mosley named Second Team All-SWAC
- 1st in SWAC in Passing Efficiency (149)
- 2nd in SWAC in Passing Offense (297.4)

Howard University

Co-Offensive Coordinator/Offensive Line Coach

Washington, DC

Mar 2011 – Jan 2013

2012

- 7-4 record (2nd place in MEAC); 1st winning season for Howard since 2004
- 2nd in MEAC in Total Offense (365.4 Gm) and Rushing (221.5 ypg)
- RB Terrence Lefall: 1st in MEAC in rushing (1,150 yards); 6th in FCS in rushing ypg (139)
- OL Joshua Matthews named 1st Team All-MEAC

2011

- Won 5 games after only winning 4 games during the previous 3 years combined
- QB Greg McGhee named MEAC Rookie of the Year
- OL Cory Gwinner named 1st Team All-MEAC
- WR Willie Carter named 1st Team All-MEAC

North Carolina A&T State University

Associate Head Coach/Offensive Coordinator/Offensive Line Coach

Greensboro, NC

Jan 2009 – Feb 2011

- Michael Mayhew named 2009 MEAC Rookie of the Year

Morgan State University

Offensive Coordinator/Offensive Line Coach

Baltimore, MD

Feb 2006 – Jan 2009

- Chad Simpson named 2007 AFCA 1st Team All-American and MEAC Offensive Player of the Year; led MEAC with 1,402 rushing yards and 14 TD's
- OT Clifford Louis named 2006 2nd Team All-MEAC

North Carolina A&T State University

Offensive Coordinator/Offensive Line Coach

Greensboro, NC

Feb 2003 – Dec 2005

- 2003 MEAC Champions and NCAA Division I-AA Playoffs
- OT Walter Stith named 2005 1st Team All-MEAC and invited to Hula Bowl
- Coordinated an offense that broke several school records:
 - ♦ Most catches in a season (Brandon Trusty - 63)
 - ♦ Most catches in a game (Brandon Trusty - 14 on 11/19/05)
 - ♦ Three players with over 100 yards receiving in a single game vs. FAMU on 11/5/05

Fort Valley State University

Asst. Head Coach/Run Game Coordinator/Offensive Line/Tight Ends Coach

Fort Valley, GA

Jan 2001 – Feb 2003

- 2001 NCAA Division II Playoffs
- RB Duron Croson led conference in rushing in 2002 and named SIAC Player of the Year
- RB Orlando Wiley: 2001 SIAC Player of the Year and Back of the Year (1400 rushing yards)
- Philip Shiflet named 2001 SIAC Lineman of the Year

Kentucky State University

Offensive Line/Tight Ends Coach/Strength and Conditioning Coordinator

Frankfort, KY

Apr 1997 – Jan 2001

- RB Alvon Brown broke the NCAA Division II single game rushing record (405)
- Brown set school record for rushing yards in a season (1,570); led SIAC in rushing in 1998, 1999 and 2000; named SIAC Player of the Year and Back of the Year in 1999 and 2000

Morris Brown College *Atlanta, GA* Offensive Line/Tight Ends Coach/Strength and Conditioning
Coordinator June 1996 – Dec 1996

Savannah State University
Student-Assistant Offensive Line Coach

Savannah, GA
May 1995 – June 1996

NFL INTERNSHIPS

Jacksonville Jaguars

2012

Head Coach Mike Mularkey
Offensive Coordinator - Bob Bratkowski
O-Line Coaches - Andy Heck and Ron Prince

Indianapolis Colts

2011

Head Coach Jim Caldwell
Offensive Coordinator - Clyde Christensen
O-Line Coaches - Pete Metzalar and Ron Prince

Cleveland Browns

2008

Head Coach Romeo Crennel
Offensive Coordinator - Rob Chudzinski
O-Line Coaches - Steve Marshall and Mike Sullivan

Detroit Lions

2007

Head Coach Rod Marinelli
Offensive Coordinator - Mike Martz
O-Line Coaches - Jim Colletto and John Barry

San Diego Chargers

2005

Head Coach Marty Shottenheimer
Offensive Coordinator - Cam Cameron
O-Line Coach - Carl Mauck

Chicago Bears

2002

Head Coach Dick Jauron
Offensive Coordinator - John Shoop
O-Line Coach - Bob Wylie

EDUCATION

Kentucky State University

Frankfort, KY
May 1999

Master of Public Administration
Human Resource Management Emphasis

Savannah State University

Savannah, GA
June 1996

Bachelor of Business Administration
Management Emphasis

AREAS RECRUITED

Metropolitan Atlanta, GA; Southeast GA; Northeast OH; Central KY; Mississippi JUCO's; North Carolina; Baltimore, MD; Washington D.C.; Northern VA; Southern LA

PLAYING EXPERIENCE

First Team All-SIAC Offensive Tackle (1994)
Black College All-American Honorable Mention (1994)
Savannah State Team Captain (1994)

MEMBERSHIPS

Omega Psi Phi Fraternity, Inc.
American Football Coaches Association
Alumni of the NCAA Expert Coaches Academy

PROFESSIONAL DEVELOPMENT

Bob Wylie Offensive Line Clinic - *Cincinnati, OH*
Ohio State University Football Camp/OL School: 2004, 2005, 2007
Founder of the Big Dog OL Clinic - *Atlanta, GA*
2009 NCAA Expert Coaches Academy
Founder of Coach Berry O-Line Drills

FAMILY

Married to Mrs. Raina Monet Berry
Children: Chennis Berry III and Channing Berry

NFL PLAYERS COACHED

RaShaun Allen, TE, Free-Agent, Seattle Seahawks, 2013
Chad Simpson, RB, Free Agent, Indianapolis Colts, 2007
Clifford Louis, OT, Free-Agent, Cleveland Browns, 2007
Walter Stith, OT, Free-Agent, Buffalo Bills, 2006
Junius "Juice" Coston, OC/OG, 5th Round, Green Bay Packers, 2005
Seneca Gray, OC, Free Agent, New England Patriots, 2000
Travis Hardin, OT, Free Agent, Minnesota Vikings, 1998

REFERENCES

Jim Caldwell

Detroit Lions
Head Coach
(313) 216-4000

Louis "Skip" Perkins

Delaware State University
Director of Athletics
(302) 857-6030

Wesley McGriff

University of Mississippi
Defensive Coordinator
(502) 418-5024

Ron Prince

Detroit Lions
Asst. Head Coach/OL
(785) 250-4677

Marcus Berry

University of Maryland
Director of Player Personnel
(301) 536-3426

Dawson Odums

Southern University

Head Coach

(386) 233 -4925

Wheeler Brown

Jackson State University

Director of Athletics

(336) 549 -4022

Wilbert Montgomery

Cleveland Browns

Former Running Back s Coach

(410) 294 -9758

Ricky Thomas

University of Nevada

Cornerbacks Coach

(317) 679 -9701

Facilities and Property Committee

FACILITIES AND PROPERTY COMMITTEE

(Following the Athletics Committee)

Friday, February 17, 2017

9:00A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Information Items
 - A. Priority Projects Updates, by Campuses
6. Other Business
7. Adjournment

MEMBERS

Rev. Donald R. Henry – Chair, - Dr. Rani Whitfield, Vice Chair,
Dr. Leroy Davis, Mr. Raymond Fondel, Jr., Mr. Richard Hilliard, Dr. Leon R. Tarver II
Mrs. Ann A. Smith- Ex Officio

Southern University System

Office of Facilities Planning

February 1, 2017

SYSTEM FACILITIES PROJECT UPDATES

SU Baton Rouge

1. Capital Outlay New Projects:

- **SU System campuses Major Repairs and Deferred Maintenance Projects** - \$3,000,000. FP&C are assigning project numbers for each line item to release funds to proceed with planning and construction repairs - November/December 2016/Jan. 2017
- **F. G. Clark Activity Center ADA (Americans with Disabilities Act) Compliance and Upgrades** – Phase 1 \$3,600,000 planning & construction and Phase 2 \$3,850,000 for construction. Architect through the state selection board committee (*pending date of selection February 2017*). *Project time line December 2016 to February 2018*
- **A. W. Mumford Stadium ADA Compliance and Upgrades** – Phase 1 \$1,400,000 planning and Phase 2 \$6,500,000 for construction. Architect: Domain Architecture, *Project time line December 2016 to June 2019*
- **T. T. Allain Hall ADA Compliance and Upgrades** – \$1,010,000 planning and construction. Architect: GD Architecture. *Project time line December 2016 to January 2018*

2. Wallace Bradford Hall - Hurricane Gustav repairs:

- FP&C AFC \$216,839.00 (*AFC available funds for construction*) – Designer: Jerry Campbell & Associates 225.381.9435
- Bid Aug 31, 2016 and Notice to Proceed September 30, 2016 with 180 days to complete the project (Oct 2016 to March 2017) (repairs of ceiling tile, flooring and painting)
- General Contractor- ADMK Construction, Bid amount \$149,800
- Construction duration time: October 2016 to March 2017

3. Collections & Receivables / Lottie Anthony - Hurricane Gustav repairs:

- FP&C AFC \$121,834.00 – Designer: Jerry Campbell & Associates 225.381.9435
- Bid Aug 31, 2016 and Notice to Proceed September 30, 2016 with 270 days to complete the project (Oct 2016 to June 2017) (repairs of plaster, ceiling work, flooring and painting) (Abatement work is involved in this project).
- General Contractor- Honore Companies LLC, Bid amount \$126,000
- Construction duration time: October 2016 to June 2017

4. John B. Cade Library Fire Alarm System Upgrade

- FP&C State funded project (*FP&C Facility Planning & Control*)
- Mel Engineering designer
- AFC- \$240,000 (*AFC available funds for construction*)
- Advertisement for bids October 2016
- Pre-bid meeting-November 18, 2016
- The Designer and FP&C has to respond to contractors comments with an Addendum and re-schedule the Bid opening for late January 2017.

- Construction time is set for February 2017 (120 days to complete) May 2017
5. **Hurricane Gustav repairs for various buildings**
 - Office of Risk Management (**ORM**) AFC Budget approved by ORM and FP&C
 - FP&C and SUBR sending projects out for Bid Advertisement – in progress.
 - *Remaining projects* in progress with the State Office of Risk Management and SUBR Physical Plant Department (Mr. Henry Thurman III and Mr. Kestee Weir III) for bid advertisement.
 6. **Disaster event Dec 8-11, 2015: Mississippi River Flooding / sloughing off of the Ravine and Bluff, various locations**
 - Pending assessment review report by GOHSEP, ORM & FEMA to fund the project.
 7. **Disaster event March 2015: Severe Weather / sloughing off of the Ravine and Bluff various locations**
 - Pending assessment review report by GOHSEP, ORM & FEMA to fund the project
 - Met with Mr. Chris Herring of Board of Regents and Mr. Honore/Structural Engineer Aug 2016 for a site visit to review site erosion, soil detachment failure to establish budget cost for repairs.
 8. **Disaster event August 12, 2016: Severe Weather / Flooding**
 - SUBR, SULC & SUAGC assessment report
 - Assessment report is pending from SUBR Physical Plant and SUBR ORM of any additional sloughing off / soil detachment that may have cause additional failure to roads, bridge and sidewalks. Inspections of underground and above ground utilities infrastructure in progress.
 - Mr. Chris Herring of Board of Regents Aug 2016 met w/ Stephen Losavio of FP&C to review budget cost and establish timelines of completion for utilities infrastructure repairs.
 - November 9, 2016 met with DOTD and Board of Regents members for site investigation to have DOTD engineering department participation.
 - December 13, 2016 met with Army Corps of Engineers for a campus site inspection as required to seek funding for design engineering services and construction cost budget to address Bluff and Ravine soil detachment failure.

SU New Orleans

1. **New Natural Science Building**
 - Architect Selections were made on Wednesday, May 15, 2013.
 - FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Architects: Sizzler Thompson Brown – Awarded Natural Science Building. Science building will change from 3 to 4 stories to house Science, Sch. of Nursing, Math, Physics, Health Information Management Systems, Biology, Chemistry and Forensic Science. It will consist of a total of 107,435 sq. ft. and will be located on the Park Campus. Construction Document Phase complete. Budget increased to \$27,750,000.
 - Bid Advertisement: September 2016
 - Bid Opening set for October 27, 2016
 - General Contractor: Roy Anderson Corporation \$26,609,000
 - Notice to Proceed: January 2, 2017

- Construction duration time: 558 days /18.6 months July 2018
2. **New Education and Human Development Building (*lake campus*)**
 - FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Verges Rome Architects – Awarded Education and Human Development Building, This building will be two stories in height and have a total of 49,114 square feet. Project will be located on the Lake Campus. Construction Documents 95% complete. Cost of the project is budgeted at \$11, 608,000.
 - Bid Advertisement: pending for Feb./March 2017
 - Construction duration time: 18 months

 3. **New Arts, Humanities and Social Sciences Building**
 - FP&C project manager: Mr. David Van Alstine 504-568-2414
 - Chasm + Fusion Architects – Awarded Arts & Humanities and Social Science Bldg. Project will be located on the Park Campus. Building will consist of a three story office and lab wing with the auditorium and proscenium tower extending to nearly five stories. The building will have 70,640 square feet. Estimated cost of the project is \$21,200,000.
 - Construction Bid Documents completed: March 2016
 - Bid Advertisement: September 2016
 - Bid Opening: October 18, 2016
 - Low Bidder: Roy Anderson Corporation at \$24,197,000 (*Bid price is over the AFC by \$2,700,000*) FP&C will have Roy Anderson Corporation to the project to get the cost within the AFC and Designer's estimate (*bidding negotiation process will begin the week of November 14, 2016. If the cost negotiation process isn't successful FP&C will direct the Architect to redesign the building within the AFC, which will delay the project 4-6 months until December 2, 2018/January 2019.*)
 - General Contractor: Roy Anderson Corporation – pending approval from FP&C
 - Construction duration time: 558 days /18.6 months June 2018

 4. **School of Social Work**
 - FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Architect: Waggoner & Ball Architects
 - AFC budget is \$10, 257,000
 - Pre-bid meeting scheduled for October 15, 2015
 - General Contractor: Lamar Contractors LLC
 - Bid amount: \$9,910,000
 - Construction has started: November 2015
 - Completion scheduled for August 2017

 5. **SUNO New Central Plant Building**
 - FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Sq. Ft: 8100
 - AFC: \$8,648,799.47
 - Designer: AST Engineers 225-926-5600 Mr. Kirk J. Simoneaux, P.E.
 - Bid date: 04/12/2016
 - Low Bid amount: \$ 6,097,000
 - General Contractor: Gallo Mechanical
 - Executed Contract/Notice to proceed Date: 05/16/2016

- Construction duration time to complete the project: 365 days / May 16, 2017
6. **SUNO Site Restoration – Temporary FEMA trailers (*Lake Campus*), Phase 1 of 2**
- FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Site work new/repairs parking, utilities upgrades: overhead electrical lines and power poles removal, storm water drainage, sewer lines, wafer lines.
 - AFC: \$2,154,846
 - Designer: All South Consulting Engineers, LLC of Metairie, LA
 - Advertised for bids: June 29, 2016
 - Bid date: August 4, 2016
 - Bid amount: \$1,320,916.00
 - General Contractor: Durr Heavy Construction, LLC (lic. No. 4674)
 - Executed Contract/Notice to proceed Date: 08/ 19 /2016
 - Phase 1 Construction duration time to complete the project: 120 days (Aug 2016 to January/Feb. 2017)
 - Phase 2 pending completion August 2018 after completion of the new Arts & Humanities and Social Science Bldg.
7. **SUNO L. Washington Memorial Library HVAC Replacement**
- FP&C project manager: Ms. Jean Kelly 504-568-8547
 - Sq. Ft:
 - AFC: \$419,540
 - Designer: Lucien T. Vivien, Jr. & Associates 504-218-5409
 - Advertisement for Bids: June 9, 2016
 - Pre-Bid Conference: July 12, 2016
 - Bid date: Wednesday, July 20, 2016
 - Bid amount: \$234,600
 - General Contractor: Gallo Mechanical
 - Executed Contract/Notice to proceed Date: August 29, 2016
 - Construction duration time to complete the project: 180 days
 - Construction project completion date: Feb 26, 2017

SU Shreveport

1. **SUSLA New Science and General Classroom Building - Main Campus**
- FP&C project manager: Charles Robinson 318-676-7984 or 318-469-6658 cell
 - FP&C Funding of \$6,300,000 available to begin the New Classroom Building.
 - Architect: KSA Alliance
 - Project bid October 8, 2014,
 - General Contractor: ELA Group, Inc.
 - Bid amount: \$6,159,076
 - Executed Contract/Notice to proceed Date: February 11, 2015.
 - Construction project completion date: January/Feb. 2017
 - Pending funding for furnishing is budget for about \$150,000 by FP&C (SUSLA to provide list of furnishing) need to review IT equipment (phone system at D-Mark)

2. **Renovation to Allen Building / School of Nursing - 600 Texas Street, Shreveport, LA (Downtown)**

- FP&C project manager: Charles Robinson 318-676-7984 or 318-469-6658 cell
- Project No. : 19-618-07S-01, Part 01 – State ID S28020 – Site Code: 7-09-025
- AFC: \$3,500,000
- Architects: KSA Alliance, Inc.
- Bid date: April 19, 2016
- General Contractor: ELA Group, Inc.
- Bid amount: \$3,350,000 *base bid*
- Executed Contract/Notice to proceed Date: September 12, 2016
- Duration time to complete the project: 420 days / September to November 7, 2017
- Construction project completion date set for: November 7, 2017

Notes: Funding required for Furnishing and Equipment (F&E)

3. **SUSLA New Learning Center - 3050 Martin Luther King Jr. Drive Bldg N**

- Funding source: one time State funding
- Budget AFC amount: \$900,000
- Designer: Bills & Partners – *fees*
- Bid date: 11/05/2014
- General Contractor: Whitlock & Shelton
- Bid amount: \$801,800
- Executed Contract/Notice to proceed date: 3/24/2015 / 4/01/2015
- Duration time to complete the project: 180 days
- Construction project completion date: Pending for redesign

SU Law Center

1. **SULC Reroofing project**

- Budget cost \$486,000 AFC (University \$384,000 & Major Repairs \$112,000 funds)
- Asbestos and Moisture testing of existing roof has been completed \$23,000
- Williams and Williams Architecture LLC is preparing final bid construction documents 29 April 2016 \$59,200
- FP&C - Architect has reviewed construction documents and completed Code review
- Advertised for bids: May 2016
- Pre-bid June 7, 2016 (120 days to complete project)
- \$112,000 + - was approved 13 June 2016 by the State (FP&C) to add into the project budget
- Bid opening July 2016
- General Contractor: CAMCO, LLC
- Bid amount: \$453,900
- Executed Contract/Notice to proceed date: September 27, 2016
- Pre-Construction meeting: September 27, 2016
- Duration time to complete the project: 120 days
- Construction completion date: January/February 2017

SU Ag Center

1. **Horticulture Storage Building Renovations** – *SUAG main campus*
 - Budget: \$291,046
 - Williams and Williams Architecture designer fee \$27,000
 - AFC: \$263,400
 - Bid amount: \$263,000
 - General Contractor: Thornville Services
 - Pre-construction meeting is scheduled for 5/5/2016 (*180 days to complete project*)
 - Construction project completion date: January/Feb. 2017

2. **New Equipment Storage Building**– *SUAG main campus*
 - Budget: \$90,000
 - Architect – Byron J. Stewart & Associates designer
 - AFC: \$77,400
 - Construction Bid Documents: pending completion November 2016
 - Bid Advertisement: Feb 2017
 - Duration time to complete the project: 120 days

3. **New Pesticide Storage Building Shed** – *SUAG Experimental Lab Farm*
 - Budget: \$242,522
 - Architect: Williams and Williams Architecture - designer fees \$25,400
 - AFC: \$217,122
 - Construction bid documents: 98% completed

4. **A.O. Williams Hall Renovation**
 - FP&C project manager: Tony Palotta 225.342.0827
 - Budget amount is \$2,764,630
 - Project was awarded to Engineer – Quebedeaux Engineers / Architect – Crump Wilson and Associates
 - Estimated cost is approximately \$2,300,000.00
 - Design phase started 4/27/2016
 - Design team is working with FP&C to finalize a design solution within the budget amount - pending completion February 2017.

5. **New Multipurpose Building, Agriculture Research & Extension Center** at the Experimental Lab Farm/North Campus
 - FP&C project manager: Stephen Losavio 225-342-0832
 - Waiting on FP&C to have the building re-designed within the AFC budget of \$1,300,000 and Fee \$74,018.
 - LA Architectural Selection Board: September 22, 2016
 - Designer selected by the FP&C/LAAS Board: Domain Architecture
 - Design Planning and Construction Bid Document Phase- November 2, 2016 to May 2017
 - Construction time (allow for 7 months / 210 days + 45days) July 2017 to Jan 2018/Feb 2018

Prepared By: Eli G. Guillory III
Director
Southern University System
Office of Facilities Planning
225-771-2786 office 225-573-0811 cell

Finance Committee

FINANCE COMMITTEE
(Following the Facilities and Property Committee)

Friday, February 17, 2017

9:00 A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item
 - A. Request Approval to Adopt Resolution for Financing Jaguar Courtyard
 - B. Request Approval to use Prior Year Funds generated by the Division of Student Affairs & Enrollment Management through the Horace W. Moody Sr. Intramural Sports & Recreation Center to fund the remodeling of the bowling alley, SUBR
6. Information Items
 - A. Interim Financial Report as of January 2017
7. Other Business
8. Adjournment

MEMBERS

Atty. Domoine Rutledge–Chair, Mr. Richard Hilliard–Vice Chair,
Atty. Tony Clayton, Rev. Joe R. Gant, Jr., Rev. Donald R. Henry, Dr. Leon R. Tarver II,
Mrs. Ann A. Smith-Ex Officio



RODNEY A. ELLIS, ED.D.
CHANCELLOR



February 1, 2017

Dr. Ray L. Belton, President/Chancellor
S U System Office
4th Floor, J. S. Clark Administration Building
Baton Rouge, La 70813

Ref: Request Authorization to Adopt Resolution For Refinancing (Jaguar Courtyard)

Dear Dr. Belton:

Southern University at Shreveport request the Board of Supervisors to adopt the resolution to authorize SUSLA to enter into a loan agreement with HBCU loan program to refinance the Louisiana Public Facilities Authority Tax-Exempt Revenue Bonds (SUSLA Facilities, Inc. Project) Series 2007A Bonds. A draft of the loan term sheet has been provided for your review.

Thank you in advance for your kind consideration of this request and that of the Southern University Board of Supervisors at the next scheduled meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rodney A. Ellis".

Rodney A. Ellis, Ed.D.
Chancellor

RAE/lw

3050 MARTIN LUTHER KING, JR. DRIVE • SHREVEPORT, LOUISIANA 71107
PHONE: (318) 670-9312 • FAX (318) 670-6374
WWW.SUSLA.EDU

SOUTHERN UNIVERSITY AT SHREVEPORT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, GENDER OR DISABILITY.

MINUTES OF THE BOARD OF SUPERVISORS OF SOUTHERN UNIVERSITY SYSTEM
TAKEN AT A MEETING HELD ON FEBRUARY 17, 2017.

RESOLUTION

A resolution giving final approval to the issuance of not exceeding \$14,000,000 of Revenue Bonds for the benefit of Southern University at Shreveport, approving the form of one or more Supplemental Trust Indentures, approving the form and authorizing the execution and delivery of one or more Capital Project Loan Agreements; authorizing the execution of other documents in connection therewith; amending the original approval adopted on October 28, 2016; authorizing the officers and trustees of the System to do all things necessary to effectuate this resolution; and providing for other matters in connection with the foregoing.

WHEREAS, Southern University at Shreveport (the "University") is a part of the Southern University System (the "System"); and

WHEREAS, Section 3351(A)(4) of Title 17 of the Louisiana Revised Statutes of 1950, as amended (L.A. R.S. 17:3351(A)(4)), Chapters 13 and 14A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and Article VII, Section 6(c) of the Constitution of the State of Louisiana of 1974 (the "Constitution" and, together with the cited authority, the "Act"), and other constitutional and statutory authority, authorize the Board of Supervisors of Southern University and Agricultural and Mechanical College (the "Board") of the System to borrow money and to issue bonds, notes or certificates of indebtedness and pledge revenues to guarantee payment thereof in accordance with law and with the approval of the State Bond Commission; and

WHEREAS, on October 28, 2016 the Board adopted a resolution (the "Original Resolution") entitled " A resolution providing for the issuance of not exceeding \$14,000,000 of Revenue Bonds for the benefit of Southern University at Shreveport, approving the form of one or more Supplemental Trust Indentures, approving the form and authorizing the execution and delivery of one or more Capital Project Loan Agreements; authorizing the execution of other documents in connection therewith; authorizing the officers and trustees of the System to do all things necessary to effectuate this resolution; and providing for other matters in connection with the foregoing."

WHEREAS, the Original Resolution provided that the Bonds referenced therein would mature not exceed 20 years; and

WHEREAS, the Board now desires to amend Section 4 of the Original Resolution to provide for a maturity date of July 1, 2039 which date matches the existing maturity date of the 2007A Bonds defined below;

WHEREAS, the University desires to acquire the residence hall facilities known as the Jaguar Courtyard at Southern University-Shreveport (referred to hereinafter as the "Housing Facilities") that were constructed with the proceeds of the Louisiana Public Facilities Authority

Tax-Exempt Revenue Bonds (SUSLA Facilities, Inc. Project) Series 2007A Bonds (the "2007A Bonds") issued in the original principal amount of \$12,795,000; and

WHEREAS, the University is expecting to participate in a loan program (the "Bonds") for Historically Black Colleges and Universities administered by the United States Department of Education, which loan program results in below-market interest rates; and

WHEREAS, the Board of the System has been furnished drafts of a Supplemental Trust Indenture and a Loan Agreement (each as defined below); and

WHEREAS, all consents and approvals required to be given by public bodies in connection with the authorization, issuance and sale of the Bonds as required by the Act have been or will be secured prior to the delivery of the Bonds; and

WHEREAS, this Board, by this resolution, desires to provide for the execution and delivery of the Loan Agreement, and such other documents, instruments and certificates as may be required or necessary in connection with the issuance of the Bonds and to set forth certain details of the Bonds; and

WHEREAS, the Bonds issued to acquire the Housing Facilities shall be payable solely from residence hall rentals collected by or payable to the University to students leasing rooms at the Housing Facilities and the right to receive the same, all proceeds of insurance received or receivable by the Corporation, as a result of any damage to or destruction of the Housing Facilities, or any part thereof, all amounts received or receivable by the Corporation, as compensation for the taking or transfer of the Residence Hall Facilities, or any part thereof (collectively the "Housing Facilities Fees") and such other security as may be described in the Supplemental Trust Indenture (the "Supplemental Indenture") for such Bonds including a maintenance reserve fund and a debt service reserve fund; and

WHEREAS, a portion of the proceeds of the Bonds may be used to fund the escrow reserve subaccount (not to exceed 5.26315% of SUSLA's Loan), which may be used to pay for any deficiency related to SUSLA's Loan or any other participant in the HBCU program;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Southern University and Agricultural and Mechanical College, that:

SECTION 1. The System does hereby approve the issuance of not exceeding \$14,000,000 of Revenue Bonds in one or more subseries for the benefit of Southern University at Shreveport.

SECTION 2. One or more Capital Project Loan Agreements (collectively, the "Loan Agreement") by and among The Board of Supervisors of Southern University and Agricultural and Mechanical with and on Behalf of Southern University at Shreveport and Rice Capital Access Program LLC and one or more Supplemental Trust Indentures (collectively, the "Trust Indenture") by and between Rice Capital Access Program LLC and Regions Bank Corporate Trust, be and they

are hereby approved in substantially the form now before this Board, with such changes as may be approved by DeCuir, Clark and Adams, LLP, counsel to the Board.

SECTION 3. The Chair and the Vice Chair of the System and the President of the University, or any one of them and their designees, are hereby authorized to execute the Loan Agreement and such other documents and certificates as shall be necessary to accomplish the financing described in this resolution, including an Escrow Agreement. The signatures of the said officers or their designees upon such documents set forth above, or as may be otherwise required for or necessary, convenient or appropriate to the financing described in this resolution, are deemed to be conclusive evidence of their due exercise of the authority vested in them hereunder.

SECTION 4. The Bonds shall be issued as taxable revenue bonds, notes, or other evidences of indebtedness for the benefit of Southern University at Shreveport, in an aggregate principal amount of not to exceed \$14,000,000, bearing interest at the rate of not exceeding 3.5% per annum, and maturing not later than July 1, 2039, for the purpose (i) acquiring the Housing Facilities which acquisition shall enable the redemption of the Series 2007 Bonds on their first optional redemption date of July 1, 2017 or such other dates as may be determined by the University and, (ii) funding such reserve funds and (iii) paying costs of issuance. The escrow reserve subaccount may be used to pay for any deficiency related to the University's loan or any other participant in the HBCU program.

SECTION 5. The officers of this Board are authorized and empowered to take any and all further action and to sign any and all documents, instruments and writings as may be necessary to carry out the purposes of this resolution and to file, on behalf of the Board with any governmental board or entity having jurisdiction over the Housing Facilities such applications or requests for approval thereof as may be required by law.

SECTION 6. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

CERTIFICATE

We, the undersigned and duly appointed officers of the Southern University Board of Supervisors do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Supervisors at its regular meeting on 17th day of February, 2017 at which meeting more than a quorum was present and voted.

IN WITNESS WHEREOF, we have hereunto signed our names on this 17th day of February, 2017.

Ray L. Belton, Ph.D.
President-Chancellor, Southern University -- Baton Rouge
Secretary, Southern University Board of Supervisors

Ann R. Smith
Chairman
Southern University Board of Supervisors

**Rice Capital Access Program, LLC
Future Advance Project Funding Bond
\$12,500,000¹ Series A 2017-
(The Board of Supervisors for the Southern University System on behalf of
The Southern University at Shreveport Project)
(Long-Term Fixed Rate Bonds)**

Loan Term Sheet

RCAP Contact: William Fisher (404) 736-3628
Gayle Davis (404) 736-3626

Borrower: The Board of Supervisors for the Southern University System with and on behalf of the Southern University at Shreveport
3050 Martin Luther King, Jr. Drive
Shreveport, LA 71107
Dr. Rodney A. Ellis
Chancellor
(318) 670-6000

Bond Counsel: Bryant Miller Olive
Keirston Woods (202) 457-8416
Kareem Spratling (813) 273-6677

Project Description: Fixed Rate financing of the following:

- a) Refinance the outstanding \$12,165,000 of the \$12,795,000 Louisiana Public Facilities Authority Tax-Exempt Revenue Bonds (SUSLA Facilities, Inc. Project) Series 2007A;
- b) Pay Escrow Fund deposits [equal to 5.26315% of the aggregate loan amount, funded from loan proceeds of the initial advance at closing and from subsequent advances]; and
- c) Pay transaction costs of the loan [up to 2.0% of the aggregate loan amount, funded from loan proceeds at closing].

Credit Facility: Not to exceed \$12,500,000.

Last Day of Advance: TBD

Structure: Fixed rate, level saving. Amortization beginning in 2018.

Capitalized Interest: Not Applicable.

¹ The not-to-exceed amount. Please note that the actual dollar amounts cannot be determined until the loan closes and the project is complete.

First Payment Date: First Monthly Deposit is due on TBD. This deposit will pay the principal and interest due TBD on the bond plus two additional months of principal and interest payments as required by the Higher Education Act. First RCAP bond principal and interest is due TBD. Per the Agreement to Insure Section 3.9. Deposits and Payments, bond principal and interest payments must be received on or before TBD.

Final Maturity Date: May 1, 2039 (Final RCAP bond maturity July 1, 2039)

Security: As security for the obligation of the Borrower to make all payments due, and to perform all obligations, under this Agreement, the Note and any other Loan Documents, and for the benefit and security of all Bonds issued on behalf of the Borrower under the Indenture, the Borrower, pursuant to Louisiana Revised Statutes, Title 39, Section 1430.1, grants to the Lender a first lien on and security interest in its Net Revenues and Other Revenues and any rights to receive such Net Revenues and Other Revenues, subject to any lien listed on Exhibit A of the Loan Agreement, but the existence of the Lender's security interest shall not prevent the Borrower from expending, depositing or commingling Revenues so long as all required payments hereunder are made. If an Event of Default occurs hereunder and for so long as it continues to exist, upon notice to the Borrower by the Lender, with a copy of such notice to the Trustee, any Net Revenues shall be transferred or paid over immediately to the Trustee, as assignee of the Lender, without being commingled with other funds and any Net Revenues and Other Revenues thereafter received shall upon receipt be transferred to the Trustee in the form received (with necessary endorsement if necessary for negotiability or good delivery) to the extent necessary to cure the deficiency. The Borrower represents and warrants that the lien granted hereby with respect to its Net Revenues are and at all times will be a first lien, subject only to Permitted Liens.

Indebtedness: In addition to the \$12,500,000 Series A 2017- HBCU loan, The Board of Supervisors for the Southern University System with and on behalf of Southern University at Shreveport will have the following long-term indebtedness outstanding:

Issue Description	Original Par Amount	Outstanding Par

Rate Covenants: With respect to the Student Housing Property, the Borrower shall set rates and charges such that on an annual basis, Net Revenues (except Student Housing Property Proceeds) are equal to at least one hundred twenty percent (120%) of Maximum Annual Debt Service, and such that Residence Hall Revenues (except Student Housing Property Proceeds) are equal to at least one hundred percent (100%) of the sum of Operating Expenses, Maximum Annual Debt Service, Southern University at Shreveport Escrow Account (Series A 2017-) payments required by the Indenture, and Replacement Fund payments required by Section 5.20 of the Loan Agreement.

In the event the Borrower does not, in the most recently completed Fiscal Year, comply with the Rate Covenant, the Borrower shall provide written notice to the Lender and the Trustee of such noncompliance (each such notice a "Notice of Noncompliance") and

may include in such Notice of Noncompliance a request for waiver of noncompliance. Upon Borrower's noncompliance with the Rate Covenant, and for so long as such noncompliance shall be continuing, the Lender may either (i) declare a default under this Agreement pursuant to Section 7.1 of the Loan Agreement; (ii) provide a written waiver of noncompliance requiring the Borrower to immediately seek, and use its best efforts to obtain required State approvals for, an increase in rates and charges classified as Residence Hall Revenues, beginning in the Fiscal Year following the Fiscal Year of Borrower's noncompliance until such time as the Loan is satisfied in full; or (iii) provide a written waiver of noncompliance to the Borrower subject to conditions agreed upon by the Borrower and the Lender at the time of such waiver. In the event that a waiver is provided by the Lender pursuant to (b)(ii) above of this Rate Covenant, and the Borrower, in good faith, is not able to comply with the requirements described in (b)(ii) above of this Rate Covenant, the Borrower shall provide written notice to the Lender and, to the extent permitted by applicable law, continue to seek in each subsequent Fiscal Year an increase in the authorized amount of the Residence Hall Rentals and, subject to appropriation, seek, and use its best efforts to designate other Borrower funds (the "Other Revenues") as may be necessary to achieve compliance with (ii) above of Section 5.15(b) of the Loan Agreement; and provided, further, that any such designation of Other Revenues shall apply for so long as the designation of the Other Revenues is appropriated for. The Borrower's requirement to designate Other Revenues, is subject to appropriation and shall not restrict or impair its ability to pledge such Other Revenues to any other purpose, and the designation of such Other Revenues under this section shall be subordinate to any other obligation secured by such Other Revenues. Notwithstanding the foregoing, as of the date of this Agreement, the Borrower does not have the statutory authority to directly pledge Other Revenues to the repayment of the Loan and the Loan and other Obligations are not obligations of the State and the full faith and credit of the State is not pledged to their payment. The Lender and the beneficiaries of any Obligations shall have no right to have any excises or taxes levied by the Louisiana State Legislature for the payment of the principal, interest and any redemption premium on the Loan or any Obligations.

All written notices required by Section 5.15 of the Loan Agreement shall be delivered to Lender and the Trustee within five (5) business days of Borrower's knowledge of noncompliance. The Lender shall promptly deliver to the Trustee a copy of all waivers provided to the Borrower pursuant to Section 5.15 of the Loan Agreement; *provided* that failure of the Lender to deliver such copy shall not impair any provisions of this section.

Additional Covenants:

Utilization of Student Housing Property:

The Borrower shall ensure that all of the housing units within Student Housing Property facilities are habitable. The Borrower shall fully utilize and maintain as habitable all of the Student Housing Property facilities for purposes of housing students and faculty prior to use by the Borrower of any source of permanent or temporary housing which does not constitute a part of the Student Housing Property. The Borrower shall ensure that all habitable Residence Hall Facilities are or will be fully occupied prior to assigning students or faculty to any other Student Housing Property facilities. The Borrower shall not assign incoming students or faculty to any source of permanent or temporary housing which does not constitute a part of the Student Housing Property if, at that

time, habitable housing units are vacant and available for occupancy within the Student Housing Property.

From the Closing Date through and including Fiscal Year 2019, the Borrower shall ensure that at least eighty-three percent (83%) of the beds in the Residence Hall Facilities are occupied by students or faculty during each academic term (the "Initial Occupancy Rate"). Beginning in Fiscal Year 2020, the Borrower shall ensure that at least ninety percent (90%) of the beds in the Residence Hall Facilities are occupied by students or faculty during each academic term (the "Permanent Occupancy Rate," and individually or together with the Initial Occupancy Rate, as applicable, the "Occupancy Rate"). Not later than August 1 of each Fiscal Year, the Borrower shall deliver a report to the Lender (each and "Occupancy Report") setting forth the anticipated Occupancy Rates for the then ensuing regular academic terms (Fall and Spring semesters) and the actual Occupancy Rates for the immediately prior summer terms. Not later than May 1 of each Fiscal Year, the Borrower shall deliver an Occupancy Report to the Lender setting forth the anticipated Occupancy Rates for the then ensuing summer terms and the actual Occupancy Rates for the immediately prior regular academic terms (Fall and Spring semesters). Each Occupancy Report shall also set forth any Residence Hall Facilities units which are uninhabitable at the time of such Occupancy Report, an explanation of why each such unit is uninhabitable and a remedial action plan, including a timeline, to repair and restore such unit to habitability for the immediately following semester or summer term. In the event that the Borrower fails to meet the applicable Occupancy Rate for any academic term, the Occupancy Report shall include a detailed explanation for such failure and a remedial action plan, including a timeline, and, after review of such Occupancy Report, the Lender may, after consultation with the Borrower and in its sole discretion (or at the direction of the Secretary), require the Borrower to engage a Management Consultant, at the Borrower's expense, to make recommendations as to how the Borrower might improve Occupancy Rates in the short- and long-term.

Liquidity Reserve:

If the Borrower fails to meet the Rate Covenant during any Fiscal Year, the Borrower shall immediately fund a separate and dedicated account maintained and held by the Trustee under the Supplemental Indenture (the "Southern University Shreveport Louisiana Liquidity Reserve Account (Series A 2017-_)"), annually through deposits of two hundred thousand dollars (\$200,000) from the Net Income Available for Debt Service until amounts on deposit in such fund equals one million dollars (\$1,000,000). Such funds shall not be commingled with other funds of the Borrower. Upon Section 5.19 of the Loan Agreement becoming operative, on an annual basis on the first (1st) day of each succeeding the Fiscal Year, the Borrower shall transfer to the Trustee for deposit in the Southern University Shreveport Louisiana Liquidity Reserve Account (Series A 2017-_), the two hundred thousand dollar (\$200,000) required amount.

Amounts on deposit in the Southern University at Shreveport Liquidity Reserve Account (Series A 2017-_) shall be applied in the manner described in Section 5.12 of the Supplemental Indenture.

The Southern University at Shreveport Liquidity Reserve Account (Series A 2017-_) may neither be included in calculating the operating budget of the Borrower nor in the determination as to whether the Rate Covenant has been satisfied.

Replacement Reserve:

During each Fiscal Year, the Borrower shall expend amounts not less than the Annual Replacement Reserve Requirement, to the extent appropriated, on Replacement

Expenses and any capital improvements to the real Property, including the Project. Expenditures of the Campus-wide Portion shall exclude expenditures with respect to facilities for which maintenance reserves are funded by the State at the time of such expenditure.

On February 1, 201_ and August 1, 201_, the Borrower shall deliver to the Lender and the Trustee such information as the Borrower has customarily collected prior to the date of this Agreement reflecting Replacement Expenses and any capital improvements to the real Property, including the Project; *provided that*, to the extent the Borrower is able to do so, it shall deliver the information required by the Report (as hereinafter defined). Not later than February 1 and August 1, commencing on February 1, 201_, the Borrower shall, deliver to the Lender and the Trustee the following (collectively, the "Report"): (i) a listing of all the Replacement Expenses incurred and capital improvements effectuated with respect to the real Property during the Fiscal Year to such date, as applicable, together with (ii) invoices evidencing completion and satisfaction of payment for each of the same and (iii) a certificate signed by the Borrower Representative, and certifying that (A) the items set forth in items (i) and (ii) are true, correct and commercially reasonable for operation and maintenance of Property for entities substantially similar to the Borrower and (B) the Borrower has been, is and will continue to be in compliance with the requirements of Section 5.13 of the Loan Agreement. The information submitted with respect to item (i) shall include an itemized accounting of, (i) in the event specific equipment was purchased, the quantity and price of each item purchased, (ii) in any event, the price of all materials (grouped by type or category), and (iii) in any event, the cost of all labor or other services contracted for, if any.

The Trustee shall, based upon the Report provided by the Borrower pursuant to Section 5.20(b) of the Loan Agreement, aggregate the amounts of Replacement Expenses incurred by the Borrower during the Fiscal Year for which such Report was delivered and determine whether such expenditures equal the Annual Replacement Reserve Requirement as specified in Section 5.20(a) of the Loan Agreement. If the Borrower fails to satisfy the provisions of Sections 5.20(a) or (b) of the Loan Agreement during any Fiscal Year, the Trustee shall provide written notice of the same to the Lender and the Borrower not later than eight (8) Business Days following the Borrower's delivery of the Report, and, if so directed in writing by the Lender, with the consent of the Secretary, the Borrower shall fund a separate and dedicated account maintained and held by the Trustee under the Supplemental Indenture (the "Southern University at Shreveport Replacement Fund (Series A 2017)") in the manner hereinafter described. Commencing on September 1 of the Fiscal Year in which the Borrower is determined to have failed to comply with the provisions of Sections 5.20(a) or (b) of the Loan Agreement and in which the Lender has so directed the Borrower in accordance with this paragraph (c), and for so long as the Lender shall so direct, but never exceeding the Maturity Date, the Borrower shall make a monthly deposit equal to one-twelfth (1/12) of the Annual Replacement Reserve Requirement from Net Revenues or from Pledged Revenues (as defined in the Series A 2017- Loan Agreement) until amounts on deposit in such fund equal the Annual Replacement Reserve Requirement. Such funds shall not be commingled with other funds of the Borrower. Any funds on deposit in the Southern University at Shreveport Replacement Fund (Series A 2017) may not be included as revenue in calculating the operating budget of the Borrower nor in the determination as to whether the Rate Covenant has been satisfied.

Amounts on deposit in the Southern University at Shreveport Replacement Fund (Series A 2017) shall, to the extent permitted by law, be requisitioned and applied in the manner described in Section 5.13 of the Supplemental Indenture.

In the event the Borrower is required to fund the Southern University at Shreveport Replacement Reserve Fund (Series A 2017) pursuant to Section 5.20(c) of the Loan Agreement and the Borrower is not applying funds up to or in excess of the Annual Replacement Reserve Requirement, the Lender may (i) engage a Management Consultant, at the Borrower's expense to determine if any commercially reasonable Replacement Expenses should be incurred or capital expenditures should be effectuated with respect to the Property, and (ii) at the direction of the Lender, with the consent of the Secretary, to the extent moneys are available in the Southern University at Shreveport Replacement Fund (Series A 2017), and to the extent permitted by law, withdraw such amounts from the Southern University at Shreveport Replacement Fund (Series A 2017) for expenditure in accordance with the Management Consultant's recommendations for the purpose of satisfying the requirements of Section 5.13 of the Loan Agreement with respect to the Property.

Approximate Rate: Rates will be based on U.S. Treasury yields prevailing at the date of each Advance plus applicable Federal Financing Bank and Designated Bonding Authority fees. Fixed rate, equal to the 20-year Federal Financing Bank rate + 22.5 basis points (.225%).

Payment Dates: January 1 and July 1

Call Provisions: The loan can be prepaid at any date but the redemption amount will be priced at the current market value.

Precedent Conditions: None.

Closing: TBD

Offices of:
Bryant Miller Olive
1100 13th Street, N.W., Suite 810
Washington, D.C. 20005

Rice Capital Access Program, LLC
Chief Executive Officer

The Board of Supervisors for the
Southern University System
with and on behalf of Southern University at Shreveport

The above signatures attests to the agreement between Rice Capital Access Program, LLC and The Board of Supervisors for the University of Louisiana System with and on behalf of Southern University at Shreveport as to the security to be pledged by The Board of Supervisors for the Southern University System with and on behalf of Southern University at Shreveport pursuant to all applicable loan documents and to the scheduled closing date of the loan of TBD. Rice Capital Access Program, LLC makes no guarantee that the closing will occur on the above date.



SOUTHERN UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE

OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

January 25, 2017

Ray L. Belton, Ph.D.
President – Chancellor
Southern University System
4th Floor, J. S. Clark Administration Bldg.
Baton Rouge, Louisiana 70813

This communication comes to request your approval to use \$452,000.00 in prior year funds generated by the Division of Student Affairs & Enrollment Management through the Horace W. Moody, Sr. Intramural Sports & Recreation center to fund the remodeling of the bowling alley in the Smith-Brown Memorial Student Union.

Attached hereto is a more detailed description of the specific initiative and adjustments for which these funds will be used, however, a brief general description is provided below.

During the 2016 – 2017 Fall elections, students passed a referendum of a \$15.00 self-assessment to renovate the bowling alley in the Smith-Brown Memorial Union and add technological upgrades to the building. With Student Government Association's support, the Division of Student Affairs & Enrollment Management is requesting the usage of prior year funding instead of securing an outside loan that will incur interest over the three (3) year plan as voted on by the students, the funds would be replenished. The recommendation constitutes the plan for increasing student satisfaction, and the product of an assessment planning and program implementation, that provides necessary funding to a vital area that directly impacts student recruitment and retention.

If approved, these funds will allow for the remodeling process of the Smith-Brown Memorial Student Union Bowling Alley to proceed as dictated by the students vote. It will also allow for us to expand services to current students, bolster our marketing and branding efforts, and provide a venue for more students to visit our campus. The recommendations contained in the attached letter are contingent upon your approval of the request to use the prior funds. Without approval, we will be unable to implement these necessary programs, and initiatives in a timely matter as requested by the students.

If you have any questions in regards to this request, please feel free to contact me.

Yours in the Gold and Blue,

Handwritten signature of Anthony Jackson in black ink.

Anthony Jackson
Assistant Vice Chancellor for Student Affairs

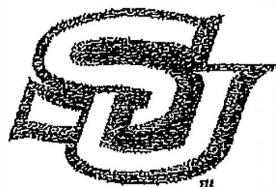
Handwritten signature of Brandon K. Dumas in black ink.

Brandon K. Dumas, Ph.D.
Vice Chancellor for Student Affairs
& Enrollment Management

Handwritten signature of Ray L. Belton in black ink, with a date stamp "1/30/17" written below it.

1/30/17

Ray L. Belton, Ph.D.
President – Chancellor



October 11, 2016

Dr. Brandon K. Dumas
Vice Chancellor
Division of Student Affairs and Enrollment Management

Dear Dr. Dumas,

The Student Government Association request that the following item be submitted for administrative approval and consideration by the Southern University Board of Supervisors at the regularly scheduled meeting.

Southern University – Baton Rouge students placed the following referendum on the Fall 2016 General Election Ballot relating to new and revised student fees.

Referendum 2:

For the purpose of creating a newly renovated and technologically upgraded Jaguar Lanes Bowling Alley at Southern University and A&M College, do you support the creation of a new \$15.00 fee for 3 Academic Years to cover renovations, free bowling, and other innovative activities?

Yes or No

Resulting in a confirmation of 623 to 365 favorable to the creation of the fee.

We require action on this items to begin Spring of 2017. Your consideration is greatly appreciated.

Sincerely,

Zaria Harris,
President, SGA 2016-17

Approved:
Jonas Vanderbilt, Director of Student Life

Approved:
Tracie Abraham, Exec. Director of Student Services and Residential Life

Approved:
Vice Chancellor of Student Affairs and Enrollment Management

Student
Government
Association

227 Smith-Brown
Memorial Student Union

PO Box 10202
Baton Rouge, LA 70813

Phone: (225) 771-2586
Fax: (225) 771-2202
www.subr.edu/sga



Southern University and Agricultural & Mechanical College—Baton Rouge, Louisiana
Student Government Association
Student Senate 2014-2015

Bill Number:

Author (s): Senator Kyler Lastie, Senator Eujene Cunningham

A Bill

Proposing a Bowling Alley Enhancement Fee, “*Jaguar Lanes Fee*”, for Southern University and A&M College

SECTION 1: Purpose

This bill is being proposed to allow the Student Government Association of Southern University and Agricultural & Mechanical College to implement a student self-assessed fee to allow them to strongly support the implementation of an enhancement fee in order to make changes that will completely renovate the Bowling Alley and heighten the bowling and socializing experience for current and future students.

SECTION 2: Proposal for Bowling Alley Enhancement Fee, “*Jaguar Lanes*”

The Student Government Association of Southern University and Agricultural & Mechanical College, is the governing body of students at Southern University and Agricultural & Mechanical College; and in times of financial hardships from budget cuts and other financial constraints, many essential and vital projects cannot be completed or initiated; and in order for Southern University and Agricultural & Mechanical College to move forward successfully, advancements and improvements to facilities and services must continue; and the Southern University and Agricultural & Mechanical College student body, in times of financial hardships, has historically contributed by way of student assessed fees; and the implementation of a \$15.00 enhancement fee (for three academic years, the collection of this fee will begin the semester following the approval of the bill.) would assist in a complete renovation and renewal of the Bowling Alley; and proposed purposes of the revenues collected include but shall not be limited the for the purpose of facility upgrades, necessary equipment, plausible hiring of accredited contractors to occasionally provide assistance wherever deemed fit, and a fiscal fund in any case that the Bowling Alley requires routine or unexpected repairs, and the payment of any bowling certifications needed.

Contribution, involvement, and socialization are vital in maintaining the livelihood and progression of our campus. To further ensure that the aforementioned components remain preserved, the proposed fee will allow the complete renovation and upgrade of the Bowling Alley with the funds generated. As referenced previously, the purpose of the funds collected include, but are not limited to, facility upgrades, necessary equipment, plausible hiring of accredited contractors to occasionally provide assistance wherever deemed fit, and a fiscal fund in any case that the Bowling Alley requires routine or unexpected repairs. The collection of this fee will begin the semester following the approval of the bill.

The proposed enhancement fee will further improve the perceptual facet of our university as well as the incessant enrichment of the value of social engagement for our students.



SOUTHERN UNIVERSITY AND A&M COLLEGE BANNER FUND / ORGANIZATION / ACCOUNT MAINTENANCE FORM

Purpose of Form: To request new codes, to change existing codes, and to inactivate or reactivate old codes.
Submit form to Associate Comptroller - General Accounting. Authorized signer will be notified of new codes or changes.

Please follow instructions in parenthesis:

Type of Action (complete one box below, use a separate form for each type of action)

<p>New Code (check one below)</p> <p><input checked="" type="checkbox"/> Fund (type of resources)</p> <p><input type="checkbox"/> Organization (dept or program)</p> <p><input type="checkbox"/> Fund and organization</p> <p><input type="checkbox"/> Account (object of expenditure)</p> <p style="text-align: center;"><i>(continue completing form)</i></p>	<p style="text-align: center;">Report a change</p> <p>Fund number _____</p> <p>Organization number _____</p> <p>Account number _____</p> <p>Effective date _____</p> <p style="text-align: center;"><i>(report changes in line items one through three, continue to approval section)</i></p>	<p style="text-align: center;">Inactivate <input type="checkbox"/> Reactivate <input type="checkbox"/></p> <p>Fund number _____</p> <p>Organization number _____</p> <p>Account number _____</p> <p>Effective date _____</p> <p>Reason _____</p> <p style="text-align: center;"><i>(continue to approval section)</i></p>
--	--	--

1. Account Title (limit 34 spaces) Jaguar Lanes
2. Budget Head Name, Title Brandon K. Dumas, Ph.D. ID # [REDACTED] Ext. # 3922
3. Location of Budget Head (campus, room no.) Smith-Brown Memorial Student Union
4. For New Fund, Organization, or Account (complete one applicable box only):

<p>New Fund -- (check one below)</p> <p><input type="checkbox"/> Restricted Fund (complete section five)</p> <p><input type="checkbox"/> Self-Supporting (complete section six)</p> <p><input type="checkbox"/> Plant Fund (complete section seven)</p> <p><input checked="" type="checkbox"/> Agency Fund (go to approval section)</p> <p><input type="checkbox"/> Endowment (go to approval section)</p>	<p>New Organization -- Program Code no. _____ Predecessor Org no. _____</p> <p style="text-align: center;"><i>This box is for the Budget Office and Grants Office use only.</i></p> <p style="text-align: center;"><i>(go to approval section)</i></p>	<p>New Account - (check one below)</p> <p><input type="checkbox"/> Revenue</p> <p><input type="checkbox"/> Expenditure</p> <p><input type="checkbox"/> Other _____</p> <p style="text-align: center;"><i>(go to approval section)</i></p>
---	---	--

5. Check if applicable: Grant Contract / Agreement (attach grant / agreement to form, including SU budget)
- Agency / Organization _____ Contact name / telephone number _____
- Project Period _____ Amount _____ Check one: Federal CFDA # _____ State Local / Private
- Check if applicable: Cost Sharing Basis _____ % Matching Fund _____ (attach report of expenditures)
- Check if applicable: Donation Internal Scholarship External Scholarship
- (go to approval section)*
6. Check Applicable: Workshop Conference Services Other _____
- (attach SU budget and memorandum justification per guidelines for self supporting funds)*
- (go to approval section)*
7. Check one: Unexpended Renewals and Replacements Debt Retirement Investment in Plant
- (attach SU budget to form)*
- Describe purpose for new number Establish a budget for Jaguar Lanes

Special Instructions _____
(go to approval section)

<p>Requested by _____ <i>(Signature)</i></p>	<p>Budget Director _____ <i>(Title)</i></p>	<p><u>3-5763</u> <i>(Ext. no.)</i></p>	<p><u>11/04/2016</u> <i>(Date)</i></p>
<p>Approved by _____ <i>(Signature)</i></p>	<p>VIC for Student Affairs & Enrollment Mgmt. _____ <i>(Title)</i></p>	<p><u>3-3922</u> <i>(Ext. no.)</i></p>	<p><u>11/08/2016</u> <i>(Date)</i></p>

TO BE COMPLETED BY CHART MAINTENANCE

New Banner number: Fund 292050 Organization _____ Account _____

Approved copy to: Requestor Budget Office Bursar

Approved original copy forwarded to designated Accounting Specialist _____

Mark [Signature] 11/15/16
 Associate Comptroller General Accounting Date

Jaguar Lanes- Three Year Sales Forecast

Open Play		
Total Games	Price of Games	Total
10000	\$3.00	\$30,000.00

Faculty & Staff Leauge		
Total Games	Price Per Week	Total
1800	\$12.00	\$7,200.00

Seniors Day Leauge		
Total Games	Price Per Week	Total
648	\$8.00	\$1,728.00

Adult Leauge (Day Leauge)		
Total Games	Price Per Week	Total
1800	\$12.00	\$7,200.00

Youth League		
Total Games	Price Per Week	Total
1800	\$8.00	\$4,800.00

Adult (Night League)		
Total Games	Price Per Week	Total
1800	\$13.00	\$7,800.00

Student Leauge		
Total Games	Price of Games	Total
1800	\$6.00	\$3,000.00

Lady Jags		
Total Games	Price of Games	Total
2880	\$3.00	\$8,640.00

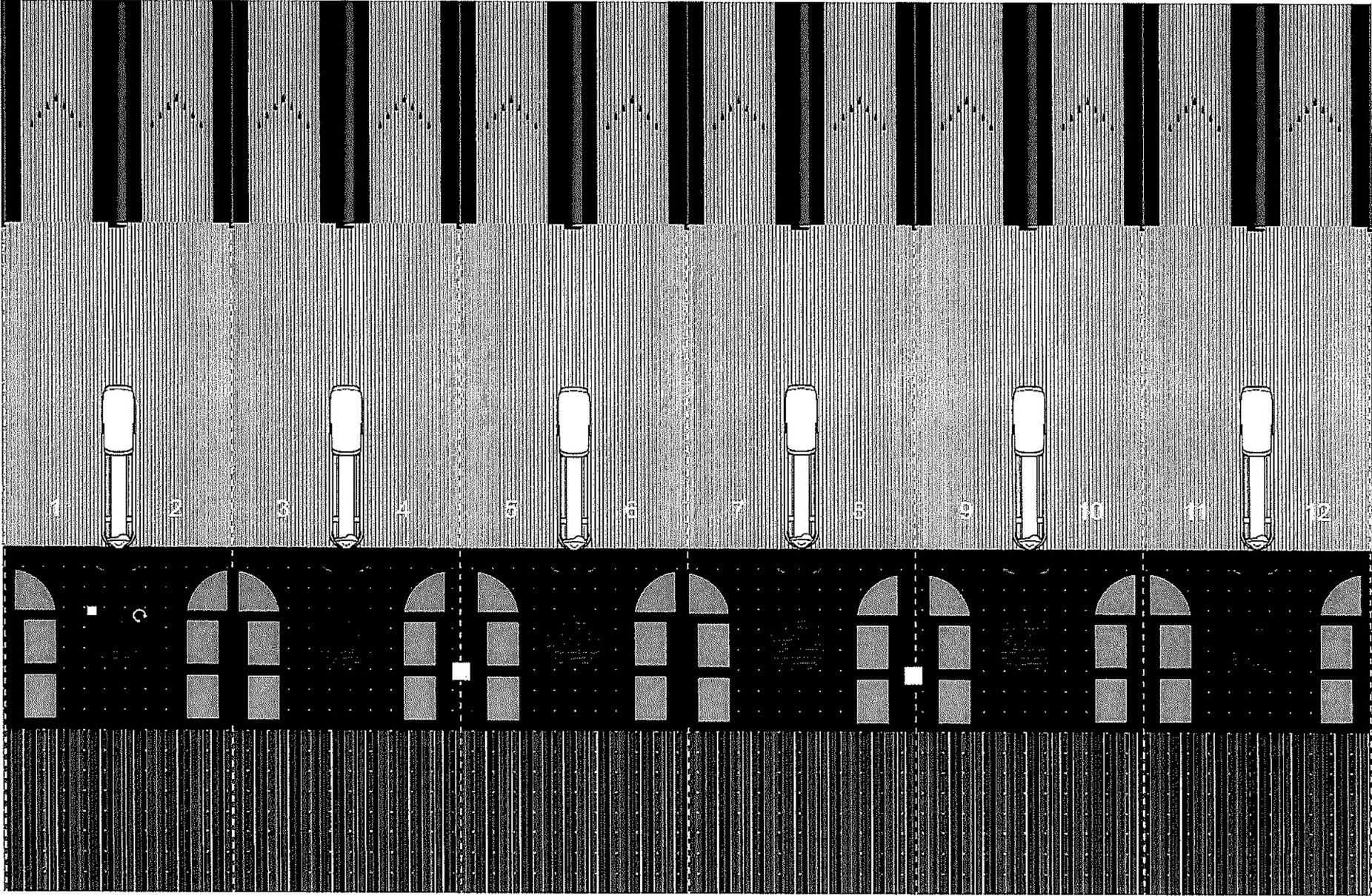
Parties			
Total Parities	Price Per Person	Avg. Party Size	Total
100	\$15.00	10	\$15,000.00

Special Events		
Total Events	Price Per Rental	Total
15	\$300.00	4,500.00

Estimated Revenue Per Year			
	Year 1	Year 2	Year 3
Open Play	\$30,000.00	\$36,000.00	\$45,000.00
Leagues	\$31,728.00	\$31,728.00	\$31,728.00
Lady Jags	\$8,640.00	\$8,640.00	\$8,640.00
Birthday Parites	\$15,000.00	\$18,000.00	\$22,500.00
Special Events	\$4,500.00	\$5,400.00	\$6,750.00
Total Sales	\$89,868.00	\$99,768.00	\$114,618.00

Please note that this is just a basic forcast. I did not add shoe rental, Party food sales, nor sock sales. In the event we are allowed to sale candy, popcorn, and can drinks, the estimated revenue would increase

Submitted by: Tanisha Cousby



Southern University System
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 1/31/2017	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$30,704,485	\$12,291,678	\$42,996,163	\$42,996,163	71.4%	\$-00
Statutory Dedicated	1,037,804	3,927,812	4,965,616	4,965,616	20.9%	0
Funds Due From BOR						
Federal	1,822,756	1,831,453	3,654,209	3,654,209	49.9%	0
Self Generated						
Tuition - Fall 2016	30,678,605	364,632	31,043,237	32,289,243	95.0%	(1,246,006)
Tuition - Spring 2017	27,773,159	392,852	28,166,011	30,312,335	91.6%	(2,146,324)
Tuition - Summer	1,758,841	2,192,868	3,951,709	3,637,938	48.3%	313,771
Out-of-State Fees	7,842,428	323,064	8,165,492	7,303,013	107.4%	862,479
Other	5,467,007	3,962,385	9,429,392	9,044,306	60.4%	385,086
InterAgency Transfer	2,068,067	1,307,132	3,375,199	3,375,199	61.3%	0
Total Revenues	\$109,153,152	\$26,593,876	\$135,747,028	\$137,578,022	79.3%	\$(1,830,994)
Expenditures by Object						
Salaries	\$38,728,179	\$28,223,186	\$66,951,365	\$67,950,359	57.0%	(998,994)
Other Compensation	151,760	147,217	298,977	298,977	50.8%	0
Related Benefits	16,120,677	14,126,343	30,247,020	30,633,909	52.6%	(386,889)
Total Personal Services	\$55,000,616	\$42,496,746	\$97,497,362	\$98,883,245	55.6%	\$(1,385,883)
Travel	\$245,182	\$641,257	\$886,439	\$886,439	27.7%	\$-00
Operating Services	7,395,128	7,104,149	14,499,277	14,433,949	51.2%	65,328
Supplies	579,544	1,057,895	1,637,439	1,740,213	33.3%	(102,774)
Total Operating Expenses	\$7,974,672	\$8,162,044	\$16,136,716	\$16,174,162	49.3%	\$(37,446)
Professional Services	893,363	800,063	1,693,426	1,693,426	52.8%	0
Other Charges	1,390,250	4,999,082	6,389,332	6,663,837	20.9%	(274,505)
Debt Services						
Interagency Transfers	3,884,243	2,518,486	6,402,729	6,402,729	0.0%	0
Total Other Charges	\$6,167,856	\$8,317,631	\$14,485,487	\$14,759,992	41.8%	\$(274,505)
General Acquisitions	147,390	328,416	475,806	483,296	30.5%	(7,490)
Library Acquisitions	182,822	254,827	437,649	437,649	41.8%	0
Major Repairs	100,000	0	100,000	100,000	100.0%	0
Total Acquist. & Major Repairs	\$430,212	\$583,243	\$1,013,455	\$1,020,945	42.1%	\$(7,490)
Scholarships	\$5,355,438	\$372,131	\$5,727,569	\$5,853,239	91.5%	\$(125,670)
Total Expenditures	\$75,173,976	\$60,573,052	\$135,747,028	\$137,578,022	54.6%	\$(1,830,994)

Southern University Board and System Administration
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 1/31/2017	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$2,910,717		\$2,910,717	\$2,910,717	100.0%	0
Statutory Dedicated						
Funds Due To/ From Mgmt						
Federal						
Self Generated						
Tuition - Fall 2016						
Tuition - Spring 2017						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
Total Revenues	\$2,910,717	\$-00	\$2,910,717	\$2,910,717	100.0%	\$0
Expenditures by Object						
Salaries	\$619,167	\$528,638	\$1,147,805	\$1,147,805	53.9%	0
Other Compensation	37,333	14,667	52,000	52,000	71.8%	0
Related Benefits	200,854	429,068	629,922	629,922	31.9%	0
Total Personal Services	\$857,354	\$972,373	\$1,829,727	\$1,829,727	46.9%	\$0
Travel	\$44,252	\$114,748	\$159,000	\$159,000	27.8%	\$0
Operating Services	33,458	108,205	141,663	141,663	23.6%	0
Supplies	20,476	52,807	73,283	73,283	27.9%	0
Total Operating Expenses	\$53,934	\$161,012	\$214,946	\$214,946	25.1%	\$0
Professional Services	500	65,000	65,500	65,500	0.8%	0
Other Charges	0	398,844	398,844	398,844	0.0%	0
Debt Services						
Interagency Transfers	0		0		0.0%	0
Total Other Charges	\$500	\$463,844	\$464,344	\$464,344	0.1%	\$0
General Acquisitions	123,790	118,910	242,700	242,700	0.0%	0
Library Acquisitions						
Major Repairs						
Total Acquist. & Major Repairs	123,790	118,910	242,700	242,700	0.0%	\$0
Scholarships						
Total Expenditures	\$1,079,830	\$1,830,887	\$2,910,717	\$2,910,717	37.1%	\$0

Southern University - Baton Rouge
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 1/31/2017	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$13,946,117	\$6,697,719	\$20,643,836	\$20,643,836	67.6%	0
Statutory Dedicated	478,524	1,482,885	1,961,409	1,961,409	24.4%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2016	17,962,026	364,632	18,326,658	18,726,888	95.9%	\$(400,230)
Tuition - Spring 2017	15,847,578	209,628	16,057,206	17,469,984	90.7%	(1,412,778)
Tuition - Summer	1,105,490	1,262,448	2,367,938	2,367,938	46.7%	0
Out-of-State Fees	4,927,586	86,862	5,014,448	4,810,043	102.4%	204,405
Other	3,869,366	3,355,744	7,225,110	7,225,110	53.6%	0
InterAgency Transfer	2,068,067	1,307,132	3,375,199	3,375,199	61.3%	0
Total Revenues	\$60,204,754	\$14,767,050	\$74,971,804	\$76,580,407	78.6%	\$(1,608,603)
Expenditures by Object						
Salaries	\$20,898,209	\$14,454,801	\$35,353,010	\$36,305,482	57.6%	(952,472)
Other Compensation	85,427	128,050	213,477	213,477	40.0%	0
Related Benefits	9,327,985	7,504,507	16,832,492	17,189,669	54.3%	(357,177)
Total Personal Services	\$30,311,621	\$22,087,358	\$52,398,979	\$53,708,628	56.4%	\$(1,309,649)
Travel	\$31,528	\$195,472	\$227,000	\$227,000	13.9%	\$0
Operating Services	3,498,064	4,647,660	8,145,724	8,145,724	42.9%	0
Supplies	360,948	540,613	901,561	901,561	40.0%	0
Total Operating Expenses	\$3,859,012	\$5,188,273	\$9,047,285	\$9,047,285	42.7%	\$0
Professional Services	725,884	82,113	807,997	807,997	89.8%	0
Other Charges	618,108	2,872,063	3,490,171	3,490,171	17.7%	0
Debt Services						
Interagency Transfers	1,818,147	1,815,129	3,633,276	3,633,276	50.0%	0
Total Other Charges	\$3,162,139	\$4,769,305	\$7,931,444	\$7,931,444	39.9%	\$0
General Acquisitions	13,174	30,358	43,532	43,532	30.3%	0
Library Acquisitions	24,504	113,145	137,649	137,649	17.8%	0
Major Repairs						
Total Acquist. & Major Repairs	\$37,678	\$143,503	\$181,181	\$181,181	20.8%	\$0
Scholarships	\$4,835,915	\$350,000	\$5,185,915	\$5,484,869	88.2%	\$(298,954)
Total Expenditures	\$42,237,893	\$32,733,911	\$74,971,804	\$76,580,407	55.2%	\$(1,608,603)

Southern University Law Center
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 1/31/2017	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$2,512,396	\$1,421,749	\$3,934,145	\$3,934,145	63.9%	0
Statutory Dedicated	\$51,613	162,516	214,129	214,129	24.1%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2016	\$3,083,144	0	3,083,144	3,385,607	91.1%	\$(302,463)
Tuition - Spring 2017	\$2,912,645	-	2,912,645	3,134,362	92.9%	(221,717)
Tuition - Summer	\$249,580	450,420	700,000	700,000	35.7%	0
Out-of-State Fees	\$1,202,930	186,202	1,389,132	1,281,494	93.9%	107,638
Other	\$1,164,794	82,618	1,247,412	572,384	203.5%	675,028
InterAgency Transfer						
Total Revenues	\$11,177,102	\$2,303,505	\$13,480,607	\$13,222,121	84.5%	\$258,486
Expenditures by Object						
Salaries	4,216,370	2,971,148	7,187,518	7,135,828	59.1%	51,690
Other Compensation						
Related Benefits	1,271,317	1,393,561	2,664,878	2,645,236	48.1%	19,642
Total Personal Services	\$5,487,687	\$4,364,709	\$9,852,396	\$9,781,064	56.1%	\$71,332
Travel	\$51,301	\$98,699	\$150,000	\$150,000	34.2%	\$0
Operating Services	1,379,716	301,305	1,681,021	1,543,729	89.4%	137,292
Supplies	22,129	77,871	100,000	100,000	22.1%	0
Total Operating Expenses	\$1,401,845	\$379,176	\$1,781,021	\$1,643,729	85.3%	\$137,292
Professional Services	81,832	523,459	605,291	605,291	13.5%	0
Other Charges	91,726	158,097	249,823	249,823	36.7%	0
Debt Services						
Interagency Transfers	139,267	122,947	262,214	262,214	53.1%	0
Total Other Charges	\$312,825	\$804,503	\$1,117,328	\$1,117,328	28.0%	\$0
General Acquisitions						
Library Acquisitions	\$158,318	141,682	300,000	300,000	52.8%	0
Major Repairs						
Total Acquist. & Major Repairs	\$158,318	\$141,682	\$300,000	\$300,000	52.8%	\$0
Scholarships	\$279,862	\$-00	\$279,862	\$230,000	121.7%	\$49,862
Total Expenditures	\$7,691,838	\$5,788,769	\$13,480,607	\$13,222,121	58.2%	\$258,486

Southern University at New Orleans
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 1/31/2017	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$4,742,997	\$1,754,580	\$6,497,577	\$6,497,577	73.0%	0
Statutory Dedicated	139,526	471,119	610,645	610,645	22.8%	0
Funds Due From Mgmt or BOR			0	0		
Federal			0	0		
Self Generated						
Tuition - Fall 2016	5,939,467		\$5,939,467	6,234,870	95.3%	\$(295,403)
Tuition - Spring 2017	5,784,375	183,224	5,967,599	5,967,599	96.9%	0
Tuition - Summer		300,000	300,000	300,000	0.0%	0
Out-of-State Fees	711,770		711,770	311,476	228.5%	400,294
Other	200,300	350,000	550,300	840,242	23.8%	(289,942)
InterAgency Transfer						
Total Revenues	\$17,518,435	\$3,058,923	\$20,577,358	\$20,762,409	84.4%	\$(185,051)
Expenditures by Object						
Salaries	\$6,557,189	\$4,364,915	\$10,922,104	\$10,922,104	60.0%	0
Other Compensation						
Related Benefits	2,720,675	2,193,691	4,914,366	4,914,366	55.4%	0
Total Personal Services	\$9,277,864	\$6,558,606	15,836,470	15,836,470	58.6%	\$0
Travel	\$14,501	\$136,999	151,500	\$151,500	0.0%	\$0
Operating Services	\$982,151	1,296,477	2,278,628	2,320,694	42.3%	(42,066)
Supplies	86,944	281,556	368,500	368,500	23.6%	0
Total Operating Expenses	\$1,069,095	\$1,578,033	\$2,647,128	\$2,689,194	39.8%	\$(42,066)
Professional Services	44,343	107,657	152,000	152,000	29.2%	0
Other Charges	538,017	658,949	1,196,966	1,361,092	39.5%	(164,126)
Debt Services						
Interagency Transfers	204,267	208,266	412,533	412,533	49.5%	0
Total Other Charges	\$786,627	\$974,872	\$1,761,499	\$1,925,625	40.9%	\$(164,126)
General Acquisitions		125,000	125,000	125,000	0.0%	0
Library Acquisitions						
Major Repairs						
Total Acquist. & Major Repairs	\$0	\$125,000	\$125,000	\$125,000	0.0%	\$0
Scholarships	\$33,630	\$22,131	\$55,761	\$34,620	0.0%	\$21,141
Total Expenditures	\$11,181,717	\$9,395,641	\$20,577,358	\$20,762,409	53.9%	\$(185,051)

Southern University at Shreveport
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 10/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$4,132,096	\$1,490,440	\$5,622,536	\$5,622,536	73.5%	0
Statutory Dedicated	51,242	149,416	200,658	200,658	25.5%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2016	3,693,968	0	3,693,968	3,941,878	93.7%	(\$247,910)
Tuition - Spring 2017	3,228,561	0	3,228,561	3,740,390	86.3%	(511,829)
Tuition - Summer	403,771	180,000	583,771	270,000	149.5%	313,771
Out-of-State Fees	1,000,142	50,000	1,050,142	900,000	111.1%	150,142
Other	232,547	174,023	406,570	406,570	57.2%	0
InterAgency Transfer						
Total Revenues	\$12,742,327	\$2,043,879	\$14,786,206	\$15,082,032	84.5%	\$(295,826)
Expenditures by Object						
Salaries	\$4,195,039	\$3,807,149	8,002,188	\$8,100,400	51.8%	(\$98,212)
Other Compensation						
Related Benefits	1,764,445	1,482,798	3,247,243	3,296,597	53.5%	(49,354)
Total Personal Services	\$5,959,484	\$5,289,947	\$11,249,431	\$11,396,997	52.3%	\$(147,566)
Travel	\$17,556	\$26,144	\$43,700	\$43,700	40.2%	\$-00
Operating Services	1,183,967	496,699	1,680,666	1,710,564	69.2%	(29,898)
Supplies	32,707	45,000	77,707	180,481	18.1%	(102,774)
Total Operating Expenses	\$1,216,674	\$541,699	\$1,758,373	\$1,891,045	64.3%	\$(132,672)
Professional Services	39,054	1,946	41,000	41,000	95.3%	0
Other Charges	132,899	584,504	717,403	827,782	16.1%	(110,379)
Debt Services			0	0	0.0%	0
Interagency Transfers	495,699	277,809	773,508	773,508	64%	0
Total Other Charges	\$667,652	\$864,259	\$1,531,911	\$1,642,290	40.7%	\$(110,379)
General Acquisitions	510		510	8,000	6.4%	(7,490)
Library Acquisitions						
Major Repairs						
Total Acquist. & Major Repairs	\$510	\$-00	\$510	\$8,000	6.4%	\$(7,490)
Scholarships	\$202,281	\$-00	\$202,281	\$100,000	202.3%	\$102,281
Total Expenditures	\$8,064,157	\$6,722,049	\$14,786,206	\$15,082,032	53.5%	\$(295,826)

Southern University Agricultural Research and Extension Center
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of January 31, 2017

	Actual as of 1/31/2017	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$2,460,162	\$927,190	\$3,387,352	\$3,387,352	72.6%	0
Statutory Dedicated	316,899	1,661,876	\$1,978,775	1,978,775	16.0%	0
Funds Due From Mgmt or BOR						0
Federal	1,822,756	1,831,453	\$3,654,209	3,654,209	49.9%	0
Self Generated						
Tuition - Fall 2016						
Tuition - Spring 2017						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
Total Revenues	\$4,599,817	\$4,420,519	\$9,020,336	\$9,020,336	51.0%	\$-00
Expenditures by Object						
Salaries	\$2,242,205	\$2,096,535	\$4,338,740	\$4,338,740	51.7%	0
Other Compensation	29,000	4,500	\$33,500	33,500	86.6%	0
Related Benefits	835,401	1,122,718	\$1,958,119	1,958,119	42.7%	0
Total Personal Services	\$3,106,606	\$3,223,753	\$6,330,359	6,330,359	49.1%	\$-00
Travel	\$86,044	\$69,195	\$155,239	\$155,239	55.4%	0
Operating Services	317,772	253,803	571,575	571,575	55.6%	0
Supplies	56,340	60,048	116,388	116,388	48.4%	0
Total Operating Expenses	\$374,112	\$313,851	\$687,963	\$687,963	54.4%	\$-00
Professional Services	1,750	19,888	\$21,638	21,638	8.1%	0
Other Charges	9,500	326,625	\$336,125	336,125	2.8%	0
Debt Services						
Interagency Transfers	1,226,863	94,335	\$1,321,198	1,321,198	92.9%	0
Total Other Charges	\$1,238,113	\$440,848	\$1,678,961	\$1,678,961	73.7%	\$-00
General Acquisitions	9,916	54,148	\$64,064	64,064	15.5%	0
Library Acquisitions						
Major Repairs	100,000		\$100,000	100,000	100.0%	0
Total Acquist. & Major Repairs	\$109,916	\$54,148	\$164,064	\$164,064	67.0%	\$-00
Scholarships	\$3,750	\$-00	\$3,750	\$3,750	100.0%	\$-00
Total Expenditures	\$4,918,541	\$4,101,795	\$9,020,336	\$9,020,336	54.5%	\$-00

Governance Committee

GOVERNANCE COMMITTEE

(Following the Finance Committee)

Friday, February 17, 2017

9:00A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813


AGENDA

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item
 - A. Request Approval Revised Personnel Action Form Policy, SUS
6. Information Items
7. Other Business
8. Adjournment

MEMBERS

Dr. Leroy Davis—Chair, Rev. Joe R. Gant, Jr.—Vice Chair,
Ms. Jordan Franklin, Mr. Mike A. Small, Rev. Samuel C. Tolbert
Mrs. Ann A. Smith—Ex Officio

<p>Name of Policy: Delegation of Authority to Execute Personnel Actions</p> <p>Policy Number:</p> <p>Issuing Authority: SUS Board of Supervisors</p> <p>Initial Effective Date: November 28, 2008</p> <p>Revision Date: April 26, 2013</p> <p>PROPOSED REVISION DATE: February 17, 2017</p>	 <p>SOUTHERN UNIVERSITY SYSTEM POLICIES AND PROCEDURES</p>
<p><input type="checkbox"/> New Policy Proposal</p> <p><input checked="" type="checkbox"/> Major revision of existing policy</p>	<p><input type="checkbox"/> Minor revision to existing policy</p> <p><input type="checkbox"/> Reaffirmation of existing policy</p>

I. Policy Statement

The Southern University System (hereinafter referred to as the “SUS”) has formulated the following policy to provide operational guidelines for the appropriate delegation of authority to approve various personnel actions by its Board of Supervisors, System President and campus Chancellors.

II. Purpose

The purpose of this policy is to create uniform personnel procedures for the SUS in accordance with the provisions of Article VII, section 8 of the *Board’s Bylaws*, as amended Section 2-5.1 of the *Board’s Regulations*, as amended hereinafter referred to as the “Uniform Personnel Policy” and to delineate the specific and express delegations of authority by the Board to the System President and Chancellors to execute certain types of personnel actions.

This delegation of authority may be amended or revoked at any time.

III. History

Prior action by the Board addressing personnel actions can be found at: Southern University System—Policies and Procedures Manual (Synopses) August, 1992 Sections 1.00.43; 1.00.43a; 1.00.44; 1.00.45; 2.00.03; Southern University System—Board of Supervisors Bylaws and Regulations Manual (Last modified: 11/27/07) *Proposed Policy for Submission of Personnel Action Forms*; Southern University System—Board of Supervisors’ Official Minutes dated November 28, 2008 at p.7; and Southern University System—Board of Supervisors’ Official Minutes dated April 26, 2013 at p.5.

IV. Uniform Personnel Policy of the SUS Board of Supervisors.

Except as otherwise provided in the bylaws, and notwithstanding any other provisions of the regulations, all personnel actions shall be made in accordance with the following provisions:

A. Personnel Actions Requiring Board Approval

The following personnel actions shall require approval by the SUS Board of Supervisors:

1. Any action, which would result in an employee earning total annual compensation in the amount of Sixty Thousand Dollars (\$60,000) or more, from all sources, both public and authorized private. (This excludes full time faculty hired to fill vacancies in accordance with (B)(10).)
2. Appointment of and compensation for the President, System Vice Presidents, all chancellors or equivalents, and all positions of dean or equivalent and above, including amendments to or extensions of appointment agreements and increases or decreases in compensation.
3. Educational leave and sabbatical leave in excess of three (3) months during any twelve (12) month period.
4. Termination of tenured faculty.
5. Head Coach and Athletic Director contracts and amendments, thereto, provided that the President shall have the authority to approve any non-substantial amendments.
6. Leave without pay for one (1) year or more or special leave with any pay or benefits for thirty (30) days or more within any twelve (12) month period.
7. Retrospective compensation of any type, which will be authorized only (i) in exceptional circumstances (when justified by the campus or institution in writing or as incidental to an approved general pay plan) or (ii) when, due to excusable neglect, the effective date of the proposed appointment, pay increase, or other personnel action is no more than sixty (60) days prior to the Board meeting or thirty (30)

days prior to the previous Board meeting, when more than one (1) month has elapsed since such previous Board meeting.

8. Termination of the President, all chancellors or equivalents, and all positions of dean or equivalent or above, unless otherwise provided in the appointment documents.
9. Either appointment or making any change in status which would result in an employee gaining indeterminate tenure or “rolling tenure” (i.e. rolling term).
10. Appointment to any designated chair or professorship.
11. Conferring emeritus status on any person with less than ten (10) years of service to the university or with titles other than professor.
12. Awarding any honorary degree.
13. Paying any salary supplement to an SUS employee from Board-authorized affiliated foundation funds.

B. Personnel Actions Requiring Presidential Approval

The following personnel actions shall require approval by the President, which authority may not be further delegated.

1. Any action which would result in an employee earning a total annual compensation from Fifty Thousand Dollars (\$50,000.00) to Sixty thousand (\$60,000.00) from all sources, both public and authorized private.
2. The creation of any new position at the level of Vice President, Chancellor or equivalent and all positions of dean or equivalent, including directors and chairs earning \$50,000 to \$60,000.00.

3. Filling any faculty position made vacant because of lay-off or furlough pursuant to a Board-approved plan addressing institutional change or exigency.
4. Any action which would allow for a delay in review for tenure beyond the period of time established by SUS policy or in the employee's appointment letter.
5. Conferring emeritus titles not required to be approved by the Board.
6. Re-appointment of any person who is to receive during employment with the SUS any retirement benefits from any Louisiana public employee retirement system or plan.
7. Converting a filled classified position to an unclassified position, approval of which will only be granted if justified by the following factors:
 - (i) The employee must have a baccalaureate degree or sufficient professional experience to substitute for the degree, and
 - (ii) The duties of the unclassified position must require advanced learning acquired by a prolonged course of specialized, intellectual training.
8. General pay plans, including across-the-board pay raises which are granted to all or substantially all of the employees of a campus or institution.
9. Any other personnel action which the President determines should be reviewed at the System level. Such determinations may be made individually or be established for the System as a whole, for individual campuses or institutions, or for classes of employees either across the System or at specific campuses or institutions.
10. Hiring of all full-time faculty as required to fill faculty vacancies up the salary level of Seventy-five thousand dollars (\$75,000.00).

C. Personnel Actions Requiring Chancellor Approval

The following personnel actions shall require approval by the Chancellors:

1. Any action which would result in an employee earning total annual compensation up to, but not more than, Fifty Thousand Dollars (\$50,000) from all sources, both public and authorized private.
2. Title changes
3. Hiring of adjunct faculty.
4. Employment status changes from a nine (9) month to a twelve (12) month or twelve (12) month to a nine (9) month position.

D. Personnel Actions which may be delegated by the President

Authority to take all other personnel actions is hereby delegated by the Board to the President, who may further delegate such authority, as he/she deems to be in the best interests of the SUS, provided such actions are taken in accordance with the requirements for form and reporting set forth in Sections E and F of this policy.

E. Form of Letters of Appointment and Similar Agreements

All letters of appointment, contracts of employment, or other written employment agreements between the SUS and any of its employees containing any special provisions not provided for in written general policy, shall either (i) use only the language prescribed for such agreements by the President in a standardized template or form (which is encouraged); or (ii) be approved as to form and legal sufficiency by the General Counsel prior to being signed.

F. Reporting

All personnel actions shall be reported to the President and the Board in a format prescribed by the President after consultation with the Board.

G. Miscellaneous

1. For purposes of this policy “compensation” includes all income covered on any check issued (or electronic transmittal) by the SUS for any compensation purposes as well as all income from other sources, including affiliated foundations, paid as compensation for work done on behalf of the SUS or pursuant to an employment agreement with the SUS. The term does not include royalty, licensing, or other payments made pursuant to the SUS’s intellectual property policies.
2. In the event of any conflict between the provisions of Section 2-5.1 and any other provisions of the *Regulations* of the Board of Supervisors, the provisions of Section 2-5.1 shall control.
3. Nothing herein creates any rights, procedural or substantive, in employees, prospective employees, or other persons.

Personnel Affairs
Committee

PERSONNEL AFFAIRS COMMITTEE

(Following the Governance Committee)

Friday, February 17, 2017

9:00 A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items

A. Request Approval of Personnel Action on Positions greater than \$60,000

(Executive session may be required)

Name	Position/Campus	Salary
1. Monica O. Mealie	Associate Vice Chancellor for Finance New Appointment, SUBR	\$89,050
2. Donovan Segura	QEP Director New Appointment, SUBR	\$72,000
3. Habib Mohamadian	Interim Dean of Graduate Studies New Appointment, SUBR	\$127,398
4. Rosie J. Taylor	Disbursement Office/Payroll Service Manager New Appointment, SUBR	\$68,000
5. Dawson Odums	Head Coach, Football Continuation, SUBR	\$180,000
6. Chennis Berry	Associate Head Coach/Offensive Coordinator, Football New Appointment, SUBR	\$94,000
7. Harry Doughty, Sr.	Executive Associate to the Chancellor New Appointment, SUNO	\$75,000
8. Laura Douresseaux	Assistant Professor, Clinical Coordinator HIMS Department New Appointment, SUNO	\$82,400
9. John Barrileaux	Assistant Professor Accreditation Coordinator-HIMS Department New Appointment, SUNO	\$80,000

B. Request Approval for Leave of Absence, SUBR

1. Chun-Ling Huang, Sick Leave

6. Other Business

7. Adjournment

MEMBERS

Atty. Patrick Magee—Chair, Rev. Joe R. Gant, Jr.—Vice Chair,
Atty. Tony Clayton, Dr. Curman L. Gaines, Rev. Donald R. Henry, Dr. Leon R. Tarver II,
Mrs. Ann A. Smith- Ex Officio

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER 2m9804

CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

- | | | |
|--|--|---|
| <input type="checkbox"/> Academic | <input type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) _____ | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee Gwendolyn Bennett Reason Left Promoted
 Date Left _____ Salary Paid \$89,050 (17)

Profile of Person Recommended

Length of Employment January 3, 2017 To June 30, 2017
 Effective Date January 3, 2017

Name Monica O. Mealie SS# [REDACTED] Sex F Race* B
 (Last 4 digits only)

Position Title: Associate Vice Chancellor for Finance Department: Vice Chancellor for Finance & Admin.

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 21 Southern University Experience 5

Degree(s): Bachelor of Science - Accounting Southern University and A&M College
Certified Public Accountant

Current Employer Southern University

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) Transfer of Unit/Title Change

Recommended Salary \$89,050 Salary Budgeted \$89,050 (17)

Source of Funds _____

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of: _____

Position DEC 1 Interim Associate Vice Chancellor for Finance From _____ To Associate Vice Chancellor for Finance

Status _____

Salary Adjustment \$89,050 Financial Aid signature (if applicable): _____

List total funds currently paid this employee by Southern University:

Source of Funds	Amount

*See Reverse Side

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if applicable): _____

Supervisor [Signature] 12/9/16 Date
 Dean/Unit Head [Signature] 12/9/16 Date
 Vice Chancellor [Signature] 12/9/16 Date
 Director/Personnel [Signature] 12/12/16 Date
 Vice President/Finance [Signature] 12/12/16 Date
 Business Affairs/Comptroller [Signature] 12/12/16 Date
 President [Signature] 2/7/17 Date
 Chairman/S.U. Board of Supervisors _____ Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino _____ Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE:	<u>8:00am - 5:00pm</u>
EMPLOYEE DIRECT SUPERVISOR:	<u>Mr. Benjamin W. Pugh</u>
SUPERVISOR/DEPARTMENT CONTACT NUMBER	<u>(225) 771-5021</u>
NUMBER OF EMPLOYEES SUPERVISED, (if any)	<u>None</u>
HR USE ONLY: STATUS (circle one):	EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE

- United States Citizen/Certificate of Naturalization
- Resident Alien
- H-1 Visa (Distinguished Merit & Ability)
- J-1 Visa (Exchange Visitor Program)
- F-1 Visa (Student Emp. FT Student at S.U.)
- OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")

CODE EXPIRES
 SOUTHERN UNIVERSITY SYSTEM
 BUDGET OFFICE
 2001-26251-0002-26000
 JAN 05 2011
 FUNDS AVAILABLE

Do Not Write Below This Area

For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- _____ Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- _____ Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- _____ Exemptions Survey Form (signed by employee and budget head)
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

Vice Chancellor for Finance and Administration
Post Office Box 9212
Baton Rouge, LA 70813
Fax: 225 771-5021
Office: 225 771-2018

January 8, 2017

Dr. Ray L. Belton
President-Chancellor
Southern University System
4th Floor, J.S. Clark Administration Bldg.
Baton Rouge, LA 70813

Dear Dr. Belton:

The purpose of this correspondence is to request your approval to appoint Mrs. Monica Mealie as the Associate Vice Chancellor for Finance. I am also requesting a waiver of search for this position. This position has been advertised, however, no suitable candidates came forward from the search.

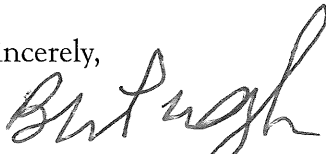
As you are aware, the University was successful in hiring Mrs. Mealie as Interim Associate Vice Chancellor for Finance in October 2016. During this period, Mrs. Mealie has proven to be a great asset to my office and the University. Also, Mrs. Mealie previously served as the Associate Comptroller for five (5) years in the Comptroller's Office at Southern University - Baton Rouge and is very familiar with its operations.

Due to a number of tasks that are still currently pending, appointing Mrs. Mealie as Associate Vice Chancellor for Finance will be most favorable to my office. My goal is to stabilize personnel within the finance area to ensure greater accountability.

Please note that Mrs. Mealie has agreed to assume the permanent position with an annual salary of \$89,050, the amount of her current compensation, as Interim.

Your favorable consideration of this request is appreciated.

Sincerely,



Benjamin W. Pugh

VICE CHANCELLOR FOR FINANCE AND ADMINISTRATION

/lt

APPROVED: _____



MONICA MEALIE, CPA

4309 Salem Drive, Baton Rouge, LA 70814 | H: 225-275-9390 | C: 225-772-2419 | monicam6@cox.net

Executive Profile

I am an accomplished manager and supervisor with a demonstrated ability to deliver mission-critical results. I have solid and long term experience with managing all levels of multiple projects and/or assignments. I am extremely organized, task and project oriented, reliable and I have great written and communication skills.

I am seeking this position because I have 20 plus years of accounting, auditing, management and supervisory experience as well as the ability to perform and train in this field. I am skilled and motivated and I have the ability to handle the tasks that occur on a daily basis and seek resolutions and responses to short and long term goals. I am experienced with word and excel to include pivot tables. I am loyal to my employer and attentive to detail and the overall mission of the organization. I am accustomed to handling a busy Fiscal Division and numerous projects simultaneously.

Skill Highlights

- Type 90 words per minute
- Expert with Word
- Expert with Excel to include Pivot Tables
- Familiar with numerous accounting software and reporting programs to include: Integrated Statewide Information System; Banner; PeopleSoft; SCTPlus; Numerous Legacy Systems, Business Objects, etc.
- Extremely organized;
- Great Written and Verbal Communication Skills;
- Project and Task Oriented;
- Requires very limited supervision if any to complete projects and tasks

Core Accomplishments

I am a Certified Public Accountant and Notary Public. I graduated Magna Cum Laude with a 3.7 grade point average. I am a Certified Toastmaster. I am capable of learning and performing any task with minimal assistance.

Professional Experience

Chief Fiscal Officer – Retired 07/2016

Department of Culture, Recreation and Tourism (DCRT)

09/2009 to 06/2016

Baton Rouge, Louisiana

I was employed with the Department of Culture, Recreation and Tourism (DCRT) as the Chief Fiscal Officer. I worked for DCRT for approximately 6.5 years. My job responsibilities included the fiscal responsibilities for the Office of the Lieutenant Governor and DCRT which consists of six agencies: the Office of the Secretary, Office of State Library, Office of State Museum, Office of State Parks, Office of Cultural Development, and Office of Tourism. Together, DCRT and OLG consist of a total of seven agencies and thirteen budgeted programs. I was responsible for the management, supervision, training, budgetary and fiscal responsibilities for the offices noted above, as well as unappropriated funds for the Louisiana Tourism Promotion District (LTPD), State Parks Improvement and Repair Funds (Act 729), Irby Trust Fund and Capital Outlay funds. The scope of this position encompassed planning, directing and coordinating all budgetary, strategic planning, accounting and related functions for DCRT and OLG, LTPD, Act 729 and other funds. This includes, at a minimum, executive and technical responsibilities for several major program activities such as Budget Development and Control, coordination and oversight of the departmental Strategic Plan, ISIS, LaGov, Purchasing, Property Control, Travel, Comprehensive Accounting Procedures and Grants Administration. Complexity of work is marked by the statewide operations of the department, diversity of funding sources, the dissimilarity of all of the agencies and offices within both departments, and state and federal reporting requirements. I exercised fiscal control through subordinate managers over all grants management, cash management, cost accounting, fiscal research, expenditure control, and fund disbursement.

This included consulting with external auditors, state, federal and local officials regarding the financial operations of DCRT, Office of Lieutenant Governor, Louisiana Tourism Promotion District and other Funds; analyzing the existing operations and introducing new methodologies for maintaining control over DCRT financial activities; and coordinating the development, installation and modification of software files and accounting program adaptations for use in the Office of Management and Finance to increase the efficiency of data accumulation, compilation and reporting. I am familiar with ISIS; pivot tables; excel formulas; Banner; etc. Direction was exercised over two primary assistants who in turn supervised a staff of thirteen (13) professional employees.

Work was performed in accordance with state laws and regulations and policies and procedures established by the Department of Culture, Recreation and Tourism. Accounting practices are consistent with accounting procedures proscribed by the Division of Administration and the Governmental Accounting Standards Board (GASB), in compliance with the annual appropriation act and other state laws and regulations. I routinely interacted with external and internal auditors, state, federal and local officials, vendors, bank officials, lawyers, etc. regarding the financial operation and activities of the Department. Provided assistance to executive management of the Department in the decision making process, as it relates to the financial management of the Department. I directed the development of timely and accurate financial statements, reflecting the activity of 17 current and prior year Capital Outlay budget units, 1 ancillary budget unit, and 30 current and prior year operating budget units. These annual statements were prepared in accordance with GAAP and the Division of Administration guidelines. Testified before Legislative Committees relating to financial information for the Department, as required.

Chief Fiscal Officer
Department of Transportation and Development

02/2007 to 09/2009
Baton Rouge, Louisiana

Prior to coming to work for DCRT, I worked as the Chief Fiscal Officer at the Department of Transportation and Development (DOTD). As the Chief Fiscal Officer for one of the largest state agencies, I was responsible for providing fiscal control over approximately 7.9 billion dollars in Annual Operating and Capital Outlay budgets and in directing the management for an independent, highly complex Non-ISIS Financial Management System for the Department. This included functional authority over the Accounting operations of 9 districts and 56 Sections throughout the State. I was responsible for the administration and direction of 37 positions, 2 direct and 35 indirect. Directed the disbursement of all funds to ensure that the Department received maximum return on funds expended and that funds were expended in accordance with law. This represented approximately 75,000 checks written annually, to an estimated 5,000 Contractors and Vendors, totaling approximately \$1 billion dollars.

I was responsible for directing the Cash Management activities of the Department, including the Warrant Draw process for 48 current and prior year budget units drawing over \$1 billion dollars annually from the Treasury and are controlled using 194 different means of financing, which includes a wide variety of funding sources such as Self-Generated Funds, Federal Funds, Dedicated Funds, Interagency Transfer Funds, Bond Funds, Interim Emergency Board Funds and the Secretary's Emergency Funds. Directs the management of accurate financial data for 6,000 active projects of the Department, through the Department's Project Management Financing System (PMFS). Projects financed and monitored in PMFS span many years and funding sources, totaling in excess of \$7.9 billion dollars.

I managed the expenditures of all federal funds to provide an accurate accounting of funds disbursed, administer billings to the Federal Highway Administration through the Department's Federal Billing System and 4 Grant Agencies, totaling approximately \$500 million dollars annually. Directs the development of timely and accurate financial statements, reflecting the activity of 17 current and prior year Capital Outlay budget units, 1 ancillary budget unit, and 30 current and prior year operating budget units. These annual statements are prepared in accordance with GAAP and the Division of Administration guidelines.

I routinely communicated with external and internal auditors, state, federal and local officials, vendors, bank officials, lawyers, etc. regarding the financial operation and activities of the Department. Provides assistance to executive management of the Department in the decision making process, as it relates to the financial management of the Department.

I worked as the Associate Comptroller for the Southern University and Agriculture and Mechanical College (Baton Rouge Campus). As the Associate Comptroller I was responsible for the operations of seven sections within the Comptroller's office to include: General Accounting, Budget Management, Travel, Check Release, Accounts Payable, Payroll and LaCarte Purchasing Card. I was responsible for the Federal Emergency Management Agency (FEMA) expense reimbursements, training employees on an as needed basis and assigning tasks and follow up to review completed documentation, review and/or approve all work product and journal entries submitted by the seven sections.

I was involved in the implementation of GASB 34, 35, 39 & 42 and other related pronouncements. I was responsible for special projects that are assigned on an as needed basis which includes all internal and external audits (State and Federal) and/or monitoring visits by Federal funding agencies as they relate to the Southern University Baton Rouge Campus, implementation of LaCarte Procurement Card Program, Louisiana Department of Labor Quarterly Reports, Division of Administration Quarterly Reports, etc.

I was responsible for year end closing tasks which included generating numerous journal entries, schedules, reconciliations and other related support documentation and the preparation of System wide and University Management Discussion and Analysis for the Annual Financial Report. I prepared service requests for financial reports which were submitted to the Information System Division. I was responsible for reviewing security reports and conducting meetings with managers on a weekly or as needed basis. I reported directly to the Associate Vice Chancellor of Financial Operations/Comptroller.

**Senior Legislative Auditor
Louisiana Legislative Auditor**

**11/1997 to 11/2003
Baton Rouge, LA**

I worked for the Louisiana Legislative Auditor's Office as a Senior Legislative Auditor. I acted as In charge Auditor of three university audits to include the Southern University System audit, Nichols University and Southeastern University (2 years) and numerous community and technical college audits. Worked as Senior Auditor on the University of New Orleans audit and the Baton Rouge Community College audit which at the time was on the Banner Accounting System. I assisted with numerous audits of state agencies to include two years at the Department of Labor audit and assisted with two information technology audits. Assisted with two special project audits (one was a performance audit). Assisted the Legislative Auditor's Office State of State team to prepare state financial statements for review by Office of Statewide Reporting and Accounting Policy (OSRAP). Responsibilities as in charge auditor included conducting entrance and exit conferences, preparing audit plans, audit programs, findings, etc. Responsible for reviewing and approving 4 - 5 auditors work product, timesheets, leave requests and expense reports on each audit.

Responsible for auditing the account balances on the financial statements which included the Statement of Revenues, Expenses and Changes in Net Assets (SRECNA), Statement of Net Assets (SNA), Cash Flow Statement, and Simplified Statement of Activities. Responsible for auditing the financial statement notes. Prepared numerous narratives, lead schedules, analytical reviews, reasonableness analysis and comparative analysis schedules. Interviewed auditee personnel to include upper management. Obtained support documentation to verify agency has adequate and reasonable policies and procedures and were following applicable laws and regulations. Audited numerous federal programs based on the Office of Management and Budget Compliance Circulars (i.e. OMB A-133), Catalog of Federal Domestic Assistance and other Federal rules and regulations. Training consisted of GASB 34, GASB 35, SAS 99 and other related pronouncements. Approximately 80 hours of training received each year on numerous subjects.

**Estate Manager
Department of Insurance**

**07/1995 to 11/1997
Baton Rouge, LA**

I worked for the Department of Insurance in the Receivership Section as an Estate Manager for approximately six (6) years. Briefly my job responsibilities included managing daily activities of 15 insolvent insurance companies to include managing approximately \$3 million dollars of revenue and expense; approved timesheets for approximately 6 contract employees and 2 financial examiners. Responsible for approving and posting all journal entries; reviewing and approving the work product of two financial examiners; consulting with contract attorney and Assistant Attorney General Counsel to resolve outstanding litigation usually by settlement. Responsible for making sure expenses were paid timely to include the salaries of the contract employees handling outstanding issues related to the insurance companies; arranged the sale of assets either through auction or sealed bid.

Responsible for administrative and judicial closing of insolvent insurance companies; administrative close occurred when all assets were liquidated and all debts paid or written off. Judicial closure occurred when the Court, after hearing testimony from myself and the Assistant Attorney General, declared the insurance company closed. Therefore, court appearances were required on a weekly basis. Responsible for distributing any remaining funds to the policyholders and creditors. Assisted the internal and external auditors.

Education

Bachelor of Science Degree: Accounting

Southern University & A. & M. College

Baton Rouge, LA
3.8 GPA

Certified Public Accountant

License Issued in January 1998

Certificate #23693

Notary Public

Commissioned in March 1986

Continuing Professional Education Through Louisiana Certified Public Accountants, Institute of Certified Public Accountants and/or Association of Governmental Accountants

Requirement: 120 hours every three (3) years

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER 2m9132

CAMPUS: SUS ___ SUBR x SULAC ___ SUAREC ___ SUNO ___ SUSLA ___

EMPLOYMENT CATEGORY: 9-MONTH ___ 12-MONTH x OTHER ___ (Specify) ___

x Academic ___ Non-Academic ___ Civil Service ___
 ___ Temporary ___ Part-time (___ % of Full Time) ___ Restricted ___
 ___ Tenured ___ Undergraduate Student ___ Job Appointment ___
 ___ Tenured Track ___ Graduate Assistant ___ Probationary ___
 ___ Other (Specify) ___ Retiree Return To Work ___ Permanent Status ___

Previous Employee Gregory Bosworth Reason Left Termination
 Date Left 06/24/2016 Salary Paid 80000

Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017
 Effective Date January 1, 2017

Name Donovan Segura SS# [REDACTED] Sex M Race* B

(Last 4 digits only)

Position Title: QEP Director Department: Ex. VP for Academic Affairs and Provost

Check One x Existing Position *Visa Type (See Reverse Side):
 ___ New Position Expiration Date: ___

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 12 Southern University Experience 6

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>Ph.D./Public Policy & Admn</u>	<u>SU-Baton Rouge</u>	<u>05/2014</u>
	<u>MA/Social Science</u>	<u>SU-Baton Rouge</u>	<u>07/2010</u>
	<u>BA/Political Science</u>	<u>Southern University-Baton Rouge</u>	<u>12/2004</u>

Current Employer Southern University

Personnel Action

Check One ___ New Appointment ___ Continuation ___ Sabbatical ___ Leave of Absence
 ___ Transfer x Replacement ___ Other (Specify) ___

Recommended Salary 72,000/12 months Salary Budgeted 72,000/12 months

Source of Funds State

Identify Budget: 210103-211001-26000 Location ___
 Form Code: 211001-21002-61003-26000 Page ___ Item # ___

Change of: ___

Position Asst. Director of Assessment From To QEP (Quality Enhancement Plan) Director
 Status ___
 Salary Adjustment 63,000 72,000

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side

Graduate School signature (if, applicable):

Lurcia Young 1/21/17 Supervisor Date
[Signature] 2/9/17 Vice-Chancellor Date
[Signature] 2/09/17 Director/Personnel Date
Ray S. Belton 2/13/17 President Date
[Signature] 2/29/17 Dean/Unit Head Date
Ray S. Belton 2/9/17 Chancellor Date
[Signature] 2/29/17 Vice President/Finance Date
 Business Affairs/Comptroller
 Chairman/S.U. Board of Supervisors Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Effective, January 1, 2017, Dr. Donovan Segura, has been appointed to the position of QEP Director (Quality Enhancement Plan).

EMPLOYEE REGULAR WORK SCHEDULE: 8:00-5:00

EMPLOYEE DIRECT SUPERVISOR: Dr. M. Christopher Brown II

SUPERVISOR/DEPARTMENT CONTACT NUMBER 225-771-4095

NUMBER OF EMPLOYEES SUPERVISED, (if any) 1

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE

- United States Citizen/Certificate of Naturalization
- Resident Alien
- H-1 Visa (Distinguished Merit & Ability)
- J-1 Visa (Exchange Visitor Program)
- F-1 Visa (Student Emp. FT Student at S.U.)
- OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")

SOUTHERN UNIVERSITY SYSTEM
 BUDGET OFFICE
 CODE 211001-2022-6-1022-2600
 RA FEB 09 2017
 H1
 J1 *Y. Jones*
 F1 FUNDS AVAILABLE
 F0

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

Director of the Quality Enhancement Plan

Southern University and A&M College invites applications for the position of Director of the university's Quality Enhancement Plan (QEP) titled "Improving Student Learning through Writing across the Curriculum: The WRITE Path to Success." The primary focus of the QEP is to enhance the written communication skills of all SUBR students, thus improving student learning. The Director of the QEP will report to the Executive Vice President for Academic Affairs and Provost.

The QEP Director will be a champion for the QEP, promoting its activities and encouraging university-wide participation. The Director holds the primary responsibility of ensuring that SUBR remains in compliance with SACSCOC relative to the QEP and its significant contribution to institutional effectiveness. Other primary duties and responsibilities include:

- Supervise the day-to-day activities of the QEP initiative, including budget and staff (Writing Center Liaison).
- Provide leadership in the design and implementation of new policies, procedures, pedagogies, curricula, facilities and professional development necessary to achieve the QEP goals.
- Manage marketing and public relations programs, including overseeing the development, production and distribution of public relations products in collaboration with the Office of Publications.
- Coordinate, administer, and oversee the future development and management of the subsequent QEP framework.
- Chair the institutional QEP Committee and serve as a resource to all school/college-level QEP committees.
- Conduct needs assessments of faculty and students
- Facilitate institution-wide faculty, staff and student professional development efforts related to the QEP.
- Abide by data governance policy and procedures
- Collaborate with the Office of Institutional Research and Assessment (IRA) to oversee assessment efforts related to the QEP and to analyze the impact of the QEP on the campus.
- Prepare a detailed analysis of QEP development and ongoing activities, as well as status and performance through a set of benchmarks to measure the progress toward achieving the goals of the QEP.
- Lead the QEP Assessment Plan which provides for an annual formative assessment of student learning outcomes and a summative assessment at the end of five years.
- Maintains all records and data on the project in collaboration with the Office of IRA.
- Adhere to the reporting requirements of the institution, accrediting bodies and other internal and external constituencies, such as preparing reports, sharing results and findings for progress reports and reviews.
- Regularly disseminate information on QEP activities and research both internally and externally, via means such as presentations, conferences, workshops and web-based technologies.
- Performs other duties as assigned

Required Qualifications

- Earned doctorate from an accredited institution.
- At least 3 years of distinguished teaching experience at the college or university level, experience teaching at the secondary level would be a benefit.
- At least 3 years of progressive administrative and leadership experience.
- Strong leadership, interpersonal, communication, motivational and creativity skills.
- Knowledge base of the QEP theme, program development and assessment of learning outcomes.
- Knowledge of education research methods, quantitative and qualitative data analysis, and action research practices
- Possess strong managerial and team building skills and demonstrate an ability to motivate and empower both direct and indirect reports to achieve goals
- Ability to provide collaborative leadership and management skills to the QEP team and to work collaboratively with administrators, faculty, staff, students and other internal and external constituents.
- Ability to negotiate all aspects of the QEP's success across multi-complex institutional units.
- Familiarity with SACSCOC and the Quality Enhancement Plan requirements.

Salary: Based on qualifications and experience

DONOVAN L. SEGURA, PH.D.

500 ARWING DR. CROWLEY, LA 70516

July 10, 2016

Ronyelle Bertrand Ricard, Ph.D.
Office of the Executive Vice President for Academic Affairs and Provost
3rd Floor J. S. Clark Administration Building
P. O. Box 9820
Southern University and A & M College
Baton Rouge, Louisiana 70813

Dear Dr. Ricard,

I am absolutely excited to see the advertisement on your website for the position of Quality Enhancement Plan (QEP) Project Director. I have been looking long and hard for a position that allows me to contribute to developing future leaders who are global thinkers that can add significant value to the global community.

My academic training and three years of experience working as an assessment lead at Southern University and A & M College has prepared me to be an effective communicator and demonstrator of continuous improvement on the Baton Rouge-campus. In my professional opinion, the ability to write effectively is fundamental to a liberal arts education, essential to academic inquiry and important for student success in many endeavors.

My doctoral dissertation, conducted in consultation with Professor Jim Larson, examined the unemployment compensation policy as a disincentive to find work. In my research, I developed an integrated design and analysis environment for this methodology in which both strength and serviceability requirements are explicitly satisfied. This was delivered in policy and assessment programs that is freely available to the community and has been introduced to more than five hundred (500) people. I am excited to share and continue to explore this methodology and collaborate with faculty and students to expand its potential. With a focus on policy and writing skills, this document served as an extension of the University's institutional goals and its specific commitment to the general communication skills of its students.

In addition to my dissertation research, other areas of policy and writing that interest me for my future research stem from my goal of developing improved analytical models, methods, design and evaluation subjected to policy that can give a utilitarian impact on the world at large. One of the studies that I have started is the development of a well-written policy model that addresses enhancing the health of communities. I have also worked on the evaluation and improvement of treating and educating people on the impact and effect of the Alzheimer's epidemic. This design and focus stems under the auspices of a project from the Alzheimer's Association, a national organization. These are just a couple of projects I plan to continue and grow with the support of Southern University and A & M College.

During my graduate academic training and even during my professional career, I was fortunate enough to have served as a graduate assistant and as an assessment lead to ensure that students continue to learn and continue to be effective communicators in their respective fields of focus and study. I am aware that my professional experience as an assessment director provided me with a broad view that is useful in assisting students with projects, assignments, and learning. These experiences have built my confidence in teaching, learning, and building the bridge for all students to be uniquely impacted by the wealth of knowledge that is afforded by our dear and great institution. As a result of these experiences, I look forward to the opportunity to not only improve the overall success of existing courses, but also work to develop new ones.

I would enjoy discussing this position with you in the near future. In the meantime, I am enclosing my curriculum vitae. Letters of recommendation will arrive under separate cover. If you require any additional materials or information, please advise. Thank you in advance for your consideration.

Sincerely,

Donovan L. Segura

Donovan L. Segura, Ph.D.

Donovan L. Segura

Address: 560 Atwood Drive Crowley, LA 70526
Telephone: 337-302-7048 (cellular) 337-783-3720 home
Email: dl_segura@yahoo.com

Professional Profile

I have a clear, logical mind with a practical approach to problem solving and a drive to see projects through to completion. I take initiative and can think quickly and creatively in a fast-paced environment. I realize that change is the only constant. I possess an excellent ability to motivate others, coupled with the ability to communicate comfortably at all levels which ensures an excellent working environment for all members of the team to perform at their best. I am eager to learn, I enjoy overcoming challenges, and I have a genuine interest in Higher Education.

Objective

To continue to secure challenging new roles where skills, knowledge and previous experience can be applied and further professional development can be achieved.

Career Summary

January 2015 – present

ACTIVITY DIRECTOR/ASSESSMENT DIRECTOR
Strategic Assessment Management Program
Southern University-Baton Rouge, LA

The role of the assessment director is to conduct university-wide training on the University's assessment management tool, educate and promote the University's assessment process, and to provide support for programs as it relates to compliance and accreditation activities. The director manages the assessment of the institutional outcomes and serves as a member of the University Assessment Committee. The director also works in conjunction with the Office of the President/Chancellor, Academic Affairs, Student Affairs and Enrollment Management, and the Office of Institutional Research to cull relevant assessment data to ensure institutional effectiveness.

October 2013 – December 2014

ASSESSMENT/TESTING COORDINATOR
Strategic Assessment Management Program
Southern University-Baton Rouge, LA

The assessment coordinator provides assistance to academic departments and programs, campus committees and groups, and to faculty and staff to plan, implement and use assessment of student learning to improve educational quality. Works in concert with various campus groups to update and revise the university's plan to assess student learning in academic programs.

Additional duties:

- Develop item analysis reports as necessary to evaluate effectiveness of tests
- Facilitate the use of "best practices" in assessment and data to improve student learning and in fostering educational improvement
- Conduct focus groups with students and/or faculty to gain insight into practices that work and those that do not work
- Work with University Assessment Committee to discuss issues that arise with assessment plans and present solutions
- Manage purchasing functions for the University's assessment tool which generates \$200,000-\$400,000 annually

January 2014- present

OWNER
DLS Consulting, LLC
Baton Rouge, LA

The firm provides high-level strategic consulting, communications planning and policy development. Building upon diverse experience in politics, policy, communications, high-level marketing and philanthropy, the firm is capable of providing statistical analysis, advising a broad range of clients, including major foundations, elected officials, non-profit organizations, political campaigns and Fortune 500 companies.

SEGURA, DONOVAN CV
PAGE 2

December 2013 – July 2015

DIRECTOR OF PARTNER RELATIONS
Take Care Baton Rouge
Baton Rouge, LA

To assist in and build capacity through the development of key relationships to strengthen the financial resources, capacity, and effectiveness of Take Care Baton Rouge and to aid in the fulfillment of its mission

- In partnership with other key staff and community agencies, develop and expand youth and community programming that incorporates youth empowerment strategies
- Manage and oversee the volunteer and marketing coordinator
- Serve as a resource to program facilitators;
- Assist in organizational development;
- With the executive director, write and manage grants and key community partnerships;
- Provide on-going, detail oriented relationship management with new and existing partners

June 2010 – December 2013

GRADUATE ASSISTANT
Strategic Assessment Management Program
Southern University – Baton Rouge, LA

The graduate assistant works with the program director on various projects campus wide to support academic departments in effectively measuring outcomes-based learning goals and institutional objectives for accreditation and continuous improvement.

- Coordinate and assist with workshops on use of LiveText software
- Assist with distribution of codes to access Live Text software to students, faculty, staff
- Provide technical assistance to LiveText software users
- Compile data and document completion of Title III program outcomes to develop monthly reports
- Meet with Title III evaluators for assessment of program milestones during annual summative and formative evaluative review sessions

Spring 2009

INTERN
Louisiana House of Representatives
Office of The Honorable Regina Barrow
Baton Rouge, LA

Intern works closely with state representatives and are part of a governing body that produces laws and shapes public policy for Louisiana residents.

- Conducted research on specific issues
- Monitored and reported on committee meetings for legislator
- Researched and drafted responses to constituent inquires
- Summarized reports and bills
- Created and conducted opinion surveys

Spring 2006 – May 2008

BAND DIRECTOR/TEACHER
Acadia Parish School System
Crowley, LA

- Supervised and coordinated the band activities
- Organized and conducted try-outs for band
- Planned, rehearsed, and directed musical experiences for the school and community with a minimum of three evening concert performances per school year
- Maintained the established routines and procedures of the school and classroom to which assigned

SEGURA, DONOVAN CV

PAGE 3

Education

Southern University and A&M College (Baton Rouge) May 2014
Doctor of Philosophy - Public Policy Administration
Dissertation: Is the Unemployment Compensation Policy a Disincentive to Find Work? A Study of the Unemployed within the East Baton Rouge Parish Metropolitan Area

Southern University and A&M College (Baton Rouge) July 2010
Master of Arts, Social Science
Publication: Barack Hussein Obama and Universal Policy as a Strategy to Govern America

Southern University and A&M College (Baton Rouge) December 2005
Bachelor of Arts, Political Science

Key Skills and Professional Development

Microsoft Office Email and internet applications | Prezi | C# | Java Script | MS InfoPath |
Conflict Resolution skills | SPSS and statistical analysis | GIS | MathCAD | ASPEN | 10-Key
| 75 WPM | Fluent in English and Spanish

Teaching Experience

Fall 2014 – Spring 2016 Adjunct Instructor
Southern University-Shreveport – Connect Program
General Speech 101

Fall 2015 – present Adjunct Instructor
Southern University-Shreveport-Connect Program
POLS 200 American Government

Presentations

LiveText Assessment Conference Nashville, TN (July 2015)
Field Experience Management (FEM) LiveTextercise Session, Presenter

LiveText Assessment Conference SUBR (September 2015)
New Features LiveTextercise Session, Presenter
E-Portfolios: Discover the Possibilities, Co-Presenter

University of Colorado Springs Colorado Springs (March 2016)
Best Practices in Assessment Methods, Presenter

National Forum for Black Public Administrators Conference Baton Rouge, LA (March 2016)
Thinking Globally, Presenter

Professional Affiliations, Memberships, Committee Appointments, and Honors

2010-2014 Thurgood Marshall Academic Scholar | Public Administration Association | Association for the Study of Higher Education (ASHE) | American College Personnel Association (ACPA) | SUBR University Assessment Committee (Co-Chair) | 2013-2016 SUBR Academic Council (Secretary) | Member, SUBR University Wide Strategic Planning Committee | Member, SUBR Southern Association of Colleges and Schools Commission on Colleges Committee | Member, SUBR Task Force Committee | Member, SUBR Founders Day Committee | 2011-2013 Community Organizer, City of Crowley, LA | Church of God In Christ, Inc. Oratorical Director | Alpha Phi Alpha Fraternity, Inc.

SEGURA, DONOVAN CV

PAGE 4

Personal

Interests: Motivational speaking, mentoring, community organizing;

References are available on request

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER

2M9936

CAMPUS: SUS _____ SUBR X SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH X OTHER _____ (Specify) _____

X Academic _____ Non-Academic _____ Civil Service _____
 _____ Temporary _____ Part-time (_____ % of Full Time) _____ Restricted _____
X Tenured _____ Undergraduate Student _____ Job Appointment _____
 _____ Tenured Track _____ Graduate Assistant _____ Probationary _____
 _____ Other (Specify) _____ Retiree Return To Work _____ Permanent Status _____

Previous Employee Damien Ejigiri Reason Left Took Another Dean Position
 Date Left 12/31/2016 Salary Paid \$120,000

Profile of Person Recommended

Length of Employment 07/01/2016 To 06/30/2017
 Effective Date 02/20/2017

Name Habib P. Mohamadian SS# _____ Sex M Race* Other
 (Last 4 digits only)

Position Title: Interim Dean Department: Graduate Studies

Check One X Existing Position *Visa Type (See Reverse Side):
 _____ New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 38 Southern University Experience 35
 Degree(s): Type/Discipline (BA-Education): Institution/Location (SU-Baton Rouge): Year:
Ph.D.-Mechanical Engr. LA State University-Baton Rouge 1982
M.S.- Mech Engr. LA State University-Baton Rouge 1978
B.S.- Mech Engr. University of Texas 1976

Current Employer SUBR

Personnel Action

Check One X New Appointment X Continuation _____ Sabbatical _____ Leave of Absence _____
X Transfer X Replacement _____ Other (Specify) _____

Recommended Salary 127,398 Salary Budgeted 127,398

Source of Funds State

Identify Budget: 21001-22302-61003-21000 Location _____
 Form Code: _____ Page _____ Item # _____

Change of:
 Position Dean College Sciences & Engineering Interim To
 Status _____ Dean of Graduate Studies
 Salary Adjustment \$127,398 \$127,398

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Source of Funds	Amount

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if, applicable):

Luzia Young 2/7/17 Supervisor Date
M. Charles Britt 2/7/2017 Dean/Unit Head Date
Ray R. Belton 2/8/17 Vice Chancellor Date
Ray R. Belton 2/9/17 Director/Personnel Date
Ray R. Belton 2/8/17 President Date
Ray R. Belton 2/8/17 Chairman/S.U. Board of Supervisors Date
Ray R. Belton 2/8/17 Vice President/Finance Date
Ray R. Belton 2/8/17 Business Affairs/Comptroller Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Effective , Dr.Habib Mohamadian will serve as Interim Dean of Office Graduate Studies at a salary of \$127,398 yearly (12 months).

EMPLOYEE REGULAR WORK SCHEDULE: M F; 8-5

EMPLOYEE DIRECT SUPERVISOR: Dr. M. Christopher Brown II

SUPERVISOR/DEPARTMENT CONTACT NUMBER 225-771-4095

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM
 Office of the Executive Vice President for Academic Affairs and Provost
 J.S. CLARK ADMINISTRATION BUILDING, THIRD FLOOR
 BATON ROUGE, LOUISIANA 70813
 PHONE: (225) 771-4095

RECEIVED
 OFFICE OF THE
 PRESIDENT-CHANCELLOR
 2017 FEB - 8 PM 12: 02
 SOUTHERN UNIVERSITY
 SYSTEM

February 7, 2017

Dr. Ray L. Belton, President-Chancellor
 Southern University System
 J. S. Clark Adm. Bldg.
 Baton Rouge, LA 70813

Re: Appointment of Interim Dean of the Office of Graduate Studies

Dear Dr. Belton:

As you know, the Faculty Senate was charged with screening and recommending an Interim Dean of the Office of Graduate Studies for the Southern University and A & M College Baton Rouge (SUBR) campus. The Faculty Senate Executive Committee sufficiently deliberated and advanced the name of a candidate for appointment as an interim volunteer.

Upon receipt of the Faculty Senate memorandum dated February 3, 2017, a meeting was held with the Chair of the SUBR Graduate Council pursuant to our prior full meeting with representatives from the Graduate Council to discuss the expectations for both the interim and permanent Dean of the Office of Graduate Studies. Additionally, they reinforced the practice and expectation that the Graduate Council would play a central role in the permanent selection. The Chair of the SUBR Graduate Council affirmed the recommendation of the Faculty Senate Executive Committee.

All parties agree that the Interim Dean of the Office of Graduate Studies is not eligible to apply for the permanent position or to be selected to the permanent capacity via waiver.

I have charged the Graduate Council with beginning to design the position description and to recommend potential committee members for the search and screening committee. It is imperative that SUBR continue to grow and prosper under the auspice of capable and visionary leadership.

Given the above, I recommend that we engage Dr. Habib Mohamadian as the Interim Dean of the Office of Graduate Studies for SUBR campus.

We request approval of this recommendations, as stated. If you have any questions for the Faculty Senate Executive Committee or the Graduate Council, please feel free to contact me.

I humbly request approval of this request.

M. Christopher Brown II, Ph.D.
 Executive Vice President and Provost

Approved:
 Dr. Ray L. Belton, President-Chancellor

Subject: Dean of Graduate Studies Search
Date: Tuesday, January 24, 2017 at 1:40:59 PM Central Standard Time
From: General Info (sent by Rachel Carriere <rachel_carriere@subr.edu>)
To: 'subr_faculty@subr.edu'
Attachments: image001.jpg

The Office of Academic Affairs in consultation with the Faculty Senate is seeking volunteers to serve as Interim Dean of Graduate Studies. The Interim Dean will serve until a legally constituted search can be launched and completed. Interested personnel should submit a cover letter describing relevant qualifications and experience and a resume to academicaffairs@subr.edu by Tuesday, January 31, 2017, Noon. All applications will be forwarded to the Faculty Senate at 5pm on Tuesday, January 31, 2017.



Luria Young, Ph.D.
Vice Provost for Academic Affairs
Office of the Executive Vice President and Provost
Southern University and A&M College
J.S. Clark Administration Bldg. 2nd FL
P.O. Box 9278, Baton Rouge, Louisiana 70813
Office: 225-771-3041 Fax: 225-771-2058

Office of the Faculty Senate

Southern University and A & M College

Baton Rouge, Louisiana 70813



Nigel Gwee, Ph.D.
Professor and Faculty Senate President
771-3431; nigel_gwee@subr.edu
February 3, 2017

RECEIVED

FEB 06 2017

Office of the Executive Vice President
for Academic Affairs and Provost

Dr. Christopher Brown
Provost
Southern University and A&M College, Baton Rouge

Dear Dr. Brown,

Interim Dean of Graduate Studies

The Faculty Senate Executive Committee met on February 1 and 3, 2017 to discuss the appointment of the Interim Dean of Graduate Studies. The Committee unanimously recommends Dr. Habib Mohamadian for this appointment.

For your information and action.

Sincerely,

A handwritten signature in cursive script that reads "Nigel Gwee".

Nigel Gwee
Professor of Computer Science
SUBR Faculty Senate President

Talking points for the Friday Meeting with the Executive Vice President and Provost

(Draft)

1. Introducing members representatives of the Graduate Council
2. Purpose of requesting the meeting
 - a. Share with the Provost the concerns of the Graduate Council on the state of the Graduate School
 - b. The role and significance of the Graduate School
 - c. Currently almost 20 masters and five PhD Programs
 - d. Graduate Students and several faculty with graduates status
3. Challenges
 - a. Very limited staff and financial resources
 - b. Several responsibilities of the graduate School either not performed or inadequately performed – such as:
 - i. The Graduate School is not in a position to oversee the operation of the different Graduate programs.
 - ii. The Graduate School doesn't have a staff responsible to coordinate student learning outcomes and no graduate program submits AOL reports to the Graduate School for review and follow-up of further improvement
 - iii. The Graduate School is unable to coordinate periodical reviews or self-studies of graduate programs.
 - iv. Graduate School doesn't have a strategic plan
 - v. Due to shortage of funds, the Graduate School/graduate programs are unable to promote programs and attract/recruit graduate students.
 - vi. Graduate School has limited capacity to oversee and follow up the research agenda and intellectual contributions of graduate faculty
4. For Southern University to improve its ranking and be classified as research university – “**R3: Doctoral University – Moderate Research Activity**”, the following steps deserve special attention:
 - a. Define Graduate School Mission, Vision, Values and Strategies
 - b. Develop strategic Plan
 - c. Allocate adequate resources (people and funds)
 - d. Develop appropriate organizational structure
 - e. Select a senior faculty with research, academic leadership and grantsmanship track record as the next Dean of the graduate School who directly reports to the Executive Vice President and Provost and who will be member of the Academic Council
 - f. Strengthen the role and responsibilities of the existing Graduate Council and insure the representation of each of the newly organized academic colleges.
5. For practical purpose we suggest that the Chair of the Graduate Council be involved in the selection process of the Graduate School Dean.



Mechanical Engineering Department
P.B.S. Pinchback Engr building, Room 361
P. O. Box 9969
Baton Rouge, Louisiana 70813

Voice: (225) 771-5296
FAX: (225) 771-5721
Email:habib_mohamadian@subr.edu

January 27, 2017

M. Christopher Brown II, Ph.D.
Executive Vice President and Provost
Southern University and A&M College
J.S. Clark Administration Bldg, Third Floor
Baton Rouge, LA 70813

Dear Dr. Brown:

I would like to submit this letter as my statement of interest and qualifications to serve as Interim Dean of the Graduate and Professional Studies at Southern University-Baton Rouge.

Social and economic factors have influenced the educational system in the United States, and this has led to an increase in the demand for graduate degrees. More people are looking for an edge in the competitive workplace and are turning to graduate-level education to get it. According to the report "The Path Forward: The Future of Graduate Education in the United States," by 2018, 2.5 million new jobs are estimated to need advanced degrees. The Bureau of Labor Statistics estimates that jobs requiring master's degrees will grow by 18% from 2008 to 2018. Therefore, our efforts should be focused on recruitment and expansion of our graduate programs. This provides an opportunity to elevate our Carnegie Classification of Institutions of Higher Education to a Doctorate-granting University. To achieve this goal, my strategy is outlined below.

Reporting to the Executive Vice President for Academic Affairs and Provost, I will provide leadership and vision for SUBR's graduate programs. As the Interim Dean of Graduate and Professional Studies, I will:

- Oversee the recruitment and application process for graduate students, both US and international;
- Oversee the marketing and communications strategy for graduate programs both internally and externally;
- Oversee assessment of graduate programs in conjunction with the College Deans and Graduate Program Directors;
- Collaborate with other Deans, Department Chairs, Graduate Council and Graduate Program Directors to research and develop new graduate programs, courses, and certificates for delivery on-campus, off-campus, and online;
- Collaborate with the College Deans for program development, delivery, and marketing for off-campus initiatives;
- Utilize a Customer Relationship Management (CRM) system to track communications, applications, and yield for enrollment in graduate programs;
- Manage the Division's administrative and budget resources; oversee daily operations;
- Collaborate with International Education for the promotion of graduate programs abroad and the recruitment of international students;
- Develop and cultivate relationships with regional businesses, industry, and government agencies;
- Explore and develop grant opportunities for graduate programs and student research opportunities.

In addition, I will promote excellence in teaching and scholarship, commitment to undergraduate and/or graduate education, and possess communication and interpersonal skills sufficient to work effectively with an increasingly diverse array of students and colleagues. I plan to formulate and enunciate a vision for the future of the college within the context of the Southern University's vision to be a distinguished, nationally competitive, teaching/research balanced institution of advanced learning. A vision that is compatible with the national trends in the areas of national needs while providing intellectual leadership for the educational, cultural, and economic development of the region and state through its instructional, research, and service activities.

For more than 18 years, serving as the Mechanical Engineering Chairman and the Dean of the College of Engineering, I have extensive senior administrative experience in higher education that includes experience in program development, planning and supervision. I have experience in marketing programs and recruitment of students. I have demonstrated ability to build and maintain internal and external relationships. I have developed and implemented many fundraising initiatives. I served as one of the program initiator for the Master of Engineering and supervised the program since 2002.

For the past 37 years, I have dedicated my service and commitment to higher education as an administrator and a teacher. I have devoted all my efforts to enhance the teaching and learning process. I am committed to strengthen collaboration among various disciplines and increase student enrollment by providing more graduate assistantships, fellowships and scholarships to domestic and international students.

I value educational and basic research activities with the firm belief that research is teaching when students are involved. Personally, I have been involved in funded research and served as Principal Investigator and Project Director for several projects. For many years, I have joined other faculty to form research teams that resulted in attracting many funded research projects. As a result of my involvement in research and innovating teaching, I have been able to present more than 60 papers in national conferences and have many publications in the refereed journals. I intend to continue my recent initiatives to develop liaisons with industry and government agencies toward expanding innovative pedagogical and research components of the graduate programs. I will be developing and/or identifying funding opportunities from various sources to support research efforts.

I believe that information intensive nature of our society requires innovative ways of conducting business, running our households, and educating our children. I believe, in large part, from gaining expertise in integrating present and future technologies across disciplinary boundaries, in a systematic way. Accordingly, I will work to implement this vision into our graduate programs.

I will prepare a plan to run the college smoothly and efficiently while maintaining a harmonious relationship among all stakeholders. I will ensure that the needs and concerns of the college and the Office of Academic Affairs are communicated clearly. I envision the College of Graduate and Professional Studies to be in forefront of high tech evolution and our graduate students be well prepared for the challenges ahead of them.

In closing, the Dean must be a leader and visionary for the college. I have these abilities and I am willing to serve. I appreciate your consideration to give me the chance to serve in a capacity that I have a proven record of accomplishments and I know I can make a positive difference.

Sincerely,

A handwritten signature in black ink that reads "Habib P. Mohamadian". The signature is written in a cursive, slightly slanted style.

Habib P. Mohamadian
Professor, Mechanical Engineering, ASME Fellow

HABIB P. MOHAMADIAN

Southern University and A&M College
Mechanical Engineering Department
P.B. S. Pinchback Engr Building
Baton Rouge, LA 70813-9969

Office Phone: (225) 771-5296
Cell No.: (225) 907-8831
E-mail: habib_mohamadian@subr.edu

EDUCATION

BS: Mechanical Engineering-University of Texas at Austin, 1976
MS.; Mechanical Engineering-Louisiana State University, Baton Rouge, LA, 1978
Ph.D.: Mechanical Engineering-Louisiana State University, Baton Rouge, LA, 1982

PROFESSIONAL EXPERIENCE

8/92 - Pres. Professor, Mechanical Engineering, Southern University.
4/04 – Pres American Society of Mechanical Engineering (ASME) Fellow
7/16 –12/16 Dean, College of Sciences and Engineering
7/02 – 6/16 Dean, College of Engineering
5/98 – 6/02 Chairman of Mechanical Engineering Department
6/06 - Pres. Board Member, Advancing Minorities' Interest in Engineering (AMIE)
7/02 – Pres. Member, HBCU Council of Engineering Deans
4/03 - Pres. Member, Louisiana Council of Engineering Deans
8/92 - Pres. Professor, Mechanical Engineering, Southern University.
8/86 - 8/92 Associate Professor, Mechanical Engineering, Southern University.
8/98 - 09/01 Chair, SACS Principal Committee on Educational Support Services
4/96 - 12/02 Campus Director and Assessment Coordinator of Synthesis Coalition
4/83 - pres. Consultant for Becnel Engineering Company and other consulting firms.
8/79 - 8/86 Assistant Professor, Mechanical Engineering, Southern University.
8/80 - pres. Project Director and Principal Investigator on several grants.

AREAS OF RESEARCH

Experimental Solid Mechanics, Thermal Stresses; Mechanics of Composite Materials; Modeling, Control and Optimization with Diverse Applications on Electrical, Mechanical, Automotive and Biomedical Systems: Signal Processing and Image Processing; Assessment of engineering education outcomes

Refereed Book Chapter:

Z. Ye, H. Mohamadian, "Digital Image Processing for Spatial Object Recognition via Integration of Nonlinear Wavelet-Based Denoising and Clustering-Based Segmentation", Chapter 11, Advances in Spatial Data Handling and GIS, Lecture Notes in Geoinformation and Cartography Series, Springer-Verlag Publisher, pp. 145-155, DOI: 10.1007/978-3-642-25926-5_11, ISBN 978-3-642-25925-8, Berlin Heidelberg, June 7, 2012 (EI 20134216853239)

PUBLICATIONS

1. Z. Ye, H. Mohamadian, and Hung Yen, "Quantitative Impact of Multiple Level Segmentation Using Swarm Intelligence Based Approach", 2016 International Mechanical Engineering and Technologies Conference (MECHATECH 2016) May 17 - 18, 2016, Istanbul, Turkey
2. Z. Ye, H. Mohamadian, "Application of Modern Control Theory on Performance Analysis of Generalized Notch Filters", 2016 International Conference on Modern Circuits & Systems Technologies (IEEE MOCASST 2016), May 12 - 14, 2016, Aristotle University, Thessaloniki, Greece
3. Z. Ye, H. Mohamadian, "Nonlinear Least Squares Regression Analysis and Diagnosis for Optical and Laser Measurement Systems", International Journal of Electrical, Electronics and Data

- Communication (IJEEDC), pp. 1-6, Volume 3, Issue 7, July 2015, Institute of Research and Journals Press
4. Z. Ye, H. Mohamadian "Intelligent Control Based Multilevel and Multiband Digital Image Thresholding Using Fuzzy Entropy and Particle Swarm Optimization", International Journal of Advance Computational Engineering and Networking (IJACEN), pp. 24-30, Volume 3, Issue 7, July 2015, Institute of Research and Journals Press
 5. Z. Ye and H. Mohamadian, "Adaptive Clustering Based Dynamic Routing of Wireless Sensor Networks via Generalized Ant Colony Optimization", Elsevier Journal of Information Engineering Research Institute (IERI) Procedia, Vol. 10, pp. 2-10, ISSN: 2212-6678, DOI 10.1016/j.ieri.2014.09.063, Elsevier, 2014
 6. Z. Ye and H. Mohamadian, "Simple Engine Exhaust Temperature Modeling and System Identification Based on Markov Chain Monte Carlo Approach", Journal of Applied Mechanics and Materials, pp. 224-228, Vol. 598, Trans Tech Publications, DOI 10.4028/www.scientific.net/AMM.598.224, Switzerland, 2014 (EI 15074751)
 7. Z. Ye and H. Mohamadian, "System Identification of Simplified Engine Exhaust Temperature Model Based on Markov Chain Monte Carlo Approach", Journal of Applied Mechanics and Materials, Vol. 598, pp. 224-228, DOI 10.4028/www.scientific.net/AMM.598.224, Trans Tech Publications, Switzerland, 2014
 8. Z. Ye and H. Mohamadian, "Comparative Study of Path Loss Models for Wireless Cellular Networks and Optimal Power Control with Respect to SINR Balancing", Journal of Information Systems Technology and Planning (JISTP), pp. 1-13, Volume 6, Issue 16, ISSN 1945-5240, 2013, International Consortium Press
 9. Z. Ye and H. Mohamadian, "Creativity Stimulation for Engineering Education Enhancement with Quality Assurance Through Integration of ABET Technology Accreditation and LiveText Assessment Accreditation", Journal of Applied Global Research (JAGR), ISSN1940-1833, pp.55-64, Volume 6, Issue 16, 2013, International Consortium Press
 10. Z. Ye, H. Mohamadian, "Remote Sensing Feature Detection and Geoinformation Retrieval Via Multiscale 2D Gabor Wavelet Transform", pp.601-611, Proceedings of 16th International Academic Conference, Amsterdam, May 12 - 15, 2015
 11. Z. Ye, H. Mohamadian, "Intelligent Control Based Multilevel and Multiband Digital Image Thresholding Using Fuzzy Entropy and Particle Swarm Optimization", Proceedings of the 2015 International Conference on Technological Advances in Electrical, Electronics and Computer Engineering (ICTAECE 2015), May 8-10, 2015, Barcelona, Spain
 12. Z. Ye, H. Mohamadian, "Nonlinear Least Squares Regression Analysis and Diagnosis for Optical and Laser Measurement Systems", Proceedings of the 2015 International Conference on Engineering and Natural Science (ICENS 2015), May 8-10, 2015, Barcelona, Spain
 13. Z. Ye, H. Mohamadian, H. Yin, "Pedagogical Advancement of Postgraduate Education by Incorporating Class Projects and Accreditation Management", Proceedings of 2015 ASEE Gulf Southwest Annual Conference, March 25-27, 2015, San Antonio, Texas
 14. Z. Ye, H. Mohamadian, H. Yin and Y. Ye, "Practical Contour Tracing Via Integration of Adaptive Contrast Stretching and Gabor Wavelet Transform", Proceedings of 2014 Second International Conference on Advances in Computing, Electronics and Communication (ACEC2014), pp. 93-97, ISBN: 978-1-63248-029-3 DOI 10.15224/ 978-1-63248-029-3-82, Oct. 25-26, 2014, Zurich, Switzerland
 15. Z. Ye and H. Mohamadian, "Adaptive Clustering Based Dynamic Routing of Wireless Sensor Networks via Generalized Ant Colony Optimization", Proceedings of 2014 International Conference on Future Information Engineering (FIE 2014), July 7-8, 2014, Beijing, China
 16. Z. Ye and H. Mohamadian, "Multiple Ant Colony Optimization for Single Depot Multiple Trip Vehicle Routing Problems", Proceedings of 2014 Ershov Informatics Conference (PSI 2014), pp. 43-54, June 24 - 27, 2014, St. Petersburg, Russia
 17. Z. Ye and H. Mohamadian, "System Identification of Simplified Engine Exhaust Temperature Model Based on Markov Chain Monte Carlo Approach", Proceedings of 2014 International Conference on (ICMSC2014) Mechanics, Simulation and Control, June 21-22, Moscow, Russia.

18. Z. Ye and H. Mohamadian, "Enhancing Decision Support for Pattern Classification via Fuzzy Entropy Based Fuzzy C-Means Clustering", Proceedings of the 2013 52nd IEEE Conference on Decision and Control, pp. 7432-7436, December 10-13, 2013, Florence, Italy (EI 20142517845860 & EI 14157522)
19. Z. Ye and H. Mohamadian, "Model Predictive Control on Wall Wetting Effect Using Markov Chain Monte Carlo", Proceedings of the 2013 IEEE Latin-American Conference on Communications (LATINCOM 2013), November 24-26, 2013, Santiago, Chile (EI 20141617591738 & EI 14148312)
20. Z. Ye and H. Mohamadian, "Multivariate Optimization for Spectral Analysis Via Markov Chain Monte Carlo Approach", Proceedings of the 2013 IEEE Latin-American Conference on Communications (LATINCOM 2013), November 24-26, 2013, Santiago, Chile
21. Z. Ye and H. Mohamadian, "Multilevel Wavelet Transform Based Sparsity Reduction for Compressive Sensing", Proceedings of the 2013 Workshop on Artificial Intelligence Techniques for Ambient Intelligence, pp. 1-8, July 16-17, Athens, Greece
22. Z. Ye and H. Mohamadian, "Analysis of Multistage Sampling Rate Conversion for Potential Optimal Factorization", Proceedings of the 2013 IEEE 10th International Conference on Sampling Theory and Applications, pp. 244-247, July 1-5, 2013, Bremen, Germany
23. Z. Ye and H. Mohamadian, "Exploiting Intelligent Decision Supports for Model-Driven Biomedical System Analysis", Proceedings of the 2013 Iberian Conference on Information Systems and Technologies, pp. 818 – 823, June 19-22, 2013, Lisbon, Portugal (EI 20134817022669 & EI 13848791) 16, ISSN 1940-1833, 2013
24. Zhengmao Ye, H. Mohamadian, "Comparative Study of Path Loss Models for Wireless Cellular Networks and Optimal Power Control with Respect to SINR Balancing", Journal of Information Systems Technology & Planning (JISTP), pp. 1-13, Volume 6, Issue 16, ISSN 1945-5240, 2013
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26. Zhengmao Ye, H. Mohamadian, Yongmao Ye, "3D Space Display of Evolutionary Algorithms Based Non-Convex Optimization", 3DAS2010 International Conference on 3D Systems and Applications, Tokyo, Japan, May 19-21, 2010.
27. Zhengmao Ye, H. Mohamadian, "Integration of Wavelet Fusion and Adaptive Contrast Stretching for Object Recognition with Quantitative Information Assessment", International Journal on Graphics, Vision and Image Processing, ISSN 1687-398X, Vol (8), Issue (V), pp. 33-42, Jan 2009
28. Zhengmao Ye, H. Cao, S. Iyengar and H. Mohamadian, "Medical and Biometric Identification for Pattern Recognition and Data Fusion with Quantitative Measuring", Chapter 6, Systems Engineering Approach to Medical Automation, Artech House Publishers, 2008
29. Zhijun Li, Zhengmao Ye, H. Mohamadian, "An Electronic Control System for Exhaust Emissions and Fuel Economy of Quasi-Homogeneous Lean Burn Gasoline Engines", 2007 American Control Conference New York, NY USA, July 11-13, 2007
30. Z. Ye, H. Mohamadian, Y. Ye, "Quantitative Representation for Trimulus Contrast Enhancement and Grayscale Watershed Segmentation", Proceedings of the 2008 World Congress on Intelligent Control and Automation (WCICA 08), June 25-27, 2008, Chongqing, China
31. Z. Ye, H. Mohamadian, L. Li, Q. Meng, Z. Li, "Theoretical and Practical Mechanisms on Lowering Exhaust Emission Levels for Diverse Types of Spark Ignition Engines", Proceedings of 2008 SAE International Powertrains, Fuels and Lubricants Congress, 2008-01-1545, June 23-25, 2008, Shanghai, China
32. Z. Ye, H. Mohamadian, Y. Ye, "Gray Level Image Processing using Contrast Enhancement and Watershed Segmentation with Quantitative Evaluation", Proceedings of 2008 IEEE International Conference on Content-Based Multimedia Indexing (CBMI 2008), June 18-20, 2008, London, UK
33. Z. Ye, H. Mohamadian, Y. Ye, "Independent Component Analysis for Spatial Object Recognition with Applications of Information Theory Synthesis", Proceedings of the IEEE International Joint Conference on Neural Networks (IJCNN 2008) and the 2008 IEEE World Congress on Computational Intelligence (WCCI 2008), Hong Kong, June 1-6, 2008

34. Z. Ye, H. Mohamadian, Y. Ye, "Sensing Data Discrete Wavelet Fusion for Pattern Recognition with Qualitative and Quantitative Measuring", Proceedings of the 2008 IEEE International Joint Conference on Neural Networks (IJCNN 2008) and the 2008 IEEE World Congress on Computational Intelligence (WCCI 2008), Hong Kong, June 1-6, 2008
35. Z. Ye, H. Mohamadian, "Comparisons of Two Feedback Servo Systems for Control Engineering Education: A Case Study on Student Performance of Speed Control Systems", Proceedings of the 2008 ASEE Gulf Southwest Annual Conference, #6-2, March 26-28, 2008, Albuquerque, New Mexico
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39. Z. Ye, H. Mohamadian and Y. Ye, "Practical Approaches on Enhancement and Segmentation of Trimulus Color Image with Information Theory Based Quantitative Measuring", WSEAS Transactions on Signal Processing, Volume 4, Issue 1, pp. 12-20, January, 2008, ISSN: 1790-5052
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41. Z. Ye, H. Mohamadian, S. Pang and S. Iyengar, "Image Contrast Enhancement and Quantitative Measuring of Information Flow", #571-298, Proceedings of the 2007 WSEAS International Conference on Mathematical Methods and Computational Techniques in Electrical Engineering, Arcachon, France, October 13-15, 2007
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43. Z. Ye, H. Mohamadian and Y. Ye, "Discrete Entropy and Relative Entropy Study on Nonlinear Clustering of Underwater and Arial Images", Proceedings of the 2007 IEEE International Conference on Control Applications (CCA 2007), pp. 318-323, Oct. 1-3, 2007, Singapore (EI 082011252389 & EI 9797049)
44. Z. Ye, H. Mohamadian and Y. Ye, "Information Measures for Biometric Identification via 2D Discrete Wavelet Transform", Proceedings of the 2007 IEEE International Conference on Automation Science and Engineering (CASE 2007), pp. 835-840, Sept. 22-25, 2007, Scottsdale, Arizona, USA (EI 9796683)
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47. Z. Li, Z. Ye, H. Mohamadian, X. Wang, Y. Zhang, G. Zhang, "An Electronic Control System for Exhaust Emissions and Fuel Economy of Quasi-Homogenous Lean Burn Gasoline Engines", Proceedings of the 2007 IEEE American Control Conference (ACC 2007), pp. 2973-78, July 11-13, 2007, New York City, USA

48. Z. Ye, Y. Ye and H. Mohamadian, "Biometric Identification via PCA and ICA Based Pattern Recognition", Proceedings of the 2007 IEEE International Conference on Control and Automation (ICCA 2007), pp. 1600-1604, May 30-June 1, 2007, Guangzhou, China (EI 9807853)
49. Z. Ye, Z. Li, H. Mohamadian, "Research on NOx Emission Aftertreatment of Lean Burn Gasoline Engine Using Absorber Reduction Catalyst", Proceedings of the 2007 ASME/IEEE Joint Rail Conference and Internal Combustion Engine Spring Technical Conference, March 13-16, 2007, Pueblo, Colorado, USA (EI 073410774556)
50. Zhengmao Ye, Q. Meng, H. Mohamadian, J.T. Wang, L. Chen, L. Zhu, "Quantitative Analysis of Engine Deposit Formation and Sustainability Study", International Journal of Thermophysics, Proceedings of 16th Symposium on Thermophysical Properties, July 2006, Boulder, USA
51. Zhengmao Ye, H. Mohamadian, J.T. Wang, "Computerized Examination of Cylinder Pressure Rise and Heat Release Analysis for Rapid Compression Machine", Proceedings of the 3rd BSME-ASME International Conference on Thermal Engineering 20-22 December, 2006, Dhaka, Bangladesh
52. Z. Ye, H. Mohamadian and Y. Ye, "Process Control Potentials on Gasification and Combined Cycle Integration", Proceedings of the 2006 IEEE International Conference on Computational Cybernetics (ICCC 2006), Aug 20-22, 2006, Tallinn, Estonia
53. Z. Ye, H. Mohamadian and Y. Ye, "Integration of IGCC Plants and Reachable Multi-Objective Thermo Economic Optimization", Proceedings of the 2006 IEEE International Conference on Computational Cybernetics (ICCC 2006), Aug 20-22, 2006, Tallinn, Estonia
54. Z. Ye, Y. Ye and H. Mohamadian, "Design of Fuzzy Stochastic Nearly Optimal Control", Proceedings of the 2006 IEEE World Congress on Computational Intelligence (WCCI 2006) - IEEE International Conference on Fuzzy Systems (FUZZ 2006), pp. 8458-8462, July 16-21, 2006, Vancouver, Canada
55. Z. Ye, P. Bhattacharya, H. Mohamadian, H. Majlesein and Y. Ye, "Equational Dynamic Modeling and Adaptive Control of UAV", Proceedings of the 2006 IEEE International Conference on System of Systems Engineering (SOSE 2006), pp. 339-343, April 24-26, 2006, Los Angeles, USA
56. Z. Ye, Y. Ye, H. Mohamadian, P. Bhattacharya and K. Kang, "Fuzzy Filtering and Fuzzy K-Means Clustering on Biomedical Sample Characterization", Proceedings of the 2005 IEEE International Conference on Control Applications (CCA 2005), pp. 90-95, Aug. 28-31, 2005, Toronto, Canada (EI 8671440)
57. Z. Ye, L. Li and H. Mohamadian, "Multi-Variable Optimization on Engine Variable Intake Valve Closing Timing for Engine Overall Performance", Proceedings of the 2005 ASME Internal Combustion Engine Division Spring Technical Conference (ICES05), pp. 75-81, April 5-7, 2005, Chicago, USA (EI 05479488979)
58. H. Mohamadian: "Development of Fatigue Damage Mechanics for Application to the Design of Damage-Tolerant Composite Components," J. Composite Science and Technology, Vol. 22, No. 6, 1997.
59. H. Mohamadian: "Curriculum Design and Academic Assessment: The Engineering Thought Process," Proceedings of the Engineering Pipeline National Conference, PP. 23-26, Houston Texas, Sept., 1997.
60. H. Mohamadian: "Strain-Stress Analysis of Various E-glass Composite Laminate Joints under Flexure Loading," Polymer Composites, Vol. 17, No. 2, 1996.
61. H. Mohamadian: "Graphite Laminate Tearout Due to Hole Drilling," Composite Material Technology, ASME PD -Vol. 62, 1995.
62. R. Mirshams, Z. Li, H. Mohamadian: "High Temperature Tensile Properties and Fracture Characteristics in Two Phase Gamma TiAl and TiB₂ Particle Reinforced TiAl Alloys," Scripta Metallurgica et Materialia, Dec. 1995.
63. R. Mirshams, H. Mohamadian, and K. Crosby: "On the Effects of Strain Path on Work Hardening Behavior of Ultra Low Carbon Sheet Steels," Journal of Materials Engineering and Performance, Vol. 3(1), p. 64, 1994

RESEARCH, EDUCATIONAL, AND EQUIPMENT AWARDS AND GRANTS

Louisiana Board of Regents, Workforce and Innovation for a Stronger Economy (WISE) Initiative: Enhancement of College of Engineering & Computer Science Workforce Training Facilities, H. Mohamadian, P. Carriere, and E. Khosravi, \$160,000.

Louisiana Board of Regents, "The LONI Institute: Advancing Biology, Materials, and Computational Sciences for Research, Education, and Economic Development", H. Mohamadian, M. Stubblefield, D. Jerro, and E. Khosravi, \$1,000,000.

National Academy of Sciences, "Advancing Scholarship in Engineering Education", H. Mohamadian, \$12,000.

Halliburton Corp., "Engineering Summer Institute", H. Mohamadian and J. Peters, \$50,000

Lockheed Martin Corp. "Enhancement of College of Engineering Activities", H. Mohamadian, \$165,000

The Boeing Company. "Engineering MSER CAD Modeling Tools", H. Mohamadian, E. Blevins, and A. Jana, \$100,000

IT Initiative, "High Performance Computing and Networking", H. Mohamadian, \$385,000.

SUBR-Title III, "Assessment of Engineering Education Outcomes", H. Mohamadian, \$125,000

SUBR Graduate School, " Enhancement of Graduate Labs", H. Mohamadian \$169,400

NRERL/DOE, "Fatigue Test and Analysis of E-glass Composite Materials," Ira Graham, H. Mohamadian, C. Wang-\$325,000

PNL, "A Measurement of Residual Stresses in Zircaloy Tubing," R. Mirshams, H. Mohamadian-\$64,000

Olin Corporation, "Student Participation in Research Activities," H. Mohamadian-\$7,500

NSF, "Effects of Prestrain State on Uniaxial Tensile Properties of Sheet Steels," R. Mirshams, H. Mohamadian- \$100,000

Louisiana Board of Regents, "Engineering Research and Education Through Acquisition of Material Testing Equipment," S. Ibekwe, R. Mirshams, H. Mohamadian, and S. Pang-\$39,000

General Dynamics, "Constant Amplitude Fatigue Crack Growth Rate Testing of RX218-T851 Plates," H. Mohamadian-\$245,000

Synthesis Coalition/NSF, "Self-Paced Laboratory Learning Stations," H. Mohamadian- \$210,000

TACOM, "Determination of High Temperature Mechanical Properties and Coefficient of Thermal Expansion of Advanced Alloys," R. Mirshams, H. Mohamadian, S. Pang, C. Yang, and K. Crosby-\$185,895

NASA, "Fractographic Studies and Analyses in Database Documentation and Development." R. Diwan, H. Mohamadian- \$200,000

Synthesis Coalition/NSF, "Assessment of Engineering Education Outcomes," H. Mohamadian-\$125,000

The Boeing Company, " Senior Design Projects," H. Mohamadian, S. Ibekwe- \$195,000

Title III, " Assessment of Student Learning Outcomes," H. Mohamadian-\$120,000

Louisiana Board of Regents, "Development of SU/LSU Joint Research and Educational Program in High Performance Networking," S. Iyengar, Ernest Walker, I. Dabipi, S. Pang, H. Mohamadian-\$312,116.

Louisiana Board of Regents, "Enhancement of the LSU/SU Joint Engineering Research and Educational Program in Composite Materials," S. Pang, H. Mohamadian-\$500,000.

Various Industry, "Adopt-A-Lab Initiative", H. Mohamadian-\$275,000.

RECOGNITIONS AND AWARDS

Selected as Outstanding Teach of Year in the Department of Mechanical Engineering-1982, 83, 86, 87, and 89.

Awarded the Outstanding Board Member of Advancing Minorities' Interest in Engineering (AMIE) Organization.

PROFESSIONAL AFFILIATIONS/ACTIVITIES

2010-2011 American Society of Mechanical Engineers (ASME) Fellow

Member of: American Wind Energy Association (AWEA), American Engineering Education (ASEE), and Society for Mining, Metallurgy, and Exploration (SME)

Elected Member of Pi Tau Sigma Honorary Engineering society.

Member of Synthesis Coalition Board of Directors

Advisor, Boeing Education Relation Division

Review papers for ASEE/GSW

Chairman Sessions ASEE/GSW

Review Textbooks in mechanical engineering, McGraw-Hill

Co-Chairman, ASEE/GSW, 1994, 2006

Review papers for AWEA

Panelist for NSF

WORKSHOP PARTICIPATION

1. 2015 ABET Summer Commission Meeting and Workshop, Baltimore, MD, July 2015
2. "Engineering Deans Council Public Policy Colloquium (PPC)-*The National Academies*", Washington, DC, February, 2012
3. " ASEE Global Colloquium on Engineering Education", Istanbul, Turkey, October, 2011
4. " Annual ASEE Workshop on K-12 Engineering Education", Salt Lake City, Utah, June 2009
5. "ASEE Engineering Research Council Summit, Workshop & Forum", Arlington, VA, March 2007
6. "ABET Reviewers Training", Dallas, Texas, June 2005
7. "E-Business Informational and Introduction to SAP", Baton Rouge, La, May 2004
8. "3-D System Stereo-Lithography" Baton Rouge, La, Jan 2003
9. "EC 2000 ABET Assessment" Terra Haute, Indiana, April 2003
10. " ABET Assessment" Houston Texas, June, 2002
11. "Failure Analysis of Composite Materials," ASME, Houston, TX, 2002
12. "Non-Destructive Examination - Applying ASME Code, " New York, NY, 2001
13. " Finite Element Analysis Using I-DEAS," SDRC, Milford, Ohio, 2001
14. " Mechatronics," UC Berkeley, California, 2000
15. "Integrating Design into Engineering Curriculum," Southern Methodist University, Dallas, TX, 2000
16. "Advanced Materials Application" ASME, Chicago, 2000.

WORKSHOP CONDUCTED

1. Assessment of Engineering Education Outcomes-Southern University, September 2012
2. Curriculum Mapping of Engineering Programs, Southern University, May 2010
3. Capstone Engineering Design Assessment Workshop-Southern University, October 2007.
4. Laboratory Preparation and Assessment Workshop- Southern University, March 2007.

FUNDRAISING INITIATIVES

Adopt-A-Lab Initiative (AALI) - The AALAI solicits sponsorships from industry to help support one or more instructional enhancement efforts. The sponsored contributions may be in-cash or in-kind, preferably in multiple units of \$5,000 per year, per adopted activity. Any laboratory that is fully adopted may be named after sponsoring organization, as long as the sponsorship remains current. Currently 12 of 35 engineering laboratories are adopted by our industrial partners.

Dean's Challenge Initiative-Dean of College of Engineering has challenged the college's alumni and friends to join him in investing in knowledge, and he is willing to make it worth your while. From August 15, 2006 until July 30, 2010, the Dean will match gifts to the College of Engineering at SUBR from faculty, staff, students and alumni of the college. So far about \$50,000 has been contributed.

Scholarship Endowment Funds Initiative- the College of Engineering Endowment Fund was created in 2006 to aid underrepresented students who are seeking a career in engineering. The scholarship is dedicated to the alumni of the college who have been great supporters of student scholarships. So far, one endowed scholarship has been fully established and the first payment installment has been received for three more.

Adopt-A-Professor Initiative- the Louisiana Board of Regents supports professorship endowment programs within the State of Louisiana, on a 40%-60% share basis for a total of \$100,000. Endowment funds are perpetual and the monies received are to be invested and managed by the Southern University System Foundation. Income from specific endowment fund is used to supplement the salary of a professor of exceptional distinction in the College. In addition, an endowment provides a very special opportunity to recognize an individual or organization by naming the endowment in their honor. The college has secured three endowed professorships.

Capstone Design Projects Initiative- In order to involve our industry partners, support is requested to educate our prospective engineering and technology graduates in working hand-in-hand with industrial sponsors on a real-life project. The support requested is in the form of supplying the college with lists of industry-related projects/problems from which our students can choose from and consequently find a solution for. The budget to cover all expenses for up to three projects is \$15,000. The college sponsors up to \$10,000 of the cost and the sponsoring company will pay the remaining \$5,000. There are five sponsoring companies for this initiative.

COMMUNITY ACTIVITIES

Expert Witness on various cases

Advisory Board Member- Baton Rouge High School and Greenville Elementary School

Member- Clean Power and Energy Research Consortium

Advisory Council Member- Scotlandville Magnet High School

Judge, Louisiana Science & Engineering Fairs since 1995

Member, International Education Advisory Board, Southern University, Baton Rouge

JOB CLASS 2 4 1 8 0 SOUTHERN UNIVERSITY SYSTEM

JOB CODE MU
CAL ID 01

Personnel Action Form

POSITION NUMBER 2 M 9 7 3 2

BUDGET UNIT: SUBR X SUS _____ SULAC _____ SUSBO _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH _____ X OTHER _____ (Specify) _____

- _____ Academic _____ Non-Academic _____ Civil Service
- _____ Temporary _____ Part-Time (% of Full Time) _____ Restricted
- _____ Tenured _____ Undergraduate Student _____ Job Appointment
- _____ Tenured Track _____ Graduate Assistant _____ Probationary
- _____ Other (Specify) _____ Retiree Return To Work _____ Permanent Status

Previous Employee: Karen Thomas Reason Left: Resigned

Date Left: 10/31/2011 Salary Paid: 60,000.00

Profile of Person Recommend

Length of Employment: 7/1/2016 To: 6/30/2017

Effective Date: 01/01/2017

Name Rosie J Taylor SS# xxx-xx-4876 Sex* F Race* Black
(Last 4 digits only)

Position Title: Disbursement Officer / Payroll Service Manager

Check One: Existing Position New Position
*Visa Type (See Reverse Side):

TI	S	
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Expirations Date: _____
(Position vacancy authorization form must be processed and approved to fill existing and new position. Positions must be advertised before processing PAF, if applicable.)

Year Experience: -42 Southern University Experience 41

Degree(s) Type/Discipline (BA-Education): N/A Institution/Location (SU-Baton Rouge): _____ Year: _____

BS Accounting Southern University 1973
Current Employer Southern University

Personnel Action

Check One: New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary 68,000.00 Salary Budgeted 68,000.00

Source of Funds State _____

Identify Budget 211001-26102-61002-26000 Location Comptroller's Office

Form Code: _____ Page: _____ Item# 7
From To

Position Disbursement Officer Disbursement Office/ Payroll

Status _____ Manager

Salary Adjustment 58,500.00 68,000.00
Financial Aid signature (if applicable):

List total funds currently paid this employee by Southern University
* - See Reverse Side

Source of Funds	Amount
State 21001-26102-61002-26000	68,000.00

Comment: (Use back of form)

*See Reverse Side
Mona Meale 1/23/17
Supervisor Buttugh 1/24/17
Date

Buttugh 1/24/17
Dean/Unit Head Ray L. Beston 7/7/17
Date
Vice Chancellor _____ Date
Chancellor _____ Date

Director/Personnel _____ Date V/P Finance Business Affairs and Comptroller _____ Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

Employment may require occasional travel within the Southern University System campuses

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 am – 5:00 pm (Monday – Friday)
EMPLOYEE DIRECT SUPERVISOR: Monica Mealie
SUPERVISOR/DEPARTMENT CONTACT NUMBER 771-3282
NUMBER OF EMPLOYEES SUPERVISED, (if any) 8

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	EXPIRES
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-“Practical Work Experience”)	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

SOUTHERN UNIVERSITY SYSTEM
BUDGET OFFICE
211001-211002-11002-21000
FEB 08 2017

[Signature]
FUNDS AVAILABLE

17234 Wisdom Drive

Baker, Louisiana 70714

Rosie Taylor

(225)658-8107 or (225)405-5950

I have developed a wealth of skills and knowledge including, but not limited to Managing Processes, People Management, Reporting Skills, Compensation and Wage Structure, Benefits Administration, Developing Standards, Financial Skills, Accounts Payable and Payroll and Accounting all affording me the opportunity to embrace a new venture that will allow me to use the skills I have acquired to grow with a prestigious organization such as yours.

Education: Southern University and A&M College

Baton Rouge, Louisiana 70813

B.S. Accounting -1973

Wisner-Gilbert High School

Wisner, Louisiana 71378

Graduate of 1969

Experience: Accounting Supervisor 1995 – Present

Southern University and A&M College

2015 – Disbursement Officer

1978 -Accounting II Payroll Supervisor

1978 -Accounting I Payroll Department

1975 -Accounting Clerk II

Duties include, but not limited to overseeing payroll process for The Southern University System. Supervision of employees including performance and productivity evaluations.

References: Flandus McClinton

Vice Chancellor for Finance and Administration – Southern University, Baton Rouge

Gwendolyn Bennett

Associate Vice Chancellor – Southern University, Baton Rouge

Marsha Adams

Human Resource Specialist – Southern University, Baton Rouge

JOB DESCRIPTION
Chief Disbursement Officer

Reporting to the Comptroller, the Chief Disbursement Officer will perform the following functions.

1. **Management and supervision of the Accounts Payable, Payroll and Financial Control Areas.**
2. **Provides leadership in the formulation and implementation of policies and procedures applicable to the administrative and fiscal processes for Accounts Payable, Payroll and Financial Management. Serves as advisor to Senior Management on policies and procedures related to these areas.**
3. **Schedule work of subordinate to insure that production and accuracy requirements are met. Counsel and coach subordinates on the correct application of policies and procedures related to job assignments and standard of conduct. Provide guidance to subordinates in proposed strategic and problem resolution for complex assignments as needed.**
4. **Formulate and maintain written processing procedures for the accounts payable, payroll check release, and cash management areas. Insure compliance.**
5. **Maintain a thorough knowledge of the Financial Records and Human Resources Systems. Formulate and implement training to insure correct application of processes affecting the systems. Train all fiscal personnel on the correct application of policies and procedures governing the accounts payable, payroll and cash management processes.**
6. **Monitor accounts payable, check release, payroll, and cash management processes to ensure compliance with established policies and procedures. Insure timely and accurate processing bill payment and payroll.**
7. **Review all payment documents to insure compliance with procurement policies and procedures. Insure that payments are fiscally sound and accurate based on documentation.**
8. **Monitor System generated reports to insure that all bills are paid timely. Identify problem areas: develop and monitor procedures. Review all System**

Diagnostic Reports. Recommend and implement corrective action. Train employees on correct application of procedures/processes to prevent recurrences.

- 9. Perform desk audits/review of the Accounts Payable, Payroll and Financial Management areas. Insure that Policies and Procedures are followed. Identify and evaluate problem areas, formulate and implement plan for resolution.**
- 10. Manage and maintain the investment portfolio. Insure that funds are invested in accordance with the investment policy of the university and that all funds on deposit are secured in accordance with Louisiana Revised Statute. Insure reconciliation to fiscal records.**
- 11. Monitor cash flow requirements. Insure that funds on deposit are adequate to meet cash disbursement requirements.**
- 12. Consult with customers, Personnel Services staff, Purchasing staff, Central Receiving staff, internal and external auditors and other external personnel on matters related to the affected areas. Provide assistance or develop formal responses as needed.**
- 13. Maintain a thorough knowledge of regulations governing payment and reporting (i.e. Internal Revenue, time and attendance, deductions, benefits). Insure accuracy and timeliness of submission.**
- 14. Maintain fiscal accountability of all general ledger control accounts relative to payroll and disbursement processing (i.e. accounts payable clearing, benefits and deductions, payroll clearing, undistributed payroll and benefits, etc.) Monitor General Ledger accounts to insure the integrity of the Financial Records.**
- 15. Other duties as assigned.**

POS CLASS					
EMP CLASS					
HI		RT		LV	

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

TYPE OF APPOINTMENT:

<input type="checkbox"/> Academic (Fac)	<input type="checkbox"/> Non-Academic (Uncl)	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input checked="" type="checkbox"/> Part-time (<input checked="" type="checkbox"/> % of Full Time)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	(must be indicated if less than 100%)	<input type="checkbox"/> Detail #of mos _____
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Undergraduate Student	<input type="checkbox"/> Job Appointment
<input type="checkbox"/> Other (Specify)	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Probationary
	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Permanent Status

Previous Employee Chennis Berry Reason Left Promotion
 Date Left January 31, 2017 Salary Paid \$74,000

Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017
 Effective Date of Employment February 1, 2017

Name Chennis C. Berry, Jr. SS# [REDACTED] Sex M Race* B
 (Last 4 digits only)

Position Title: Associate Head Coach/Offensive Coordinator Department: Athletics

Check One Existing Position New Position *Visa Type (See Reverse Side):
 Visa Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 10 Southern University Experience 5 years

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>Bachelor of Business Admin.</u>	<u>Savannah State University</u>	<u>1996</u>
	<u>Master of Public Administration</u>	<u>Kentucky State University</u>	<u>1999</u>

Current Employer _____

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) Title Change

Annual Salary _____ Salary Budgeted _____ Hourly Rate, if applicable: _____

Pay Cycle: Biweekly Monthly Faculty

Source of Funds: _____ Identify Budget: _____ Location: _____

Change of: _____ From _____ To _____

Position: _____
 Status: _____
 Salary Adjustment: \$74,000 \$94,000

Financial Aid signature (if, applicable):

Source of Funds (Current)	Amount
218900-21802-61002-29000	\$94,000

List total funds currently paid this employee by Southern University: _____
 *See Reverse Side
 Comments: (Use back of form)

*See Reverse Side Graduate School signature (if, applicable):

<u>Dawson Owens</u> 2/9/17 Supervisor Date	<u>Roman P. Bantz</u> 2/9/17 Dean/Unit Head Date
<u>Justin Burcián</u> 2/13/17 Vice Chancellor Date	<u>Ray R. Belton</u> 2/9/17 Chancellor Date
<u>Ray R. Belton</u> 2/9/17 Director/Personnel Date	<u>Flannery McClintock</u> 2/9/17 Vice President/Finance Date
	<u> </u> Business Affairs/Comptroller Date
<u>Ray R. Belton</u> 2/9/17 President Date	<u> </u> Chairman/S.U. Board of Supervisors Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic, a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander, a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native, a person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Continuation of Employment. Contingent upon availability of funds NCAA Bylaw 11.1 CONDUCT OF ATHLETICS PERSONNEL NCAA Bylaw 11.1.1 Standards of Honest and Sportsmanship NCAA Bylaw 11.1.2 Responsibility for Violations of NCAA Regulations NCAA Bylaw 11.2 CONTRACTUAL AGREEMENTS NCAA Bylaw 11.2.1 Stipulation that NCAA Enforcement Provisions Apply. Employment MUST adhere to and enforce policies and procedures of the department and university, as well as the Rules and Regulations of the NCAA, Southwestern Athletic Conference and Southern University

Must be completed by hiring supervisor:

EMPLOYEE REGULAR WORK SCHEDULE: Sunday-Saturday 8:00am -8:00pm
EMPLOYEE DIRECT SUPERVISOR: Dawson Odums
SUPERVISOR/DEPARTMENT CONTACT NUMBER Athletics/5989
NUMBER OF EMPLOYEES SUPERVISED, (if any) 14

HR USE ONLY: STATUS (check one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94/I-20. The latter seven (7) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	FUNDS AVAILABLE	EXPIRES
United States Citizen/Certificate of Naturalization	US	OFFICE OF THE COMPTROLLER	
Resident Alien	RA	SOUTHERN UNIVERSITY SYSTEM	
H-1 Visa (Distinguished Merit & Ability)	H1		FEB 01 2017
J-1 Visa (Exchange Visitor Program)	J1		
F-1 Visa (Student Emp. FT Student at S.U.)	F1		
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0		

Do Not Write Below This Area - For Human Resource Use Only

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below, the forms are located at Downloadable Forms on the HR website at www.subr.edu/humanresources).

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form-Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Reference Check Form (reference check performed by hiring supervisor)
- Authority to Release (signed by employee) (submitted to HR with Verification of Fingerprints form signed by State Police)
- Criminal/Background Check Process (forms completed by employee/ submitted to State Police)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment Form (completed by hiring supervisor)
- Proposed Employee Clearance Form (completed by hiring supervisor)
- Letter of Justification for Restricted/ Job Appointment/Detail/CS Rule 6.5g appointments
- Citizenship/Visa Status Verified, I-20/I-94 provided, if applicable

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER									
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

- | | | |
|--|--|---|
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-Time (% of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee Harold Clark, Jr Reason Left Personal
 Date Left 06/30/2016 Salary Paid \$75,117.90

Profile of Person Recommended

Length of Employment 07/01/2016 To 06/30/2017

Effective Date 01/01/2017

Name Harry Doughty, Sr. SS# xxx-xx-1573 Sex Male Race* Black

Position Title: Executive Associate to the Chancellor Department: Office of the Chancellor

Check One Existing Position *Visa Type (See Reverse Side): US

New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 49 years Southern University Experience 36 years

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>A.A. Substance Abuse Prevention</u>	<u>Southern University at New Orleans</u>	<u>1979</u>
	<u>MSW Social Work</u>	<u>Atlanta University</u>	<u>1974</u>
	<u>B.A. Pre-Social Work</u>	<u>Grambling State University</u>	<u>1968</u>

Current Employer SUNO

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$75,000 Salary Budgeted \$75,000

Source of Funds State

Identify Budget: General Location 411001-41210-61002-4600
 Form Code: BOR 10 Page 12 Item # 393

Change of: _____

Position: Interim Chancellor's Exec Assoc From To Chancellor's Executive Associate

Status _____
 Salary Adjustment \$67,606.11 \$75,000

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Source of Funds	Amount
<u>General Fund</u>	<u>\$67,606.00</u>

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if, applicable):

Jim Mims - Deputy 2/6/17
 Supervisor Date

Vice Chancellor Date

Director/Personnel Date

Ray D. Belton 2/7/17
 President Date

Dean/Unit Head Date

Jim Mims - Deputy 2/6/17
 Chancellor Date

Flora M. Cant 2/19/2017
 Vice President/Finance Date

Chairman/S.U. Board Of Supervisor Date

BUDGET OFFICER: [Signature]
 DATE: 2-6-17

[Signature] 2-7-2017

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment considerations.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White. Not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black. Not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognitions.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE: M-F, 8:00 am - 5:00 pm

EMPLOYEE DIRECT SUPERVISOR: Dr. Lisa Mims-Devezin

NUMBER OF EMPLOYEES SUPERVISED, (if any) 0

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODES</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

FUNDS AVAILABLE
FEB 03 2017
Julia Benitez
ADMINISTRATION & FINANCE

Do Not Write Below This Area
For Human Resource And Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Pre-Employment Application Form (Civil Service Application for classified employees)
- _____ Supervisory Criminal/Background Check Forms and Authority to Release (signed by employee)
- _____ Exemptions Survey Form
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

Curriculum Vitae

Harry J. Doughty, Sr., L-MSW
5243 Sandhurst Drive
New Orleans, LA 70126
(504) 241-3153 (Home) (504) 430-4662
Email: hdoughty@suno.edu
Louisiana State Board of Social Work Examiners # 4682

Education:

Southern University at New Orleans, A. A. Substance Abuse Prevention Program, 1979

Atlanta University School of Social Work, MSW 1974, Atlanta, GA.

Grambling State University (nee Grambling College), B. A. Pre-Social Work, 1968, Grambling, LA.

2003 - Present: Assistant Professor (Tenured), Southern University at New Orleans School of Social Work

Duties and responsibilities include cross curricula teaching at the graduate and undergraduate levels. Primary areas of teaching are in Direct Services, Human Behavior and the Social Environment, Health/Mental Health sequences and Military and VA Social Work competencies. Serve as Chairman of Title IV- E's Fatherhood initiative ad hoc committee; the Annual Bash committee and the Annual Medallion and Hooding Ceremonies committee. Also; serve as a member of several School of Social Work committees, student advisor and other duties as assigned. Served as Chairperson, MSW Admissions Committee (2007- 13); the Deanship search committee (2006); and as a volunteered male chaperon for TRIO program. Served as a member of the University's Strategic Planning committee; host committee member for Council on Social Work Education (CSWE) reaccreditation team, 2012 and involved with several other campus wide activities. Areas of professional interest are: African-American veterans combat related stress, other forms of trauma and substance abuse education, prevention and treatment.

November 1979 - September 2001, Team Leader, Veterans Resource Center, Department of Veterans Affairs Medical Center, New Orleans, LA

As one of the founding team leader of 91 Readjustment Counseling Service's (RCS) Vet Centers nation-wide, initial involvement included identification of an inner-city site location. These centers, now numbering over 240, were initially designed to provide readjustment counseling services exclusively for Vietnam era veterans and their significant others. The target population was subsequently broadened to

include all pre and post-Vietnam combat veterans. Major responsibilities included overall administrative and supervision of staff, volunteers and students interns. Coordinated community outreach efforts with local, state, and federal agencies personnel, supervised intake/assessment procedures, treatment plan development and referrals. Other duties included community linkage through presentations to various community groups and networking with other service providers. Other duties included over-sight clinical responsibilities for centers located in nine southeast region states and coordinated the development of 10 nation-wide pilot .vet centers with expanded range of services. Other assigned duties included acting associate national director, RCS national headquarters, Washington, DC for monthly for 18 months. A significant portion of this assignment included answering Congressional inquiries on behalf of their veteran constituents.

Other professional experience includes:

August 1996 – May 2001, **Field Instructor, Department of Vocational Rehabilitation, Southern University, Baton Rouge, LA.**

August 1992 – May 2001 – **Field Instructor, School of Social Work, Louisiana State University, Baton Rouge, LA.**

August 1988 – May 2001, **Field Instructor, School of Social Work, Southern University at New Orleans.**

August 1982 – May 2001, **Field Instructor, School of Social Work, Tulane University, New Orleans, LA.**

September 1980 – May 2001, **Field Instructor, Drug Treatment Program, Southern University at New Orleans.**

2001 – 2003: **Semi-Retired from the Department of Veterans Affairs.** During this period, I taught a mini-graduate course, Southern University at New Orleans School of Social Work, fall 2002. I also volunteered to develop a one – year funded (\$250,000.00) Welfare to Work Proposal sponsored by the City of New Orleans for Southern University at New Orleans School of Social Work.

September 2000 – May 2001, **Adjunct Field Faculty Member, School of Social Work, Southern University at New Orleans.**

September 1982 – May 2003, **Adjunct Faculty Member, Alcohol and Drug Training Program, Southern University at New Orleans.**

August 1996 December 1996, **Adjunct Faculty Member, School of Social Work, Southern University at New Orleans.**

April 1976 – November 1979, **Assistant Coordinator/Community Service Specialist, Outpatient Drug Treatment Program, Department of Veterans Affairs Medical Center New Orleans, LA**

Major duties included intake/assessment and treatment planning with veterans on an outpatient Methadone Maintenance program. A major portion of this position also included weekly individual and group counseling sessions with both drug free and opiate dependent veterans. This position also required frequent interactions with various community agencies as a part of the overall treatment plans including discharge planning. As assistant coordinator, major responsibilities included supervision of professional and para-professional, social work interns and VA Work Study students. Other responsibilities included ensuring compliance with federal and state dispensing guidelines for Methadone and other medications as well as the Joint Commission on Hospital Accreditation.

January 1975 – April 1976, Assistant Coordinator/Veterans Assistance Counselor, Outpatient Drug Treatment Program, Department of Veterans Affairs, New Orleans, LA

Major duties included intake/assessment and treatment planning with veterans on an outpatient Methadone Maintenance program. A major portion of this position also included weekly individual and group counseling sessions with both drug free and opiate dependent veterans. This position also required frequent interactions with the Department of Veterans Affairs Regional Office that determines various benefits for all veterans including but not limited to educational, medical, housing, pension and compensation benefits. As assistant coordinator, major responsibilities included supervision of professional and para-professional, social work interns and VA Work Study students. Other responsibilities included ensuring compliance with federal and state dispensing guidelines for Methadone and other medications as well as the Joint Commission on Hospital Accreditation.

Summers, 1977 – 1980, Adjunct Faculty Member, Xavier University, New Orleans, LA.

September 1979, Adjunct Faculty Member, Loyola University Summer Institute, New Orleans, LA.

January 1976 – May 1976, Adjunct Faculty Member, St Mary's Dominican College, Evening Division.

September 1974 – January 1975, Clinical Social Worker, Inpatient Drug Treatment.

Program, Department of Veterans Affairs Medical Center, New Orleans, LA.

Major duties included intake/assessment and treatment planning with recently admitted veterans on a 20-bed unit. A major portion of this position also included daily group counseling sessions, weekly individual sessions, discharge planning, community linkage prior to discharge and attendance at weekly clinical and administrative staff meetings.

Masters of Social Work Field Placement:

August 1973 — March 1974 (Second Year Block Placement) Economic Opportunity (EOA) Atlanta, Inc. Atlanta, GA,

This was an Administrative, Planning and Organization (APO) placement that included the development of a youth directory for the City of Atlanta, and the development and implementation of a Vietnam veterans outreach program funded by the National League of City/U. S. Conference of Mayors. The proposal for the veterans outreach program was conceived and developed as a group project in a Social Work Administration class taught by the National Urban League Regional Director and Economic Opportunity Atlanta executive director. This placement also required regular attendance and monitoring of various policies during the state's legislative sessions.

January 1973 — March 1973 (First Year Block Placement) VA Medical Center, Atlanta, GA.

Awarded a first year student VA inception stipend and served on the admissions unit, a medical/surgical and tuberculosis wards. As an admissions unit intern, was involved with intake/assessment of veterans seeking inpatient and outpatient medical care and made referrals to the appropriate medical units. As an intern on a high turnover medical /surgical Unit, my primary duties included discharge planning, consultations with the medical staff, patients, family members and community resources. This internship also required frequent discharge planning to nursing homes and other facilities. Internship duties on the long-term tuberculosis ward, my duties included in depth assessments of patients, many of whom were alcohol dependent. Had an opportunity to develop a daily group that focused on the education of the disease, prevention in spreading the disease and the importance of medical adherence.

July 1974 — September 1974, Food Stamp Quality Assurance Officer, U. S. Department of Agriculture Regional Office, Atlanta, GA

Major duties included weekly visits to selected food stamp recipients in ten southeast states to ensure compliance with national food stamp guidelines. A major portion of this position required visits to various agencies and institutions which food stamps recipients conducted various business transactions.

May 1974 July 1974, Director, City of Atlanta Summer Food Program, Economic Opportunity Atlanta, Inc., Atlanta, GA

Major duties included overall administrative responsibilities and supervision of personnel at 122 summer food sites throughout Metropolitan Atlanta. A significant portion of this position required weekly meetings with personnel from the sponsoring agency, the U. S. Department of Agriculture.

December 1970 — August 1972, Social Work Associate, Mental Hygiene Clinic, Martin Army Hospital, Ft Benning, GA

Served as a member of a multidisciplinary team that addressed various psychological and related problems of military personnel in general and returning Vietnam soldiers in particular. Conducted intake/assessment on new referrals to the team experiencing combat and other war zone related trauma and stress, as well as those with marital problems, alcohol and drug other related problems. Referrals were made to the team's psychiatrist and or social worker for a more in depth assessment and treatment plan. Consulted with other mental hygiene personnel, unit commanders and others and conducted assessment for continuous suitability for military duty. Other duties included assignment as a member of the military personnel dependents' unit. A major portion of this assignment included intake/assessment of family members and development of individual treatment plans. Consulted with other unit clinical personnel, attended weekly administrative and clinical staff meetings and served as liaison for enlisted men and the professional staff (officers).

February 1970 – October 1970, Social Work Associate, Mental Hygiene Clinic, United States Army, Republic of South Vietnam.

Conducted intake/assessment on all new referrals experiencing combat and other war zone related trauma and stress, as well as those with marital problems, alcohol and drug other related problems. Referrals were made to the staff psychiatrist and or social worker for a more in depth assessment and treatment plan. Consulted with other mental hygiene personnel, unit commanders and others concerning diagnoses, conducted assessment for continuous suitability for duty in a combat zone.

August 1968 – June 1969, Senior Residence Counselor, Office of Economic Opportunity, Job Corps Center, Poland Springs, ME.

Major duties included weekly orientation for new arrivals, including psychological and aptitude tests for placement purposes. Conducted weekly individual and group counseling sessions, consulted weekly with other direct service personnel and faculty members. Other duties included coordination of weekly off campus end of orientation activities.

Part Time Paid Experience:

October 1973 – May 1974, Evening Residence Counselor, South-Side Comprehensive Medical Center, Atlanta GA

Duties included evening supervisor of alcohol dependent individuals residing in a Half Way house. A major portion of the duties included individual and group counseling sessions, supervision in dispensing prescribed medication and mandatory attendance at evening Alcoholic Anonymous meetings.

Military Service:

U. S. Army, June 1969 – August 1972, attained the rank of Specialist E-5. Awards include the

Bronze Star Medal for Meritorious Service, the Army Commendation and the Combat Medic

Badge (First Award), Republic of Vietnam, 1969 and 1970, the Vietnam Campaign Medal with

1960 Device, 2 O/S Bars, Vietnam Service Medal with 3 Bronze Stars, Sharpshooter (Rifle M14) the Good Conduct Medal (First Award), the 101st Airborne Unit Citation, Martin Army Hospital Unit Citation and the National Defense Service Medal.

Professional Development:

Coordinated and Presented at the Civilian and Military Sexual Assault: Micro and Macro Responses Seminar (6 hours), Southern University at New Orleans, June 2014.

Participant – DSM 5 Workshop, Southern University at New Orleans, June 2014.

Participant – Data Supported Agency Evaluations: Put Numbers in the Driver's Seat, Southern University at New Orleans, January 2014.

Coordinated and Developed a Biographical and Pictorial Display, Students and Faculty Veterans Display, November 2013.

Participant- Inaugural Brown Bag Luncheon Series, November 2014

Presenter - National Association of Black Social Workers 26th Regional Conference, Military and VA Social Competencies, New Orleans, November 2013.

Participant – Ethics and Social Program Evaluation, Southern University at New Orleans, June 2013.

Participant – Providing Mental Health Services to Military and Veterans: An Introduction for Civilian Practitioners in Our Community, New Orleans, LA., September 2012.

Participant Jewish Board of Family and Children's Services Martha K. Selig Educational Institute: Military Cultural Competency, June 4-5, 2012, Chicago, IL.

Participant Southern University at New Orleans School of Social Work Child Welfare Training Program – Title IV-E: Violence Affecting Today's Youth as Victims and Perpetrators: Interventions Conference, November 4, 2011, New Orleans, LA.

Co-coordinator and participant - Southern University at New Orleans School of Social Work Armed Forces Seminar, May 2011, New Orleans, LA.

Presenter- Military and Social Work Ethics, Southern University at New Orleans School of Social Work Armed Forces Seminar, May 2011, New Orleans, LA.

Co-developed and presented -Southern University at New Orleans School of Social Work 3

Hour Seminar – "Saving Our Sons Seminar, March 2011, New Orleans, LA

Evaluation Coordinator - Southern University at New Orleans School of Social Work's Evaluation of Harmony Oaks (nee C. J. Peete HOPE-VI Community Revitalization), 2010 to 2012.

Participant – The Commission on Accreditation of the Council on Social Work Education Southern University at New Orleans School of Social Work's Self-Study, 2010- 2012.

Participant – Zero To Three" Military Families, November 2010, Baton Rouge, LA.

Masters of Social Work Fall Orientation, Southern University at New Orleans School of Social Work, New Orleans, August 2009.

Southern University at New Orleans School of Social Work Community Resource Center: Children of color Left Behind and HIV/AIDS New Orleans, LA., June 2009.

Southern University at New Orleans: Make Assessment for Student Success & SACS Reaffirmation: The Role of Faculty & Staff, New Orleans, LA., April 2009.

Southern University at New Orleans School of Social Work Community Resource Center: Social Work Ethics New Orleans, LA., March 2009.

Tulane University's School of Social Work Institute for Psychosocial Health: Best Practices in Disaster Mental Health, New Orleans, LA., March 2009,

Southern University at New Orleans School of Social Work Community Resource Center: Social Work Ethics, New Orleans, LA., March 2009.

(Co- presenter, MSW Student), African-American Substance Abusers: Victims or Villains? National Association of African-American Studies, Baton Rouge, LA., February 2009.

National Annual University Recruitment, Southern University at New Orleans, February 2009.

Masters of Social Work Spring Orientation, Southern University at New Orleans School of Social Work, New Orleans, January 2009.

Seminar for Majors, Southern University at New Orleans School of Social Work, New Orleans, LA., January 2009.

School of Social Work MSW Admissions Procedures, Southern University at New Orleans School of Graduate Studies 6th Annual Assembly and Orientation Night New Orleans, September 2008.

Master's Social Work Fall Orientation, School of Social Work, New Orleans August 2008.

Participant: I-SU Campus-Community Coalition for Change: A two day conference that focused on the prevention of substance abuse on Louisiana's college campuses, Baton Rouge, LA., June 2008.

Co-presenter, Panel Presentation, Forensic Social Work (FSW) Interface between Social Work and the Law, sponsored by Southern University at New Orleans School of Social Work's Community Resource Center, April 2008.

Social Welfare Action Alliance 24th National Conference: Co-presenter, A Day to Remember: Graduate Students' Reaction to Hurricane Katrina, April 2008, Houston, TX.

August 30, 2007 – Family Violence Prevention Services Program Seminar, "Empowering African American Women Impacted by Domestic Violence: From Heartaches to Happiness" sponsored by Southern University at New Orleans School of Social Work in New Orleans.

June 2007 – I attended a three-hour seminar on social work ethics sponsored by Southern University at New Orleans School of Social work.

Spring 2007 – attended the 9th Annual Dr. Lonnie E. Mitchell National HBCU Substance and Mental Health Conference, March 29 – April 1, 2007, Washington, D. C. as a scholarship recipient.

Fall 2004 – Attended the Annual Gulf Coast Substance Abuse Seminar (November 3 5, 2004), Mobile Alabama.

June 25, 2003, Attended the 10th Annual Southeastern Region Conference on ^UCo-occurring Mental and Substance Abuse-Related Disorders, "Creative Counseling: Influencing Change with Difficult Cases", New Orleans, LA.

June 20, 2003 Attended the State of Louisiana's Board of Social Work Examiners' "Ethics Update" Seminar, Kenner, LA

Fall 2003 – attended an all-day domestic violence seminar in Metairie, LA.

February 13 – 14, 2003, Attended the Annual Gulf Coast Social Work Conference, Biloxi, MS.

January 31 , 2003, Attended the Department of Veterans Affairs Integrated Services Network 16 MIRECC's Post Traumatic Stress Disorder Summit Meeting, New Orleans, LA.

September 5 – 7, 2001, attended the Seventh Annual Gulf Coast Conference on the Treatment of Addictive Disorders sponsored by the VA Employee Education System, Biloxi, MS.

July 30, 2001, Attended the Department of Veterans Affairs Integrated Service Network (VISN)

16 MIRRECC's Conference, "Sexual Trauma: An Update on Ethical and Treatment Issues, New Orleans, LA.

July 31 , 2001 , Attended the Department of Veterans Affairs Integrated Service Network (VISN) 16 MIRRECC's "Post Traumatic Stress Disorder Summit", New Orleans, LA.

June 25, 2001, Attended the Midwest Association for Professional Education's Conference, "Understanding and Professional Development, New Orleans, LA

August 14, 2001, attended a seminar on "Ethics and Diagnosis and Treatment of Mental Disorders (DSM-IV and DSM-IV (Text Revised) and Social Work Ethics, Metairie, LA

Community Activities:

Participant: 2nd Annual HIV/AIDS Prevention in African- American Communities, March, 2012. Participant: 1st Annual HIV/AIDS Prevention in African- American Communities, March, 2011,

Volunteered, Congressman Cedric Richmond's Congressional Campaign, 2010,

Volunteered, St. Mary's Academy Annual Golf Tournament, May 2009, 2008 and 2007.

Presenter: Overview of School of Social Work (Recruitment) to McNair Scholars. One of these students completed a mental health internship with a member of the School of Social Work faculty. Summer 2009. Xavier University of Louisiana, New Orleans, LA, April 2009.

Participated in a "Yes We Can" All Male Forum on Crime and Murder Prevention, Walter L. Cohen Senior High School, New Orleans, spring 2009.

Attended several meetings of Hope VI- C. J. Peete Housing Redevelopment Committee, 2008 2009.

Participated in the Orleans Parish PM High School Career Day Program, April 2008.

Served as an Orleans Parish Civil District Court juror, April 2008.

Volunteer, State Representative Cedric Richmond's 2007 Reelection Campaign.

Participated in the Orleans Parish PM High School Career Day Program, April 2007.

2007 Participant, Tulane University's Partnership for the Transformation of Urban Communities.

(PTUC) Institute for the Study of Race and Poverty (IRSP) and Problems of Structural Racism—The Impact on Communities, Especially Those Dealing with Disaster, Rebuilding and Restructuring and Solutions to Structural Racism----Projects and Dismantle Practices Fostering Racialized Poverty.

Summer 2005 - 2008, Chairman of the Board of "Mind, Body and Soul", Inc., a nonprofit community based organization designed to address various social issues including, but not limited to, substance abuse and related problems.

Fall 2004 – Louisiana's Co-chairman, "**Veterans for John Kerry's Presidential Campaign**". A major portion of this position involved the coordination of veteran campaign activities on behalf of John Kerry. I was also involved in weekly conference calls with 50 states chairpersons for veteran campaign activities.

Volunteer, U. S. Senator Mary Landrieu's Reelection Campaign, 2002.

Volunteered and authored a \$225,000.00 Welfare to Work Proposal Drug Dependent Women funded by the City of New Orleans in collaboration with Southern University at New Orleans School of Social Work, 2001

1991 – Present, Charter Member, Mayor of New Orleans Military Advisory Committee Member, National Association for the Advancement of Colored People (NAACP).

Member, National Association of Social Workers (NASW).

Member, State of Louisiana Chapter, National Association of Social Workers.

Member, New Orleans Chapter, National Association of Black Social Workers (NABSW).

Member, National Democratic Committee

Former New Orleans Chapter President (8 years) and former National Vice-President (4 years) and Member, Grambling State University Alumni Association.

Former Chairman, New Orleans VA Medical Center's Trauma committee. This effort resulted in perpetual funding of an inpatient treatment program for military and war related traumas.

Former Charter Member, Board of Directors of Louisiana Vietnam Veterans Leadership Program, 1983 – 1985, New Orleans, LA.

Former Coordinator (1985-1991) "Black History Month" activities, Department of Veterans Affairs Medical Center, New Orleans, LA.

Former Co-Chair, Readjustment Counseling Service's Working Group for Black Veterans, 1982 – 1989, Washington, D. C.

Major authored of Readjustment Counseling Service's National Working Group on Black Vietnam Veterans position paper. This position paper resulted in similar papers from other special population groups such as Asian-Pacific Islanders, Native Americans, Hispanics, women and disabled veterans, 1982.

Former faculty member for Readjustment Counseling Service's Regional and National training conferences and seminars, 1979 – 2001.

Life Member, Veterans of Foreign Wars (VFW) and Charter Member of the New Orleans Vietnam Veterans Chapter, VFW.

Member, American Legion Service Organization.

Member, Disabled Veterans of America (DVA).

Charter Member and Treasurer Reinstated, Clark-Atlanta University's Alumni Association, New Orleans Chapter.

Phi Beta Sigma Fraternity, Inc.

Achievements and Awards:

Certificate of Appreciation - - National Association of Black Social Workers 26th Regional Conference, Military and VA Social Competencies, New Orleans, November 2013.

Certificate of Appreciation, Educational Talent Search, Southern University at New Orleans, July 2008.

Published Editorial Response, the Times Picayune, New Orleans, LA. June 2008.

Honorary Member, Phi Alpha Honor Society for Social Work Students, May 2008.

Testimony, U. S. House of Representatives Veterans Oversight Committee: Funding of Readjustment Counseling Service, Atlanta, GA, 1981

Grambling State University Distinguished Alumnus Award, 1979

Grambling State University Distinguished Alumnus Award, presented by National Association of Blacks in Higher Education, Washington, D. 1979

Atlanta University Scholastic Scholarship, 1973 – 1974

First Year Graduate Student, Veterans Administration Stipend, Atlanta, GA, 1973

Sperry and Hutchinson Scholastic Scholarship, Grambling College, 1968

Phi Beta Sigma, XI Chapter Distinguished Undergraduate Award, 1968

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER

CAMPUS: SUS _____ SUBR _____ SULAC _____ SUAREC _____ SUNO X SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH X OTHER _____ (Specify) _____

X Academic _____ Non-Academic _____ Civil Service _____
 _____ Temporary _____ Part-Time (% of Full Time) _____ Restricted _____
 _____ Tenured _____ Undergraduate Student _____ Job Appointment _____
X Tenured Track _____ Graduate Assistant _____ X Probationary _____
 _____ Other (Specify) _____ Retiree Return To Work _____ Permanent Status _____

Previous Employee Keyonia Hartford Reason Left Contract Ended
 Date Left 07/31/2015 Salary Paid \$70,000.00

Profile of Person Recommended

Length of Employment 07/01/2016 To 06/30/2017

Effective Date 02/01/2017

Name Laura Doursseau SS# xxx-xx-1649 Sex Female Race* Black

Position Title: Assistant Professor/ Clinical Coord. (Temp) Department: Health Information Management

Check One X Existing Position *Visa Type (See Reverse Side): US

_____ New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 12 Southern University Experience 3

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>M.S., Health Care Management</u>	<u>University of New Orleans</u>	<u>2004</u>
	<u>B.S., Health Information Management</u>	<u>University of Louisiana at Lafayette</u>	<u>1993</u>
	<u>RHIA, Registered Health Info. Admin</u>	<u>American Health Information Mangement</u>	<u>1993</u>

Current Employer Southern University at New Orleans

Personnel Action

Check One _____ New Appointment _____ Continuation _____ Sabbatical _____ Leave of Absence _____
 _____ Transfer X Replacement _____ Other (Specify) _____

Recommended Salary \$82,400.00 Salary Budgeted \$82,400.00

Source of Funds State

Identify Budget: _____ General _____ Location 411001-42531-61003-41000
 Form Code: BoR 1-0 Page 6 Item # 217

Change of: _____ From _____ To _____
 Position: Temp. Assist/Prof/ Clinical Coord Assistant Professor/ Clinical Coord
 Status: _____
 Salary Adjustment: \$74,160.00 \$82,400.00

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount
<u>General Fund</u>	<u>\$74,160.00</u>

*See Reverse Side

Graduate School signature (if, applicable):

Pharissa Robinson 2/6/17 Erlynn B. Howell 2/6/17
 Supervisor Date Dean/Unit Head Date

Vice Chancellor _____ Date 2/7/17 _____ Date

Director/Personnel _____ Date 2/9/20 _____ Date

Ray L. Bellon 2/7/17 _____ Date
 President Date Chairman/S.U. Board Of Supervisor _____ Date

BUDGET OFFICER: _____
 DATE: 2-6-17

2-7-2017

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment considerations.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White. Not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black. Not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognitions.

COMMENTS: **CERTIFICATIONS:**

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 a.m. - 5:00 p.m.

EMPLOYEE DIRECT SUPERVISOR: Pharissa Robinson

NUMBER OF EMPLOYEES SUPERVISED, (if any): 0

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODES</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

FUNDS AVAILABLE
 FEB 07 2017
[Signature]
 ADMINISTRATION & FINANCE

Do Not Write Below This Area
For Human Resource And Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Pre-Employment Application Form (Civil Service Application for classified employees)
- _____ Supervisory Criminal/Background Check Forms and Authority to Release (signed by employee)
- _____ Exemptions Survey Form
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

LAURA MARIE DOURESSEAU, MSHCM, RHIA, CHPS

2836 Doreen Lane * Marrero, LA 70072 * (504) 289-3492 * dourel@bellsouth.net

SUMMARY PROFILE

Dedicated Health Information Management (HIM) professional with a combined 25 years of experience in health information management (HIM), HIPAA, HIM technology, coding, education and compliance. Proficient in HIM management, HIPPA compliance.

EDUCATIONAL HISTORY

University of New Orleans, New Orleans, LA

Master of Science Degree, Health Care Management, December 2004

University of Louisiana at Lafayette, Lafayette, LA

Bachelor of Science Degree, Health Information Management, May 1993

PROFESSIONAL EXPERIENCE

SOUTHERN UNIVERSITY @ New Orleans, New Orleans, LA

August 2016 to Present

Clinical Coordinator/Assistant Professor, Health Information Management (12 month Temporary)

Systems Program

- Coordinate and manage professional practice experiences (PPE) - student clinical and internship
- Instructor, HIMS courses
- Develop and updated course syllabi and assignments/projects/exams in compliance with accreditation standards
- Member, HIMS Advisory Board

WEST JEFFERSON MEDICAL CENTER, Marrero, LA

Dec. 2014 to July 2016

Director, Health Information Management

- Plans, directs, organizes and manages the activities of the HIM department according to facility guidelines and Medical Staff Bylaws, Rules and Regulations.
- Managed release of information staff and operations.
- Develop and monitor departmental performance improvement plans.
- Receives, investigates, and reports HIPPA compliance violations to the compliance director.
- Director over the RAC, clinical documentation improvement, and coding departments of HIM.
- Liaison to department managers, staff, physicians and administration for obtaining information or clarification on documentation standards, state and federal law and regulatory requirements relating to health information.
- Analyzes and develops departmental operating budget, policies, and procedures.

WEST JEFFERSON MEDICAL CENTER, Marrero, LA

June 2014 to Dec 2014

Health Information Exchange Manager, HIM Department

- Manage release of information staff and operations and Revenue Audit Contractor (RAC) areas of HIM
- Provide ongoing education to employees on validating requests and laws and regulations governing release of information
- Auditing of record releases for accounting of disclosure and to ensure compliance with HITECH Breach Notification Rule

SOUTHERN UNIVERSITY @ New Orleans, New Orleans, LA

September 2014 to Dec 2014

Adjunct Instructor, Health Information Management System Program

- Instructor, HIMS courses
- Develop and updated course syllabi, assignments, projects, and exams in compliance with accreditation standards

PROFESSIONAL EXPERIENCE, cont.

SOUTHERN UNIVERSITY @ New Orleans, New Orleans, LA

August 2010 to August 2014

Clinical Coordinator/Assistant Professor, Health Information Management Systems Program

- Coordinate and manage professional practice experiences (student clinical and internship)
- Instructor, HIMs courses
- Develop and updated course syllabi, assignments/projects/exams in compliance with accreditation standards
- Coordinate and manage HIMs Advisory Board

LSU HEALTH, New Orleans, LA

July 2001 to July 2010

Manager, Health Information & Student Health Departments; HIPAA Privacy Officer

- Managed Health Information Management & Student Health Departments (supervisory and administrative duties), release of information services, records storage, and physician call service
- Training and management of EHR scanning and indexing and dictation
- EHR trainer - e-prescribing, billing, and physician documentation
- Managed physicians e-documentation audits
- Monitored EHR security reports and managed EHR chart correction
- Development, training, implementation, and ongoing monitoring and compliance with HIPAA Privacy regulations and applicable state laws
- Chairperson, HIM and Quality Improvement Committees

UNIVERSITY HOSPITAL AND CLINICS, Lafayette, LA

Dec. 1996 to June 2001

Health Information Reviewer Specialist -- Utilization/Quality Management

December 1996 to June 2001

- Per-certification, admission, continued stay, and discharge reviews on inpatient & outpatient encounters
- Organized and conducted in-services on utilization of hospital resources and compliance with CMS admission guidelines
- Member of multidisciplinary discharge planning and utilization management committees

UNIVERSITY HOSPITAL AND CLINICS, Lafayette, LA

Oct. 1995 to Dec. 1996

Health Information Reviewer Specialist - Cancer Registry

- Collection, management, and analysis of data on cancer cases
- Quality review studies, monitoring, and reporting on cancer cases
- Organized and conducted weekly cancer board and quarterly cancer conference meetings

OUR LADY OF LOURDES REGIONAL MEDICAL CENTER

June 1996 to June 2001

Lafayette, LA

Contract Coder

- Inpatient, outpatient, and ER coding and analyses

OUR LADY OF THE LAKE REGIONAL MEDICAL CENTER

Aug. 1994 to Oct. 1995

Baton Rouge, LA

Coding Specialist I

- Concurrent, inpatient, and outpatient coding and abstracting ; Performed quarterly coding audits

CERTIFICATIONS

Certification in Healthcare Privacy and Security, June 2014

Registered Health Information Administrator, October 1993

PROFESSIONAL ORGANIZATIONS

American Health Information Management Association, Louisiana Health Information Management Association

Greater New Orleans Health Information Management Association, President 2015-2016, District Rep, 2016-2017

Health Information and Management Systems Society

National Association of University Women

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment considerations.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White. Not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black. Not of Hispanic origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognitions.

COMMENTS: CERTIFICATIONS:

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 a.m. - 5:00 p.m.

EMPLOYEE DIRECT SUPERVISOR: Pharissa Robinson

NUMBER OF EMPLOYEES SUPERVISED, (if any) 0

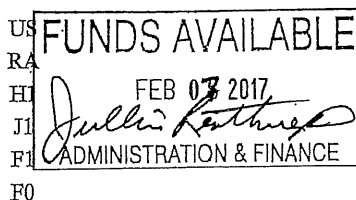
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OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	



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- Pre-Employment Application Form (Civil Service Application for classified employees)
- Supervisory Criminal/Background Check Forms and Authority to Release (signed by employee)
- Exemptions Survey Form
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

JOHN BARRILLEAUX, MME, RHIA

4604 Henican Place 228.363.1844
Metairie, LA 70003 j_barrilleaux@hotmail.com

SUMMARY ACCOMPLISHMENTS

Success-driven individual with fourteen years of leadership, management, education and service support experiences in multiple institutional and educational environments. Effective team leader that has outstanding communications, project management and organizational skills. Understands facility needs and implements techniques used to build a positive working environment.

CERTIFICATION

RHIA – Registered Health Information Administrator

EDUCATION

- 2012 Health Information Management
University of Toledo, Toledo, Ohio
- 2000 Masters of Education
University of Southern Mississippi, Hattiesburg, Mississippi
- 1997 Bachelor of Music Education
Nicholls State University, Thibodaux, Louisiana

COMPETENCIES

Optum CAC and Encoder	Cerner	MediLinks
3M Encoder 3M Doc/CDI	Star/McKesson	MediTech
Microsoft Office Applications	Project Management	OnBase
FormFast	Epic HER	UDS
MPF	Paragon	

RELEVANT PROFESSIONAL EXPERIENCE

SOUTHERN UNIVERSITY OF NEW ORLEANS **AUGUST 2016-PRESENT**
INTERIM ASSISTANT PROFESSOR/ACCREDITATION COORDINATOR IN HIM

- A true commitment to teaching and advising of students.
- Maintain current knowledge on topics in the Health Information Management industry.
- Coordinate the accreditation process through CAHIM.
- Set up and maintain the new computer labs and learning areas to be modern environments for learning for the students of SUNO.
- Participating in recruiting efforts with are schools.

HIM DIRECTOR/CONSULTANT **NOVEMBER 2015-PRESENT**
MMO – INPATIENT REHABILITATION AND BEHAVIORAL HEALTH SYSTEM

- Management and supervision of HIM department and employees.
- Coding of admission and discharges for the inpatient rehab facility.
- Monitor compliance percentage for the facility
- Coordinate and oversee the completion of the IRF-PAI for the facility on the UDS system..

- Consult with leadership on HIM issues at corporate level with IRF and behavioral health facilities.
- Manage a small group of contract coders.
- Oversee ROI for the organization

TRUSTHCS

DECEMBER 2015-AUGUST 2016

INPATIENT REHAB FACILITY CODING CONSULTANT

- Coding inpatient rehabilitation facility charts for IRF-PAI coding and UB coding.
- Completion of the IRF-PAI monitoring compliance and maximizing CMG.
- Selection of ICD-10-CM diagnosis codes and appropriate ICD-10 PCS.
- Work together with the HIM Director to improve coding process and efficiencies in effort to improve quality and accuracy of coding.
- Complex coding project at a 167 Bed IRF in Michigan.

WEST JEFFERSON MEDICAL CENTER

JUNE 2013-NOVEMBER 2015

HIM PROJECT OFFICER

- Management and supervisory experience in this position includes the documentation team of 20 supervisors and employees of Transcription/Data Integrity, Analysis and Imaging/Quality along with the PI project within these HIM areas. This also includes management of the physician liaison and EMPI analyst
- West Jefferson Medical Center is a 450 bed leading medical facility in the New Orleans area.
- I serve this facility as Project Manager for HIM Projects. This includes implementations of Optum CAC, Optum CDI and ICD-10 Project manager.
- CAC system interfaces in this implementation included Cerner, Star/McKesson, 3M and Lynx E/Code. I am the system administrator for this application.
- As the facility ICD-10 Project manager I organize physician training, coding changes in billing systems, training coders for dual coding, training and mapping for physician offices and testing ICD-10 readiness.
- I work with the managers with hiring, training, scheduling of employees and reaching department goals.
- Systems in these areas are Cerner, Kofax, MModal, Optum CAC and encoder, 3M DOC CDI and Plato. I have mapped physician office super bills, code sheets, and Decision Support Star Reports.
- Completed ICD-10 training includes AHIMA ICD-10 Boot Camp, Optum Training modules and ongoing training.
- Serve on the hospital Medical Records Committee.
- Coordinate contract coding services with outside vendors.
- Train coding and CDI staff on coding systems.
- Connect and train remote coders to VMware virtualization system.
- Manage the maintenance of the CAC system with HIM Informatics.
- Wrote procedures for coding inpatient, outpatient and inpatient rehabilitation.
- Increased IRF CMI to its historically highest level through quality training and accurate coding.
- Training of coding staff for IRF-PAI coding including ICD-10 training.
- Audit of Inpatient Rehabilitation claims.
- Liaison between hospital HIM department and IRF administration.

DISKRITER HIM CONSULTING

OCTOBER 2015-Present

Inpatient Rehab Coder-PRN

Diskriter is a consulting company for HIM services. This includes documentation management, coding services, and transcription services.

- Assign codes relevant to the inpatient rehabilitation encounter.

- Complete the coding areas of the IRF-PAI
- Use of MediLinks and MediTech applications

INTERIM LSU HOSPITAL, NEW ORLEANS, LOUISIANA

JUNE 2012-June 2013

Outpatient Coder

Interim LSU hospital is a mission-driven facility to care for the uninsured and provide training opportunities for future health professionals, as a statewide safety net system.

- Assign codes to outpatient encounter for various clinics throughout the city with Epic application.
- Training and orientation of new outpatient coders
- Served as a resource for testing in coding for implementation of new Epic EHR.
- Serve on an *Inter-Departmental Team* defining and solving issues with the implementation of the new electronic health record.
- Knowledgeable in coding ICD-9-CM and CPT coding.
- Assist the coding supervisor with documentation improvement topics for outpatient clinics.

JEFFERSON PARISH SCHOOLS, HARVEY, LOUISIANA

SEPTEMBER 2011-May 2012

Teacher - Itinerant band position at five elementary schools on the west bank of Jefferson parish.

- Coordinated schedules and ensured adequate coverage to meet learning objectives.
- Provide communication to parents and administration.
- Plan curriculum for student performance expectations.
- Manage music budget for 5 schools

THE CHURCH ORGAN GROUP, METAIRIE, LOUISIANA

FEBRUARY 2008 – SEPTEMBER 2011

Regional Sales Manager - A Louisiana-based organ sales and service company, the Church Organ Group has installed, sold and services over eight hundred organs in the south for over 39 years.

- Identified potential new clients and created opportunities to provide new organs at attractive prices.
- Built and maintained effective relationships with customers and organizations.
- Performed sales demonstrations for organ committees throughout Louisiana & Mississippi.
- Worked closely with customers during the installation process.
- Performed instruction sessions with customers following installation.

TRINITY CHURCH, PASS CHRISTIAN, MISSISSIPPI

NOVEMBER 2000 –NOVEMBER 2011

Music Director - The church was founded in 1849. After being destroyed by Hurricane Katrina, the church has been renovated and restored.

- Coordinate and perform all musical aspects of the liturgy for the church.
- Responsible for the planning, recruiting and directing of the choir and instrumentalists.
- Assisted in the redevelopment of the church and rebirth of the community.
- Worked with the building committee in planning and design of the new facility with respect to music, audio and liturgy.
- Plan concert events for the community with local and national artists.
- Teach music skills to adults in choral groups.
- Manage music budget for music, supplies and guest musicians.

QWIK PACK & SHIP, THIBODAUX, LOUISIANA

NOVEMBER 2005 – AUGUST 2008

Owner/Operator - A franchise mail and parcel center store.

- Created and built a small business through networking and marketing.
- Managed daily operations, accounting, ordering and stocking supplies.
- Managed, hired, trained, terminated 5 employees.
- Negotiated building lease and build-out.

- Targeted an overlooked, untapped market segment in need of a mail and parcel center.
- Interviewed, hired and trained staff in job skills. Completed annual performance appraisals and proactively addressed performance issues.
- Created sales to over \$300k/year.
- Managed budget for inventory, shipping, payroll and supplies of over \$300k.

SCHOOLS IN LOUISIANA & MISSISSIPPI

SEPTEMBER 1997 – NOVEMBER 2005

Band Director - Directed high school and middle school band programs.

- Supervised staff of instructors for the program.
- Coordinated schedules and ensured adequate coverage to meet learning objectives.
- Interviewed and developed new staff.
- Member of LMEA, MBA, LPBDA, District VII BDA, MENC.
- Organized music teachers to revitalize LPBDA. As President of LPBDA, planned parish-wide events for band students.
- Worked as adjudicator and instructor in state and regional events.
- Served on site-level school improvement committee.
- Managed budgets in schools for auxiliary instructors, music and supplies.

PROFESSIONAL MEMBERSHIPS

American Health Information Management Association (AHIMA)

Louisiana Health Information Management Association (LHIMA)

Greater New Orleans Health Information Management (GNOHIMA) – President 2016/2017
 President-Elect 2015/2016

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER

2 F 9 6 7 4

CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

Academic Non-Academic Civil Service
 Temporary Part-time (_____ % of Full Time) Restricted
 Tenured Undergraduate Student Job Appointment
 Tenured Track Graduate Assistant Probationary
 Other (Specify) _____ Retiree Return To Work Permanent Status

RECEIVED

Previous Employee N/A Reason Left N/A
 Date Left N/A Salary Paid N/A DEC 15 2016

Profile of Person Recommended

Length of Employment January 09, 2017 To May 12, 2017
 Effective Date January 09, 2017

Executive Vice President for Academic Affairs and Provost

Name Chun-Ling Huang SS# XXX-XX-188 Sex M Race* Asian
 (Last 4 digits only)

Position Title: Professor Department: Mechanical Engineering

Check One Existing Position *Visa Type (See Reverse Side): U S I

New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 29 years Southern University Experience 27 years

Degree(s)	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>Ph.D-Mechanical Engineering</u>	<u>University of Alabama-Tuscaloosa</u>	<u>1989</u>
	<u>MS-Mechanical Engineering</u>	<u>Chung Yuan Christian University</u>	<u>1980</u>
	<u>BS-Mechanical Engineering</u>	<u>Chung Yuan Christian University</u>	<u>1978</u>

Current Employer Southern University

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) Sick Leave

Recommended Salary \$81,792 per 9 months Salary Budgeted _____

Source of Funds _____

Identify Budget: \$40,896 Location Mechanical Engineering
 Form Code: 22685 Page _____ Item # _____

Change of: _____
 From _____ To _____
 Position _____
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by

Southern University:

*See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side

Graduate School signature (if, applicable):

[Signature] 12/01/16 Date
 Supervisor
[Signature] 12/16/16 Date
 Vice Chancellor
[Signature] 12/8/16 Date
 Director/Personnel
[Signature] 12/06/16 Date
 President
[Signature] 12/11/16 Date
 Dean/Unit Head
[Signature] 12/11/16 Date
 Chancellor
[Signature] 12/11/16 Date
 Vice President/Finance
[Signature] 12/11/16 Date
 Business Affairs/Comptroller
 Chairman/S.U. Board of Supervisors _____ Date

REQUEST FOR LEAVE OF ABSENCE FORM
SOUTHERN UNIVERSITY SYSTEM

CAMPUS: SUS ___ SUBR X SULAC ___ SUAREC ___ SUNO ___ SUSLA ___

Name of Employee: Chun-Ling Huang SSN: [REDACTED]

Address: 10222 Chestnut Oak Dr., Baton Rouge, LA 70809 Phone: [REDACTED]

Title: Professor - Mechanical Engineering Highest Degree: Ph.D.

Birth Date: [REDACTED]

NO. OF CONSECUTIVE FISCAL YEARS ACTIVE SERVICE AT THIS INSTITUTION: 27

EFFECTIVE DATE OF LEAVE: 01/09/2017 ANTICIPATED RETURN DATE: 8/14/2017

Purpose of leave Requested (click one):

- a. Professional or Cultural Improvement (Must have prior approval from Chancellor) _____
- b. Rest and Recuperation (Statement from two (2) physicians* must be attached) X
- c. Independent Study or Research Statement _____
- d. Military _____
- e. Maternity (Statement from one (1) physician* must be attached) _____

*must be attending physician

TYPE OF LEAVE REQUESTED (check one):

- a. with pay X
- b. without pay _____

LENGTH OF LEAVE REQUESTED: (No. of weeks, not to exceed 36 weeks) 18

MANNER IN WHICH THIS LEAVE, IF GRANTED, WILL BE SPENT:

DO YOU WISH TO RETAIN FRINGE BENEFITS? (if yes, total contribution of premium must be paid to Human Resources/Comptroller's Office in Advance)

Teacher Retirement	Yes	<u>X</u>	No	_____
State Retirement	Yes	<u>X</u>	No	_____
Group Insurance	Yes	<u>X</u>	No	_____
Elected Supplemental Benefits	Yes	<u>X</u>	No	_____

I hereby agree to comply with the provisions of the Southern University Board of Supervisors' policy on leaves of absence.

12/01/16
DATE

Chun-Ling Huang
SIGNATURE OF APPLICANT

PRIOR LEAVE RECORD FROM THIS INSTITUTION:

Date of Last Leave: 8-15-2016 thru 12-16-2016
Purpose of Last Leave: Sick Leave

TYPE OF LAST LEAVE:

With pay X Amount: \$40,896.00
Without Pay _____
Length of last leave: X 16.25 weeks

[Signature]
Signature of Chairperson

[Signature]
Signature of College Dean

[Signature]
Signature of Chief Academic Officer

[Signature]
Signature of Campus Chancellor

[Signature]
Signature of System President

DATE

DATE

Signature of Appropriate Committee Chairperson

Signature of Chairman of the Board

Date

Date

Recruitment and Admissions Committee

RECRUITMENT AND ADMISSIONS COMMITTEE

(Following the Personnel Affairs Committee)

Friday, February 17, 2017

9:00 A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Item
 - A. Enrollment Updates by Campus
6. Other Business
7. Adjournment

MEMBERS

Rev. Joe R. Gant, Jr.– Chair, Mr. Richard Hilliard–Vice Chair,
Mr. Raymond Fondel, Jr., Ms. Jordan Franklin, Rev. Donald R. Henry, Dr. Leon R. Tarver II,
Mrs. Ann A. Smith- Ex Officio

Board of Supervisors

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following the Recruitment and Admissions Committee)

Friday, February 17, 2017

9:00 A.M.

Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A&M College
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Special Presentation - Above and Beyond Award
6. Action Items
 - A. Approval of Minutes of the January 6, 2017 meeting
 - B. Approval of Committee Reports and Recommendations
 - C. Request Approval of Logo Redesign/Mission Statement Revision, SUAREC
 - D. Request Approval of Southern Institute for One Health, One Medicine, SUAREC
 - E. Request Approval to Rename the Southwest Center to Sustainable Agricultural, Rural Development Institute (SARDI), SUAREC
 - F. Resolutions
7. Informational Items
 - A. Update on Medical Marijuana
 - B. Marketing Plan 2017, SUS
 - C. System President's Report
 - D. Campus Reports
8. Other Business
9. Adjournment

Southern University and A&M College System
BOARD OF SUPERVISORS MEETING
Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana
9 a.m.
Friday, January 6, 2017
Minutes

The meeting of the Southern University Board of Supervisors was called to order by Chairman Leon R. Tarver II. The invocation was given by the Rev. Lee Allen Pounds, pastor, Sweet Home Missionary Baptist Church of Kentwood, LA.

PRESENT

Mrs. Ann Smith, Atty. Tony Clayton, Dr. Leroy Davis, Mr. Raymond Fondel, Ms. Jordan Franklin, Dr. Curman Gaines, Rev. Donald R. Henry, Mr. Richard Hilliard, Atty. Patrick Magee, Atty. Domoine Rutledge, Dr. Leon R. Tarver II, Rev. Samuel Tolbert

ABSENT

Rev. Joe R. Gant, Mr. Michael Small and Dr. Rani Whitfield

UNIVERSITY PERSONNEL ATTENDING

System President Ray Belton, Chief of Staff Robyn Merrick, Executive Vice President and Provost M. Christopher Brown, Vice President for Finance and Business Affairs Flandus McClinton, Chancellor-Elect Lisa Mims Devezin (SUNO), Chancellor Bobby Phills (SUAREC), Chancellor Rodney Ellis (SUSLA), and Chancellor John Pierre (SULC).

BOARD COUNSEL

Attys. Winston DeCuir, Jr., and Tracie Woods

Atty. Winston DeCuir Jr. administered the oath of office to incoming Board members Dr. Leroy Davis, Mr. Richard Hilliard, Atty. Domoine Rutledge, Mrs. Ann Smith and Rev. Samuel Tolbert.

Mrs. Ann Smith, President Ray Belton, Chancellor Lisa Mims-Devezin, Chancellor Rodney Ellis, Chancellor Bobby Phills, Chancellor John Pierre presented tokens of appreciation to outgoing Chairman of the Board, Dr. Leon R. Tarver II.

Chairman Tarver, Dr. Bobby Phills, and Chancellors John Pierre, and Lisa Mims Devezin also presented tokens of appreciation to outgoing board member Mr. Darren Mire.

Board Vice Chair Rev. Donald R. Henry expressed appreciation to his wife and sister for attending.

Board Chair Ann Smith commended previous Board Chair Dr. Leon R. Tarver II for his leadership. Mrs. Smith also recognized members of her immediate family. Louisiana State Representative Robby Carter of Greensburg, LA was also recognized and invited to address Board members. Representative Carter congratulated new Board members and officers and expressed his support of the SU System.

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Dr. Tarver and seconded by Rev. Henry the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEMS

A. Minutes of the December 16, 2016, regular meeting of the Board of Supervisors

Upon the motion by Mr. Fondel and seconded by Rev. Henry, the minutes of the December 16, 2016, meeting were recommended for approval.

Motion passed unanimously.

RESOLVED by the Board of Supervisors for the Southern University System that the minutes of the December 16, 2016, meeting, be and they are hereby approved.

B. Approval of Annual Risk Assessment and Audit Plan, SUS

President-Chancellor Belton asked Vice President for Finance and Business Affairs Flandus McClinton to present the annual risk assessment and audit plan prepared by the System Director of Internal Audit. He stated that the audit plan is required to be presented to the Board every two years.

Upon the motion by Atty. Magee and seconded by Rev. Henry the annual risk assessment and audit plan was recommended for approval.

Motion Passed.

RESOLVED by the Board of Supervisors for the Southern University System that the annual risk assessment and audit plan for the SU System be, and it is hereby approved.

Upon the motion by Atty. Clayton and seconded by Atty. Magee, agenda items 5C – 5E were recommended for approval in globo.

Motion passed.

C. Ratification of BA-7, Mid-Year Budget Reduction

RESOLVED by the Board of Supervisors for the Southern University System that BA-7, mid-year budget reduction be and it is hereby approved.

D. Approval for Change in Scope of Childcare Building to Dental Hygiene Building, SUSLA

RESOLVED by the Board of Supervisors for the Southern University System that the change in scope of the childcare building be changed to the dental hygiene building, SUSLA be and it is hereby approved.

E. Approval of Personnel Action on Positions greater than \$60,000

1. JoAnn Brown

RESOLVED by the Board of Supervisors for the Southern University System, that the new appointment of JoAnn Brown as Dean, Allied Health and Nursing, SUSLA at a salary of \$70,000 be and it hereby is approved.

2. Dr. Barry Hester

RESOLVED by the Board of Supervisors for the Southern University System, that the new appointment of Dr. Barry Hester, Dean, Business, Math, Science and Technology, SUSLA at a salary of \$65,265 be and it hereby is approved.

3. Dr. Lonnie McCray

RESOLVED by the Board of Supervisors for the Southern University System, that new appointment of Dr. Lonnie McCray as Dean, Arts, Humanities, Social Sciences and Education, SUSLA at a salary of \$55,000 be and it hereby is approved.

F. Resolutions

President-Chancellor Belton offered the following resolutions:

Condolences

The Oranell Smith White Family

The William Turner Family

The Rosalyn Williams Family

Upon the motion by Rev. Henry and seconded by Atty. Magee the resolutions presented were recommended for approval.

Motion passed.

RESOLVED by the Board of Supervisors for the Southern University System that the resolutions presented be and they are hereby approved.

Atty. Clayton was recognized by Board Chair Ann Smith. Atty. Clayton invited former Board Chairman Johnny Anderson to the podium to speak. Mr. Anderson congratulated new board officers and expressed support for the University on behalf of the Governor's office and expressed his personal affinity for the University and its wellbeing.

6. Informational Items

a. Medical Marijuana Update

President-Chancellor Belton invited Atty. Preston Castille forward who introduced Marijuana Policy Group partners Adam Orens of MPG Consulting and Kayvan Khalatbari of Denver Relief Consulting both based in Denver, Colorado. The team will provide procurement and consulting services in legal marijuana and will develop the state-sanctioned marijuana cultivation facilities. Both discussed their backgrounds and expertise. They discussed a tentative timeline for cultivation of the first plants and gave an update on RFP selection.

b. Priority Projects Updates, by Campuses

Vice President for Finance and Business Affairs Flandus McClinton highlighted several items from the printed report that was included in the meeting packet. He also discussed the lighting on the campus and the fact that 85-90% of the project is complete to ensure safety of employees and students.

c. Interim Financial Report

Vice President for Finance and Business Affairs Flandus McClinton discussed the report that was included in the packet. Stated that all campuses were on target with spending and several campuses had a reduction in revenue based on enrollment. Expenditures will be adjusted to stay in line with the budget.

d. System President's Report

President-Chancellor Belton informed Board members that he had met with the Mayor's Transition Sub-committee on Economic Development. He also announced that the satellite campus of SU in downtown Baton Rouge has begun holding classes and commended Atty. Preston Castille for his leadership in this regard. Also announced a great opportunity for the University to develop a specialty certificate in petroleum engineering with an SU Alum Mrs. Irma Turner who is currently working at local company Occidental-Chemical Corporation as a reservoir engineer. Discussions have begun with Dr. Patrick Carriere in Engineering and Dr. Michael Stubblefield, director of research and strategic initiatives.

e. Campus Reports

Each Campus Chancellor submitted written reports that were included in the meeting packet.

SUNO – Chancellor Mims-Devezin announced that the keynote speaker for the faculty and staff University conference for the spring semester is Dr. Calvin Mackie. She also announced that registration at SUNO begins Tuesday, January 10.

SUSLA – Chancellor Ellis publicly thanked Board members Rev. Tolbert and Rev. Gant for attending a luncheon to engage the religious community in the area.

SUAREC- Dr. Bobby Phills thanked Board members for their support.

SULC – Chancellor Pierre stated that Fall 2016 graduates of the Southern University Law Center (SULC) would be recognized in a Hooding Ceremony at 6 p.m., Friday, January 6, where litigation partner at Phelps Dunbar, Dennis Blount would be the speaker. He also informed Board members that on January 16, SULC Alum Briana Westry-Robinson was elected District Judge in Wilcox County, making her the youngest judge in the state of Alabama. He also stated that the SULC would be participating in project with the WK Kellogg Foundation on a national day of healing. And working in concert with the incoming BR city mayor's office on developing a position paper on community policing and criminal justice reform.

Atty. Magee was recognized by Board Chair Ann Smith. Atty. Magee stated that a commendation should be sent to District Judge Westry Robinson. He also stated that the campuses should be involved with criminal justice reform and community policing.

SUBR – Dr. M. Christopher Brown announced the dates of student registration, January 5 – January 10 and announced that academic convocation would be held Tuesday, January 10.

In response to Atty. Magee's question regarding the status of the search for the graduate school, Dr. Belton stated that an update would be provided at the February Board meeting.

In response to a question from Atty. Clayton who wanted a comparison of the number of students who had paid fees by this time last year, Dr. M. Christopher Brown stated that there is only a difference of 1 student. Last year there were 5,186 students paid compared to 5,185 students this year. Atty. Clayton also asked about retention efforts. Dr. Brown stated that the University would be engaging with Grades First to address the matter. Dr. Brown explained that Grades First is a web-based student performance monitoring system that provides automated student services and communication between faculty and the academic administration.

G. Other Business

NONE

H. Adjournment

Upon the motion by Atty. Clayton and seconded by Rev. Henry the meeting adjourned.



Office of the Chancellor-Dean

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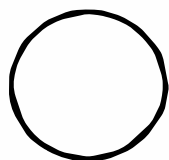
www.suagcenter.com

January 30, 2017

Re: Justification for New Logo and Rebranding

Rebranding efforts for the Southern University Agricultural Research and Extension Center (SUAREC) and the College of Agricultural, Family and Consumer Sciences (CAFCS) include redesigning the current logo and updating the mission statement to reflect the recent joining of these two entities to become the Southern University Land-grant Campus.

Collectively (faculty, staff, and students), we have voted on a new image in which every detail of the logo fundamentally represents land-grant and our efforts as the Land-grant Campus to implement and execute the statewide mission of Teaching, Research and Extension, with a higher standard of excellence. Below is a complete description of what each segment of the logo demonstrates.



- The previous logo was encased in a square box. The new logo is encased in a circle which represents the interconnected nature of each aspect of the Land-grant Campus. We have an interdisciplinary mission which provides a complete educational/training experience for our students from the classroom to the field and into the professional work place.
- The Land-grant Campus is in a "New Era". In an atmosphere of uncertainty and widespread systematic change, accomplishing our new mission in an effective and sustainable manner requires thinking that is "outside the box," for all current and future endeavors.



- Each arm of the tripartite land-grant mission of Teaching, Research, and Extension is represented in the triangle. The apex symbolizes that the Land-grant Campus, together with the Southern University System, is moving onward and upward, contributing to the advancement of all mankind.

In addition to the change in our logo, we are also requesting a change in our Mission Statement to better emphasize our true Land-grant mission to the general public and especially to our student, faculty, staff, alumni, stake holders and especially our clientele.

The Southern University Land-grant Campus has so much to offer as it relates to the community and its needs. With re-branding this campus, we want to fortify our relationship and bond between the faculty, staff, students, and clienteles we serve throughout the communities in which they reside.

Land-grant Campus Logo



Mission Statement:

The Land-grant Campus of the Southern University and A&M College System embraces a mission consistent with the University's tripartite mission of teaching, research, and extension/public service. Our land-grant role is to educate, train and mentor a cadre of highly skilled students and professionals to prepare them for a highly technological and globalized workforce.

To effectively serve the agricultural and food science industry, we conduct basic and applied research and disseminate information statewide. This allows us to better serve the citizens of Louisiana in a manner that is useful in addressing their scientific, technological, social, economic and cultural needs and enhance their overall quality of life.

Proposal to Establish the Southern Institute for One Health, One Medicine (SIOHOM) at Southern University Agricultural Research & Extension Center

Executive Summary

The Southern Institute for One Health, One Medicine (SIOHOM) is an institute that serves as an umbrella organization that promotes interdisciplinary research, teaching, and outreach/extension to improve the lives of all species—animal and human. The Institute will focus on the “One Health Initiative” that will unite human and veterinary medicine. Through innovative discovery, curricula, programs, and strategic partnerships with industry, SIOHOM provides a science-based focus on developing sustainable and effective leaders for Louisiana and the nation.

Vision:

- Be a national leader in providing educational and experiential learning opportunities for students.
- Be nationally and internationally recognized for exemplary biomedical and agricultural research to advance the theory and practice of disease diagnosis, treatment and prevention.
- Be the top ranked health institute among the minority serving Land-grant Universities across the nation.

Introduction

There is a critical shortage of adequately trained minorities (especially, African Americans) in veterinary medicine and related fields. Medical, dental, and veterinary schools and nonprofit organizations work to address the lack of diversity in the field and create a workforce that better represents the nations demographic. According to the Association of American Medical College’s (AAMC) “Diversity in the Physician Workforce: Facts & Figures 2014” report, approximately 13.5 percent of the physician workforce is composed of people from underrepresented minority (URM) populations. While this number is increasing, it is not keeping pace with the nation’s changing demographics. For instance, African Americans represent 13 percent of the population but only account for 4 percent of physicians. This disparity, however, is not confined to this corner of the healthcare arena. In the dentistry field, URM’s account for only 13 percent of all dental school students, according to data from the American Dental Education Association (ADEA). Veterinary medicine statistics are even worse. A November 2013 article in *The Atlantic*, titled “The 33 Whitest Jobs in America,” listed the veterinary profession as the whitest profession in the country, at 96.5 percent. And while the percentage of URM students in veterinary medicine has nearly doubled since 2005 — to 14.6 percent — there is still much room for improvement. According to the literature, only 2 percent of the more than 74,000 veterinarians in the US are African American.

In 27 American Colleges of veterinary medicine, only 220 students are black. In addition, a survey of veterinary technology programs reported that only 5.8 percent of the students

were African Americans, while 8.5 percent of the students were non-White. The DiVersity Matters initiative of the Association of American Veterinary Medical Colleges (AAVMC) continues to raise awareness about the importance and need for increased racial and ethnic diversity within veterinary medicine. Southern University is committed to addressing this critical shortage of adequately trained minorities in veterinary medicine. As a result, this Institute, Southern University Agricultural Research & Extension Center and its College of Agriculture, have made the training of minorities in the area of pre-veterinary medicine a top priority.

Objectives

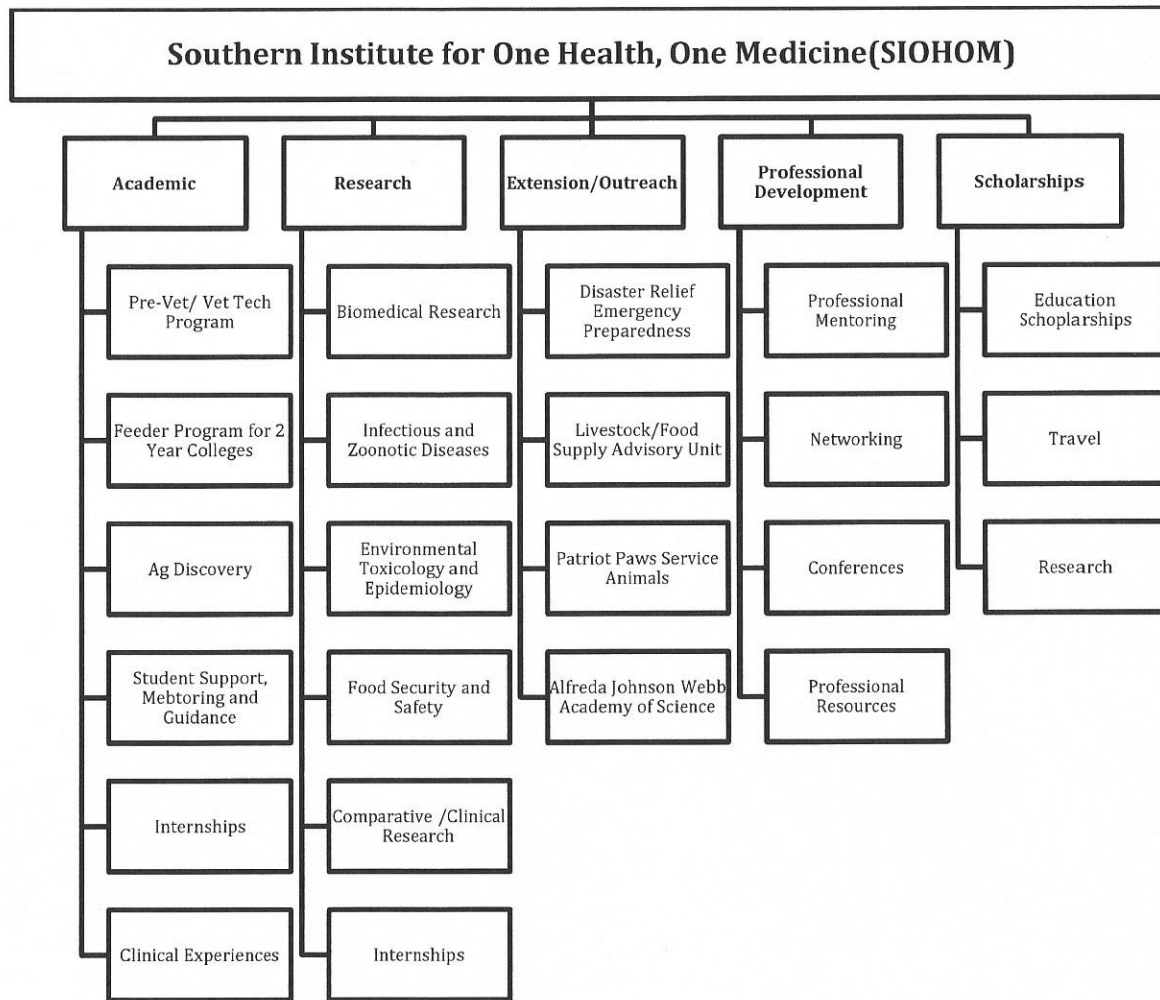
1. To develop and transfer enhanced health system technologies, with impacts at local, state, regional, national, and international levels.
2. To be recognized at national and international levels for its work.
3. To advance the concept of one health with the ultimate goals of protecting and saving lives in future generations by accelerating research discoveries, enhancing public health efficacy, expeditiously expanding the scientific knowledge base, and improving medical education and care.
4. To promote, improve, and defend the health and wellbeing of all species by enhancing cooperation and collaboration between veterinarians, physicians, and other scientific health and environmental professionals.
5. To be an interdisciplinary health institute, drawing on the broadest array of expertise necessary.

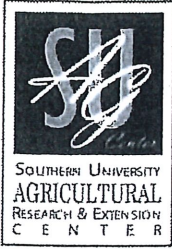
Impact

Past and present employment data from the United States Department of Agriculture (USDA) indicates low representation of minorities in the food, fiber, and natural resource professions. Meeting the expectation of required number of graduates annually, having meaningful employment for minorities, recruiting significant numbers of quality students for the university's academic programs in Science Technology, Engineering and Math (STEAM) and preparation of graduates for advanced degrees has been a challenge. Thus the need to give students an opportunity to be educated and equipped with adequate preparation and with exposure and mentoring by others in healthcare education to assist with recruitment and retention. This dilemma offers SUAREC an opportunity to be at the forefront of training and preparing students to enter veterinary/medical degree programs, complete these programs, and thus increase the employment rates for Healthcare/Veterinary Medicine, particularly as veterinarians, with USDA, academia, research and public health professions.

SOUTHERN INSTITUTE FOR ONE HEALTH, ONE MEDICINE (SIOHOM)

Mission Statement: To achieve excellence while providing a balanced emphasis on research, learning programs, and service, via a results-driven, highly productive research program; an effective, client-oriented outreach approach; vigorous student modules; and dynamic international activities that stress development and human capacity building.





"Linking Citizens of Louisiana with Opportunities for Success"

Office of the Chancellor-Dean

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February 1, 2017

Dr. Ray Belton, President-Chancellor
Southern University System
4th Floor J. S. Clark Admin Bldg.
Baton Rouge, LA 70813

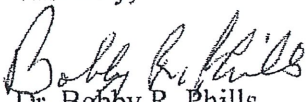
Dear Dr. Belton,

This letter is to request your consideration and consent to include the items listed below for the Board of Supervisors' approval.

1. Logo Redesign/Mission Statement Revision (attachment)
2. Southern Institute for One Health, One Medicine
3. **Renaming of the Southwest Center to bring it in line with its original mission for servicing urban and rural communities in the areas of community development, youth development, and agricultural enterprise enhancement and sustainability.**
 - **Proposed Name: Sustainable Agricultural, Rural Development Institute (SARDI)**
4. Faculty Joint Appointments: to fill departmental faculty gaps in accreditation and other instructional programs:
 - Assistant Professor of Plant Science, with an emphasis on medicinal plant science.
 - Assistant Professor of Animal Science with emphasis on Veterinary Health Services

Thank you and please let me know if you have any questions,

Sincerely,


Dr. Bobby R. Phills
Chancellor-Dean
SUAREC-CAFCS

Approval:

President-Chancellor

Date



Southern University and A&M College at Baton Rouge **CHANCELLOR'S REPORT**

Significant Achievements / Accomplishments

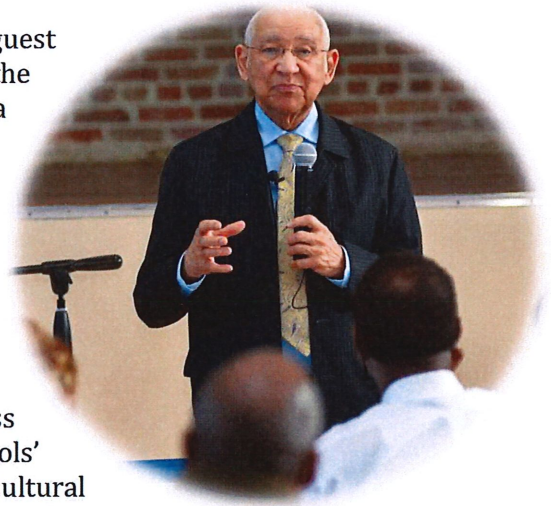
Spring 2017 Faculty Convocation



On Tuesday, January 10, 2017, the Office of Academic Affairs held its Spring 2017 Academic Convocation. The convocation began at 9:00 am and many faculty members filled the Event Center with high hopes and expectations for the new semester.

President-Chancellor Ray L. Belton addressed the faculty and stressed the importance of their role in shaping the young minds of the students and equipping them with the tools they need to be productive and successful during their time at Southern University and beyond. He also thanked them for their hard work, sacrifice, and commitment.

The guest speaker for the convocation was Dr. Edwin Nichols. Dr. Nichols is a Clinical/Industrial Psychologist, working in Organization Development. Dr. Nichols retired from the National Institute of Mental Health where he held various clinical administrative positions. He was the first African American to serve at the level of a Center Chief – Child and Family Mental Health. Currently he is Director of Nichols and Associates, Inc., an applied behavioral science firm. Dr. Nichols' presentation focused on restructuring organizations to achieve systemic congruence in process through cultural competence in leadership. Dr. Nichols' hallmark paradigm: The Philosophical Aspects of Cultural Difference affords insights into the essence of ethnic difference from the philosophical disciplines of Axiology, Epistemology, and Logic. The awareness of self and others





Southern University and A&M College at Baton Rouge **CHANCELLOR'S REPORT**

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facilitates cultural competence in leadership, which affords the full utilization of their multiethnic, pluralistic and linguistically diverse workforce.



“Southern University 20/20: What Got Us Here, Will Not Get Us There” was the theme of the presentation done by Dr. M. Christopher Brown II, Executive Vice-President and Provost for Academic Affairs. He identified several critical concerns for Southern University including:

- State and federal funding challenges (e.g. Title III, USDA)
- The changing role of technology in higher education (e.g. online education, classrooms of the present)
- The rapidly aging composition of our personnel
- Heightened pressure for salary equity and market demands
- Issues of staff workload versus the quality of the student experience
- Securing philanthropic gifts and program grants
- Research funding and scholarly productivity
- Increasing demands for external accountability and record keeping
- Increasing importance for seamless and omnibus communications.

In order for the University to move to higher heights, Dr. Brown reminded faculty of the critical role of the Academic Stabilization Initiative. This initiative is essential to insure that Southern University has properly aligned its academic programs and administration in a manner, scope, and sequence that allows the University to have distinctive programs that provide high quality education; attract top student scholars and faculty; produce prepared high-quality graduates; and to lead the University's efforts toward becoming a Carnegie Research University high research activity DRU/M within the decade.



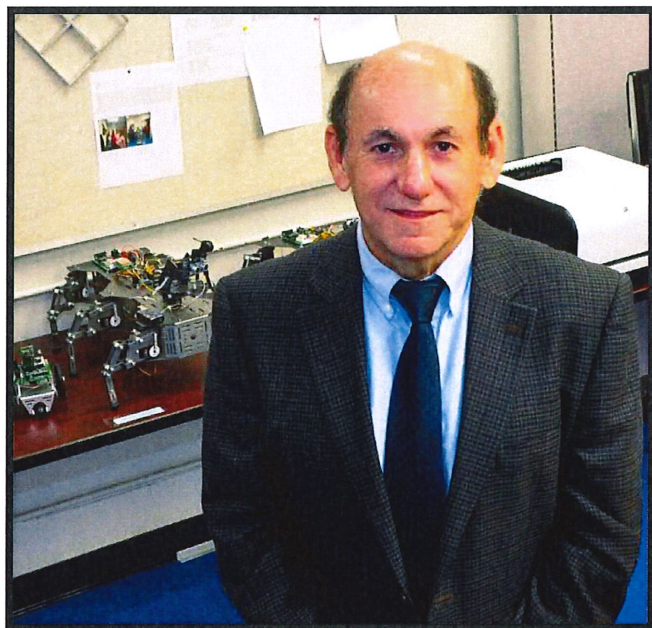
Dr. Brown outlined the following goals for Southern University 20/20:

1. Enhance academic quality and value: strategic investment in areas of emphasis.
2. Prepare students for changing world: By developing interdisciplinary research and teaching opportunities, we support instruction and research in cutting edge areas.
3. Research and innovation: develop interdisciplinary collaboratives among the faculty to enhance research and innovation.
4. Global Citizenry: Interdisciplinary work would be likely to have a global focus.
5. Equitable and inclusive campus: allows the possibility of increasing diversity among faculty; cluster topics focus on relevant contemporary societal issues and so will address issues of inclusion, equity, and diversity.
6. Instructional effectiveness: May increase efficiency by supporting joint appointment hires and close collaboration among faculty.

Additionally, Ms. Erin Fulbright, Assistant Director of Communications discussed Southern University's rebranding efforts and detailed proper university logos, email signatures, and colors for all communication. Mr. Marcus Coleman, Dean of Students, made a presentation on Title IX and Dr. Nigel Gwee, Faculty Senate President, provided an update on academic matters raised in the faculty senate.

Dr. Ebrahim Khosravi Receives \$100,000 Apple Grant for Robotics Camp

Dr. Ebrahim Khosravi, chairman and professor in the Department of Computer Science at SUBR recently received a \$100,000 Apple HBCU Faculty Grant for his proposal on Robotics and Sensors Summer Camp. Dr. Khosravi is among the first recipients of this award as part of Apple's initiative with the Thurgood Marshall College Fund (TMCf).



"Our distinguished Review Board comprised of corporate and academic partners, received and conducted a blind evaluation of over 125 grant proposals from 35 HBCUs. They had an arduous task ahead of them, as all of the proposals presented unique and creative solutions to addressing the migration of talent on our HBCU campuses from STEM related disciplines to Non-STEM majors," said Denise Young Smith, vice president worldwide talent, in the grant award notification letter also signed by TMCf president and CEO Johnny C. Taylor Jr.



The SUBR Computer Science Department will select students from middle and high schools to participate in a five-week robotics and sensors summer camp program. During this time, students will work on real world robotics and sensor technology projects that will enable them to succeed in college studies and in their future careers.

According to Dr. Khosravi, "The funding provided through this grant (Thurgood Marshall College Fund, TMCF- Apple) will enable the Department of Computer Science to attract under-represented middle and high school students to science, technology and engineering (STEM)." The robotics and sensors summer camp program at SU will employ specific innovative features aimed at providing access to advanced robotics and sensor technology, as well as cutting-edge equipment such as 3D/G code, autonomous and semi-autonomous robotic technology, and distributed sensor networks using elliptic curve cryptography.

The partnership between Apple and the Thurgood Marshall College Fund (TMCF) seeks to fund innovative approaches to attract, retain and graduate students in STEM disciplines within the Black Colleges community. The Apple TMCF Competitive Faculty Grants Program has as its primary goal to support inventive approaches created to improve the participation, persistence, and graduation rates of African-American students in STEM-related disciplines."

SUBR Nursing Professor Appointed to State Nursing Board



Dr. Jacqueline J. Hill, associate professor and chair of the Southern University Baton Rouge School of Nursing and Allied Health's Undergraduate Nursing Program, was recently appointed by Governor John Bel Edwards to the Louisiana State Board of Nursing (LSBN).

"It is truly an honor to be the first Southern graduate to be appointed to such a prestigious board. Little did I know that 30 years later after attending my first LSBN meeting as a student that I would be afforded the opportunity to serve on the board. I consider it a tremendous blessing to be at the table where decisions relevant to nursing are made," Dr. Hill stated.

Dr. Hill, a SU alumna, will serve a three-year term ending December 31, 2020. "Dr. Hill is a consummate professional with a genuine desire to make a significant contribution to nursing as an educator and innovator. I have no doubt that she will be a definite asset to the Louisiana State Board of Nursing," said Janet Rami, dean of the SU School of Nursing and Allied Health.



The Louisiana State Board of Nursing is responsible for safeguarding the life and health of Louisiana residents through the regulation of persons practicing or offering to practice as registered nurses. The 11-member board is charged with ensuring that persons practicing as registered nurses and advanced practice registered nurses are sufficiently trained and licensed. The board also establishes minimum curriculum requirements and approves nursing schools.

Dr. Hill serves on the Editorial Advisory Board for the American Nurses Association's member newspaper, *The American Nurse*, and in 2015, she was inducted into the Louisiana Nurses Foundation's Hall of Fame--the first graduate of Southern's Nursing School to be inducted. She is past president of the Louisiana State Nurses Association.

SUBR Student Spotlight: Darnesha Moore



Focused, determined, and resilient are just a few words to describe Southern University Baton Rouge graduating senior, Darnesha Moore. A native of Chicago, Illinois, Ms. Moore will receive her bachelor of science degree in therapeutic recreation a semester ahead of schedule.

Following a schedule and staying on track is something Moore began when she was 15 years old when she had to abruptly enroll in a new school in Mesquite, Texas, and was preparing to graduate from high school at the age of 16. "I had a notebook and I literally planned out each day until graduation by the week. And I wrote down each thing I had to do," said Ms. Moore. "I followed it each week and put motivational quotes on there for myself to tell myself 'it's okay, you are going to make it.'"

As a junior in high school, outside of her regular classes Moore was enrolled in three online courses in addition to playing tennis, however that was not the only challenge Moore was facing. Ms. Moore was uprooted in the middle of the night and taken away from the only place she knew, Chicago. At the time she was living with her grandmother but her mother decided to move to Dallas, Texas with a friend and was taking Ms. Moore and her little sister along. After a few weeks in Texas with the friend, Ms. Moore's mother and the girls found themselves homeless and having to move to a shelter. This in turn required Ms. Moore and her sister to travel from Dallas to Mesquite, Texas to get to school which included taking a train, a bus, then another train, a shuttle bus, and then had to walk to the elementary school and to the high school. Driving to Mesquite, a suburb outside of Dallas, takes about



Southern University and A&M College at Baton Rouge **CHANCELLOR'S REPORT**

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20-minutes in a car, but for them it was a two-hour journey. Ms. Moore went into depression mode she said and kept to herself.

"Growing up we lived in low-income housing. I wanted to be taken out of that situation and whatever I needed to do I would do. I started planning." This is when the notebook planners came into place, and her focus shifted to graduating and playing tennis. Soon, a little help came Ms. Moore's way. The assistant principal and registrar at Mesquite High School, Vallerie Mayad, began to help out with rides and introduced Moore to the tennis coach.

In a 2013 documentary produced by the Mesquite Independent School District featuring Ms. Moore, she described these teachers in her life as heroes.

Rewind to three years ago, Ms. Moore was introduced to Southern University through a math tutor at the high school, who was a Southern alum and former student-athlete. "He asked me who was recruiting me, and I told him Prairie View and a few other schools. He was like 'what, I'm about to call the coach at Southern," said Ms. Moore. Before she knew it Jeff Conyers, SUBR's head tennis coach, was on the phone. Ms. Moore spoke with Mr. Conyers and promised to send her tennis highlights tapes to him.

When Conyers called Ms. Moore back he offered her a full scholarship to play tennis at Southern. Moore had heard of Southern before from former SU tennis player Gabrielle Moore who graduated in 2014. The two played against each other all their lives in Chicago. Once Darnesha went on her visit to Southern and reunited with Gabrielle and fell in love with the Southern vibe, she knew Southern was the place she wanted to attend college.

Darnesha arrived at Southern in the fall of 2013 for her freshmen year weeks after her seventeenth birthday, and was ready to get back to her passion, playing tennis. This was a new start for the young teen and she said it was a big adjustment, however she did keep one thing going that has always kept her focused, her notebooks.

My first semester, academically I definitely had a hard time adjusting, when it came time for [tennis] season that spring I said I had to buckle down. Two assistants tutored me every other day and was on me about doing well. They would help me get extra time in on the court too," said Darnesha. All was going well for Darnesha at school and in her personal life until earlier 2016. The effect of family events back in Chicago including some deaths took a toll on her. Also, prior to the 2016 season Darnesha found out that someone close to her back in Chicago went missing and was found dead on a local playground. Not too long after, the SUBR Athletic Department experienced a tragedy, losing two of its young members (Lashuntae Benton and Annette January) during a shooting in April in Baton Rouge. Darnesha was friends with Ms. Benton and took classes with her and saw her every day. She was there the night of the shooting and it left her in a bad space for a few weeks after seeing her friend lying on the ground.

That season the tennis team did not win the SWAC Championship, something Darnesha wanted. But this did not get her down, she re-focused and got back on track with her training schedule and academics. She is currently ready for the 2017 season, and she has a mission, to win another ring.



Post-graduation, Darnesha will continue her education at Southern to work on her masters in therapeutic recreation. She has one more year of eligibility to play as well. After graduating high school at 16, entering college in a new city all alone at 17, and pushing her way through college to graduate at 20 with a pretty successful college tennis career, Darnesha credits being raised on tough love and motivating herself through all the adversities. She has not only stayed focused and motivated herself, but has become an inspiration and a positive light for others including her fellow teammates, friends, and people on social media.

In her tennis career at Southern she received Women's Player of the Year for Southern, gone undefeated in singles and doubles two of her three years at SUBR, made first-team All-SWAC for two years, was MVP her freshmen year, and won two championships a part of the five-peat and six-peat team.

"I think I received everything you can get as a female tennis player," said Darnesha with a smile.

Darnesha says her time at Southern has been great. "They (SUBR athletic department staff and student-athletes) support me to the fullest. I have major support from compliance, the advisors, and even with the football team," says Darnesha. She is a part of the Therapeutic Recreation Club, Student Athlete Advisory Committee, and part of the SU Football video crew.

Despite the adversity, Darnesha proudly graduate from SUBR graduation on Friday, Dec. 16, 2016.

SUBR Nursing Professor Elected BRDNA Vice President



Trudy Williams, assistant professor in SUBR's College of Nursing and Allied Health, was recently elected as the vice president of the Baton Rouge District Nurses Association (BRDNA).

The BRDNA, an affiliate professional nursing organization of the Louisiana State Nurses Association and the American Nurses Association, is comprised of registered nurses residing in seven parishes in Louisiana: Ascension, East Baton Rouge, Iberville, Livingston, Pointe Coupe, St. Helena, and West Baton Rouge. Members represent all nursing specialties and practice areas. In addition to fostering high standards of nursing while working to improve health standards and the availability of health care



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services for citizens of Louisiana, the BRDNA promotes the professional development and image of nursing throughout the community.

Trudy Williams is the School of Nursing's representative for the Statewide Simulation Council and is currently the recruitment chair for the undergraduate nursing program. She also collects nursing uniforms for needy students



Events Held

Hooping Ceremony



Fall 2016 graduates of the Southern University Law Center (SULC) were recognized in a Hooping Ceremony at 6 p.m., Friday, January 6, 2017, in the Cotillion Ballroom of the Smith-Brown Memorial Student Union on the Southern University Baton Rouge campus. Dennis Blunt, '91, litigation partner at Phelps Dunbar, was the featured speaker at the ceremony.

Title Clearing Event for Flood Victims

The Southern University Law Center held a legal aid session on January 28, 2017, from 9:00 a.m. to 12 noon, where flood victims received free legal services related to title issues affecting flood-damaged property in East Baton Rouge, Livingston, and Ascension Parishes.

The event was co-sponsored by SULC in collaboration with Southeast Louisiana Legal Services, Baton Rouge Area Foundation, LSU Law Center, Baton Rouge Bar Association, Baton Rouge Bar Foundation, Louisiana Appleseed, W.K. Kellogg Foundation, American Bar Association's Center for Innovation, and Louisiana State Bar Association.



Many victims of the August 2016 flooding are having difficulty obtaining disaster recover funds due to the fact that they cannot prove that they are the legal owners of their homes. This is usually due to the fact that the home was inherited from a family member, and a succession proceeding was never formally opened. This session offered on January 28, was designed to help individuals get the title-clearing process underway.

AMEDEE NAMED AMONG 2017 LOUISIANA RISING STARS



Cindy M. Amedee, '08, a partner with Taylor Porter LLP, has been ranked among the Louisiana Rising Stars for 2017 by Super Lawyers in Health Care Law.

The Rising Stars list recognizes no more than 2.5 percent of attorneys in each state. To be eligible for inclusion in Rising Stars, a candidate must be either 40 years old or younger, or in practice for 10 years or less.

Practicing law since 2008, Amedee represents health care clients in a wide variety of health care matters. She advises clients on health care transactions, mergers and acquisitions, federal and state health care compliance and regulation, HIPAA, hospital system vendor relationships and purchasing transactions, as well as represents clients on health information technology issues, with an emphasis on the privacy and security of electronic medical records and the exchange of

patient health information via technology systems. She also represents large, private, and public hospital systems; research institutes; physicians; practice groups; and psychiatric and mental health care facilities.

"Cindy Amedee continues to do groundbreaking things as a legal professional and the Southern University Law Center is proud of her accomplishments as a rising star among healthcare attorneys," Chancellor John Pierre said.

The Super Lawyers lists are published nationwide in *Super Lawyers* magazines and in leading city and regional magazines and newspapers across the country. The selection process includes peer nominations, review by a blue-ribbon panel and independent research. Candidates are evaluated based on 12 indicators of peer recognition and professional achievement including verdicts, settlements, transactions, representative clients, experience, honors and awards, special licenses and certifications, positions within law firm, bar and other professional activity, pro bono and community service, scholarly lectures and writings, education and employment background and other outstanding achievements.

ALUMNI SERVE ON RIVERBOAT ECONOMIC DEVELOPMENT AND GAMING TASK FORCE



Christopher B. Hebert, '03; **Rep. Sherman Q. Mack, '99**; and **Carlton J. Miller, '14**, are members of the Louisiana Riverboat Economic Development and Gaming Task Force. The task force was created during the 2016 Regular Session to study current law and existing rules and regulations regarding riverboat gaming.

Hebert is director of gaming for the Louisiana Department of Justice, Office of the Attorney General, since being promoted to the position in January 2016. Rep. Mack was elected to the Louisiana Housing of Representative

in 2011 serving Livingston Parish, District 95. Miller is a policy advisor for Gov. John Bel Edwards.

"Mr. Hebert, Mack, and Miller embody the spirit of the lawyer-leader model espoused at the Southern University Law Center," Chancellor John Pierre said.

"They have important roles as members of the Louisiana Riverboat Economic Development and Gaming Task Force and will help create positive outcomes for the citizens of Louisiana."



BRIANA WESTRY-ROBINSON HAS BECOME THE YOUNGEST AFRICAN-AMERICAN FEMALE JUDGE IN ALABAMA HISTORY

At just 27-years-old, Briana Westry-Robinson has become the youngest African-American female judge in Alabama history.

Westry-Robinson became a district judge in Wilcox County after voters elected her in November to a 6-year term.

"It feels wonderful, the outpouring of support I've received from everyone," Westry-Robinson said.

It's been quite a road for Westry-Robinson. She was born in Germany but raised in Camden, graduated from the University of Alabama and then earned her law degree from Southern University in Baton Rouge.

"I can only imagine what it will be like but I am looking forward to that moment," she said.

Robinson will take the gavel for the first time Thursday morning at just 28-years-old. The judge is fully aware there are some who wonder if she has enough life experience to sit on the bench.

"I can kind of depict how a common sense rational person would handle those situations. So yes, life experience is a factor but I'm going to try my best to use common sense as well," said Westry-Robinson.

For Briana, the business of wanting to be a district judge started as a dream more than 20 years ago.

"The moment I've worked so hard for is the moment I've been working towards since the second grade; it's very amazing," she said.



Robinson may run for a higher court but for now, the verdict is still out on that one.

Chancellor John Pierre appeared on the local WAFB news to talk about Westry-Robinson and how he remembered her from her time at SULC.



ELLIS APPOINTED TO HEALTH AUTHORITY BY GOVERNOR JOHN BEL EDWARDS

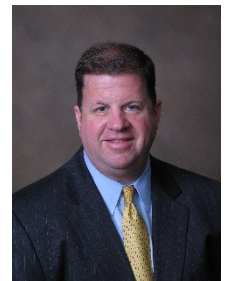
Kenya F. Ellis, '08, has been appointed by Governor Edwards to the Health Education Authority of Louisiana (HEAL). The Health Education Authority of Louisiana (HEAL) is an independent bonding authority formed to promote medical and/or health education activities of various public and private organizations in Louisiana.

Ellis, of Shreveport, is an attorney with AllState Insurance Company. She will serve as an at-large representative on the board.

SHEA RECEIVES TWO NOTEWORTHY APPOINTMENTS

William D. "Bill" Shea, '04, a partner with Adams and Reese, has been appointed to the Baton Rouge Area Chamber Board of Directors. Shea has also been appointed to the Louisiana Appleseed Board of Directors.

Louisiana Appleseed is a nonprofit social justice and advocacy organization that promotes systemic change to assist vulnerable populations in the community. Louisiana Appleseed is part of the National Appleseed network of 17 public interest law centers across North America.



BLUNT & BUTLER INSTALLED AS NEW LEADERS AT BATON ROUGE BAR ASSOCIATION EVENT

Shelton Dennis Blunt, '91, and Ashley N. Butler, '14, were among the new leaders and officers of the Baton Rouge Bar Association that were installed during a ceremony and reception on Wednesday, Jan. 11, 2017, at the U.S. District Court for the Middle District of Louisiana.



Student Success

#FutureLawyers

ETUE WINS NATIONAL LEGAL WRITING AWARD

Crystal Etue, a third-year student, won the John R. Brown Award for her law review article, *Johnson v. United States: A Breach of the Social Contract*. Etue received \$1,000 in this competition with law students from around the country. This award is in recognition of Excellence in Legal Writing, and it is one of the more competitive student writing competitions.

Crystal is an evening student, and is an instructor at Zachary High School. The Law Center is proud to congratulate Etue on her accomplishment.



PROF. ALLEN-BELL GIVES CIVIL RIGHTS MOVEMENT PRESENTATION AT WBR MUSEUM



On Saturday, January 14 Prof. Angela Allen-Bell gave a presentation titled *For All the World To See: Visual Culture and the Struggle for Civil Rights* at the West Baton Rouge Museum.

Prof. Allen-Bell has also been named an honorary co-chair of the Rainbow PUSH Coalition and Citizenship Education Fund's Wall Street Project Economic Summit and as a member of the board of directors of the Louisiana Capital Assistance Center.

SULC FACULTY & STAFF APPOINTED TO BR MAYOR'S TRANSITION TEAMS



PROF. ODINET ELECTED TO NATIONAL POSITION WITH AALS



Prof. Chris Odinet, the Horatio C. Thompson endowed assistant professor of law, was recently elected as the chair-elect of the Real Estate Transactions Section and as an executive committee member of the Commercial and Related Consumer Law Section of the American Association of Law Schools. The election took place at the association's annual meeting from January 3-7, 2017 in San Francisco, CA

The American Association of Law Schools (AALS), headquartered in Washington DC, is a national organization comprised of nearly 200 law schools. The group focuses on promoting excellence in teaching and scholarship, preserving academic freedom, promoting diversity, improving legal education, and fostering justice. AALS schools enroll most of the nation's law students and produce the majority of American lawyers and judges, as well as many lawmakers.

"I'm very much looking forward to serving in these leadership roles in AALS," said Odinet. "Commercial and consumer law, as well as real estate finance, are my teaching and research areas so having the chance to work closely with others in the field is really exciting."

Prof. Chris Odinet, Dr. Rachel Emanuel, and Adjunct Professor Susan East Nelson were appointed to transition committees for Baton Rouge's new mayor-president, Sharon Weston Broome.

Prof. Odinet served on the review committees for the office of community development and the finance department. He is an expert on property law, lending, and real estate finance and serves as the chair of the Housing Authority of East Baton Rouge Parish.

Dr. Emanuel served on the North Baton Rouge revitalization committee. She is an expert in the Louisiana civil rights movement and completed a book on the history of North Baton Rouge's Scotlandville area, published by Arcadia Publishing in 2015.

Adj. Prof. Nelson served on the women's issues committee. She is an expert in legislative drafting and food security, and has served on the board for the Louisiana Partnership for Children and Families.



External Events



**HBCU
Entrepreneurial
Ecosystems Initiative**

January 23-25, 2017

A joint initiative between the Delta Regional Authority/Mississippi Valley State University/Allen Entrepreneurial Institute, Southern University College of Business (COB) and Southern University Law Center (SULC)

Join us for a FREE & engaging program that includes:

- Panel Discussions
- Breakout Sessions
- Student Pitch Competition
- Networking Sessions

Designed to promote entrepreneurship programs, future job growth, and build relationships to support a university-based entrepreneurial ecosystem.

Entrepreneurial Ecosystem

- Promoting Awareness and Networking
- Entrepreneurship Education and Skills Development
- Developing and Implementing National Entrepreneurship Strategies and Pathways
- Improving Access To Finance
- Developing and Facilitating Technology and Innovation
- Human Capital



Recruitment Events

Discover Law Day

February 10, 2017

9:00 a.m.

Smith-Brown Memorial Student Union

9:00 a.m.

Pre Law Day

February 17, 2017

9:00 a.m.

Southern University Law Center

Recruitment Visits

Loyola University (New Orleans)

University of Missouri (St. Louis)

Northwestern State University

(Natchitoches)

McNeese State University

(Lake Charles)

University of Louisiana at Monroe

Grambling State University (Grambling)

Southern University and A&M College

(Baton Rouge)



SAVE THE DATE

April 5 – 8, 2017

Southern University Law Center Alumni Round-Up

Outreach ♦ Networking ♦ Celebration

- ♦ Class Reunions & Gifts
- ♦ Distinguished Alumni Reception
- ♦ Judicial Wall of Fame Unveiling
- ♦ Chancellor's Scramble
- ♦ Alumni Association Meeting
- ♦ CLE Credits
- ♦ Hall of Fame Gala

And much, much more!



Guest Speaker Prof. Dennis Childs, A Scholar-Activist

Professor Dennis Childs is the author of a recently published book entitled, *Slaves of the State: Black Incarceration from the Chain Gang to the Penitentiary*. His presentation will be **Monday, March 6, 2017, noon, 130, A. A. Lenoir Hall**.

The Lecture Series Committee would be honored to have you in attendance. Professor Childs has agreed to autograph books at the end of his presentation so feel free to bring your book.

For further information, please contact Prof. Angela A. Allen-Bell, at (225) 771-4900 or email: abell@sulc.edu.

**Louisiana Child Welfare Basics
(CLE/CEU)
Wednesday, February 15, 2017**

**Southeast/Southwest People of
Color Legal Scholarship
Conference
March 30 – April 1, 2017**





Chancellor's Report

Bobby R. Phills, PhD
CHANCELLOR-DEAN

FEBRUARY 2017

Bobby R. Phills
Chancellor-Dean

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Southern University Agricultural Research and Extension Center, an entity of the Southern University System, Bobby R. Phills., Chancellor; Ray Belton, System President; Ann A. Smith, Chairwoman, Board of Supervisors. It is issued in furtherance of the Cooperative Extension Work Act of December 1971, and the Agricultural Research Program, in cooperation with the U.S. Department of Agriculture. All educational programs conducted by the Southern University Agricultural Research and Extension Center are provided to all persons regardless of race, national origin, or disability.

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SOUTHERN UNIVERSITY Land-Grant Campus



Linking Citizens of Louisiana with Opportunities for Success

Synoptic Overview of SU Land-grant Campus Activities

1. Chancellor-Dean Addresses joint SU/LSU Ag Center Annual Conference
2. Clients receive Young Ag and Outstanding Ag Producer Awards at Ag Expo
3. Scientist delivers food safety presentation in Iran
4. SU Land-grant Campus launches *Nutritionally Yours!*
5. New Orleans Pelicans Organization Provides Tickets to Tangipahoa Youth for the NBA Game
6. SU Ag Center kicks-off 2017 Youth Programs with Vision Circle Parties
7. Nutrition educators partner with community organizations to host wellness Symposium
8. SU holds an initiation meeting with developers of medicinal plant Request for Proposal (RFP)
9. Faculty and staff activities and accomplishments
10. Land-grant Campus welcomes new employees
11. Chancellor's Update

UPCOMING EVENTS:

February 23: The 22nd Annual Black History Quiz Bowl in the SU Ag Center auditorium. Contact Owusu Bandle, Professor Emeritus for further information at (225) 284-0063; obandele@cox.net

March 2-4: Livestock Show at Edmund Arena, Baker. For more information, please contact Harold Mellieon, at (225) 771-5882 or via email at harold_mellieon@suagcenter.com. You can pre-order meat [here](#) or at www.suagcenter.com

March 15-18: Louisiana Small Farmer Conference at Southern University Agricultural Research and Extension Center, Ashford O. Williams Hall, Baton Rouge. Contact Kelli Hollins, Extension Associate at (225)771-5782 or via email kelli_hollins@suagcenter.com.

March 21: National Ag Day at the Felton G. Clark Activity Center, SU Baton Rouge Campus, 9 a.m. – 1 p.m. Please contact [Dr. Renita Marshall](#) at (225) 771-0252 for additional information.

April 11: The 13th Annual Procurement Conference at Southern University's Smith-Brown Memorial Student Union in Baton Rouge. Contact Eual Hall for additional information at (225) 771-4105 or eual_hall@suagcenter.com

April 29: The 12th Annual Small Ruminant Field Day at Edmund Arena, Baker from 8:00 a.m.-3:30 p.m. Please contact Dr. Renita Marshall or Sebhatu Gebrelul at (225) 771-2242 or email communications@suagcenter.com.

CHANCELLOR-DEAN PHILLS SPEAKS AT JOINT AG CENTER ANNUAL CONFERENCE



Chancellor-Dean Bobby Phills addresses annual conference attendees

Chancellor-Dean Bobby R. Phills presented updates on the Southern University Land-grant Campus during the joint annual conference hosted by the LSU AgCenter, December 13-14. In his address, Dr. Phills emphasized partnership across the three arms of the land-grant units – teaching, research and outreach between the two agricultural centers in all program area.

In his updates from the LSU AgCenter, Vice President and Dean Bill Richardson stressed the importance of using available resources to provide quality programs in Louisiana despite the on-going budget cuts.

Both administrators focused on advancing the Agricultural Centers in Louisiana to a better serve the needs of residents.

LAND-GRANT CAMPUS CLIENTS RECEIVE AWARDS AT AG EXPO

Nik Morris and Willie Sensley, both clients of the SU Ag Center, received recognition during the North Louisiana Agri-Business Council and University of Louisiana at Monroe's College of Business and Social Sciences Agricultural Awards and Legislative Appreciation Luncheon. The luncheon, took place at the West Monroe Convention Center in Monroe, La. on Friday, January 13. It honors legislators and regional leaders in agricultural production, service and business.

Morris was presented with the Young Agricultural Producer Award by State Representative Katrina Jackson. State Senator Mike Walsworth presented Sensley with the Outstanding Agricultural Producer Award, along with an Outstanding Producer Award from the State Legislature.

Louisiana Commissioner of Agriculture, Mike Strain, D.V.M., served as keynote speaker for the luncheon.

The North Louisiana Agri-Business Council is a not-for-profit corporation governed by a volunteer board of directors. Its mission is to provide education across all demographics regarding agriculture's contributions to the basic needs of food, fiber, and economic welfare.



L-r: Dr. Dawn Mellion-Patin, SU Ag Center Vice Chancellor for Extension & Outreach; Katrina Jackson, State Representative; Crystal Johnson; Nik Morris, Ag Expo Young Agricultural Producer Award recipient; Debra Sensley; Spencer Sensley; Skyler Sensley; Willie Sensley, Ag Expo and State Legislator Outstanding Producer Award recipient; SU Ag Center Area Agent Odis Hill; and Mike Walsworth, State Senator.

SCIENTIST DELIVERS FOOD SAFETY PRESENTATION IN IRAN



Professor Fatemeh Malekian, Nutrition and Food Sciences, conducted a presentation at the University of Tehran (UT), Iran's most prestigious university, in the College of Agriculture on December 20 and 21, 2016. The two-day presentation titled, "Seafood Safety and HACCP," attracted more than 100 students and faculty. Dr. Malekian also sought collaboration opportunities during her visit to the university. She received a certificate of appreciation from the Natural Resources Dean of Faculty. Iran has a history of fishing and making seafood products. For example, one of the original sources of Caviar is the Caspian Sea, which is located in the northern part of Iran.

On December 26, 2016, Malekian repeated the "Seafood Safety and HACCP" presentation at the University of Sari, located in Sari, Mazandaran, one of the states in northern Iran by the Caspian Sea. Approximately 100 students and faculty learned not only about food safety but also about what the Southern University System, especially the SU Land-grant Campus, can offer them regarding research and technology.

Dr. Fatemeh Malekian also conducted a workshop entitled "Seafood Safety Standards (HACCP)" at the Jamab Consulting Engineering Company on January 2, 2017. Thirty (30) directors of seafood processing facilities across Iran (especially the north and south coastal parts of the country) were in attendance. At the conclusion of the workshop, Dr. Malekian received a certificate of appreciation for excellent execution of the workshop from the CEO of the Jamab Consulting Engineering Company.

THE SU LAND-GRANT CAMPUS LAUNCHES NUTRITIONALLY YOURS!

The Southern University and A&M College's Land-Grant Campus has launched its *Nutritionally Yours* initiative, which encompasses the campus' signature Extension nutrition programs that serves 13 Louisiana parishes. The programs include the Supplemental Nutrition Assistance Education Program (SNAP-Ed), the Expanded Food and Nutrition Program (EFNEP), Creating Healthy Enjoyable Foods (C.H.E.F) Camp, and the Growing Healthy Initiative. Our *Nutritionally Yours* programs provide direct and indirect education to the citizens of Louisiana using a Policy, Systems, and Environmental (PSE) change approach.

The policy, systems and environmental change approach seeks to go beyond programming into the systems that create the structures in which our program clientele live, work and play. *Nutritionally Yours* will do just that through the Growing Healthy Initiative. The planting of vegetable gardens, fruit trees, berry bushes, classroom container gardens, are all used to help increase nutrition knowledge and encourage behavioral change amongst our clientele. Growing Healthy provides hands-on nutrition education, fresh food access and sustainable environments in our *Nutritionally Yours* sites. The Growing Healthy Initiative is implemented by our Family and Consumer Science (FCS) agents and SNAP-Ed, EFNEP Nutrition Educators across the state.

The nutrition education programming will educate Louisiana citizens about the benefits of making healthy nutritional choices, ways to expand their food dollar and prepare food safely.

For more information about the *Nutritionally Yours* programs, contact us at (225) 771- 2242 or email ellen_mcknight@suagcenter.com.

NEW ORLEANS PELICAN ORGANIZATION PROVIDES TICKETS TO TANGIPAHOA YOUTH



Campers anxiously watching the game

Thirty participants from Kentwood After-School & Summer Enrichment Program (KASEP) were recipients of one free game ticket each to the Pelicans vs. Clippers game on December 28, 2016. This initiative is a collaborative effort spearheaded by KASEP Program Director, Eric Brumfield; Political Leader, Derrick Edwards; and SU Ag Center's Assistant Area Agent, Nicolette Gordon.

Youth along with volunteers that have worked with the program throughout the summer were able to enjoy one more day of free time before returning to their regularly scheduled programs for the next semester. Many youth anxiously watched as the Pelicans went on to beat the LA Clippers with 1.4 seconds left on the clock in a very close game.

“Going into the New Year, we’re going to make sure every child that participates in our program gets a chance to experience an NBA game,” said Eric Brumfield.

For more information on volunteer opportunities, or community partnerships with the Kentwood After-School & Summer Enrichment Program, please contact Nicolette Gordon via email at nicolette_gordon@suagcenter.com or in the Tangipahoa Parish Extension Office on Monday, Wednesday, and Friday at 985.748.9381.

SU AG CENTER KICKS-OFF 2017 YOUTH PROGRAMS WITH VISION CIRCLE PARTIES



Vision Circle party attendees engaged in hands-on activities

The Southern University Ag Center hosted a Vision Circle Party for the Outstanding Mature Girlz (O.M.G.) Club at Kentwood High Magnet School on January 11. There were 43 young ladies in attendance, analyzing ways to manage personal and material resources to achieve their 2017 personal goals.

Vision Circles are visual representations of what an individual envisions for his or her life. Individuals are encouraged to use personal photos or visual materials to define their year-long aspirations and goals.

“This year we chose to play off the cyber lingo hashtag for our theme, which was #RealLifeGoals, it’s just a fun way to keep the girls talking about their real life goals,” said SU Ag Center’s Assistant Area Agent, Nicolette Gordon.

Club members were encouraged to complete their Vision Circles and also participate in a contest where they could upload their Vision Circle to Instagram in an effort to win \$25 toward one of their ‘Just for Fun’ goals.

Visit our [Blog post](#) at www.suagcenter.com

NUTRITION EDUCATORS & COMMUNITY ORGANIZATIONS HOST WELLNESS SYMPOSIUM

The Land-Grant Campus' Nutrition Education staff partnered with the Shiloh Missionary Baptist Church's Health Care Ministry and the Susan G. Komen Foundation to host a Nutrition and Wellness Symposium.

The event was held on January 14, 2017 at the Shiloh Missionary Baptist Church. Activities included yoga, fitness sessions, and herb-and-container garden planting.

Marquetta L. Anderson, East Baton Rouge Parish Chair, Kiyana E. Kelly, East Baton Rouge Nutrition Educator and Extension Associates Stephanie M. Elwood and Ellen C. McKnight presented nutrition topics on: MyPlate Vs MyPreferences; Eating with the Seasons; The Benefits of Gardening; and [Go, Slow and Whoa Food](#).

“Symposium attendees, who ranged from adolescents to seniors, were engaged and eager to learn,” said Ellen McKnight.

For more information about the Land-Grant Campus's nutrition education programs, contact us at 225-771-2242 or via e-mail at ellen_mcknight@suagcenter.com. More information available on our [blog](#).



Symposium attendees pose for a shot



Participants enjoying yoga exercise

EXTENSION ASSOCIATE APPEARS ON LPB'S LOUISIANA PUBLIC SQUARE PANEL

SU Ag Center's Extension Associate Stephanie Elwood appeared as a panelist on Louisiana Public Broadcasting's "Louisiana Public Square," January 25, 2017.

This "Healthy New Year!" episode featured a panel of professionals discussing healthy eating in light of the New Year's resolution season and strategies of healthy eating for communities in poverty. Other panelists were: Dr. Drake Bellanger; Catherine Champagne, Ph.D.; and Rudy Macklin.

Elwood was invited to join the panel discussion co-moderated by SU alum and Board of Supervisors member Dr. Rani Whitfield. Stephanie focused on addressing the prevailing food desert issues by growing school and backyard gardens for fresh produce to enhance healthy eating habits. More information on the panel discussion can be viewed by clicking [here](#)



Pictured l-r: Dr. Bellanger, Weight Loss Surgical Center of LA; Dr. Champagne, Pennington Biomedical Research Center; Macklin, Governor's Council on Physical Fitness & Sports; Elwood, Southern University Ag Center; and Dr. Whitfield, co-host & moderator

Audience members and others shared their personal weight loss and fitness journeys and how Louisiana is providing healthy food options to communities in "food deserts."

SU AG CENTER AND SU SYSTEM FOUNDATION MEET WITH RFP DEVELOPERS

In advancing the Medical Marijuana Program, the Southern University Ag Center and the Southern University System Foundation held an initiation meeting on Jan. 5 with the Marijuana Policy Group and the Denver Relief Consulting, who have been contracted as Request for Proposal (RFP) developers for the operation. Potential vendors should register at <http://www.suagcenter.com/cannabis>.



SU and RFP Developers from Denver sign agreement

FACULTY & STAFF ACTIVITIES & ACCOMPLISHMENTS

Publications

Dr. Renita Marshall, DVM, published an article entitled “Prevention and Control of Production Limiting Goat Diseases on Small Farms” in the *Journal of Veterinary Science & Animal Husbandry*. The article co-authored by Dr. Sebhatu Gebrelul and Calvin Adams is available online [here](#). Volume 5 | Issue 1, ISSN: 2348-9790.



Dr. Ben Lukongo published an article in the November 2016 issue of the *American Economist*, a peer-reviewed journal. The article titled “Investigating Spatial Dependence and Spatial Spillovers in African Agricultural Total Factor Productivity Growth” is available on the Sage website. Click [here](#) to read the full article.



Dr. Jung-Im Seo co-authored an article titled “The Effect of Product Involvement on Store Preference and Clothing Benefits Sought for African-American Female Students” in the *Journal of Applied Business Research* – January/February 2017, Volume 33, Number 1. The article is available [online](#).





L-r: Carol Sensley, SU; Tiffany Johnson, Walmart; and Shatonia McCarty, LSU

Carol Sensley, Extension Agent in Calcasieu Parish received a community partnership grant along with LSU AgCenter Agent, Shatonia McCarty for the Cooking Healthy Enjoyable Foods (C.H.E.F.) Camp/Healthy Communities Initiative sponsored by Walmart.



Youth learn proper hand-washing technique at workshop

Sensley also conducted disease prevention education and proper hand-washing activities to 347 Calcasieu Parish School Board students during the “Safe & Healthy Me” workshops held at the Lake Charles Civic Center, December 4-6, 2016.

Welcome to our New Employees!



Grace Siggers, Nutrition Educator is responsible for delivering nutrition education programs to limited-resource families in East Carroll and West Carroll Parishes. The programs are conducted through presentations, exhibits and food demonstrations based on approved curricula. Regular duties include recruiting and enrolling adult and youth participants into EFNEP; planning and organizing the education delivery; collecting and maintaining data for evaluation; submitting required reports; and participating in training sessions and conferences.

The Lake Providence native was previously employed by the LSU AgCenter, where she worked in East Carroll and Madison Parishes since 1996.

Samuel Ross, Web Content Specialist is responsible for developing and maintaining the SU Land-grant Campus web pages by inputting content into the Content Management System, social media sites and performing quality control of the content; graphic designing; and marketing. He holds a joint appointment with Extension Nutrition programs and campus Communications Office. The Greensburg native is located in Baton Rouge, LA. Ross received a degree in Mass Communications with concentration in Public Relations from Southern University and A&M College. He joins us from WBRZ-TV in Baton Rouge where he served as graphic designer and production operator.

Tamika M. Porter, Program Manager, Extension Nutrition and Health, joined the team in November 2016 from Southern University Baton Rouge Human Resources. She holds a Bachelor of Science degree in Accounting.



CHANCELLOR'S UPDATE

Separation of Communications and Technology Departments:

- a. Communications to focus on Land-Grant Campus marketing efforts especially targeted towards recruiting prospective students, retention efforts through student engagement, contribution and support through the alumni networking and participation.
- b. Technology to focus on expanding IT to support technological requirements of Land-grant Campus initiatives such as current marketing efforts, future technological upgrades across the Land-grant Campus Facilities, specifically upgrades which will allow and enhance distance learning capabilities, and establishing and sustaining clientele and alumni contacts.

Upcoming Events

February 23: The 22nd Annual Black History Quiz Bowl in the SU Ag Center auditorium. Contact Owusu Bandede, Professor Emeritus for further information at (225) 284-0063; obandede@cox.net

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February 2017

SUNO *Moving Forward*

SOUTHERN UNIVERSITY *at* NEW ORLEANS



Chancellor's Report

Kick-off Celebration Raises Money For Scholarships



The SUNO Executive Cabinet donated a total of \$3850 to the campaign. They are, from left, Harry Doughty, Jullin Renthrope, Brenda Jackson, Gloria B. Moultrie, Lisa Mims-Devezin, David Adegboye and Donna Grant. Not pictured: Wesley Bishop.

More than 130 supporters came out to the Kick-off Celebration of the Tom Joyner Foundation Fundraising Campaign for Southern University at New Orleans Jan. 31 at the Zulu's Roy E. Glapion Building in New Orleans.

The Tom Joyner Foundation has selected SUNO as its School of the Month for February to help raise money for scholarships. Thanks to generous support, the Jan. 31 event raised more than \$12,000.

Students, faculty, staff, alumni and the community should check suno.edu to find out the various ways to give.



The University broke ground on its new Natural Sciences Building Wednesday, Jan. 25 at 10 a.m. Pictured from left are Bessie Vaughn, president of the SUNO Alumni Association; Alvin Bopp, chair of the Natural Sciences Department; Evelyn Harrell, interim dean of the College of Arts & Sciences; James Gray, New Orleans City Council, District E; Cynthia Ramirez, president of the Faculty Senate; Eddie Williams, director of the Infrastructure Branch, Federal Emergency Management Agency; David Adegboye, vice chancellor of Academic Affairs; Ray L. Belton, president-chancellor of the Southern University System; Lisa Mims-Devezin, SUNO chancellor; Germika Stewart, Miss SUNO; Louis Blackmon, president, Student Government Association; Ana A. Smith, chair of the SUS Board of Supervisors; Brian Faucheaux, architect with Sizzler, Thompson and Brown Architects; Wesley Bishop, associate vice chancellor of Academic Affairs/State Senator; and Stephen Lasavio, senior manager of Facility Planning & Control.

Speaker Encourages Faculty & Staff to Serve Students



Calvin Mackie, managing partner of Channel Zero Group gives the keynote address at the Spring University Conference.

Calvin Mackie, managing partner of Channel Zero Group gave a motivational speech during the Spring University Conference Jan. 9. He reminded faculty and staff that they are at the university to serve. "When students come to SUNO, you must instill hope into them everyday," he said. "Get your mind right. When we are serving our children, we are supposed to show up happy. One bad day in your head may cause the death of 100 children. Give our children your all!"

College of Arts & Sciences

Dr. Evelyn Harrell, Interim Dean

► NATURAL SCIENCES



Picture from left: Jacy Haynes, Dr. Christian Clement, Dr. Kimyata Dilworth, Dr. Phyllis Okwan, Dr. Pamela Marshall and Katherine Sanders

On Jan. 11, Drs. Christian Clement, Kimyata Dilworth, Phyllis Okwan and Pamela Marshall participated as judges for a science fair at St. Peter Claver Catholic School in Treme. Jacy Haynes, a double major in Biology and Forensic Science, also served as a judge.

Ms. Octavia Allen, Biology major, and Mr. David Davis, Mathematics and Computer Information Systems major, participated in the 2017 College Winter Mini-Semester program Jan. 9 - 13 at Brookhaven National Laboratory (BNL), Upton, NY. During the mini-semester, students had opportunity to meet and interact with scientists, instructors and guest speakers, tour the research facilities, and to learn about available research internships. All expenses for the trip, including the accommodations, were paid by BNL. These two students are mentees of Drs. Murti Kambhampati and Joe Omojola.

The faculty directing the newly funded US Ed MSEIP' Enhancement of STEM Curricula by introducing Biostatistics and Bioinformatics (ESC-IBB) Program recommended Spring 2017 academic stipends (\$35,000) for 14 highly qualified STEM majors for the Spring 2017 semester.

Dr. Clement participated in the Louisiana Biomedical Research Network (LBRN) 15th Annual Meeting Jan. 20-22 in Baton Rouge. He presented a poster titled "*ICP4 and ICP0 HSV-1 Viruses, Virus-Induced Inflammation and DNA in the Brain.*"

On Jan. 25, a proposal, entitled "Effects of Microbial Biofilms to Oyster Spat in Response to Salinity Fluctuation," was submitted by Dr. Wei Xu as Principal Investigator (PI) at the Aquaculture Research Station of the LSU Ag Center and Dr. Illya Tietzel (Co-PI) at the Department of Natural Science of SUNO to the RESTORE Act Center of Excellence for Louisiana.

► ADDICTIVE BEHAVIORS COUNSELING AND PREVENTION PROGRAM

Mr. Travis Johnson presented a workshop "Addiction and the Criminal Justice System" to the members of the New Orleans Addiction Professionals Association at White Dove Fellowship Church Saturday, Dec. 17, 2016. Dr. Evelyn B. Harrell and several students attended the workshop. Mr. Johnson also served as a member of the Search Committee for recommendation of assistant professors for the Health Information Management Systems Program.

On Jan. 11, Mr. Travis Johnson received notification that he along with four students were selected to attend the Lonnie Mitchell Policy Academy in Nashville, TN.

Dr. Harrell also attended "Cannabis and its Medicinal Potential: State of the research and policy," a workshop at the Louisiana Health Sciences School of Medicine Alcohol and Drug Abuse Center of Excellence Dec. 14, 2016.

Dr. Harrell successfully renewed certification from the Addictive Disorders Regulatory Authority as a licensed addictions counselor through December 2018.

Arts & Sciences Continued

Congratulations to Mr. Rodney Bouie, a member of the 2016 ABCP Graduating Class who completed the requirements to become a Certified Addiction Counselor and is employed at Gateway Recovery Systems.

► GENERAL STUDIES PROGRAM

Dr. Deneen Lewis, Ms. Nyla Ceaser-Noble and Ms. Karen Washington attended the Live Better Louisiana Campaign (Catapult Health Preventive Checkup) at the University of New Orleans Jan. 23.

► ARTS & HUMANITIES

Dr. Douglas Marshall traveled to Thailand January 6-10 to further his ongoing research on death ritual and communicating meaning in death. Recently King Bhumibol Adulyadej passed away and this provided an opportunity for many fruitful and engaging conversations about how the Thai people publically communicated the loss of



their beloved and long reigning King. The trip also provided an occasion for Dr. Marshall to take part in ceremonies and rituals associated with the mandatory mourning period of the King.

► HEALTH INFORMATION MANAGEMENT PROGRAM

Pharissa Robinson coordinated and participated in a private screening of the movie 'Hidden Figures' with Alpha Kappa Alpha Sorority, Inc., Alpha Beta Omega Chapter, at Canal Place in New Orleans Jan. 5. The movie chronicles the untold story of Katherine G. Johnson, a brilliant African-American woman working at NASA, who served as the brains behind one of the greatest operations in history: the launch of astronaut John Glen into orbit. On behalf of SUNO, Ms. Robinson coordinated with Katherine G. Johnson's granddaughter, Michele Boykin-Sanders, to be the guest speaker. Ms. Boykins Sanders is a biology graduate of SUNO. Ms. Robinson also arranged for other family members of Katherine G. Johnson to attend, including Elsie Walker and Tahirih Greene. NASA representative, Dr. Renee Horton, along with 200 other movie watchers attended this media covered event.

Ms. Robinson attended the Parents, Infants and Children Community Meeting for Jefferson Parish Crescent City Healthy Start Wednesday, January 11, 2017. Pharissa Robinson presented on infrastructure development utilizing health data driven concepts. Ms. Robinson's presentation was one of several presentations that focused on maternal childcare and health interventions and activities targeting women and children.

► MUSEUM STUDIES PROGRAM

Dr. Haitham Eid submitted a peer review report for a book proposal to Routledge, a global publisher of academic books, journals and online resources in the humanities and social sciences.

Dr. Eid attended the MLK memorial art exhibition at Ashe Cultural Center Jan. 14. The exhibition is curated by National Conference of Artists, where SUNO faculty member Mr. Charlie Johnson serves as the president of its New Orleans Chapter.

Arts & Sciences Continued



Topical Studies in African Art Class Members & Dr. Sara Hollis with Retiring Curator Bill Fagaly.

Dr. Eid submitted a Digital Humanities Advancement grant entitled, “The Potentials of the Open Innovation Model to Advance Digital Technologies in Museums” to the National Endowment for the Humanities. The grant is a collaboration between the M.A. Museum Studies Program and the Museum Studies Program at George Washington University.

Dr. Eid and Dr. Armstead participated in a roundtable discussion on the future of museums and museum education Jan. 19. The discussion was hosted by the American Alliance of Museums, the national membership organization for museums.

College of Business & Public Administration

Dr. Igwe Udeh, Dean

Academic Excellence Initiatives:

The Southern University-Baton Rouge College of Business and the Southern University Law Center hosted the Delta Regional Authority (DRA), Allen Entrepreneurial Institute (AEI), and Institute for Local Innovations (ILI) for the HBCU Entrepreneurial Ecosystem Initiative, Jan. 23-25 on the SUBR Campus. The main objectives of this program were to (1) promote entrepreneurship at Southern University campuses, (2) organize a community stakeholders’ entrepreneurship ecosystem meeting, (3) host a student pitch competition on campus and (4) identify local stakeholders willing to invest through grants, private contributions and other sustainable funding relationships to support the university-based entrepreneurial ecosystem. The SUNO College of Business & Public Administration were represented in two capacities: On Tuesday, Jan. 24, Dr. Igwe E. Udeh, dean of the SUNO College of Business & Public Administration and Alvin James Lawson Endowed Professor of Business, participated in a panel discussion titled “Status of Entrepreneurship Development at HBCUs.” Dean Udeh was joined in the panel by Donald R. Andrews (SUBR’s College of Business Dean) and Darrin Dixon (SUSLA’s Director of Small Business Development).

Dr. Robert Elliott Sr., assistant professor of Computer Information, will lead a team of business students (Eddie Smith, Chris Clark, David Davis and River Smith) to participate in a “Business Plan Pitch Competition” Wednesday, Jan. 25 at the Southern University Law Center in Baton Rouge.

The Louisiana Department of Insurance’s Division of Diversity & Opportunity hosted the “Producer Business Building Blocks Workshop” in the Conference Center Thursday, Jan. 17. The event was co-sponsored with SUNO’s Small Business Development & Management Institute (SBDMI) and the College of Business & Public Administration. More than 150 insurance industry employees attended the workshop, featured presentations by the Louisiana Commissioner of Insurance, Mr. Jim Donelon; the deputy insurance commissioner for the Office of Consumer Advocacy and Diversity, Mr. Ron C. Henderson; the deputy insurance commissioner for the Office of Licensing, Mr. Barry Ward; and the assistant insurance commissioner for the Division of Diversity & Opportunity, Mr. Patrick Bell. The program covered such topics as benefits of joining an association; 30 ways to generate your own free



Business Continued

and low-cost Internet leads; eternal sunshine of the ethical mind, and updates from FEMA. Dr. Igwe E. Udeh, dean of the College of Business & Public Administration, welcomed the participants to the campus on behalf of the SUNO administration.

The Spring 2017 Microsoft and CISCO Certification Boot Camps will begin Friday, February 3 and Saturday, February 4. Students, faculty and staff are strongly encouraged to enroll in the free 10-week intensive training in preparation for the Microsoft/CompTIA A+ certification and the CISCO CCENT certification Boot Camps. This is the sixth Microsoft/CompTIA Boot Camp and is facilitated by Mr. Randy Wild, who holds several certifications, including Microsoft Certified System Administration; A+; CompTIA Network; and Microsoft Desktop Support Technician, to name a few. This training is the first step towards getting these students and faculty prepared to participate in the Basic MICROSOFT (MTA-MCSA) Boot Camp. Meanwhile, the seventh Basic CISCO Networking Boot Camp will begin Saturday, Feb. 3 with 20 SUNO students, faculty and staff. The CISCO Boot Camp is facilitated by Mr. Charles Andrews, a highly credentialed CISCO network professional. The two Boot Camps were made possible through a 2014 Louisiana Board of Regents grant, and are aimed at increasing the enrollment, retention, graduation and job placement rates for information technology, education and business majors. Dr. Igwe Udeh is the Principal Investigator of this grant.

► Journal Publication & Papers Under Review

Igwe E. Udeh, "*The Gap Between Perceived Value of Information Technology Certification and the Persistence Applied to Achieve Such Certification*," **International Journal of Business Research and Information Technology**, Volume 4, Number 1, Winter 2016, pp. 1-17.

► Small Business Development & Management Institute

Louisiana Business Expo; Jan. 11, 8:30 a.m. to 3 p.m.; Delgado Community College, Student Life Center, City Park Avenue; U.S. Department of Energy's Office of Economic Impact and Diversity in Conjunction with Louisiana Economic Development and City of New Orleans; Conference was to raise awareness of opportunities for Small, Minority and Disadvantaged Southeast businesses. These opportunities are for rebuilding communities ravaged by natural disasters this year; Ms. Diana Thomas & Ms. Irma Dixon.

Louisiana Economic Development (LED) Quarterly Meeting; Jan. 12; Central Louisiana Business Incubator, Alexandria, LA; Representatives from 20 LED Intermediaries from the State of Louisiana; Ms. Diana Thomas and Ms. Cynthia Beaulieu

NxLevel Entrepreneurial Business Plan Presentations; Jan. 12; CBA Room 100: Seven participants; Ms. Terrie Guerin, Ms. Cynthia Beaulieu, Ms. Diana Thomas and Dr. Igwe Udeh.

Met with WoodForest National Bank Representative; discussed possible collaboration with bank and SBDMI; Ms. Lavon Burbank, WoodForest, & Ms. Cynthia Beaulieu.

Louisiana Economic Development (LED) Peer-to-Peer 6th of 10 scheduled workshops; Jan.17; 17 participants; Small Business Incubator Conference Room; Ms. Irma Dixon, facilitator; Ms. Cynthia Beaulieu.

► Office of Student Services

Began data review for AACSB data report and convened a meeting of CBA Student Advisors to discuss preliminary plans for CBA Week and meeting with students.

Solicited sponsorship of food for CBA activities and e-mailed career opportunities to potential students.

College of Education & Human Development

Dr. Willie Jones, Interim Dean

► Accreditation/Assessment

Dr. Diane Bordenave met with Dr. Willie Jones, Dr. Sherry Bachus and Ms. Celina Carson to prepare AAFCS accreditation response.

► Grantsmanship

Dr. Bordenave met with Dr. William Belisle and Dr. Willie Jones regarding research/grant directions for the College of Education.

► Workshops, Conferences and Scholarly Activities

Dr. Bordenave presented at the Zero to Three Conference Dec. 8 at the New Orleans Hilton Riverfront Hotel with Dr. Marva Lewis and Ms. Victoria Lattone, Tulane University; and Dr. Dana Crawford, Albert Einstein School of Medicine.

► Honoré Center

The staff continues to engage in high school outreach by attending college fairs and arranging for individual visits -- the most recent at Cohen College Prep, where staff met with seven 12th grade students (4 males + 3 females) who have expressed an interest in a Teacher Education pathway.

The staff completed the final draft of our final report to the W.K. Kellogg Foundation, which awarded us a three-year \$500,000 grant that expired Aug. 31, 2016.

Student Support Services TRiO Program

The Student Support Services (SSS) (TRiO) Program shined as all members of the SUNO Royal Court were SSS participants. Miss SUNO Germika Marie Stewart, a graduating Social Work major and SSS participant, was crowned in October. Miss Stewart will further her education by attending SUNO's Master of Social Work Program Fall 2017. Miss SUNO was escorted by Louis W. Blackmon III, president of the SUNO Student Government Association & participant of SSS participant(Criminal Justice major).

In addition the Royal Court consisted of Miss Senior Lillie Christina Johnson, graduating Psychology major who will attend graduate school Fall 2017 (escorted by SSS Participant Jarred Jupiter, Public Administration major); Miss Junior Erinique Mia Little, Early Childhood Education major (escorted by SSS Participant Dominique Carter, English major); Miss Sophomore Nykia Ashea' McCray, Criminal Justice major (escorted by SSS Participant Jacy Haynes, Forensic Science major); and Miss Freshman Kamaryn Hunt, Forensic Science major (escorted by SSS Participant Arthur Jackson, V, Education major). Representing the Student Support Services (TRiO) Program was Miss Jasmine Wilson, Biology major (escorted by SSS Participant Kris Michel,- Business Administration major) and representing the student organ-

Student Support Services Continued

ization of SSS, Miss Tyriane Johnson, Psychology major (escorted by SSS Participant Reynard Cennett - Criminal Justice major).



These SSS participants received recognition for their 4.0 GPA for either spring 2015 or fall 2015 semesters. Left to right: Connie M. Smith (spring 2015) Monica M. Davis (fall 2015), Janica N. Gordon (fall 2015), Jacy Haynes (fall 2015), Brittney R. Wilson (fall 2015)

The staff also recognized five SSS participants who received a perfect 4.0 GPA during the Spring 2015 (Connie M. Smith) and Fall 2015 (Monica M. Davis, Janica N. Gordon, Jacy Haynes and Brittney R. Wilson) semesters. This is proof that TRiO Works!

Student Affairs

Dr. Donna Grant, Vice Chancellor



Miss SUNO Germika Stewart has been named to Ebony's 2016-2017 HBCU Top 10 Campus Queens list. The list of Campus Queens is as follows:

- Albany State University
- Dillard University
- Florida A&M University
- Grambling State University
- Jackson State University
- Mississippi Valley State University
- South Carolina State University
- Southern University and A&M College
- Southern University at New Orleans
- Xavier University of Louisiana

Since 1975, Ebony has celebrated Black collegiate women – poised to make a positive change in the African American community – through the HBCU Campus Queens. This opportunity provides a platform for reigning queens from Historically Black Colleges and Universities around the country to showcase their extracurricular activities, goals and community impact not only to their campuses, but the world.

All 2016-2017 HBCU Campus Queens will be featured on the EBONY HBCU Campus Queens site and the September 2017 magazine issue. The Top 10 Campus Queens will have the honor of being featured in the spring/summer 2017 issue of EBONY magazine along with other activities.

CHANCELLOR'S REPORT



Rodney A. Ellis, Ed.D.
CHANCELLOR

FEBRUARY 2017

VOLUME 2 • NUMBER 2

EXECUTIVE TEAM MEMBERS

- Wayne Bryant
- Bonnie Jacobsen
- Leslie McMillan
- Dr. Deanna Robinson
- Janice Beard
- Frank Williams, Jr.
- Eric Stalve & Williams
- Dr. Sharron Herron-Williams

CHANCELLOR'S CABINET MEMBERS

- Samuel Gibson
- Major Brock
- JoAnn Warrington
- Dustin Dixon
- Barbara Elliott
- Stephanie Graham
- Dr. Barry Meyer
- Sonyia Dorset
- Hoslyn Hall
- Dr. Veronica McFarlin
- Carolyn Miller
- LaDellia Aborgbo (SOB)
- Marshall Nelson
- Jerome Smithers (SOA)
- Bill Spothorn
- Tiffany Votter
- Dr. Terence Vinson
- Dr. Wanda Walker
- Dr. Regina Webb
- Linnette Winicek, Recording Secretary

DR. HERRON-WILLIAMS IS EXCITED ABOUT JOINING THE JAGUAR NATION!

Dr. Sharron Herron-Williams is the new appointment as Vice Chancellor for Academic Affairs (Chief Academic and Articulation Officer) and Professor of Political Science at Southern University at Shreveport. Prior to this appointment she served as the Coordinator of Political Science, Professor of Political Science and Vice Chair of the General Faculty at Alabama State University. She has traveled to five of the seven continents exploring and negotiating opportunities for faculty, staff and students through the development of cooperative relationships and the signing of MOUs. Currently, she is Assistant Editor of the International Journal of African Studies, Chair of the Alabama Association of International Educators, Chair of the Board for Study Alabama (Study Alabama Consortium for Global Engagement and Economic Development), NAFSA Region VII Representative for the State of Alabama, Immediate Past Chair of the State of Alabama, Articulation and General Studies Committee and a Leadership Academy Fellow and Co-Director of the Youth Leadership Academies for the Pan African Cultural Heritage Institute. She has worked in international affairs for a number of years and was responsible for internationalization at Alabama State University.

As a higher education administrator with more than 20 years of experience, she has served as an executive director for a center for public affairs, dean, associate provost, faculty athletic representative, graduate program coordinator, campus coordinator for Thurgood Marshall College Fund, Chair of the Alabama Political Science Association and held a host of other professional, civic,

administrative and faculty responsibilities.

Dr. Herron-Williams also completed terms as President of the Alabama Political Science Association, Immediate Past President of the Alabama Political Science Association, Vice Chair of the Alabama State University Faculty Senate, President of the Alabama State University Chapter of Phi Delta Kappa International, and chaired several committees at Alabama State University such as the International Affairs Committee, International Joint Degree Committee, Athletics Council, Faculty Compensation Committee, and held membership on the Board of Directors of Group Homes for Children, Inc., served as an Advisor to the National Black Graduate Student Association, Inc. and the Smalls Schools Program for the National Association of Schools of Public Affairs and Administration. Her recent publications have included examinations of leadership and governance practices at public universities, the role of higher education in facilitating social change and the international recognition of civil and human rights.

Dr. Herron-Williams was the first person to earn her Doctor of Philosophy in Public Administration at Mississippi State University, a Master of Public Policy and Administration from Mississippi State University; and a Bachelor of Arts in History/Pre-Law with a minor in Political Science from Stillman College.



2017

Celebrate
BLACK HISTORY
Month

INSIDE THIS EDITION...

- New Position Announcements
- SUSLA Spring Institute
- New Deans Appointed
- Students in the News!
- Black History Announcements
- Tolor Convocation Speaker
- "Jaguar of the Month"

NEW POSITION ANNOUNCEMENTS

BROCK NAMED ASSISTANT VICE CHANCELLOR FOR STUDENT SUCCESS

Meet the Major . . .

Major Brock, Jr., has been employed with Southern University at Shreveport La. (SUSLA) since 2005,

when he began his career as Director of Educational Opportunity Centers, a TRIO program that serves the needs of adults seeking an opportunity to enter postsecondary program.

Mr. Brock was SUSLA's first Community Development Corporation (CDC) executive director, where he worked on various grant projects and related institutional initiatives. In 2013, Mr. Brock was appointed as Executive Director of the Center for Student Success and Director of the QEP, a plan that was developed in 2010 by the SUSLA QEP Steering Committee, of which Mr. Brock was an integral member and the lead writer of the plan. Over a three period, Mr. Brock, as QEP Director implemented the QEP, refined its strategic initiatives and developed its Fifth Year Report, which was recently determined by SACS to have met all of its criteria for acceptance. Mr. Brock was a member of the SUSLA GRAD ACT reporting team.

Throughout his career, Major has been a recognized trainer/facilitator, where he began his group facilitation in cities undergoing school desegregation enforcement by the Justice Department/Office of Civil Rights and has continued providing leadership, conflict management, and organizational development training and workshops throughout the United States.

Mr. Brock holds a MA in Human Relations/Organization Development from the University of Oklahoma. Brock completed the coursework towards a MPA at North Texas University before he was reassigned under a governmental inter-personnel assignment from the Dallas Office of Civil Rights to LSU Medical School in Shreveport, where he served as Assistant to Dean of the Medical School. Major has received a professional certification in Senior Executive Officer in Government from the Kennedy School at Harvard University.



Congratulations on your new position!



SUSLA CONGRATULATES JACOBSEN ON HER NEW APPOINTMENT AS CHIEF FINANCE OFFICER

A seven (7) year employee of Southern University at Shreveport, Brandy Jacobsen was recently appointed to serve as Chief Finance Officer. Prior to this appointment Brandy served as Interim Vice Chancellor for Finance and Administration for more than eighteen (18) months and as Comptroller for the University. Her primary duties included- monitoring the day-to-day operations of the Business Office; Campus-wide print management services/Graphic Services; financial reporting and budgetary reviews and concerns.

Prior to joining the "Jaguar Family", Mrs. Jacobsen served as the Comptroller at Grambling State University (GSU). Her tenure at GSU spanned for more than seven years. Brandy's accounting experience covers more than sixteen (16) years.

Mrs. Jacobsen received her Master of Professional Accountancy from Louisiana Tech University; Bachelor of Business Administration from University of Louisiana - Monroe (ULM). In addition she holds a Certified Public Account (CPA) license.

Congratulations Mrs. Jacobsen!

SUSLA's Spring Institute Theme: "New Beginnings...Brighter Future"

The Spring Faculty/Staff Institute was held January 3-4. Chancellor Rodney A. Ellis stated, "*SUSLA is poised for new beginnings and a brighter future!*" The purpose of the Faculty/Staff Institute was to provide a forum in which faculty, staff and administrators are able to learn and discuss new ideas as well as get energized and enthusiastic for the New Year and Spring semester. Professor Sonya Hester presided over the two-day sessions.

Various workshops were offered. They were facilitated by staff along with special guest speakers.

***OPEN EDUCATIONAL RESOURCES**

Speaker: Dr. Veronica McEachin

Facilitator: Dr. Lonnie McCray

***HOW TO BUILD FORTIFIED LEARNING ENVIRONMENTS**

Speaker: Reva Whitaker, Allied Health Tutor

Facilitator: Sandra Tennison

***ETHICAL BEHAVIOR IN THE WORKPLACE**

Speaker/Facilitator: Dr. Raymond Hicks

***COMMUNITY ENGAGEMENT & PARTNERSHIPS**

Speaker/Facilitator: Darrin Dixon



CAPITAL ONE MAKES CHECK PRESENTATION FOR GIRLS WHO CODE DURING FACULTY/STAFF INSTITUTE

Capital One executive, Rick Larsen presented Southern University at Shreveport's, YouthBuild Shreveport (YBS), which sponsors the Girls Who Code program, a check for \$10,000! The program is housed in the Capital One Career and Technology Center (CO-CTC) at Newton Smith in the Martin Luther King community.



(Pictured l-r, Shanace Robinson, YBS Manager, Chancellor Rodney A. Ellis, Ed.D, Rick Larsen, Capital One Executive, Janice Sneed, Vice Chancellor Community & Workforce Development and Beverly Parker, Director of Workforce Development)

The Girls Who Code programs work to inspire, educate, and equip girls with the computing skills to pursue 21st century opportunities. Girls Who Code believes to close the gender gap in technology, girls should be inspired to pursue computer science by exposing them to real life and on screen role models. Girls receive high quality instruction in programming fundamentals, web development and design, mobile development, and robotics with exposure to real-world technology companies. Volunteers from the local community help to facilitate the instruction.

Students are recruited primarily from the Martin Luther King community through partnerships with local schools and community organizations. We are thankful and appreciate partners such as Capital One for their continued commitment to SUSLA and the MLK community.

Capital One, SUSLA and Green Oaks Performing Arts High School have partnered in recent years in the award of (2) \$1,000 scholarships for two graduating seniors that will attend SUSLA. In spring 2017, priority will be given to students interested in the field of information technology.

UNIVERSITY DEANS



Mrs. JoAnn Brown
Dean of Allied Health & Nursing

... AND THE DIVISION DEANS ARE?

We are pleased to announce three new academic Deans here at SUSLA! Mrs. JoAnn Brown, Dean of Allied Health and Nursing; Dr. Barry Hester, Dean of Business, Math, Science and Technology and Dr. Lonnie McCray, Dean of Arts, Humanities, Social Sciences and Education.



Dr. Barry Hester
Dean of Business, Math, Science & Technology



Dr. Lonnie McCray
Dean of Arts, Humanities, Social Sciences & Education

Congratulations!
Dean Brown
Dean Hester
Dean McCray!

The Deans held their first Facebook Live event on Thursday January 12th at 6pm. Each of the Deans discussed their respective program offerings and were able to answer questions from persons utilizing the social media site Facebook. After reviewing Facebook analytics, they had nearly 700 views!



SUSLA Faculty Senate members published in American Association of University Professors Magazine... **“Organizing Real Faculty Governance in Northern Louisiana”**

**CHANGE. ORGANIZATION.
INNOVATION. DIRECTION.**

These terms aptly describe the recent work by faculty members at Southern University at Shreveport to develop new academic governance structures. After years of decline that began with the Great Recession, our institution needed to find a new way forward. Understanding the magnitude of the challenges faced by our small university nestled in the piney woods of northern Louisiana, a group of faculty members united to discuss the need for a paradigm shift.



(Pictured L-r, Harolyn Wilson, Joslin Pickens, Sonya Hester)

“TEAM 2014”

During the summer months preceding the spring senate elections, faculty members at SUSLA, the two-year arm of the historically black Southern University System, collaborated to create the first-ever full slate of faculty senate candidates, “Team 2014.” Sonya D. Hester was the team’s candidate for senate president, and she shared the ticket with five dedicated and hardworking colleagues: Joslin Pickens, Harolyn Wilson, Marci Collins, Claudine Matthews, and Lonnie McCray. The slate’s campaign events ranged from service-oriented projects to informal opportunities for conversation, food, fun, and fellowship. Campaign materials for Team 2014 included T-shirts, push cards, short films, and other tangible items.

STUDENTS IN THE NEWS!

SPRING 2017 SEMESTER

"REGISTRATION ROUND-UP"

Southern University at Shreveport held its first Registration Round-Up 'Party with a Purpose' for Spring Registration. The event was held Friday, January 6, from 8a-12noon. The 'Registration Round-Up' had faculty, staff and student leaders assisting perspective students with the enrollment and financial aid process.

Two popular local radio stations, KMJ and HD.7 The Beat broadcasted the event from the campus.



CONGRATULATIONS!

RADIOLOGIC TECHNOLOGY PROGRAM ACHIEVES **100% PASS RATE...AGAIN!**

The Radiologic Technology Program obtained a 100% pass rate on the American Registry of Radiologic Technology National Exam. The class of 2016 successfully passed their national board exam on their first attempt. It is noted the highest score was 96%.

Congratulations to the sixteen summer graduates and the Rad Tech program faculty, led by Director, Sheila Swift, for their hard work in preparing the students.



**Radiologic Technology
Class of 2016**

In Celebration of
*Black History
Month*

SOUTHERN UNIVERSITY AT SHREVEPORT
50th
YEAR 1967-2017
Celebration

A Reminder!



PRESENTS

POP-UPART Exhibit

FEATURED FEBRUARY ARTIST

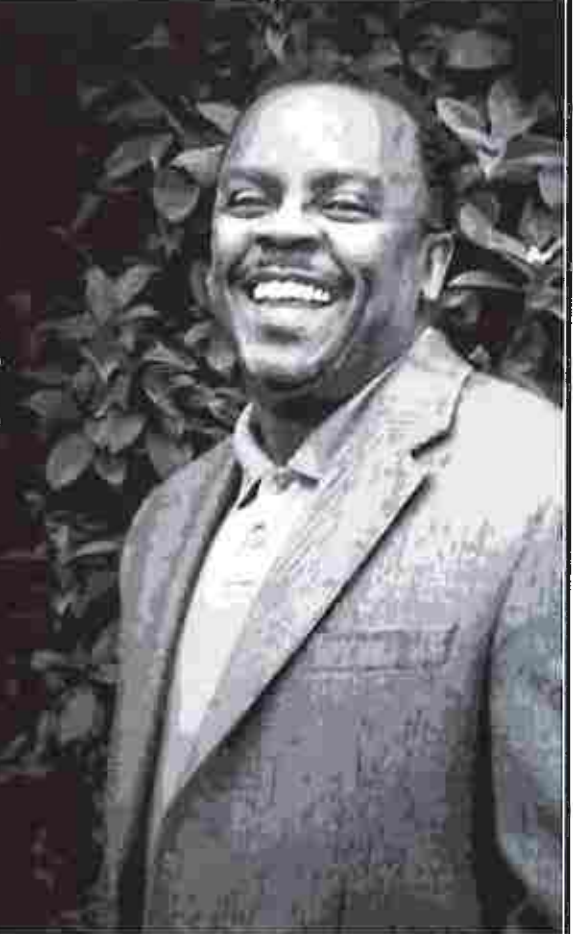
Ron Smith

Wednesday • February 1, 2017 • 5-8pm

SOUTHERN UNIVERSITY MUSEUM AT SHREVEPORT
610 Texas Avenue • 670-9631



www.ronsmithartworks.com



***ALL faculty, staff and students are encouraged to attend.
FREE AND OPEN TO THE PUBLIC.***

***For more information contact-
Angelique Feaster Evans, SUMAS Coordinator
(318) 670-9631***

Southern University at Shreveport Hosts

JOB DAY SHADOW 2017



Monday, FEBRUARY 2nd

Host a student ... and provide them with a firsthand look at **YOUR JOB** - while providing them with the skills and knowledge required to succeed in a career.

If you are willing to allow a student the opportunity to "SHADOW" you -

Students may sign up or please contact -



MARQUIS HALL

TESTING COORDINATOR

@ 670-9450

mhall@susla.edu

Participants may sign up in
Fine Arts Bldg. Rm. C-12

*Great
Job!*

SUSLA
SUSLA

Excellence • Integrity • Accountability • Service • Diversity

The Honorable Lynn C. **TOLER**

Host of the Nationally Syndicated
Emmy Nominated Television
Show "Divorce Court"



2017 Black History Month
Spring Convocation Speaker

Wednesday, February 8, 2017

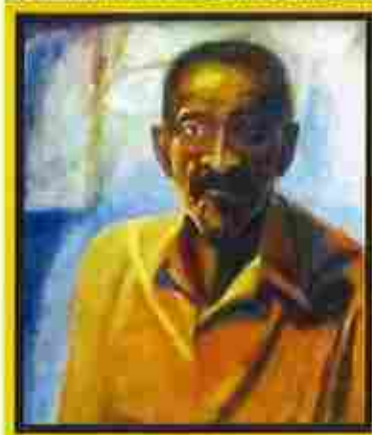
Health & Physical Education Complex (Gym)

9:45 am

ALL CLASSES ARE ENCOURAGED TO ATTEND.



**CELEBRATING THE LEGACY OF
A PIONEER IN THE VISUAL ARTS**



ROOSEVELT DANIEL

Founding Chair, SUSLA Art Department

BLACK HISTORY MONTH EXHIBIT

ROOSEVELT DANIEL ART GUILD



**FEATURING ARTWORK FROM MEMBERS OF
the ROOSEVELT DANIEL ART GUILD**



Ernest Taylor



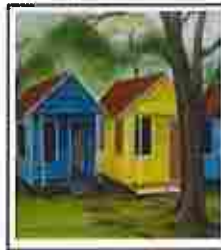
Greg Adams



Ernie Johnson



Majone Dugleson



Walter Evans



Delbert Washington

Jaguar of the Month



Chancellor Rodney A. Ellis congratulates Financial Aid Advisor, Demario Tyson as the Jaguar of the Month! According to the Customer Service Survey, this was the comment referring to Mr. Tyson, "I have never stepped on campus at SUSLA, have done everything online or over the phone with each department. Demario Tyson is always very helpful and if he can't help me he points me in the right direction. As a non-traditional student this is very helpful, I am very out of the loop about how all this works. I appreciate his help". Another comment about Mr. Tyson, "I did not encounter any problems getting my paperwork done".

Kudos and keep up the good work to our team member, Demario Tyson!



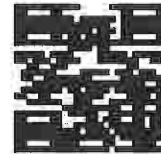
SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS

Dr. Ray L. Belton, President and Chancellor, Southern University System

Southern University System and Secretary to the Board

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Mike A. Small
Samuel C. Tolbert, Jr.
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ARE YOU FOLLOWING US O SOCIAL MEDIA?



*The Chancellor's Report is a monthly publication from the Office of the Chancellor
Rodney A. Ellis, Ed.D., Chancellor*

*Contents and editing provided through the Office Marketing and University Relations
Bill Strother, Director*

*Design/layout/ finishing services provided through the Office of Graphics Services/Document Management Center
Barbara Austin, Coordinator/Editor*

A unit of the Office of Finance & Administration, Brandy Jacobsen, Chief Finance Officer

“COME BE SOUTHERN”

“Southern University at Shreveport does not discriminate on the basis of race, color, national origin, gender, disability or any other protected class”.

Title IX Coordinator: Tilisha Bryant, Fine Arts Building, Room C01, (318) 670-9210
Section 504 Coordinator: Jerushka Ellis, Fine Arts Building, Room C5, Suite B, (318) 670-9473