



SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS

MEETINGS

9 a.m.

Friday, January 5, 2018

2nd Floor, J.S. CLARK ADMINISTRATION BUILDING
SOUTHERN UNIVERSITY AND A&M COLLEGE
BATON ROUGE, LOUISIANA 70813

Academic Affairs Committee

ACADEMIC AFFAIRS COMMITTEE

Friday, January 5, 2018

9:00 AM

2nd Floor J.S. Clark Administration Building
Board of Supervisors Meeting Room
Baton Rouge, Louisiana

AGENDA

Installation of Board Officers for 2018

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Special Presentation
Presentation of the SULC Marshall-Brennan Regional High School Moot Court Competition Championship Trophy to Southern University Laboratory High School
6. Action Items
 - A. Request to Confer Juris Doctor Degrees to Mid-year Candidates on January 12, 2018, SULC
7. Informational Item
 - A. Course Catalog 2018-2020, SUBR
 - B. Dual Enrollment Update by Campus
8. Other Business
9. Adjournment

MEMBERS

Dr. Curman L. Gaines – Chair, Dr. Leon R. Tarver II – Vice Chair
Atty. Tony M. Clayton, Mr. Armond Duncan, Dr. Leroy Davis, Rev. Joe R. Gant, Jr.,
Mrs. Ann A. Smith- Ex Officio



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

December 13, 2017

RECEIVED
OFFICE OF THE
PRESIDENT/CHANCELLOR
2017 DEC 13 AM 4:18
SOUTHERN UNIVERSITY
SYSTEM

Dr. Ray L. Belton
President/Chancellor
Southern University System
J. S. Clark Administration Building
Fourth Floor
Baton Rouge, LA 70813

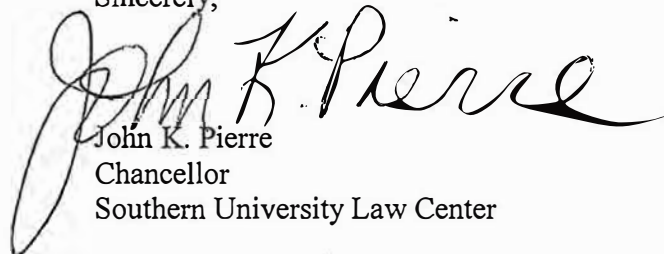
RE: January 2018, SUS Board of Supervisors Meeting Agenda Item

Dear Dr. Belton:

Please add the following special agenda item to the January 2018, SUS Board of Supervisors meeting: Presentation of the SULC Marshall-Brennan Regional High School Moot Court Competition championship trophy to Southern University Laboratory High School.

Thank you very much.

Sincerely,



John K. Pierre
Chancellor
Southern University Law Center

**Request Approval of
Course Catalog 2018-2020, SUBR**

DOCUMENTATION PROVIDED SEPERATELY



SOUTHERN UNIVERSITY LAW CENTER

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December 11, 2017



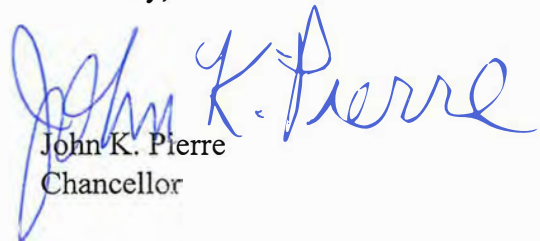
Ray L. Belton, Ph.D.
President/Chancellor
Southern University System
J. S. Clark Administration Building, 4th Floor
Baton Rouge, LA 70813

Dear Dr. Belton:

The Southern University Law Center has enclosed a resolution to confer Juris Doctor Degrees to mid-year candidates on January 12, 2018.

The faculty of the Law Center has approved the candidates. Therefore, in order to grant the degrees at the Southern University Law Center's Hooding and Commencement Ceremony, we are requesting your approval and the Southern University Board of Supervisors.

Sincerely,


John K. Pierre
Chancellor



SOUTHERN UNIVERSITY LAW CENTER

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The Southern University Law Center

Resolution

Whereas, mid-year Hooding and Commencement exercises are scheduled for the campus of the Southern University Law Center in Baton Rouge, Louisiana on Friday, January 12, 2017 in the Cotillion Ballroom of the Smith-Brown Memorial Student Union.

Whereas, there are approximately 27 prospective graduates at the Southern University Law Center located in Baton Rouge, Louisiana who are to receive a Juris Doctor Degree.

Now, therefore be it resolved, that the degrees conferred upon the candidates for graduation at the Hooding and Commencement Exercises at the Southern University Law Center in Baton Rouge submitted by Chancellor John K. Pierre of the Southern University Law Center and the administration upon the approval and recommendation of the Faculty be, and they are hereby approved.

Be it further resolved, that the list of graduates may be supplemented or modified as is necessary to carry out the intent of this resolution.

Certificate

We, the duly qualified and acting officers of the Board of Supervisors of the Southern University and Agricultural and Mechanical College, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Southern University Board of Supervisors at its regular meeting on the 5th day of January, 2018.

Ray L. Belton, Secretary
Board of Supervisors, Southern University and
Agricultural and Mechanical College

Ann A. Smith, Chair
Board of Supervisors, Southern
and Agricultural and Mechanical College

Facilities and Property Committee

FACILITIES AND PROPERTY COMMITTEE

(Following the Academic Affairs Committee)

Friday, January 5, 2018

2nd Floor J.S. Clark Administration Building

Board of Supervisors Meeting Room

Baton Rouge, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Information Item
 - A. Priority Projects Updates, by Campuses
6. Other Business
7. Adjournment

MEMBERS

Rev. Donald R. Henry – Chair, - Dr. Rani Whitfield – Vice Chair,
Dr. Leroy Davis, Mr. Raymond Fondel, Jr., Mr. Richard Hilliard, Dr. Leon R. Tarver II
Mrs. Ann A. Smith- Ex Officio

Southern University System

Office of Facilities Planning

FACILITIES PROJECT UPDATES

December 11, 2017 for January 5, 2018 Bd. Meeting

SU Baton Rouge

1. Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects - Projects are in progress by campus Facility Director
 - **J. S. Clark Annex** Roof Replacement
Partin Roofing **\$136,000** – **Completed November 7, 2017**
 - **Benjamin Kraft Physical Plant** Roof Replacement
RYCARS Construction **\$237,090** – **95% Completed**
Duration time to complete the project: January 2018
 - **W.W. Stewart Hall** Roof Replacement (\$300,000)
Chatmon Construction bid amount **\$258,580** – **100% completed**
Duration time to complete the project: 90 days / January 2018
 - **Rodney G. Higgins Hall** Roof Replacement
LA Roofing **\$189,400** – **95% completed**
Duration time for bidding and construction July to January 2018
 - **ADA** entrance door upgrades (\$50,000) – **under construction**
Neighborhood Restoration of BR **\$44,500**
 - **Central Plant** mechanical system upgrades/repairs (**\$310,000**)
Construction repairs in progress by **TRANE 75% complete** and **CMC 100% complete.**
 - **Mechanical System HVAC** repairs to Lee Hall, Fisher Hall, Stewart Hall and Seymour Gym. Buildings (**\$123,535**) work in progress by Watson Mechanical Services, Inc.- time duration to complete the project **October 2017 to November 2017** – 50% complete

Mechanical System Upgrades Capital Outlay part 2 projects:

SU Mini Lab / Compliance Center State I.D. 02186/122:

Scope of Work – Upgrade existing Air Handling Unit system and provide an open Protocol Automated Control system for energy savings of equipment.

Estimated Cost: \$150,000 less FP&C Admin. Cost \$4,500 3%.

The State Project No. 19-615-16-01, F.19002156

A/E and AFC Budget: \$145,500

- **Out on emergency bidding**

Ruffin Paul Sr. Central Plant State I.D. 09463 / 174:

Scope of Work – Upgrade existing Galvanized Cooling Towers w/ (2) New Motors, Gearbox, Sump Heaters repairs and re-wired for proper operation. Install New Cooling Tower fills for heat transfer and cooling tower shall be cleaned along with appropriate water treatment.

Estimated Cost: \$225,000 less FP&C Admin. Cost \$6,750 3%.

The State Project No. 19-615-16-01, F.19002157

A/E and AFC Budget: \$218,250

- Out on emergency bidding

JW Fisher Hall State I.D. 02142 / 90:

Scope of Work – Upgrade exiting Mechanical Classrooms/Office Fan Coil Units, make repairs to existing C.W. & H.W branch piping and flushing of existing coils & main piping system.

Estimated Cost: **\$100,000** less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002158

A/E and AFC Budget: \$97,000

- David Mougeot / Thompson Luke A/E – Planning Phase for bidding

J. Lee Hall State I.D. 02164 / 153 & **Health Research** State I.D. 02213 / 153A :

Scope of Work - Upgrade exiting Mechanical Classrooms Fan Coil Units / Office Fan Coil Units, make repairs to existing C.W. & H.W branch piping and flushing of existing coils & main piping system. Some isolation valves on main lines and fresh air A/H unit for (Health Research) may need replacing etc. (V.O.J.)

Estimated Cost: **\$100,000** less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002159

A/E and AFC Budget: \$97,000

- MEL INC Engineering, Mr. Morgan Watson, PE – Planning Phase for bidding

W W Stewart Hall State I.D. 02170 / 160 :

Scope of Work – Upgrade Mechanical units for the following locations (2) air handling units in the (Auditorium), ceiling A/H unit in (Mass Communication) area TV network room, upgrade Mechanical fan coil floor units in classrooms 103 &104, 342 and main lobby area.

Estimated Cost: \$100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002160

A/E and AFC Budget: \$97,000

- GIS Engineering Mr. Seneca Toussant, P.E. – Planning Phase for bidding

T A Debose Music Hall State I.D. 02143 / 91:

Scope of Work – Upgrade Mechanical HVAC and dehumidifying system for proper operation.

Estimated Cost: \$125,000 less FP&C Admin. Cost \$3,750 3%.

The State Project No. 19-615-16-01, F.19002161

A/E and AFC Budget: \$121,250

- GIS Engineering Mr. Seneca Toussant, P.E. – Planning Phase for bidding

W. H. James Hall State I.D. 02169 / 159:

Scope of Work – Upgrade Mechanical Air Handling Unit located in the basement which supplies air to the entire building. New VFD's will be installed along with an Open Protocol Automated Control system (v.o.j.).

Estimated Cost: \$ 100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002162

A/E and AFC Budget: \$97,000

- David Mougeot / Thompson Luke A/E– Planning Phase for bidding

A O. Williams Hall State I. D. 12846 / 183

Scope of Work – Upgrade/repair existing Mechanical HAVC system Variable Air Volume air reheat units, air handling unit, boilers, energy management system components and temperature controls.

Estimated Cost: \$ 100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002163

A/E and AFC Budget: \$97,000

- MEL INC Engineering, Mr. Morgan Watson, PE– Planning Phase for bidding

ADA projects:

- **A. W. Mumford Stadium ADA Compliance and Upgrades**
\$7,900,000 for planning and construction.
 - March 2017 planning phase, bidding December 2017, construction completion August 2018
- **T. T. Allain Hall ADA Compliance and Upgrades** – \$1,010,000 planning and construction. March 2017 planning phase: Design Development 21 July 17, bidding November 2017, construction completion June 2018
- **F. G. Clark Activity Center ADA** (Americans with Disabilities Act) Compliance and Upgrades – \$7,450,000 planning & construction. April 2017 planning phase, bidding January 18, 2018, construction completion November 14, 2018

2. Hurricane Gustav repairs for various buildings

- Office of Risk Management (**ORM**) AFC Budget approved by ORM and FP&C
- **Remaining projects** in progress with the State Office of Risk Management and SUBR Physical Plant Department and out for bid advertisement. (a list of projects & status of completion to be provided by FP&C and SUBR Physical Plant % of Completion)

3. SUBR Collections & Receivables / Lottie Anthony - Hurricane Gustav repairs:

- FP&C AFC \$121,834.00 – Designer: Jerry Campbell & Associates 225.381.9435
- Bid Aug 31, 2016 and Notice to Proceed September 30, 2016 with 270 days to complete the project (Oct 2016 to June 2017) (repairs of plaster, ceiling work, flooring and painting) (Abatement work is involved in this project).
- General Contractor- Honore Companies LLC, Bid amount \$126,000
- Construction duration time of completion: **November 2107**

4. John B. Cade Library Fire Alarm System Upgrade

- FP&C State funded project (*FP&C Facility Planning & Control*)
- Mel Engineering designer
- AFC- \$240,800 (*AFC available funds for construction*)
- Advertisement for bids is set for March 2017 / bid April 2017
- Bid opening May 2, 2017. Facility Automation \$218,882
Construction completion time set for November 2017 - **Completed**
 - Notes: *The Elevators will be placed back into service as a follow-up of completing elevator system testing very soon.*

5. SUBR School of Computer Science Renovations (East Building Old School of Architecture) Title III funded: J. W. Grand, Inc. bid \$233,000 construction duration time is set for July 31, 2017 to October 14, 2017 / Nov 2017. **98% Completed**

6. ADA Upgrades E. C. Harrison Street

Title III funded: The Luster Group, LLC bid \$388,808 construction duration time is set for July 24, 2017 to December 31, 2017. - **70% Completed**

-pending completion of concrete sidewalk westside of T. T. Allain

-pending street Asphalt overlay from Jesse Stone Ave. to Harding Blvd.

7. **Disaster Event** Dec 8-11, 2015 to August 2016: Mississippi River Flooding / sloughing-off of the Ravine, Bluff, various locations and building a new Bridge.
- Pending assessment review report by GOHSEP, ORM & FEMA to fund the project.
 - Ravine/Bluff - State Capital Outlay Request for funding (\$8,000,000) FY 17-18. pending approval for FY 2018-19.
 - **Bridge / Ravine** - State Capital Outlay Request for funding (\$7,800,000) FY 17-18, funding was approved in conjunction with DOTD office for \$10,000,000.
 - Topographic Survey: December 2017
 - Preliminary Plans: February 2018
 - Final Bid Plans: April 2018
 - Advertise for bids in May or June 2018
 - Construction timeline 6 to 9 months pending update from Mr. Corey Landry of DOTD **January 2019 to March 2019.**
 - *Review designing a Water Lake (3 ft. deep) apart of the ravine system just West of the New Bridge Site that will be for student gathering to appreciate the beautiful natural terrain and landscaping, as recommended by the **Honorable SU board member Mr. Tony Clayton.** A wooden platform walking trail would be incorporated into this design.*



○

SU New Orleans

1. Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects, in progress by campus Facility Director
 - **SUNO Cafeteria Roof Replacement** (\$325,000) out for bids: low bidder was E. Cornell Malone Corp. \$183,350 pre-construction meeting October 4, 2017 and **completion is set for Jan. 4, 2018.**



- **SUNO University Center Roof Replacement** (\$349,000) – **Bid opening November 28, 2017** – bid at \$418,275.00 w/ pending approval from Bd. of Regents to proceed. Funding is in the budget.



- **University Center HVAC 3 air handling unit upgrades** (\$199,025) **Bid opening November 15, 2017.** Bid at \$224,900 w/ pending approval from Bd. of Regents to proceed. Funding is in the budget.

2. SUNO New Natural Science Building – **completion set for July 2018**

- Architect Selections were made on Wednesday, May 15, 2013.
- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Architects: Sizzler Thompson Brown – Awarded Natural Science Building. Science building will change from 3 to 4 stories to house Science, Sch. of Nursing, Math, Physics, Health Information Management Systems, Biology, Chemistry and Forensic Science. It will consist of a total of 107,435 sq. ft. and will be located on the Park Campus. Construction Document Phase complete. Budget increased to \$27,750,000.
- Bid Advertisement: September 2016

- Bid Opening set for October 27, 2016
- General Contractor: Roy Anderson Corporation \$26,609,000
- Notice to Proceed: January 2, 2017. Construction in progress.
- Construction duration time: 558 days /18.6 months July 2018



3. SUNO New Education and Human Development Building (*lake campus*)

- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Verges Rome Architects – Awarded Education and Human Development Building,
This building will be two stories in height and have a total of 49,114 square feet.
Project will be located on the Lake Campus. Construction Documents 100% complete. Cost of the project is budgeted at \$11, 608,000.
- Bid Advertisement: bids open December 13, 2017
- Construction duration time: 18 months



4. SUNO New Arts, Humanities and Social Sciences Building - completion set for October 2018



- FP&C project manager: Mr. David Van Alstine 504-568-2414
- Chasm + Fusion Architects – Awarded Arts & Humanities and Social Science Bldg.
Project will be located on the Park Campus. Building will consist of a three (3) story office and lab wing with the auditorium and proscenium tower extending to nearly five stories. The building will have 70,640 square feet. Estimated cost of the project is \$21,200,000.
- Construction Bid Documents completed: March 2016
- Bid Advertisement: September 2016
- Bid Opening: October 18, 2016
- Low Bidder: Roy Anderson Corporation at \$24,197,000 / \$21,200,000
- General Contractor: Roy Anderson Corporation – Approval from FP&C April 2017
- **Construction duration time: 558 days /18.6 months Oct. 2018**
- Pre-Construction meeting: 12 April 2017
- Under Construction (set up for groundbreaking ceremony June 16, 2017)

5. SUNO New School of Social Work- completion set for January 2018

- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Architect: Waggoner & Ball Architects
- AFC budget is \$10, 257,000
- Pre-bid meeting scheduled for October 15, 2015
- General Contractor: Lamar Contractors LLC
- Bid amount: \$9,910,000
- Construction has started: November 2015
- Completion scheduled for October 2017 / November 2017 – delays in construction by G.C.



6. SUNO University Center Swimming Pool repairs

- FP&C project manager: Mr. David Van Alstine 504-568-2414
- Executed Contract/Notice to proceed Date: 14 Aug 2017 w/ JH Refrigeration, LLC for \$59,800 pool repairs + \$64,000 c.o. 1 re-coating pool + \$35,000 c.o. 2 replacement of existing mechanical duct system
- Construction duration time to complete the project: January 2018



SUNO Campus lighting site inspection notes:

- *Planning and bidding is underway (meeting with electrical contractor for estimated cost and troubleshooting existing underground and building wiring/fixture issues)*
- *FP&C approved \$50,000 for repairs/upgrades - great progress!*



SU Shreveport

1. Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects – in progress by campus Facility Director
 - **Campus HVAC** system repairs, \$98,786 – 95% complete
 - **Campus sidewalk** Safety Compliance, \$95,000 – bids pending
 - **Gymnasium** roofing repairs, \$155,000 – bids pending
 - **ADA** Compliance for doors and walkways, \$125,000 – bids pending
 - **Lighting** upgrades, \$25,000 – 100 % completed

7. SUSLA New Science and General Classroom “A. Jackson” Building - Main Campus - **Completed**

- FP&C project manager: Stephen Losavio 225-342-0832 / Sara McCann
- FP&C Funding of \$6,300,000 available to begin the New Classroom Building.
- Architect: KSA, Inc.
- Project bid October 8, 2014,
- General Contractor: ELA Group, Inc.
- Bid amount: \$6,159,076
- Executed Contract/Notice to proceed Date: February 11, 2015.
- Construction project completion date: January/Feb/April/June 2017/August 2017/January 2018
- Furnishing budget \$420,000 by FP&C (SUSLA to provide list of furnishings and IT equipment, phone system at D-Mark) – Completed



2. SUSLA Renovation to Allen Building / School of Nursing - 600 Texas Street, Shreveport, LA (Downtown) - **completion set for January 2018**

- FP&C project manager: Charles Robinson 318-676-7984 or 318-469-6658 cell
- Project No.: 19-618-07S-01, Part 01 – State ID S28020 – Site Code: 7-09-025
- AFC: \$3,500,000
- Architects: KSA, Inc. (John Selmer 318-344-8443 cell)
- Bid date: April 19, 2016

- General Contractor: ELA Group, Inc.
- Bid amount: \$3,350,000 *base bid*
- Executed Contract/Notice to proceed Date: September 12, 2016
- Duration time to complete the project: 420 days / September to November 7, 2017

Notes: Funding required for Furnishing and Equipment (F&E)

3. **SUSLA New Dental Hygiene (Learning Center) - 3050 Martin Luther King Jr. Drive Bldg N - Completion set for January 2018**

- Funding source: one-time State funding
- Budget AFC amount: \$900,000
- Designer: (*Bills & Partners*) / Whitlock & Shelton
- Bid date: 11/05/2014
- General Contractor: Whitlock & Shelton
- Bid amount: \$801,800
- Executed Contract/Notice to proceed date: 3/24/2015 / 4/01/2015
- Duration time to complete the project: 180 days
- Construction project completion date: Pending re-design / October 2017/ January 2018
- Planning of a new parking lot for 50 spaces - budget \$250,000



SU Ag Center (*Southern University Agricultural Research and Extension Center*)

1. SUAG Horticulture Storage Building Renovations – SUAG main campus

- Budget: \$291,046
- Williams and Williams Architecture designer fee \$27,000
- AFC: \$263,400
- Bid amount: \$263,000 General Contractor: Thornville Services
- Construction project completion date: September/October 2017/ pending punch list completion December 2017. Outstanding progress!



2. SUAG New Pesticide Storage Shed Building– SUAG Experimental Lab Farm

- Budget: \$242,522
- Architect: Williams and Williams Architecture - designer fees \$25,400
- AFC: \$217,122
- Construction Bid Documents and Spec's completed April 28, 2017
- Bid Advertisement: Set for December 2017.

3. A.O. Williams Hall Renovation

- FP&C project manager: Tony Palotta 225.342.0827
- Budget amount is \$2,764,630
- Project was awarded to Engineer – Quebedeaux Engineers / Architect – Crump Wilson and Associates
- Estimated cost is approximately \$2,300,000.00
- Design phase started 4/27/2016
- Design team is working with FP&C to finalize a design solution within the budget amount - pending completion February/April/May/June 2017.
- Duration time of bidding and construction-August 2017 bidding / Nov. 2017 to November 2018 construction. Bid open 19Dec2017



4. **New Multipurpose Building, Agriculture Research & Extension Center at the Experimental Lab Farm/North Campus - Completion set for JULY 2018**



- FP&C project manager: Alan Antoine 225.342.3443
- Waiting on FP&C to have the building re-designed within the AFC budget of \$1,300,000 and Fee \$113,873 + \$3,700 reimbursable expense.
- LA Architectural Selection Board: September 22, 2016
- Designer selected by the FP&C/LAAS Board: Domain Architecture
- Design Planning and Construction Bid Document Phase- November 2, 2016 to May 2017
- State Fire Marshal /IBC/FP&C/NFPA/ADA reviews: May 10, 2017 (2 to 3 weeks for review)
- Bid Date: pending June 2017 (30 days) Contract Award (July 2017 (30 days))-
- Pre-bid meeting is set for August 2, 2017 and bid opening August 16, 2017
- Construction time (allow for 7 months / 210 days + 45days) Sept / Oct. 2017 to March 2018/April 2018
- Low Bidder: **Blount General Contractors, LLC - \$1,199,000**
- **Pre-construction December 14, 2017**

5. **Child Care Center Renovation upgrades - Completion set for January 2018**

- Budget cost: \$252,000.
- Further code review in progress as required to upgrade existing playground equipment to meet code. upgrade playground surface to meet code (*new 2" rubber lay over new 4" concrete slab*).
- Construction bid documents are 90% complete (Mr. H. Thurman) for renovations (restroom upgrade to meet ADA code, Kitchen upgrade to meet code, upgrade 3 existing exterior doors for security access, metal covered walkway, covered entry at driveway, replace playground fencing to meet code, additional concrete sideway for ADA access.
- Bid Advertisement: pending for August 2017
- Low Bidder: Charles Carter Construction - \$218,300

Prepared By:

Eli G. Guillory III

Director

Southern University System

Office of Facilities Planning

225-771-2786 office 225-573-0811 cell

SU System

Tracie Woods JD, GC	SUS	225-771-2211
Cedric Upshaw JD, ADA	SUS	225-771-5565
Flandus McClinton Jr. V.P.	SUS	225-771-6278
Gloria Matthews	SUS	225-771-3476
Kimberly Knigton	SUS	225-771-5372

SU Baton Rouge

Benjamin Pugh, VC	SUBR	225-771-5021
Frank Maurice Pitts	SUBR	225-771-2488
Henry L. Thurman III	SUBR	225-771-2413
Kim Ross	SUBR	225-771-3491
Kestee Weir III	SUBR	225-771-6235
Tracie A. Abraham	SUBR	225-771-3590
Linda Antoine	SUBR	225-771-4580

SU Law Center

Terry Hall, VC	SULC	225-771-2506
Angela Gaines	SULC	225-771-4931

SU Agricultural Center

Linda M. Batiste, VC	SUAG	225-771-5707
James L. Mahomes	SUAG	225-771-2242
Christopher Rogers	SUAG	225-771-5669
Eugene Runles	SUAG	225-771-2262
Oscar Udoh	SUAG	225-771-2090

SU New Orleans

Jullin Renthropoe, VC	SUNO	504-286-5117
Shaun Lewis	SUNO	504-286-5295
Tracey Webster	SUNO	504-286-5297
Marilyn Manuel	SUNO	504-286-5020

SU Shreveport

Janice Sneed, VC	SUSLA	318-670-9471
Leslie McClellon	SUSLA	318-670-9300
David Fogleman	SUSLA	318-670-9378
Sophia Lee	SUSLA	318-670-9355

Southern Strategy Group

Rodney Braxton	SSG	255-381-0166
Kevin Cunningham	SSG	255-381-0166

Finance Committee

FINANCE COMMITTEE
(Following the Facilities and Property Committee)

Friday, January 5, 2018

9:00 AM

2nd Floor J.S. Clark Administration Building
Board of Supervisors Meeting Room
Baton Rouge, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Request Approval of Amendment to Aramark Contract, SUNO
 - B. Request Approval to Use Prior Year Funds to Pay Endowed Professorships, SULC
6. Informational Item
 - A. Interim Financial Report as of November 30, 2017, SUS
 - B. Annual Fiscal Report for the Period ended June 31, 2017, SUS
 - C. Update on University Security
7. Other Business
8. Adjournment

MEMBERS

Atty. Domoine Rutledge--Chair, Mr. Richard Hilliard--Vice Chair
Atty. Tony Clayton, Rev. Joe R. Gant, Jr., Rev. Donald R. Henry, Dr. Leon R. Tarver II,
Mrs. Ann A. Smith- Ex Officio



SOUTHERN UNIVERSITY AT NEW ORLEANS

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New Orleans, LA 70126-0002
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OFFICE OF THE CHANCELLOR

December 12, 2017

Dr. Ray Belton, President-Chancellor
Southern University System
J.S. Clark Administration Building, 4th Floor
Baton Rouge, Louisiana 70813

Dear Dr. Belton:

This letter is the result of oversight and miscommunication regarding request for the approval of System President and the Board of Supervisors of the Southern University and Agricultural and Mechanical College System to amend contract with Aramark Educational Services, LLC.

The 2017- 2018 meal plan proposal for SUNO began negotiations in March 2017 with the involvement of students, administration and Aramark representatives. The proposal from Aramark was dated July 27, 2017, however, due to oversight and miscommunications, the document did not get to the appropriate channels for review and approval. The intent of the proposal was to eliminate the \$799 declining balance plan and the approval of the proposed plan would give Aramark the funds needed to complete the C-Store in SUNO Housing. Additional student benefits are as follows.

- 10 meal/week plus \$175 in declining balance dollars for \$1,250 (all-you-care-to-eat)
- Student will not run out of meals before the end of semester
- Addressing student's request for more retail buying power associated with the meal plan by adding additional declining balance dollars
- Logical step towards a 7 day meal plan for the future
- Giving students a healthier alternative to junk food
- Continual improvement of menu to align with student needs
- To provide convenience for food services on SUNO's Lake Campus with the completion of C-Store buildout in SUNO Housing.

Attached is the proposed contract amendment for review and approval, dated July 27, 2017.

Sincerely,


Lisa Mims-Devezin, Ph.D., Chancellor



1101 Market Street
Philadelphia, PA 19107

July 27, 2017

Mr. Jullin Renthrope
Vice Chancellor for Administration and Finance
Southern University at New Orleans
6400 Press Drive
New Orleans, LA 70126

Dear Mr. Renthrope:

This Letter Amendment shall confirm the understanding between you and our representatives that, effective as of July 1, 2017, that certain Facilities Lease Agreement between the Board of Supervisors of the Southern University and Agricultural and Mechanical College System on behalf of **SOUTHERN UNIVERSITY AT BATON ROUGE, SOUTHERN UNIVERSITY AT NEW ORLEANS, AND SOUTHERN UNIVERSITY AT SHREVEPORT** ("Southern") and **ARAMARK EDUCATIONAL SERVICES, LLC** ("Aramark") dated as of July 1, 2014, (the "Agreement"), shall be further amended as follows:

1. Paragraph 18, NEW ORLEANS CAMPUS FINANCIAL TERMS, Subparagraph B, is hereby deleted in its entirety and in its place inserted the following:

"18. NEW ORLEANS CAMPUS FINANCIAL TERMS:

B. Board Plan Rates: Aramark agrees to prepare and serve meals to Southern's students participating in the board plans at the following rates (rates do not include any state or local sales tax which may be collected at the time of purchase of the board plan):

<i>Plan</i>	<i>Rate per Semester</i>
SUNO Residential Plans*	
10 Meals/Week plus \$175 in DB dollars	\$1,250
10 Meals/Week plus \$50 in DB dollars	\$1,150
15 Meals/Week (No DB dollars)**	\$1,236
SUNO Mandatory Commuter Plans	
First-Year Students – \$125 DB dollars	\$125
Returning Students – \$75 DB dollars	\$75

* Non-athletic scholarship students who live on campus must purchase one of the SUNO Residential Plans.

** The 15 Meals/Week plan is mandatory for athletic scholarship students.

The foregoing prices shall be in effect for the 2017-2018 Operating Year. Prices will be adjusted annually based upon the increase in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics (1982 = 100% base period),

July 27, 2017

Page 2

Food Away From Home ("CPI") (or a comparable index if that index is not available). The maximum service days for residential meal plan operations is 226 days.

On the 16th class day of each semester, Southern shall furnish Aramark with a list of all persons participating in the Board Plan. Southern will advise Aramark weekly of any changes in the list. No allowance will be made for meals or days which contract patrons miss and partial days will be considered full days for billing purposes.

Aramark and Southern agree that the board plan rates set forth above are conditioned upon the sale of a minimum of Two Hundred and Fifteen (215) Residential Plans ("Targeted SUNO Board Plan Sales"), as averaged in the Fall and Spring semesters. In the event that actual board plan sales in each Operating Year do not equal at least the Targeted SUNO Board Plan Sales (averaged over the fall and spring semesters), then the parties will renegotiate the financial terms of this Agreement (which may include, without limitation, the amounts of any proposed financial commitment funding or additional annual payments or applicable commission structures) to equitably compensate Aramark for such shortfall in board plan sales or utilize the formula for a reduction in financial contribution as described in section E.

2. A new Subparagraph 15.C, 2017 SUNO Financial Commitment, shall be added to the Agreement as follows:

"15. NEW ORLEANS CAMPUS; FINANCIAL COMMITMENTS; BRAND REFRESH FUNDING:

C. 2017 SUNO Financial Commitment: In consideration of the mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Aramark shall make a financial commitment (the "2017 SUNO Financial Commitment") to Southern in an amount up to Forty-Five Thousand Dollars (\$45,000). Southern agrees to invest the 2017 SUNO Financial Commitment on food service facility renovations and in the purchase and installation of food service equipment, area treatment, signage and marketing materials and other costs associated with the Campus Food Service Program on Southern's New Orleans campus. Any equipment purchased by Aramark on Southern's behalf shall be purchased as a "sale-for resale" to Southern. Southern shall hold title to all such equipment (with the exception of those items which bear the name of Aramark, its logo, or any of its logo, service marks or trademarks or any logo, service marks or trademarks of a third party) upon such resale. Southern acknowledges that it is a tax-exempt entity and will provide Aramark with a copy of the appropriate tax-exempt certificate.

The 2017 SUNO Financial Commitment shall be amortized on a straight-line basis over the number of months remaining between complete expenditure of the 2017 SUNO Financial Commitment and June, 2029.

Upon expiration or termination of this Agreement by either party for any reason whatsoever prior to the complete amortization of the 2017 SUNO Financial Commitment, Southern shall reimburse Aramark for the unamortized balance of the 2017 SUNO Financial Commitment as of the date of expiration or termination. In the event such amounts owing to Aramark are not paid to Aramark within 45 days of expiration or termination, Southern agrees to pay interest on such amounts at the Prime Rate plus one

July 27, 2017
Page 3

and one-half percentage points (1.5%) per annum, computed each Accounting Period on the declining balance. In the event such amounts owing to Aramark are not paid to Aramark within 45 days of expiration or termination, Southern agrees to pay interest on such amounts at the Prime Rate plus one and one-half percentage points per annum, compounded monthly from the date of expiration or termination, until the date paid. The right of Aramark to charge interest for late payment shall not be construed as a waiver of Aramark's right to receive payment of invoices within 30 days of the invoice date."

In all other respects the Agreement shall remain unmodified and in full force and effect. This Letter Amendment is hereby attached to, and made part of, the Agreement.

If the foregoing is in accordance with your understanding, please sign and date a copy of this Letter Amendment and return it to Aramark at your earliest convenience.

Very truly yours,

ARAMARK EDUCATIONAL SERVICES, LLC

DocuSigned by:

By: _____
Christian Dirx
Vice President

The above is accepted and agreed to this ____ day of _____, 2017.

**SOUTHERN UNIVERSITY at NEW ORLEANS
BOARD OF SUPERVISORS**

By: _____
Name:
Title:



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

December 11, 2017

RECEIVED
OFFICE OF THE
PRESIDENT/CHANCELLOR
2017 DEC 12 AM 1:11
SOUTHERN UNIVERSITY
SYSTEM

VIA HAND DELIVERY

Dr. Ray Belton
System President and Chancellor
Southern University System
J. S. Clark Administration Bldg., 4th Floor
Baton Rouge, Louisiana 70813

RE: Use of Prior Year Funds

Dear Dr. Belton:

The Law Center wishes to fund and pay Endowed Professorships using monies from our SULC Designated Fund. Monies needed for the endowments will require \$38,500 of prior year funds. The existing prior year fund balance, at 11/30/2017, is approximately \$595,430 which is more than sufficient to fund this request.

In accordance with SU System Policy, Endowed Professorships will be paid no later than December 15, 2017.

I respectfully request that this item be placed on the January 5, 2018 Board Meeting Agenda for discussion and approval.

Thank you and with kind regards, I am

Sincerely,

John K. Pierre, Chancellor &
Vanue B. Lacour Endowed Professor of Law

APPROVED:

Dr. Ray L. Belton, President-Chancellor

Southern University System
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2018
As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$18,489,466	\$23,000,915	\$41,490,381	\$41,490,381	44.6%	0
Statutory Dedicated	1,153,673	3,308,610	4,462,283	4,705,283	24.5%	(243,000)
Funds Due From BOR						
Federal	1,043,432	2,610,777	3,654,209	3,654,209	28.6%	0
Self Generated						
Tuition - Fall 2017	32,358,149	227,914	32,586,063	33,135,133	97.7%	(549,070)
Tuition - Spring 2018	1,874,834	28,514,385	30,389,219	30,593,884	6.1%	(204,665)
Tuition - Summer	2,048,969	2,248,744	4,297,713	4,083,158	50.2%	214,555
Out-of-State Fees	4,644,018	3,546,572	8,190,590	7,727,543	60.1%	463,047
Other	2,988,765	7,654,738	10,643,503	9,907,909	30.2%	735,594
InterAgency Transfer	1,209,740	2,202,047	3,411,787	3,411,787	35.5%	0
Total Revenues	\$65,811,046	\$73,314,702	\$139,125,748	\$138,709,287	47.4%	\$416,461
Expenditures by Object						
Salaries	\$29,599,886	\$41,043,532	\$70,643,418	\$69,007,163	42.9%	\$1,636,255
Other Compensation	42,500	274,977	317,477	317,477	13.4%	0
Related Benefits	13,126,501	17,354,906	30,481,407	31,781,566	41.3%	(1,300,159)
Total Personal Services	\$42,768,887	\$58,673,415	\$101,442,302	\$101,106,206	42.3%	\$336,096
Travel	\$159,233	\$598,904	\$758,137	\$733,137	21.7%	\$25,000
Operating Services	\$6,359,077	\$7,417,617	\$13,776,694	\$14,265,179	44.6%	(488,485)
Supplies	491,772	943,871	1,435,643	1,585,960	31.0%	(150,317)
Total Operating Expenses	\$6,850,849	\$8,361,488	\$15,212,337	\$15,851,139	43.2%	\$(638,802)
Professional Services	\$892,452	\$1,054,919	\$1,947,371	\$1,771,932	50.4%	175,439
Other Charges	1,077,986	5,673,281	6,751,267	6,477,903	16.6%	273,364
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	1,895,325	3,961,509	5,856,834	5,856,834	32.4%	0
Total Other Charges	\$3,865,763	\$10,689,709	14,555,472	\$14,106,669	27.4%	\$448,803
General Acquisitions	\$26,740	\$110,792	\$137,532	\$137,532	19.4%	0
Library Acquisitions	41,298	446,351	487,649	437,649	9.4%	50,000
Major Repairs	0	25,000	25,000	25,000	0.0%	0
Total Acquist. & Major Repairs	\$68,038	\$582,143	\$650,181	\$600,181	11.3%	\$50,000
Scholarships	\$3,965,048	\$2,542,271	\$6,507,319	\$6,311,955	62.8%	\$195,364
Total Expenditures	\$57,677,818	\$81,447,930	\$139,125,748	\$138,709,287	41.6%	\$416,461

Southern University Board and System Administration
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2018
As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,320,628	\$1,638,557	\$2,959,185	\$2,959,185	44.6%	0
Statutory Dedicated						
Funds Due To/ From Mgmt						
Federal						
Self Generated						
Tuition - Fall 2017						
Tuition - Spring 2018						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
Total Revenues	\$1,320,628	\$1,638,557	\$2,959,185	\$2,959,185	44.6%	\$0
Expenditures by Object						
Salaries	\$508,200	\$821,300	\$1,329,500	\$1,329,500	38.2%	0
Other Compensation	21,667	\$30,833	52,500	52,500	41.3%	0
Related Benefits	170,793	\$477,622	648,415	648,415	26.3%	0
Total Personal Services	\$700,660	\$1,329,755	\$2,030,415	\$2,030,415	34.5%	\$0
Travel	\$29,891	\$97,203	\$127,094	\$127,094	23.5%	\$0
Operating Services	\$25,985	\$83,515	\$109,500	\$109,500	23.7%	\$0
Supplies	3,461	\$63,350	66,811	66,811	5.2%	\$0
Total Operating Expenses	\$29,446	\$146,865	\$176,311	\$176,311	16.7%	\$0
Professional Services	\$99,000	\$79,000	\$178,000	\$178,000	55.6%	\$0
Other Charges	0	\$306,959	306,959	306,959	0.0%	\$0
Debt Services	0	0	0	0	0.0%	\$0
Interagency Transfers	0	0	0	0	0.0%	\$0
Total Other Charges	\$99,000	\$385,959	\$484,959	\$484,959	20.4%	\$0
General Acquisitions	\$0	\$65,000	\$65,000	\$65,000	0.0%	\$0
Library Acquisitions	0	0	0	0	0.0%	\$0
Major Repairs	0	\$25,000	25,000	25,000	0.0%	\$0
Total Acquist. & Major Repairs	\$-00	\$90,000	\$90,000	\$90,000	0.0%	\$0
Scholarships	5,706	\$44,700	50,406	50,406	11.3%	\$0
Total Expenditures	\$864,703	\$2,094,482	\$2,959,185	\$2,959,185	29.2%	\$0

Southern University - Baton Rouge
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2018
As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$8,631,472	\$10,746,839	\$19,378,311	\$19,378,311	44.5%	0
Statutory Dedicated	639,722	1,262,540	1,902,262	1,902,262	33.6%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2017	19,531,464	227,914	19,759,378	20,230,630	96.5%	\$(471,252)
Tuition - Spring 2018	0	18,104,445	18,104,445	18,104,445	0.0%	0
Tuition - Summer	1,231,481	1,321,209	2,552,690	2,552,690	48.2%	0
Out-of-State Fees	3,174,135	2,184,025	5,358,160	4,810,043	66.0%	548,117
Other	1,722,172	6,073,036	7,795,208	6,991,823	24.6%	803,385
InterAgency Transfer	1,209,740	2,202,047	3,411,787	3,411,787	35.5%	0
Total Revenues	\$36,140,186	\$42,122,055	\$78,262,241	\$77,381,991	46.7%	\$880,250
Expenditures by Object						
Salaries	\$16,511,696	\$22,590,967	\$39,102,663	\$37,167,030	44.4%	1,935,633
Other Compensation	0	213,477	213,477	213,477	0.0%	0
Related Benefits	7,966,411	9,228,283	17,194,694	17,693,096	45.0%	(498,402)
Total Personal Services	\$24,478,107	\$32,032,727	\$56,510,834	\$55,073,603	44.4%	\$1,437,231
Travel	\$31,597	\$198,403	230,000	\$230,000	13.7%	\$0
Operating Services	3,657,140	3,632,607	7,289,747	7,846,728	46.6%	(556,981)
Supplies	333,645	576,016	909,661	909,661	36.7%	0
Total Operating Expenses	\$3,990,785	\$4,208,623	\$8,199,408	\$8,756,389	83.3%	(\$556,981)
Professional Services	\$618,953	\$267,918	\$886,871	\$886,871	69.8%	\$0
Other Charges	448,714	3,026,457	3,475,171	3,475,171	12.9%	0
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	1,273,936	2,019,971	3,293,907	3,293,907	38.7%	0
Total Other Charges	\$2,341,603	\$5,314,346	\$7,655,949	\$7,655,949	30.6%	\$0
General Acquisitions	\$25,889	\$17,643	\$43,532	\$43,532	59.5%	\$0
Library Acquisitions	13,329	124,320	137,649	137,649	9.7%	0
Major Repairs	0	0	0	0	0.0%	0
Total Acquist. & Major Repairs	\$39,218	\$141,963	\$181,181	\$181,181	21.6%	\$0
Scholarships	\$3,354,330	\$2,130,539	\$5,484,869	\$5,484,869	61.2%	\$0
Total Expenditures	\$34,235,640	\$44,026,601	\$78,262,241	\$77,381,991	44.2%	\$880,250

Southern University Law Center
 Comparison of Actual Expenditures to Budgeted Amounts
 For Fiscal Year Ending June 30, 2018
 As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,790,568	\$2,225,760	\$4,016,328	\$4,016,328	44.6%	0
Statutory Dedicated	\$68,893	138,779	207,672	207,672	33.2%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2017	\$3,182,522	0	3,182,522	2,940,403	108.2%	242,119
Tuition - Spring 2018		2,955,420	2,955,420	2,830,085	0.0%	125,335
Tuition - Summer	\$237,162	462,838	700,000	700,000	33.9%	0
Out-of-State Fees	\$862,000	806,400	1,668,400	1,417,500	60.8%	250,900
Other	\$851,570	801,517	1,653,087	1,653,087	51.5%	0
InterAgency Transfer						
Total Revenues	\$6,992,715	\$7,390,714	\$14,383,429	\$13,765,075	50.8%	\$618,354
Expenditures by Object						
Salaries	3,246,841	4,422,582	7,669,423	7,367,094	44.1%	302,329
Other Compensation	0	0	0	0	0.0%	0
Related Benefits	987,229	1,951,133	2,938,362	\$2,817,337	35.0%	121,025
Total Personal Services	\$4,234,070	\$6,373,715	\$10,607,785	\$10,184,431	41.6%	\$423,354
Travel	\$45,296	\$129,704	\$175,000	\$150,000	30.2%	\$25,000
Operating Services	292,196	1,388,997	1,681,193	1,611,193	18.1%	70,000
Supplies	\$24,699	75,301	100,000	100,000	24.7%	0
Total Operating Expenses	\$316,895	\$1,464,298	\$1,781,193	\$1,711,193	18.5%	\$70,000
Professional Services	\$67,121	592,120	659,241	609,241	11.0%	50,000
Other Charges	179,676	109,281	288,957	288,957	62.2%	0
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	65,662	205,591	271,253	271,253	24.2%	0
Total Other Charges	\$312,459	\$906,992	\$1,219,451	\$1,169,451	26.7%	\$50,000
General Acquisitions	\$0	\$0	\$0	\$0	100.0%	\$0
Library Acquisitions	27,969	322,031	350,000	300,000	9.3%	50,000
Major Repairs	0	0	0	0	0.0%	0
Total Acquist. & Major Repairs	\$27,969	\$322,031	\$350,000	\$300,000	9.3%	\$50,000
Scholarships	\$123,573	\$126,427	\$250,000	\$250,000	49.4%	\$0
Total Expenditures	\$5,060,262	\$9,323,167	\$14,383,429	\$13,765,075	36.8%	\$618,354

Southern University at New Orleans
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2018
As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$2,748,175	\$3,421,733	\$6,169,908	\$6,169,908	44.5%	0
Statutory Dedicated	186,996	406,743	593,739	593,739	31.5%	0
Funds Due From Mgmt or BOR	0	0	0	0	0.0%	0
Federal	0	0	0	0	0.0%	0
Self Generated						
Tuition - Fall 2017	6,060,221		6,060,221	6,086,247	99.6%	(26,026)
Tuition - Spring 2018		5,967,599	5,967,599	5,967,599	0.0%	0
Tuition - Summer	185,403	195,000	380,403	300,000	61.8%	80,403
Out-of-State Fees	268,818	331,182	600,000	600,000	44.8%	0
Other	250,520	385,926	636,446	704,237	35.6%	(67,791)
InterAgency Transfer						
Total Revenues	\$9,700,133	\$10,708,183	\$20,408,316	\$20,421,730	47.5%	(\$13,414)
Expenditures by Object						
Salaries	\$4,661,431	\$6,246,003	\$10,907,434	\$11,127,757	41.9%	(220,323)
Other Compensation	0		0	0	0.0%	0
Related Benefits	2,049,808	2,278,019	4327827	5,167,226	39.7%	(839,399)
Total Personal Services	6,711,239	8,524,022	15,235,261	16,294,983	41.2%	(\$1,059,722)
Travel	\$6,300	\$53,700	\$60,000	\$60,000	10.5%	\$0
Operating Services	\$1,179,798	\$1,159,191	\$2,338,989	\$2,188,045	53.9%	150,944
Supplies	87,523	80,977	168,500	168,500	51.9%	0
Total Operating Expenses	\$1,267,321	\$1,240,168	\$2,507,489	\$2,356,545	53.8%	\$150,944
Professional Services	\$20,326	\$33,494	\$53,820	\$53,820	37.8%	\$0
Other Charges	393,578	1,283,696	1677274	977,274	40.3%	700,000
Debt Services	0		0	0	0.0%	0
Interagency Transfers	103,133	299,295	402428	402,428	25.6%	0
Total Other Charges	\$517,037	\$1,616,485	\$2,133,522	\$1,433,522	36.1%	\$700,000
General Acquisitions	\$0	\$0	\$0	\$0	0.0%	\$0
Library Acquisitions	0	0	0	0	0.0%	0
Major Repairs	0	0	0	0	0.0%	0
Total Acquist. & Major Repairs	\$0	\$0	\$0	\$0	0.0%	\$0
Scholarships	\$274,362	\$197,682	\$472,044	\$276,680	99.2%	\$195,364
Total Expenditures	\$8,776,259	\$11,632,057	\$20,408,316	\$20,421,730	43.0%	(\$13,414)

Southern University at Shreveport
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2018
As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$2,460,240	\$3,058,187	\$5,518,427	\$5,518,427	44.6%	\$0
Statutory Dedicated	68,893	125,714	194,607	194,607	35.4%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2017	3,583,942	0	3,583,942	3,877,853	92.4%	(293,911)
Tuition - Spring 2018	1,874,834	1,486,921	\$3,361,755	3,691,755	50.8%	(330,000)
Tuition - Summer	394,923	269,697	664,620	530,468	74.4%	134,152
Out-of-State Fees	339,065	224,965	564,030	900,000	37.7%	(335,970)
Other	164,503	394,259	558,762	558,762	29.4%	0
InterAgency Transfer						
Total Revenues	\$8,886,400	\$5,559,743	\$14,446,143	\$15,271,872	58.2%	\$(825,729)
Expenditures by Object						
Salaries	\$3,033,470	\$4,334,262	\$7,367,732	\$7,749,116	39.1%	(\$381,384)
Other Compensation	0	0	0	0	0.0%	0
Related Benefits	1,305,559	2,058,451	3,364,010	3,447,393	37.9%	(83,383)
Total Personal Services	\$4,339,029	\$6,392,713	\$10,731,742	\$11,196,509	38.8%	(\$464,767)
Travel	\$10,570	\$33,630	\$44,200	\$44,200	23.9%	\$0
Operating Services	\$979,765	\$1,000,000	\$1,979,765	\$2,132,213	46.0%	\$(152,448)
Supplies	33,783	40,000	73,783	224,100	15.1%	(150,317)
Total Operating Expenses	\$1,013,548	\$1,040,000	\$2,053,548	\$2,356,313	43.0%	(\$302,765)
Professional Services	\$86,439	\$50,000	\$136,439	\$11,000	\$8	\$125,439
Other Charges	56,018	396,688	452,706	636,342	8.8%	(183,636)
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	315,085	458,423	773,508	773,508	41%	0
Total Other Charges	\$457,542	\$905,111	\$1,362,653	\$1,420,850	32.2%	(\$58,197)
General Acquisitions	\$705	\$3,295	\$4,000	\$4,000	17.6%	\$0
Library Acquisitions	0	0	0	0	0.0%	0
Major Repairs	0	0	0	0	0.0%	0
Total Acquist. & Major Repairs	\$705	\$3,295	\$4,000	\$4,000	17.6%	\$0
Scholarships	\$207,077	\$42,923	\$250,000	\$250,000	0.0%	\$0
Total Expenditures	\$6,028,471	\$8,417,672	\$14,446,143	\$15,271,872	39.5%	(\$825,729)

Southern University Agricultural Research and Extension Center
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2018
As of November 30, 2017

	Actual as of 11/30/2017	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,538,383	\$1,909,839	\$3,448,222	\$3,448,222	44.6%	\$0
Statutory Dedicated	189,169	1,374,834	\$1,564,003	1,807,003	10.5%	(243,000)
Funds Due From Mgmt or BOR						0
Federal	1,043,432	2,610,777	\$3,654,209	3,654,209	28.6%	0
Self Generated						
Tuition - Fall 2017						
Tuition - Spring 2018						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
Total Revenues	\$2,770,984	\$5,895,450	\$8,666,434	\$8,909,434	31.1%	(\$243,000)
Expenditures by Object						
Salaries	\$1,638,248	\$2,628,418	\$4,266,666	\$4,266,666	38.4%	\$0
Other Compensation	20,833	30,667	\$51,500	51,500	40.5%	0
Related Benefits	646,701	1,361,398	\$2,008,099	2,008,099	32.2%	0
Total Personal Services	\$2,305,782	\$4,020,483	\$6,326,265	6,326,265	36.4%	\$0
Travel	\$35,579	\$86,264	\$121,843	\$121,843	29.2%	\$0
Operating Services	\$224,193	\$153,307	\$377,500	\$377,500	59.4%	\$0
Supplies	8,661	108,227	116,888	116,888	7.4%	0
Total Operating Expenses	\$232,854	\$261,534	\$494,388	\$494,388	47.1%	\$0
Professional Services	\$613	\$32,387	\$33,000	\$33,000	1.9%	\$0
Other Charges	0	550,200	\$550,200	793,200	0.0%	(243,000)
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	137,509	978,229	\$1,115,738	1,115,738	12.3%	0
Total Other Charges	\$138,122	\$1,560,816	\$1,698,938	\$1,941,938	7.1%	(\$243,000)
General Acquisitions	\$146	\$24,854	\$25,000	\$25,000	0.6%	\$0
Library Acquisitions	0	0	0	0	0.0%	0
Major Repairs	0	0	0	0	0.0%	0
Total Acquist. & Major Repairs	\$146	\$24,854	\$25,000	\$25,000	0.6%	\$0
Scholarships	\$0	\$0	\$0	\$0	0.0%	\$0
Total Expenditures	\$2,712,483	\$5,953,951	\$8,666,434	\$8,909,434	30.4%	(\$243,000)

INFORMATION ITEM
Annual Fiscal Report for the
Period Ended June 31, 2017

DOCUMENTATION PROVIDED SEPARATELY

Governance Committee

GOVERNANCE COMMITTEE

(Following the Finance Committee)

Friday, January 5, 2018

2nd Floor J.S. Clark Administration Building

Board of Supervisors Meeting Room

Baton Rouge, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Request Approval of Policy and Procedure for Unclassified-Non-Faculty Employee Grievances, SUS
 - B. Request Approval of Policy and Procedure for the Hiring of Foreign Nationals, SUS
6. Other Business
7. Adjournment

MEMBERS

Dr. Leroy Davis–Chair, Rev. Joe R. Gant–Vice Chair

Mr. John Barthelemy, Mr. Armond Duncan, Mr. Mike Small, Rev. Samuel Tolbert, Jr.

Mrs. Ann A. Smith- Ex Officio



Policy No.	SUS103
Revision No.	1
Date of Revision	11/2017
Last Review Date	11/2017

POLICY & PROCEDURE

Subject: UNCLASSIFIED – NON-FACULTY GRIEVANCES

POLICY

The Southern University (System) recognizes that employees need a process to formally complain/grieve about employment actions they feel are unfair. The System wants to develop and to maintain a productive and efficient work force. In keeping with this goal, the policy has been revised for unclassified and non-faculty employees.

All System campuses must adhere to these minimum requirements. Please update your grievance procedures, establish a campus process and submit the revised copy to the System Associate Vice President of Human Resources.

This policy does not apply to the following:

- 1) Title VII – Discrimination Harassment and Sexual Harassment
- 2) Title IX Complaints
- 3) ADA Complaints
- 4) Academic Faculty Grievances
- 5) Student Complaints
- 6) Civil Service Complaints

Please refer to the system or campus handbooks for the above mentioned policies. There are time limits for each level in the grievance process. If an employee uses the wrong process to file a grievance, this will not alter or extend the time limits for the correct process, employees who do not know which process to use are urged to contact your campus Human Resources Department for guidance.

APPLICATION

This Policy shall apply to grievances considered to be unfair because of the application of some non-meritorious factor, charges of the incompetency or unsatisfactory performance of duties, or other similar allegations. It is the purpose of this grievance procedure to establish the means for securing prompt and equitable solutions.



Policy No.	SUS103
Revision No.	1
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SCOPE

The decision to use this grievance policy and procedure, **although encouraged, shall be the individual employee's voluntary decision.**

DEFINITIONS

The term "grievance" shall mean any claim or allegation by any employee and/or group of employees, hereinafter referred to as "grievant", that:

- A. An employee has been treated unfairly, inequitably or in a manner which is arbitrary, capricious, unjust or unreasonable. The action cannot be resolved with the supervisor and/or manager;
- B. There is a violation of the implementation, enforcement, administration, application and/or interpretation of any applicable law or any rule, regulation, administrative directive, policy or practice of the Southern University System; or
- C. A condition, situation or circumstance exists which jeopardizes the health or safety of an employee.

PROCEDURES

STEP ONE

An employee can file a formal complaint/grievance in writing on a Grievance Form to their immediate supervisor and a copy to Human Resources within seven (7) business days after the matter has not been resolved with the employee's manager/supervisor. **The supervisor and employee will meet at a mutually convenient time within seven (7) business days of receiving the complaint/grievance to seek resolution. After the meeting, the supervisor shall provide a written response to the employee and Human Resources within ten (10) business days thereafter.** In the event of extenuating circumstances, the immediate supervisor will notify the employee in writing of a reasonable extension of the seven (7) day deadline. The extenuating circumstances shall not exceed an additional five (5) business days. This extension rule applies to all subsequent steps in this process. Each step shall not exceed a total of fifteen (15) days.



Policy No.	SUS103
Revision No.	1
Date of Revision	11/2017
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STEP TWO

If the supervisor and grievant do not resolve the matter and the grievant wants to appeal the immediate supervisor's decision, the employee shall file the grievance with the supervisor's manager within five (5) business days of the supervisor's written decision. Within ten (10) business days, the supervisor's manager may meet and discuss the grievance with the employee and the manager shall provide a written response to the employee and Human Resources.

CHANCELLOR'S REVIEW

The Chancellor can review the grievance or appoint a grievance committee.

If the Chancellor decides to review the grievance, the President/Chancellor shall provide a response within seven (7) business days, he/she may meet and discuss the grievance with the employee.

If the Chancellor appoints a Grievance Committee, Chancellor's Grievance Committee will adhere to the following procedures. The Grievance Committee has to be appointed within five (5) business days after the Chancellor receives the grievance.

The Grievance Committee shall be composed of five (5) non-faculty employees. The Grievance Committee shall not exceed five (5) members. The Grievance Committee shall appoint a Chairperson (Chair). The Chair will preside over the proceedings in the following manner:

- The Grievance Committee will meet within five (5) business days of receiving the grievance from the Chancellor, President/Chancellor of SUBR or his/her appointed designee.
- The Grievance Committee Chair shall inform the employee and responding party of the Committee's schedule.
- The Grievance Committee may meet with the parties or the Committee Chair and will notify the parties of any information the committee needs to help with their review.
- If the Grievance Committee wants to schedule a meeting with the employee and supervisor, the Committee Chair will schedule the hearing and conduct the hearing within the time frame agreed upon by all parties.
- The Grievance Committee Chair will ensure a record of the hearing is complete before a final decision is rendered.



Grievance Committee Hearing Guidelines

The following guidelines and procedures will be applicable:

The Chair will convene the Committee to hear the grievance. Questions relating to the competency, relevancy or significance of testimony and evidence, and latitude in conducting questioning will be based upon the Committee's determination as to what is just, fair and reasonable under the circumstances.

- i. At the beginning of the hearing, the Chair will announce that the committee has convened for the purpose of hearing the grievance of (Grievant Name) and (Title) which was filed with the Grievance Committee on (Date).
- ii. The Chair will ask both the Grievant and the Responding Party to decide whether the hearing should be opened or closed to the public. If a closed meeting is chosen, all nonessential persons will be asked to leave the hearing room.
- iii. The Chair will call the Committee to order.
- iv. The Chair will give an opening statement which details the procedures to be followed, the purpose of proceedings, notice of the Committee's reservation of its right to limit evidence and statements deemed irrelevant or unrelated to issues at hand and to hear or not to hear witnesses offered by the parties.
- v. The employee will NOT be allowed to have a representative present during the hearing.

Grievance Committee Hearing Procedures

The Chair will provide a detailed statement of the actions taken on the grievance thus far.

- i. The Grievant will make an opening statement detailing his/her grievance and the remedy he/she seeks.
- ii. The Responding Party will make an opening statement to detail his/her position relative to the grievance.
- iii. The Grievant will present in full his/her grievance and may offer documentation to support his/her position and call the approved witnesses from his/her witness list.
- iv. The Responding Party may fully respond to the Grievant statement and/or offer rebuttal evidence, witnesses, etc. If Committee hears witnesses, they will be



called by the Committee as needed. However, the witnesses will remain outside of the hearing room unless otherwise instructed by the Chair.

- v. The Committee may:
 - a. Ask questions of all parties and their witnesses;
 - b. Call witnesses which it considers pertinent to reach a fair and just conclusion;
 - c. Allow closing statements from Grievant and Responding Party; or
 - d. Dismiss Grievant, Responding Party and others not pertinent to its deliberations while the Committee discusses the grievance, the evidence, testimony and the proceeding.

- vi. The Committee will reconvene and recommend a proposed relief to the Chancellor (President/Chancellor of SUBR) which may include, but is not limited to:
 - a. Taking the matter under advisement if no decision can be reached at that time. Unless an extension is approved by the Chancellor (President/Chancellor of SUBR) the Committee's task is finished.
 - b. Render a decision in favor of the Grievant based upon the facts, evidence, and testimony and recommend to the Chancellor that the relief sought be granted.
 - c. Find that the grievance has no basis in fact which is supported by the evidence, testimony, and record presented and recommend that the relief sought be denied and the action of the Responding Party, if applicable, be upheld.

- vii. Within five (5) business days following the conclusion of the hearing or the Committee's deliberations, the Chair of the Grievance Committee will provide a written recommendation to the Chancellor (President/Chancellor of SUBR). The hearing record, which will include all documents, testimony, recordings, transcripts, written statements, etc., will be preserved and forwarded to the Chancellor (President/Chancellor of SUBR) and a copy to Human Resources.

The Grievance Committee hearing will be recorded by an acceptable method and the recording retained by the Chancellor's (President/Chancellor of SUBR) Office for at least one year following the conclusion of the proceedings.

Within seven (7) business days of receipt of the Grievance Panel findings, the Chancellor may meet and discuss the grievance with the employee to seek resolution. After the meeting, the Chancellor (President/Chancellor of SUBR) shall render his/her decision in writing to the employee and Human Resources within seven (7) business days.



Policy No.	SUS103
Revision No.	1
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OTHER MATTERS

1. Representation: At all levels of review, the grievant may be accompanied by a representative. This does not include attorneys. The participation of the representative will be limited to accompanying the party, unless a greater participation role is granted by the presiding official.
2. Confidentiality: Reasonable efforts will be made to insure the confidentiality of all closed proceedings, hearings and the records produced. However, should any matter arise during the course of the proceeding become public, the right to issue appropriate statements relative to the matter will fall to the Chancellor, who will consult with the System President/Chancellor.
3. Human Resources: Serves as facilitator of the entire grievance process. Human Resources shall monitor the process to ensure all employees are granted due process.

FORMS See attached
(Southern University System Grievance form)



POLICY & PROCEDURE

Subject: HIRING OF FOREIGN NATIONALS

1.0 POLICY

Diversity is an important part of Southern University System core values. The employment of foreign nationals in faculty and staff positions is an accepted practice for achieving diversity. The System and foreign nationals, however, are subject to federal laws and regulations of the Departments of State, Labor, and Homeland Security (specifically, USCIS). Success in obtaining approval of petitions for foreign national temporary and permanent employees in any non-immigrant or immigrant status is dependent upon responsible and full adherence to law, regulation, and procedure. Failure to adhere to such laws subjects the System to potentially serious sanctions for employing individuals who are not authorized to work in the United States. This involves the System's sponsorship of the employee as he/she applies for legal status and employment visa filing fees. However, these fees cannot be paid by the foreign national employee.

2.0 PURPOSE

The purpose of this System policy is to define and establish the application process for H1-B (Temporary Worker) and Permanent Residence (Green Card). All System Campuses must adopt this policy and return the policy to the Associate Vice President for Human Resources.

3.0 DEFINITIONS

Permanent Resident - A "Permanent Resident" is an individual who is authorized to live and work permanently in the United States. The System may choose to sponsor a foreign national (beneficiary) to become a Permanent Resident based on a permanent job offer. The petitioner may sponsor a current or prospective employee who may qualify for one or more of the Employment-Based (EB) immigrant visa categories. The EB category relates to the kind of work that the non-immigrant has. Each EB category has certain requirements that must be met. See below.

Permanent Worker Visa Preference Categories

- 1st First Preference EB-1 – This preference is reserved for individuals of extraordinary ability in the sciences, arts, education, business, or athletics; outstanding professors or researchers; and multinational executives and managers.
- 2nd Second Preference EB-2 – This preference is reserved for individuals who are members of the professions holding advanced degrees or for individuals with exceptional ability in the arts, sciences, or business.



- 3rd Third Preference EB-3 – This preference is reserved for professionals, skilled workers, and other workers:
 - Skilled worker: Individual whose job requires a minimum of 2 years training or work experience.
 - Professional: Individuals whose job requires at least a U.S. baccalaureate degree or a foreign equivalent and are a member of the professions.
 - Unskilled or other worker: Individuals performing unskilled labor requiring less than 2 years training or experience, not of a temporary or seasonal nature.
- 4th Preference EB-4 – This preference is reserved for “special immigrants,” which includes certain religious workers, employees of U.S. Foreign Service posts, retired employees of international organizations, alien minors who are wards of courts in the United States, and other classes of aliens.
- 5th Preference EB-5 – This preference is reserved for business investors who invest \$1 million or \$500,000 (if the investment is made in a targeted employment area) in new commercial enterprise that employs with at least 10 full-time U.S. workers.

4.0 H-1B TEMPORARY EMPLOYMENT

The H-1B visa is used for the temporary employment of a foreign worker in a specialty occupation. It requires the U.S. employer to file a petition for the services of the foreign worker with U.S. Citizenship & Immigration Services. The basic requirements are that the employment position that is being filled, together with the nature of the System’s needs, require the services of an individual with at least a bachelor’s degree in a specific field, and that the foreign worker applicant possesses the relevant degree or equivalent experience to fill that position. The foreign worker’s non-U.S. educational credentials and/or experience must be formally evaluated in order to confirm that they are equivalent to, at minimum, a U.S. bachelor’s degree.

An H-1B visa may be requested for an initial period of up to three (3) years. The maximum total period of time a foreign worker can hold H-1B status is six (6) years. After the six (6) year mark is reached, and if no application for permanent residency is pending with U.S. Citizenship & Immigration Services, the foreign worker can return abroad for at least one (1) year and will be eligible to enter the U.S. again in H-1B status for another six (6) year maximum stay. The H-1B visa is available for full-time or part-time employment. If a foreign worker wishes to work for more than one (1) employer, he/she must have an approved H-1B petition for *each* employer.

Upon approval of the H-1B petition, U.S. Citizenship & Immigration Services will send an approval notice to the designated U.S. Consulate abroad, where the employee will present his/her passport for a H-1B visa stamp. Upon entering the U.S., an immigration officer at the airport or other port of entry will issue an I-94 card, which is proof of H-1B status, and allows the foreign



worker to begin his/her employment with the System. Or, if the foreign worker employee is presently in the U.S., has properly maintained his/her current immigration status, then he/she is eligible to “change status” to H-1B and does not need to depart the U.S. Once a “change of status” petition has been filed, the foreign worker should not depart the U.S. until it is approved. If foreign travel is absolutely required while the petition is pending, please consult the System’s attorney for further assistance. If the foreign worker is presently in H-1B status with another employer, special “portability” rules may apply which might allow him/her to begin working for the System upon *filing* the new H-1B petition to change employers. The H-1B visa is valid only for employment with the petitioning employer.

Spouses and unmarried children under 21 are eligible for H-4 dependent visa status. They are not allowed to work unless they obtain an independent visa or status that authorizes employment. Those who are in H-4 status may attend school.

A. Labor Condition Application

Prior to filing the H-1B visa petition with U.S. Citizenship & Immigration Services, it is necessary for the System to file a Labor Condition Application with the U.S. Department of Labor (DOL). The application requires that the University, as the prospective employer, agree to several specific statements, which are for the benefit of U.S. workers. The first is an assurance that the foreign worker will receive the “required wage,” which is the same pay as other similarly employed workers at the University, or the prevailing wage in the geographic region, whichever is higher. DOL regulations state that the H-1B worker cannot pay the attorneys’ fees or other costs related to the H-1B if payment by the H-1B worker will reduce the salary to below the required wage. **If someone other than the employer will pay any fees and costs related to the H-1B petition, including through reimbursement or payroll deduction, you must let your attorney know, as there is a high likelihood of employer liability.**

The prevailing wage must be obtained from a government wage source or a recognized wage survey service for the position in which the employee will be hired, and for the designated geographic area. DOL regulations also contain a “no benching” requirement. The employer must continue to pay the offered wage even when the H-1B holder is not working, unless the reason for not working is at the voluntary request of the foreign worker that is not related to the lack of work.

The H-1B foreign worker must be offered benefits and eligibility for benefits on the same basis and in accordance with the same criteria as the System offers to U.S. workers. The System will also affirm that the employment of the foreign worker in the H-1B position will not adversely affect the working conditions of other employees who are similarly employed in the employment area.

Finally, on or before the date the Labor Condition Application is filed with the DOL, two notices must be posted in conspicuous places. These notices must contain specific information including



the job title and salary or salary range being offered to the H-1B foreign worker. Within one (1) day of filing the Labor Condition Application, supporting documentation must be available for inspection at the System or/a System Campus. Any individual or group can request a review of this information.

B. Employer Obligations

In addition to the Labor Condition Application requirements, there is an H-1B provision that the System should note. An H-1B employer is liable for the reasonable cost of return transportation to the H-1B worker's country of last residence if the foreign worker is dismissed from employment before the end of the period of stay granted on the H-1B. However, if the H-1B worker voluntarily ends his or her employment, the employer is not liable for return transportation expenses. Also, if the H-1B worker stays with the employer for the entire period of the visa petition, the employer has no obligation for return transportation expenses.

C. Fees

There are various fees associated with filing an H-1B visa petition. In addition to the attorney legal fees, fees include:

- H-1B Petition Base Filing Fee
- American Competitiveness and Workforce Improvement Act (ACWIA) fee:
 - Employers with one to 25 full-time equivalent employees, unless exempt
 - Employers with 26 or more full-time equivalent employees, unless exempt
- Fraud Prevention and Detection Fee
- Optional Premium Processing Fee to obtain decision within 15 calendar days of filing

5.0 PROCEDURE – H-1B Visa

The System hiring department (petitioner) and foreign national (beneficiary) must complete a multi-step process prior to the beneficiary obtaining Permanent Residency status. The process of obtaining a Permanent Resident status will differ. For some visa categories, before the hiring department can submit an immigration petition to the USCIS the System must obtain a certified Labor Certificate from the DOL Employment and Training Administration (ETA). DOLETA will verify that there are insufficient available, qualified, and willing U.S. workers to fill the position being offered at the prevailing wage; and that hiring the foreign worker will not adversely affect the wages and working conditions of similarly employed U.S. workers. Once the Labor Certification application is certified by DOLETA, it will be submitted to the USCIS Service Center with a Form I-140.

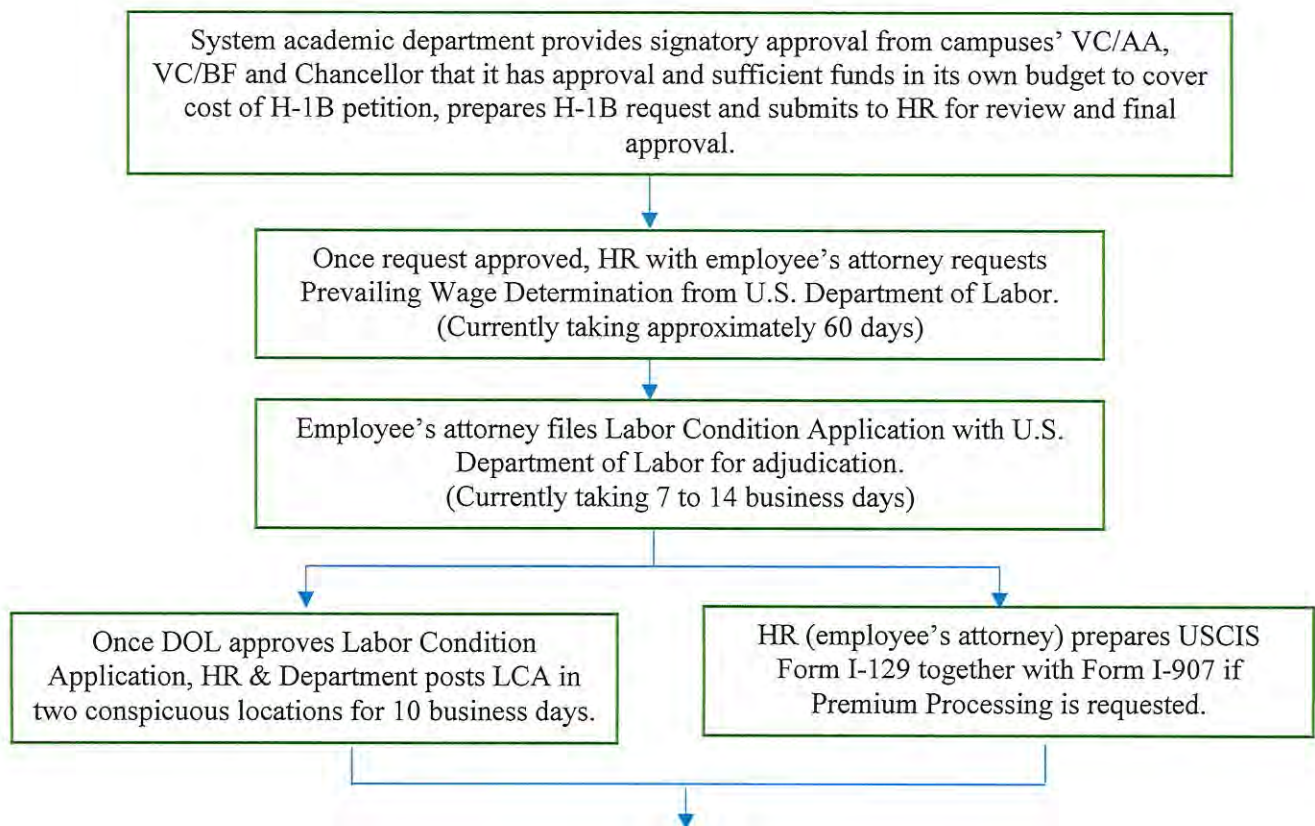


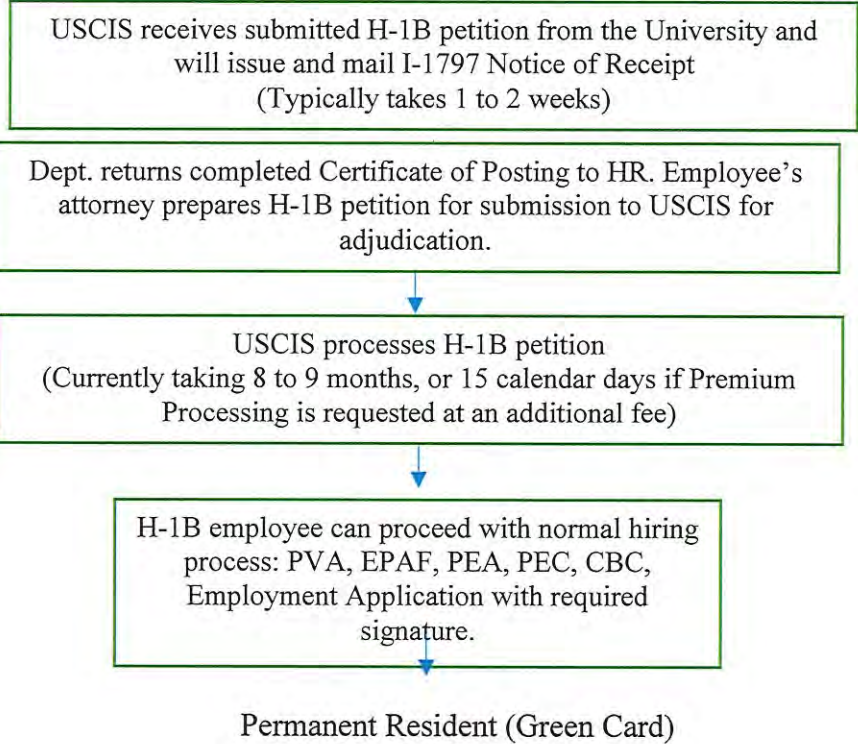
The System academic or non-academic department is responsible for covering the attorney fees, mandatory government filing fees, and all related costs for preparing and filing an H-1B petition with U.S. Citizenship & Immigration Services. If a System academic department determines that it requires the services of a foreign worker in an H-1B capacity, the System *department* is responsible for demonstrating that it possesses sufficient funds within its own operating budget to cover the entire cost of the H-1B petition. If the System department determines that sufficient funds exist to cover the cost of the H-1B petition, then it must prepare and submit an H-1B request to the System or Campus Human Resources (HR) Department for review and final approval before proceeding with the petition.

This request must include documentation and approval of sufficient funds for processing and payment of the H-1B visa petition from the respective campuses' Vice Chancellor of Business and Finance (VC/BF), and SUS Vice President of Business and Finance (VP/BF).

The System will only petition for an individual's permanent residency at the discretion of the Department Head/Chair, Academic Affairs/Provost and Campus Chancellor. Must have approval letter.

Please see the following flow chart for a step-by-step guideline of the H-1B operating procedure and associated timeline:





Personnel Affairs Committee

PERSONNEL AFFAIRS COMMITTEE

(Following the Governance Committee)

Friday, January 5, 2018

2nd Floor J.S. Clark Administration Building
Board of Supervisors Meeting Room
Baton Rouge, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Request Approval of Personnel Action on Positions greater than \$60,000
(Executive Session May Be Required)

Name	Position/Campus	Salary
1. James Ammons	Executive Vice President/ Executive Vice Chancellor, SUS/SUBR New Appointment	\$250,000
2. Vladimir A. Appeaning	Vice President for Strategic Planning, Policy and Institutional Effectiveness, SUS New Appointment	\$120,000
3. Luria Young	Senior Associate Vice Chancellor, Office of Academic Affairs, SUBR New Appointment	\$150,000
4. Robyn Merrick	Vice President for External Affairs, SUS New Appointment	\$120,000
5. Katara Williams	Chief of Staff, SUS New Appointment	\$120,000
6. LaShonda Stirgus	Chief Finance Officer and Senior Women's Administrator, Department of Athletics, SUBR New Appointment	\$75,000
7. Ruth Johnson	Director, Educational Talent Search Program, SUNO New Appointment	\$80,000
8. Edwards Page Reynolds	Chief of Police, SUSLA New Appointment	\$63,500
9. Ada Womack	Interim Director of the LA Small Business Development Center, SUBR New Appointment	\$70,000

B. Request Approval of Leave of Absence Greater than Three Months

1. Pui-Man Lam, Medical Leave, SUBR

6. Other Business
7. Adjournment

MEMBERS

Atty. Patrick Magee—Chair, Rev. Joe R. Gant, Jr.—Vice Chair,
Atty. Tony Clayton, Dr. Curman L. Gaines, Rev. Donald R. Henry, Dr. Leon R. Tarver II
Mrs. Ann A. Smith- Ex Officio

**Appointment of Executive Vice
President/Executive Vice Chancellor, SUS/SUBR**

SUPPORT DOCUMENTATION TO COME

**Appointment of Vice President for Strategic
Planning, Policy and Institutional Effectiveness,
SUS**

SUPPORT DOCUMENTATION TO COME



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

J.S. CLARK ADMINISTRATION BUILDING
4TH FLOOR
BATON ROUGE, LOUISIANA 70813

OFFICE OF THE
PRESIDENT - CHANCELLOR
(225) 771-4680

FAX NUMBER
(225) 771-5522

December 20, 2017

Mrs. Ann Smith, Chairlady
Southern University Board of Supervisors
4th Floor, J.S. Clark Administration Building
CAMPUS

Madam Chairlady,

This communications comes to request to waive the search for the position of System Vice President for External Affairs. This position was established as part of the System/SUBR administrative reorganization that was approved by the Board of Supervisors in November, 2017. In developing the administrative reorganization plan, it became apparent of the need for leadership in this area. I am recommending Dr. Robyn Merrick to serve in the position that will provide management and oversight for both the System and the Baton Rouge campus. I believe her background and experience will be beneficial to assuming this role immediately.

It is my hope that this recommendation receives favorable consideration. Should you have questions, please advise.

Sincerely,

A handwritten signature in blue ink that reads "Ray L. Belton".

Ray L. Belton, Ph.D.
President-Chancellor
Southern University System

Five Campuses, One Vision... Global Excellence

WWW.SUS.EDU

Vice President for External Affairs

The Vice President for External Affairs is responsible for programs and communications that foster a greater understanding of the University system and its mission. The major divisions of External Affairs are the offices responsible for governmental relations, Communications including media relations and marketing, alumni, special events and the Southern University Museum Art. The Vice President for External Affairs is responsible for developing and implementing a coordinated program of strategic communications designed to advance the institutional objectives of the University, by means of a comprehensive array of communication media, from print to broadcast to the Internet. University strategic communications are based on careful analysis of the interests and perspectives of major stakeholders—local, national, and international. The central purpose of the External Affairs divisions is to inform people about the University's goals, aspirations, and programs, and thereby build support for its mission of teaching, research, and service.

The position has important liaison responsibilities for all campuses, institutes, colleges, and departments within the Southern University and A&M College System. Further, the successful candidate will have specific communications duties aligned with the goals of the Southern University A&M College campus that will include supervising the public relations functions, internal communications, strategic communications, and media relations, marketing and branding. This Vice President will work collaboratively with each campus to develop a system identity while respecting the unique message of each campus. The Vice President will work closely with the President, Vice Presidents, Chancellors and others to collaborate on communication strategies to inform and influence public opinion.

The position promotes the Southern University and A&M College System by increasing its visibility and support among its external stakeholders. The Vice President leads the development and implementation of public relations campaigns to attract the best students, motivate alumni and donors, and recruit high quality faculty and staff.

Duties and Responsibilities

Provides leadership for the University's integrated marketing and communications functions by overseeing communication plans, goals, and objectives, designing systems of effective controls to guide work toward expected outcomes, and evaluating progress towards their accomplishment.

Develops and executes a comprehensive, long-term and proactive system-wide communications, marketing, and branding campaign that is consistent with the goals and aspirations of the University.

Leads the University's crisis communication strategy and response.

Utilizes a research-based approach to identify key messages and audiences, works to communicate the University's stories by weaving them together to create a consistent, unified message.

Serves as the Southern University and A&M College System's brand manager, articulates the appropriate image and brand in the delivery of the institutional messages.

Ensures Southern University and A&M College System place in the media marketplace, by determining target audiences, media platforms and media outlets.

Proposes a fiscally sound communications budget for the Southern University and A&M College System and secures resources by implementing income-generating activities to carry out the communications department functions and mission.

Advises the President-Chancellor on national positioning opportunities, collaborates with the institution's fundraising divisions, athletics, and other university programs, and guides the planning and execution of major external outreach efforts and marketing campaigns.

Required Qualifications

- Demonstrated success in achieving institutional goals and objectives, leading and building relationships with cross-functional teams, political knowledge and savvy, diplomacy, tact, courage of convictions, commitment to education and community it serves, and a high tolerance for ambiguity.
- A record of success in progressively responsible positions in higher education. Preferably, this will be demonstrated by at least ten years of related experience, five of which are at the management level.
- Exceptional skills in communications, marketing, and interpersonal relations are required. Experience in digital marketing and technology. The ability to develop and implement strategic communications and research-based marketing plans is required.
- A terminal degree.

Preferred Qualifications

- Experience leadership that exhibits core values of customer service, user-experience, and metrics.
- Management experience in staff development, budgeting, research, and customer service is required.
- Expertise in making presentations, public speaking, and negotiating with key constituents is required.
- Demonstrated understanding and awareness of national dialogue surrounding higher education.

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
-----------------	--	--	--	--	--	--	--

CAMPUS: SUS X SUBR _____ SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH X OTHER _____ (Specify) _____

- | | | |
|--|--|---|
| <input type="checkbox"/> Academic | <input type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input checked="" type="checkbox"/> Job Appointment |
| <input type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) _____ | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee N/A Reason Left N/A
 Date Left N/A Salary Paid N/A

Profile of Person Recommended

Length of Employment 7-1-2017 To 6-30-2018
 Effective Date January 15, 2018

Name Robyn M. Merrick SS# xxx-xx-8924 Sex F Race* B
 (Last 4 digits only)

Position Title: Vice President for External Affairs Department: System

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 23 Southern University Experience 1995

Degree(s):	Type/Discipline (BA-Education):	Institution/Location	Year:
	<u>Bachelor of Science in Business</u>	<u>Southern University and A&M College</u>	<u>1991</u>
	<u>Master of Public Administration</u>	<u>Southern University and A&M College</u>	<u>1994</u>
	<u>Ph.D. Public Policy</u>	<u>Southern University and A&M College</u>	<u>2016</u>

Current Employer _____

Personnel Action

Check One New Appointment _____ Continuation _____ Sabbatical _____ Leave of Absence _____
 Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$120,000 Salary Budgeted \$120,000

Source of Funds State Budget

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of:
 Position Executive Associate to the President From To Vice President for External Affairs
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Source of Funds	Amount
<u>State General Fund</u>	<u>\$120,000</u>

Comments: (Use back of form)

*See Reverse Side Graduate School signature (if, applicable):

<u>Ray L. Bellor</u> _____ Supervisor Date <u>12-20-17</u>	_____ Date _____ Dean/Unit Head
_____ Date _____ Vice Chancellor	_____ Date _____ Chancellor
<u>Ray L. Bellor</u> _____ Director/Personnel Date <u>12-20-17</u>	_____ Date _____ Vice President/Finance Business Affairs/Comptroller
_____ Date _____ President	_____ Date _____ Chairman/S.U. Board of Supervisors

Robyn Michele Merrick, Ph.D.

robynmerrick@cox.net
225.278.1756

Educational Background

Doctor of Philosophy in Public Policy, May 2016

Nelson Mandela School of Public Policy and Urban Affairs
Emphasis in education policy
Southern University and A&M College
Baton Rouge, Louisiana

Master of Public Administration, December 1994

School of Public Policy and Urban Affairs
Emphasis in policy analysis
Southern University and A&M College
Baton Rouge, Louisiana

Bachelor of Science in Business (Accounting), December 1991

College of Business
Minor - Management
Southern University and A&M College
Baton Rouge, Louisiana

Professional Experience

July 2015 – Present	Executive Associate to the President-Chancellor Southern University and A&M College System
2010 – 2015	Director of Alumni Affairs/Executive Director Office of Alumni Affairs/SU Alumni Federation Southern University and A&M College System

*Professional Experience,
Continued*

- 2009 – 2010 Director of Alumni Communications
Office of Alumni Affairs/SU Alumni Federation
Southern University and A&M College System
- 2007 – 2015 Host/Co-Host/Managing Producer
Inside the Southern University System Radio Show
Southern University and A&M College System
- 2002 – 2009 Director of Public Affairs/Lead Legislative Liaison
Managing Editor of *SU System Magazine*
Office of the President
Southern University and A&M College System
- 1997 – 2002 Assistant to the President/
Policy Development and Scholarship Coordinator
Southern University and A&M College System
- 1995 – 1996 Assistant to the Vice Chancellor for Administration
Southern University and A&M College (Baton Rouge)
- 1994 – 1995 Assistant Engagements Administrator
Office of the Legislative Auditor, State of Louisiana
- 1993 – 1994 Graduate Assistant
Program Development
School of Public Policy and Urban Affairs
Southern University and A&M College (Baton Rouge)
- Summer 1993 Administrative Coordinator
New Orleans Summerbridge –
A National Summer of Service Program
- 1989 – 1993 Editorial Assistant/General Assignment Reporter
The Baton Rouge Advocate (Newspaper)
-

Professional experience, continued

1991	Intern – Internal Audit Blue Cross/Blue Shield of Louisiana
1989 – 1991	Copy Editor/Reporter <i>The Southern Digest</i> (Newspaper) Southern University and A&M College (Baton Rouge)
1990	Copy Editor/Writer <i>The Jaguar</i> (Yearbook) Southern University and A&M College (Baton Rouge)

Research/Publications

Doctoral Dissertation – *Is it Alive or Dead: An Analysis of the Doctrine and Policy of In Loco Parentis at American Universities*, 2016

“Does Gender Matter? Similarities and Differences in the Governance of Southern Municipalities” Watson, Robert P., Sharon K. Parsons and Robyn Merrick. *The Journal of Political Science* – South Carolina Political Science Association, 1998

Masters Thesis – “Women in Executive Office in the Deep South: A Comparative Analysis Between Female and Male Mayors in the States of Alabama, Louisiana and Mississippi,” 1994

Editor/Writer - *Jaguar Nation Magazine*

Editor/Writer - *Southern University System Magazine*

Editor/Writer - *The Southernite* (alumni magazine and alumni newsletter)

Writer – *Ovations, the Southern University System Magazine*

Research/Publications, continued

Editor/Writer – SU News and Notes, weekly electronic newsletter
Research/Publications, continued

Promotional publications -- SU Alumni Federation Membership Brochure, SU Alumni Federation Call to Conference Brochure, SU Alumni Federation Football Season Promotional Mailer, SU Alumni Federation National Election of Officers Brochure and Ballot

Southern University System Quick Facts, 1998, 1999, 2001

Affiliations (Professional/Civic/Community)

Member - Greater New Guide Baptist Church
Board of Directors, Girl Scouts USA - Girl Scouts Louisiana East
Board of Directors, Friends of Louisiana Public Broadcasting
Board of Directors, WRKF Public Radio
Board of Directors, Arts Council of Greater Baton Rouge
Board of Directors, Volunteers in Public Schools
Baton Rouge Mayor-President's Women's Advancement Transition Committee
Co-Chair, Louisiana Links Day at the Capitol
Judge, Miss Louisiana Pageant 2015 (Miss America Organization)
Diamond Life Member - Delta Sigma Theta Sorority, Inc.
(Former) Advisory Board, Teens As Leaders, Big Buddy of Baton Rouge
(Former) Advisory Board, BREC Communications
(Former) Advisory Council, Louisiana Book Festival
(Former) Board Member – National Conference for Community and Justice
Graduate - Leadership Greater Baton Rouge
Member – National Association of College and University Business Officers
Member – Council on University Relations and Development – National Association of State Universities and Land Grant Colleges
(Former) Member – Admissions and Allocations Committee, Arts Council of GBR
(Former) Louisiana State Journalist, Delta Sigma Theta Sorority, Inc.
Member - The Links, Incorporated – La Capitale Chapter
Member – The Council for Advancement and Support of Education

Affiliations, continued

Advisory Group - Southeast Regional Biblical Institute
(Former) Member – Forum 35
Member – Leadership Greater Baton Rouge Alumni
Member - Young Women’s Christian Association (YWCA)
Member and former board member – Women’s Council of GBR
(Former) Chair, Board of Directors – Greater New Guide Learning Academy
(Former) Grant reviewer/panelist – Office of Culture, Recreation and Tourism,
State of Louisiana
(Former) Member – Louisiana Film Commission
(Former) Member – BREC Community Resource Development Committee
(Former) Member – Louisiana Tobacco-Free Living Steering Committee
Life Member – Southern University National Alumni Federation
Volunteer – St. Vincent dePaul Dining Hall
Volunteer – Louisiana Voices

Presentations/Speaking

Moderator – Louisiana Public Square – Black and Blue - What can be done to
improve trust among the police and the public they serve?
Moderator – Volunteers in Public Schools Partners in Education
Greetings – College of Business Economic Development Conference
Moderator – Panel Discussion on Black America Since MLK
Host – *Healthy Lites* - Louisiana Public Television
Speaker – SU College of Business Graduation Ceremony
Mistress of Ceremony, The Mary Moss Scholarship Banquet
Speaker – St. Martin Parish Chapter, SU Alumni Federation, Scholarship Banquet
Speaker – Zachary Kiwanis Club – Presentation on Public Television
Speaker – Early Risers Kiwanis Club – Presentation on the Alumni Giving
Speaker – Junior League of Baton Rouge S.M.A.R.T. Girls Summit
Mistress of Ceremony, SU Alumni Federation Homecoming Prayer Breakfast
Mistress of Ceremony, Iberia Parish Alumni Founders Day Program
Mistress of Ceremony, St. Landry Parish Debutante Cotillion
Mistress of Ceremony, Delta Sigma Theta Louisiana State Summit

Presentations/Speaking, continued

Mistress of Ceremony, East Baton Rouge Parish Chapter Founders Breakfast
Mistress of Ceremony, Meharry Medical College (BR) Fundraising Event
Host - Inside the Southern University System Radio Show Host – Inside the Southern University System at the Half – football game broadcast
Pledge Drive Host - Louisiana Public Broadcasting – Baton Rouge
Host - Southern University System Foundation Annual Radiothon
Moderator – Children’s Defense Fund – Louisiana Summit
Southern University National Alumni Federation
Garrett A. Morgan Business Institute, Southern University College of Business
Leadership Greater Baton Rouge
University press conferences
Capital Area Network
College Bound of Los Angeles
Moderator – Black Graduate School Conference – “Research in Higher Education”
Introduction to Agriculture – “Professionalism”
Panelist – For Women Only, Southern University College of Business Symposium
Panelist - Southern Area Links Real Talk from HBCU Leadership

University Involvement

Search Committees

President/Chancellor, Southern University System
Executive Vice President and Provost, Southern University System
Executive Vice President/Executive Vice Chancellor
Chancellor, Southern University at New Orleans
Chancellor, Southern University at Shreveport
Chancellor, Southern University Law Center
Chancellor, Southern University Ag Research and Extension Center
Director of Alumni Affairs
Director of Student Media
Assistant Director of Communications
Director of Marketing and Public Relations
Director of Economic and Community Development
Public Relations Specialist
Chief Executive Officer, Girl Scouts Louisiana East

University involvement, continued

Other Campus/System-wide Committee Involvement

SU Smiles – Customer Service Initiative
Southern University System President-Chancellor’s Executive Cabinet
Southern University System President’s Executive Cabinet
Donald C. Wade House Dedication
Governor’s Communications Council
Higher Education Public Affairs Council – Louisiana Board of Regents
The 1880 Society
Southern University System Foundation Radiothon
Bayou Classic Joint Coordinating Committee
Chair – Southern University System Council on Public Affairs
Southern University Legislative Team
Southern University Founders Day
Nelson Mandela Visit and Honorary Degree Presentation
Southern University Museum of Art – Grand Opening/Dedication
Homecoming
Southern University Commencement Committee
Southern University Alumni Federation National Conference
Southern University Alumni Federation Leadership Summit
Essence Music Festival Press Tour
Olympic Torch Run

Honors/Recognitions

Woman of Distinction Award – Girl Scouts Louisiana East, 2017
Dean’s Award, Nelson Mandela College of Government and Social Sciences, 2017
Suncoast Emmy Award for co-hosted LPB Public Square, 2017
Outstanding Service Award – Friends of Louisiana Public Broadcasting, 2016
Chairman’s Award – Friends of Louisiana Public Broadcasting, 2015
Nonprofit Association of the Year, Louisiana Legislative Women’s Caucus, 2014
President’s Award, Southern University Alumni Federation, 2014
Distinguished Alum, East Baton Rouge Parish Alumni Chapter, 2012
CASE Gold Award – Southern University Alumni Gifts for Graduates, 2012
CASE Gold Award – The Southernite Newsletter, 2012
HBCU Digest National Alumni Association of the Year, 2012
Woman of Distinction Award, SU Association of Women Students, 2008

Educational Institutes and Seminars

CASE Summer Institute on Communications and Marketing
Southern University Alumni Leadership Summit
Southern University National Alumni Conference
Thurgood Marshall College Fund Member Universities Professional Institute
Association of Governing Boards,
Southern Association of Colleges and Schools – Commission on Colleges
Leadership Greater Baton Rouge
Girl Scouts of the USA Board Chair Development
Girl Scouts Louisiana East Board Development
African Americans in Louisiana Higher Education

References available upon request

Chief of Staff

The Chief of Staff to the President-Chancellor shall provide leadership in chief of staff role, the successful candidate shall perform specific duties assigned by the President-Chancellor, the Board of Supervisors, or by any standing or special committee of the Board. The successful candidate shall have the primary responsibility for assisting the President-Chancellor in maximizing the operating performance of the Southern University and A&M College System.

The Chief of Staff reports to the System President and is a member of the President's Executive Cabinet. The Chief of Staff advises the System President on policy, procedural and operational issues of the System and is responsible for implementation of same. The Chief of Staff provides support to the President in his role as Secretary to the Board of Supervisors. The Chief of Staff represents the President to the campuses, Chancellors, Vice Presidents, other system campus administrators, Board of Regents, and other external constituents. The Chief of Staff is an executive level leadership role for the System on behalf of the President.

Duties and Responsibilities

- Responsible for ensuring that various duties assigned to Executive Cabinet members, Internal Auditor and General Counsel and other directors who report to the President are thoroughly and timely completed.
 - Supervision of policy and research originated from the System's office.
 - Supervision of the administrative staff who provides support to the President and Vice-Presidents.
 - Responsible for handling suggestions, recommendations, and resolving complaints sent to the President's office from internal and external constituents.
 - Responsible for ensuring that various reports and data requests from the Board of Regents are submitted accurately and timely, i.e. GRAD Act Annual Reports.
 - Responsible for responding to requests made by members of the Board of Supervisors.
 - Advises the President on various matters.
 - Responsible for the operation of the President's Office in his absence, including chairing the executive cabinet meetings and the Chancellors' meetings.
 - The successful candidate will also serve as a liaison between campus Chancellors and the President-Chancellor.
 - Performs other duties as assigned.
-

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

<input type="checkbox"/> Academic	<input type="checkbox"/> Non-Academic	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input type="checkbox"/> Part-time (_____ % of Full Time)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	<input type="checkbox"/> Undergraduate Student	<input checked="" type="checkbox"/> Job Appointment
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Probationary
<input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Permanent Status

Previous Employee Evola Bates Reason Left Resignation
 Date Left 6/2015 Salary Paid \$150,000

Profile of Person Recommended

Length of Employment January 1, 2018 To June 30, 2018
 Effective Date January 15, 2018

Name Katara A. Williams SS# xxx-xx-1839 Sex F Race* B
 (Last 4 digits only)

Position Title: Chief of Staff Department: President-Chancellor's Office

Check One Existing Position *Visa Type (See Reverse Side):

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 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience _____	Southern University Experience _____		
Degree(s):	Type/Discipline (BA-Education):	Institution/Location	Year:
	<u>BA Mass Communications</u>	<u>Southern University and A&M College</u>	<u>1999</u>
	<u>MA Mass Communications</u>	<u>Southern University and A&M College</u>	<u>2005</u>
	<u>Ph.D. Public Policy</u>	<u>Southern University and A&M College</u>	<u>2011</u>

Current Employer State of Louisiana - Louisiana Highway Safety Commission

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$120,000 Salary Budgeted \$120,000

Source of Funds State Budget

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of: _____
 Position N/A From _____ To Chief of Staff
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

Source of Funds	Amount
State General Fund	\$ 120,000

*See Reverse Side

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if, applicable):

Ray L. Bellor 12-20-17
 Supervisor Date
 Vice Chancellor Date
 Director/Personnel Date
Ray L. Bellor 12-20-17
 President Date

 Dean/Unit Head Date

 Chancellor Date

 Vice President/Finance Date
 Business Affairs/Comptroller

 Chairman/S.U. Board Date
 of Supervisors

KATARA ALLEN WILLIAMS, PH.D.

PROFILE

More than seventeen years of professional experience in external and public affairs, strategic planning, communications, training and education. Highly adept at project management, creating and managing public relations campaigns, stakeholder engagement, federal and state fiscal management, and marketing. Profound understanding of all facets of media relations, advertising, and grant management. Additional areas of expertise include public speaking, crisis management, training and development, event planning/promotion, and policy implementation and analysis. Outstanding leadership qualifications, along with strong oral and written presentation skills.

EDUCATION

- | | |
|--|---------------|
| Ph.D. Southern University and A & M College
Public Policy
Concentration: Education Policy | May 2011 |
| MA Southern University and A & M College
Mass Communication
Concentration: Public Relations | December 2005 |
| BA Southern University and A & M College
Mass Communication | July 1999 |

RESEARCH EXPERIENCE

- | | |
|---|------|
| Dissertation , Southern University and A & M College
Advisor: James S. Larson, Ph.D.
Assessing the Impact of Governing Boards for Louisiana Public Institutions of Higher Learning Regarding Policy and Governance | 2011 |
| Research , Southern University and A & M College
Multiple Streams Theory and Political Policy:
An examination of Mass Media Coverage during the 2008 Presidential Election | 2009 |
| Research , Southern University and A & M College
Mass Media – Affecting Perceptions and Shaping Policy
An Examination of the West Nile Virus | 2008 |

PROFESSIONAL EXPERIENCE

August 2016-Present

Louisiana Highway Safety Commission

Executive Director/State of Louisiana

- Appointed by the Governor to direct the agency which oversees \$34M in Federal Grant funding to support Louisiana's traffic safety program.

November 2012-August 2016

Louisiana Board of Regents

Associate Commissioner of Public Affairs/Advisor to the Council of Student Body Presidents

- Served as the spokesperson for the State of Louisiana Board of Regents.
- Provided leadership in public relations/legislative affairs to all public universities in Louisiana. This includes the development of visual tools and messaging, management of communication campaigns, capacity-building workshops, stakeholder and student engagement, strategy and advocacy for higher education issues.
- Facilitated Trainings for Louisiana Higher Education students/leaders.
- Managed and directed media plans and budgets for TV, radio, web and print;
- Redesigned website; providing creative direction for all communications/advertising utilized for stakeholder engagement.
- Co-Sponsor for the Council of Student Body Presidents providing assistance in leadership development, strategic communication, policy development and legislative outreach.
- Spokesperson for Louisiana public higher education and directed messaging/strategy.

November 2011-November 2012

Louisiana Department of Education

Manager of Stakeholder Relations

- Developed public messaging in the form of talking points, speeches, and presentations for education reform pertaining to new teacher evaluation policy.
- Liaison between stakeholders and LDOE.
- Assisted with policy implementation of Act 54 education policy.
- Responded to requests for information and provide training for HCO staff on protocols related to media or public requests for information.
- Managed communications strategy relating to educator effectiveness reforms, specifically with respect to development of implementation of COMPASS
- Researched effective communications and engagement strategies used in other states and/or districts embarking on aggressive education reforms and apply lessons learned to Louisiana's strategy.
- Coordinated communications efforts with other LDOE offices.
- Ensured integration of technology into communications strategy, including overseeing updates to the Act 54 website.
- Designed and delivered presentations/ trainings to districts across the state.
- Facilitated meetings with district staff to promote educator effectiveness reforms.
- Collaborated closely with LDOE leaders to provide opportunities for stakeholder input in the development, testing, and implementation phases of COMPASS.
- Collected and presented stakeholder feedback to HCO leadership and make recommendations regarding the appropriate LDOE response.

October 2006 – November 2011

Southern University A & M College System

Director of Media Relations

- Coordinated national and regional publicity efforts through mass media.
- Served as spokesperson for the System Office, regularly providing media responses on behalf of the President.

- Planned, organized, and managed public relations initiatives in coordination with the strategic plan (press releases, media advisories, etc.).
- Coordinated media appearances/placement for events.
- Researched and determined news stories and trends supporting the University's mission and core values, pitching and obtaining targeted media placements.
- Managed event publicity and crisis communication.
- Producer and Host of System-wide University Radio Show.
- Managed a variety of special projects for the President.
- Served as a member of the Legislative Team /assisted with the coordination of legislative events.
- Established relationships with key media outlets.
- Worked with communication team members on presentations, publications, and audiovisual productions.
- Served as a member of the President's Executive Cabinet, providing input on administrative decisions and processes.
- Served as a member of the System Strategic Planning Team.
- Assisted with management of System website content.
- Composed speeches and presentations for the President.
- Coordinated press conferences for the President and SU System administration.

**October 2002-October 2006 Southern University Agricultural Research & Extension Center
Public Relations Specialist / Executive Assistant to the Chancellor**

- Managed all communications activities and Center events.
- Served as the spokesperson for the Ag Center.
- Developed press notices, public service announcements, articles, television and radio spots, prepares speeches, fact sheets, themes and articles related to the Center's mission.
- Assisted with the "branding process," for the Center.
- Composed both informational and educational scripts for radio and television, multi-media, and web content.
- Assisted in editing and providing support/content for the Center's newsletters, newspapers, or bulletins.
- Attended conferences, seminars, and trainings relative to advancing the Center's core mission and vision.
- Assisted and provided support for the production of electronic communications, such as the Center's website and video production.
- Worked with technology staff on presentations, publications, and audiovisual productions. Photographed events.
- Managed the day-to-day activities of the office administrative support staff, to include management and training, scheduling and prioritizing work assignments, and implementation of effective operating policies, procedures, and systems.
- Served as the primary point of initial contact for internal and external constituencies on all matters pertaining to the Office of the Chancellor.
- Represented the Chancellor, as appropriate, in communicating with internal and external constituents.

- Independently researched, prioritized, and followed up on multiple incoming issues and concerns addressed to the Chancellor, including those of a sensitive and/or confidential nature.
- Managed a variety of special projects for the Chancellor.
- Assisted in coordinating conferences, workshops, and public hearings.
- Produced and hosted SU Ag Center's public affairs television show.

June 2001- October 2002

LSU System-Pennington Biomedical Research Center

Research Recruiter / Study Coordinator

- Recruited subjects for nutritional research.
- Provided training for study participants.
- Served as a spokesperson for various clinical trials.
- Implemented strategies to promote community outreach (speaker for various community events and state agencies).
- Constructed newsletters and promotional items for program participants.
- Conducted interviews/media appearances for the promotion of various clinical trials.

August 1999-May 2001

Port Allen High School

English / Journalism Instructor

- Instructor of English I, II, III and Business English Classes.
- Homecoming and Beta Club Sponsor.
- Publications Instructor and Yearbook editor.

May 1999-July 1999

WAFB Channel 9

Production Assistant

- Performed Teleprompter and studio camera operation.
- Assisted with news production.

February 1999-July 1999

Citywide Broadcasting

Community Events Coordinator

- Producer of Community Related Talk Shows.
- Constructed and Aired Public Service Announcements.
- Liaison between Community Businesses and Radio Stations.

July 1998-July 1999

Citadel Broadcasting/KQXL 106.5

Air Personality

- Host of weekend music programming.
- Assist in various activities, including remote broadcasts.

December 1998-May 1999

Louisiana State Senate

Public Relations Assistant

- Assisted with Publications such as Newsletters and Press Releases.
- Photographed Senate functions.

PROFESSIONAL AFFILIATIONS

YMCA – Baranco Clark – Board of Directors
Governor’s Highway Safety Association–Governor’s Representative- LA
Higher Education Leadership Foundation – Alpha Cohort – 2015 Graduate
Council for a Better Louisiana – 2014 Leadership Louisiana Graduate
Baton Rouge Area Chamber- 2011 Leadership Baton Rouge Graduate
American Council on Education- Aspiring Leaders Fellow
Recovery School District – Baton Rouge Achievement Zone Advisory Board
Louisiana Public Broadcasting– Former Board of Directors
Greater Baton Rouge Association of Realtors
Jack and Jill of America, Inc.
University of Phoenix- Adjunct Faculty
Baton Rouge Press Club
YWCA of Greater Baton Rouge- Former Board Member
North Baton Rouge Women’s Help Center- Former Board Member/Vice-President
Baton Rouge Ballet Theater – Former Board of Trustees
Greater Baton Rouge Advertising Federation – Former Board of Directors
Council for Advancement and Support of Education
Alpha Kappa Alpha Sorority, Inc.
Kappa Delta Phi Educational Honorary Society
Southern University Alumni – BR Chapter

COMPUTER SKILLS

MS Windows, MS Word, Excel, Power Point, Adobe Photoshop, Digital Photography, Web/content development, and Copywriting.

REFERENCES

Available Upon Request

POS CLASS				
EMP CLASS				
HI		RT		LV

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER									
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

TYPE OF APPOINTMENT:

<input type="checkbox"/> Academic (Fac)	<input checked="" type="checkbox"/> Non-Academic (Uncl)	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input type="checkbox"/> Part-time (<u>100</u> % of Full Time) (must be indicated if less than 100%)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	<input type="checkbox"/> Undergraduate Student	<input type="checkbox"/> Detail #of mos _____
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Job Appointment
<input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Probationary
		<input type="checkbox"/> Permanent Status

Previous Employee _____ Reason Left _____
Date Left _____ Salary Paid _____

Profile of Person Recommended

Length of Employment April 1, 2018 To June 30, 2018
Effective Date of Employment April 1, 2018

Name LaShonda Sturgus SS# S01428406 Sex F Race* B
(Last 4 digits only)

Position Title: Chief Financial Officer for Athletics/SWA Department: Athletics

Check One Existing Position New Position
*Visa Type (See Reverse Side):
Visa Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 12.5 years Southern University Experience 6 years
Degree(s): Type/Discipline (BA-Education): B.S. Institution/Location (SU-Baton Rouge): Grambling State University Year: 2003
M.S. Grambling State University 2004

Current Employer Southern University

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Annual Salary \$75,000.00 Salary Budgeted \$75,000.00 Hourly Rate, if applicable: _____

Pay Cycle: Biweekly Monthly Faculty

Source of Funds: _____ Identify Budget: _____ Location: _____

Change of:

	<u>From</u>	<u>To</u>
Position:	<u>Chief Financial Officer for Athletics</u>	<u>Chief Financial Officer for Athletics/SWA</u>
Status:	_____	_____
Salary Adjustment:	<u>\$68,000.00</u>	<u>\$75,000.00</u>

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
*See Reverse Side

Source of Funds (Current)	Amount
211001-21816-61002-26000	\$45,000
293184-21801-61002-25000	\$20,000
218900-21801-61002-29000	\$10,000

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if, applicable):

<u>Roman P. Bank</u> Supervisor	<u>1/3/18</u> Date		
_____	Date	Dean/Unit Head	Date
_____	Date	Chancellor	Date
_____	Date	Vice President/Finance Business Affairs/Comptroller	Date
_____	Date	Chairman/S.U. Board of Supervisors	Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic, a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander, a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native, a person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

LaShonda Stirgus will continue as Chief Financial Officer for Athletics; effective April 1, 2018 she will take on an additional role as the Senior Women Administrator when Pamela Smith retires.

Must be completed by hiring supervisor:

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 AM – 5:00 PM M-F

EMPLOYEE DIRECT SUPERVISOR: Roman Banks

SUPERVISOR/DEPARTMENT CONTACT NUMBER 771-2435

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (check one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94/I-20. The latter seven (7) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-“Practical Work Experience”)	F0	

Do Not Write Below This Area - For Human Resource Use Only

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below, the forms are located at Downloadable Forms on the HR website at www.subr.edu/humanresources).

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form-Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Reference Check Form (reference check performed by hiring supervisor)
- Authority to Release (signed by employee) (submitted to HR with Verification of Fingerprints form signed by State Police)
- Criminal/Background Check Process (forms completed by employee/ submitted to State Police)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment Form (completed by hiring supervisor)
- Proposed Employee Clearance Form (completed by hiring supervisor)
- Letter of Justification for Restricted/ Job Appointment/Detail/CS Rule 6.5g appointments
- Citizenship/Visa Status Verified, I-20/I-94 provided, if applicable

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
-----------------	--	--	--	--	--	--	--

RECEIVED
DEC 04 2017
BY: *Chancellor's Office*

CAMPUS: SUS _____ SUBR _____ SULAC _____ SUAREC _____ SUNO X _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH X _____ OTHER _____ (Specify) _____

Academic Non-Academic Civil Service
 Temporary Part-Time (_____ % of Full Time) Restricted
 Tenured Undergraduate Student Job Appointment
 Tenured Track Graduate Assistant Probationary
 Other (Specify) _____ Retiree Return To Work Permanent Status

Previous Employee Ruth W. Johnson Reason Left N/A
Date Left N/A Salary Paid \$80,000.00

Profile of Person Recommended

Length of Employment 09/01/2017 To 08/31/2018

Effective Date 09/01/2017

Name Ruth W. Johnson SS# xxx-xx-4507 Sex Female Race* Black

Position Title: Director Department: Talent Search & UB Math & Science

Check One Existing Position *Visa Type (See Reverse Side): US
 New Position Expiration Date: N/A

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 19 Southern University Experience 19

Degree(s): Type/Discipline (BA-Education): Bachelors of Social Work Institution/Location (SU-Baton Rouge): SU-New Orleans Year: 1996
Masters of Social Work SU-New Orleans 1998

Current Employer SUNO-Educational Talent Search Program

RECEIVED
NOV 22 2017
VICE CHANCELLOR FOR ADMINISTRATION & FINANCE

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$80,000.00 Salary Budgeted \$80,000.00

Source of Funds 420171-41990-61002-45000/TS/\$40,000 - 420190-41990-61002 -45000 UBMS/\$40,000

Identify Budget: TS/UBMS Location _____
Form Code: _____ Page _____ Item # _____

Change of:
Position: Director/Talent Search From Director/Talent Search & UBMS To
Status _____
Salary Adjustment \$67,000.00 \$80,000.00

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
*See Reverse Side

Source of Funds	Amount
420171-41990-61002-45000	\$67,000.00

Comments: (Use back of form)

*See Reverse Side

Supervisor [Signature] Date 11/20/17
Dean/Unit Head. [Signature] Date 11/16/17
Vice Chancellor [Signature] Date 11-17-17
Chancellor [Signature] Date 11-17-17
Director/Personnel [Signature] Date _____
Vice President/Finance Business Affairs/Comptroller _____ Date _____
President [Signature] Date 11/20/17
Chairman/S.U. Board Of Supervisor [Signature] Date 11/22/17

Ruth W. Johnson

13010 Deauville Court
New Orleans, LA 70129
504/254-0581

Education

Southern University at New Orleans
Masters Social Work, Spring 1998
Concentration – Administration Planning and Organization

Southern University at New Orleans
Bachelors Social Work, Spring 1996

Professional Licensure and Certifications

Graduate Social Work License Number 4641
New Orleans Metropolitan Leadership Forum
SWASAP Emerging Leaders Institute

Professional Affiliations

Council for Opportunity in Education National Conference Chairperson	2009
National Association of Social Workers	1996-present
Steering Committee – College Goal Sunday LOSFA	2007-present
Site Coordinator – College Goal Sunday	2008-present
SWASAP Regional Fair Share Chairperson	2009
President – SouthWest Association of Student Assistance Programs	2008
Campus Coordinator HONDA	2007-present
Chairperson – SWASAP Regional Conference	2007
President – Louisiana Association of Student Assistance Programs	2006
Chairperson – LASAP State Conference	2005
Pontchartrain Kiwanis	2003-2006

Professional Experience

Southern University at New Orleans	
Educational Talent Search Program, Director	2004-present
Early Intervention Coordinator	2001-2004
Field Specialist	1998-2001
Judicial Council	2003-2004
Workforce Investment Board Youth Council New Orleans	2008-present
LASAP Board Parliamentarian	2009-present
Reader – U.S. Health and Human Resources	1999
Reader – U.S. Department of Education	2002

Awards and Honors

Alumni Service Award – SUNO School of Social Work	2009
Commendation – Senator Mary Landrieu, Work on behalf of Louisiana State Youth	2008
Proclamation – New Orleans Mayor C. Ray Nagin	2007

Publications

Mississippi Star: *My Caribbean Lullaby*
Diamond in the Rough: An Anthology
Louisiana Weekly: *Duke Signals the Time*

Funding Secured

Educational Talent Search

2005 – 2008	1,171,167
2009 – 2011	1,112,034
2011 – 2016	1,609,985
2016 – 2021	1,345,920
Total	5,239,106

SUNO HONDA Challengers

2006 – 2007	3,000
2008 – 2009	3,000
2009 – 2010	3,000
2010 – 2012	10,500
2012 – 2013	3,000
2013 – 2014	3,000
2015 – 2016	3,000
Total	25,500

LA Board of Regents

Know How to Go

2009 – 2010	3,000
Total	3,000

GRAND TOTAL **5,267,606**



**US Department of Education
Washington, D.C. 20202**

P044A160677

GRANT AWARD NOTIFICATION

<p>1 RECIPIENT NAME</p> <p>Southern University at New Orleans TRIO 6400 Press Drive New Orleans, LA 70126 - 0002</p>	<p>2 AWARD INFORMATION</p> <p>PR/AWARD NUMBER P044A160677 ACTION NUMBER 1 ACTION TYPE New AWARD TYPE Discretionary</p>															
<p>3 PROJECT STAFF</p> <p>RECIPIENT PROJECT DIRECTOR Ruth W Johnson (504) 284-5445 rjohnson@suno.edu EDUCATION PROGRAM CONTACT Jane E Blom (202) 502-7647 jane.blom@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE 888-336-8930 HELPDESK edcaps.user@ed.gov</p>	<p>4 PROJECT TITLE</p> <p>84.044A Southern University at New Orleans Educational Talent Search (TRIO)</p>															
<p>5 KEY PERSONNEL</p> <table border="0"> <thead> <tr> <th><u>NAME</u></th> <th><u>TITLE</u></th> <th><u>LEVEL OF EFFORT</u></th> </tr> </thead> <tbody> <tr> <td>Ruth W Johnson</td> <td>Project Director</td> <td>100 %</td> </tr> </tbody> </table>		<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>	Ruth W Johnson	Project Director	100 %									
<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>														
Ruth W Johnson	Project Director	100 %														
<p>6 AWARD PERIODS</p> <p>BUDGET PERIOD 09/01/2016 - 08/31/2017 PERFORMANCE PERIOD 09/01/2016 - 08/31/2021</p> <p>FUTURE BUDGET PERIODS</p> <table border="0"> <thead> <tr> <th><u>BUDGET PERIOD</u></th> <th><u>DATE</u></th> <th><u>AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td>2</td> <td>09/01/2017 - 08/31/2018</td> <td>\$336,480.00</td> </tr> <tr> <td>3</td> <td>09/01/2018 - 08/31/2019</td> <td>\$336,480.00</td> </tr> <tr> <td>4</td> <td>09/01/2019 - 08/31/2020</td> <td>\$336,480.00</td> </tr> <tr> <td>5</td> <td>09/01/2020 - 08/31/2021</td> <td>\$336,480.00</td> </tr> </tbody> </table>		<u>BUDGET PERIOD</u>	<u>DATE</u>	<u>AMOUNT</u>	2	09/01/2017 - 08/31/2018	\$336,480.00	3	09/01/2018 - 08/31/2019	\$336,480.00	4	09/01/2019 - 08/31/2020	\$336,480.00	5	09/01/2020 - 08/31/2021	\$336,480.00
<u>BUDGET PERIOD</u>	<u>DATE</u>	<u>AMOUNT</u>														
2	09/01/2017 - 08/31/2018	\$336,480.00														
3	09/01/2018 - 08/31/2019	\$336,480.00														
4	09/01/2019 - 08/31/2020	\$336,480.00														
5	09/01/2020 - 08/31/2021	\$336,480.00														
<p>7 AUTHORIZED FUNDING</p> <table border="0"> <tbody> <tr> <td>THIS ACTION</td> <td>\$336,480.00</td> </tr> <tr> <td>BUDGET PERIOD</td> <td>\$336,480.00</td> </tr> <tr> <td>PERFORMANCE PERIOD</td> <td>\$336,480.00</td> </tr> </tbody> </table>		THIS ACTION	\$336,480.00	BUDGET PERIOD	\$336,480.00	PERFORMANCE PERIOD	\$336,480.00									
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BUDGET PERIOD	\$336,480.00															
PERFORMANCE PERIOD	\$336,480.00															
<p>8 ADMINISTRATIVE INFORMATION</p> <p>DUNS/SSN 108193707 REGULATIONS CFR PART 643 EDGAR AS APPLICABLE 2 CFR AS APPLICABLE ATTACHMENTS 1, 2, 3, 6, 8, 9, 11, 12, 13, 14, B OPE-3, E-3, E1, E2</p>																
<p>9 LEGISLATIVE AND FISCAL DATA</p> <p>AUTHORITY: PL 102-325 IV HIGHER EDUCATION ACT OF 1965 P.L. 102-325, AMENDED PROGRAM TITLE: TRIO - TALENT SEARCH</p>																

F. BUDGET NARRATIVE 643.21(f)

All cost outlined in projected budget are allowable according to the federal regulations for the Educational Talent Search Program. \$211K for salaries are sufficient to support annually personnel to serve low-achieving Landry Walker, Lake Area and Carver high schools. The project is strengthened by the community supporters and school partners discussed previously. In accordance with the Southern University System Vice Chancellor for Finance and Administration Office, the current fringe benefit rate is 33.03% for 2016-2017, which includes insurance, Medicare, other/contingency, retirement and unemployment compensation. The indirect cost rate of 8% of total direct cost is in accordance with the allowable rate for training grants. The budget is **reasonable cost-effective and adequate to support the project.**

Expenses incurred for administration of Competitive Preference Priority 1a & b include partial salaries, participant costs for travel & support, supplies, others & stipends to provide tutoring using intelligent tutoring systems (ITSS). Expenses incurred for administration of Competitive Preference Priority 2 a & b include staff salaries; participants costs for travel & support, others & stipends to provide mentoring; financial support & incentive. All partial expenses in each line in compliance with Competitive Priority Preferences 1a & b and 2a & b as presented.

Southern University at New Orleans has been the site of TRIO programs for over thirty-five (35) years and is therefore, knowledgeable of the budgetary needs and strategies required for operating an effective and efficient Talent Search Program. Currently, the University operates three TRIO Projects (Talent Search, Student Support Services, and Upward Bound). The budget included in this application therefore, is adequate, reasonable, and structured with University budgetary strategies and objectives. The Budget Manager/Post Award Administrator and the

Vice Chancellor for Administration have reviewed and approved the budget for its **appropriateness, cost-effectiveness and adequacy to support the project.**

Salary levels and benefits are based upon institutional scheduled policies including those for personnel. Travel costs are based on state policies for public colleges and universities in Louisiana.

Salary levels and benefits are based on institutional schedules and policies. Items listed under equipment and supplies have been computed on the basis of local vendor prices. Travel costs are based on the state policies for public colleges and universities in Louisiana.

Table 33: Budget Summary

Salaries	211215
Fringe Benefits	69764
Travel	14494
Equipment	0
Supplies	7361
Other	7794
Total Direct Costs	310628
Indirect Cost	24850
Training Stipends	1002
TOTAL COST	336480

Table 34: Detailed Budget

Position	No. Emp.	# Mos	% Time	Salary	Fed Contr.	Other	Refers to Objectives
Director	1	12	100	66215	66215+	0	1 - 5
Ed. Advisor/Asst.to Dir.	1	12	100	45000	45000+	0	1 - 5
Education Advisor	2	12	100	41000	41000+	0	1 - 5
Secretary	1	12	100	18000	18000+	0	1 - 5
Student Workers (\$5.25/hr. x 80 hrs)	2	10	50	*840	0	840	1 - 5
TOTAL				211215	211215	*840	

Table 35: Total Salaries & Fringe Benefits

Total Salaries	211215+
----------------	---------

Fringe Benefits (33.03%)	69764+
TOTAL PERSONNEL	280979+
*Financed by College Work/Study Program	

Table 36: Budget Description

Staff Travel	Cost
National Meeting - Washington, DC 1 person x (\$350 airfare + per diem: 3 days x \$29 food; \$135 room; + \$600 registration)	\$1,442
TRIO Regional Meeting - New Orleans, LA 2 people (\$250 airfare + per diem: 3 days x \$29 food; \$106 room 3 days + \$300 registration)	1,910
TRIO State Meeting: (3 days x per diem: \$29 food; \$85 room) + \$60 mileage & parking + \$175 registration) x 3 people	1,731
Educational Department sponsored training and professional conferences - 3 people x (\$250 airfare + per diem; 2 days x \$29 food + \$125 room)	1,386
TOTAL STAFF TRAVEL	\$6,469
Participant Travel	
Transportation for field trips to colleges and businesses tours, for 701 participants 15 buses x (\$175 ea. cost + mileage \$100)	4,125+
Transportation for after school tutoring 30 participants x 1.25 bus fare x 2 days x 5 mos)	1,500+
Transportation to Summer Component 40 high school participants x (4 days x 6 weeks) x 2.50-round trip bus fare	2,400+
TOTAL PARTICIPANT TRAVEL	8,025+
Staff Travel Total	6,469
GRAND TOTAL TRAVEL	14,494
**Participant Support	
Direct cost for stipends/subsistence allowances and registration fees paid to or on behalf of participants/trainees	**1,000+
EQUIPMENT	
TOTAL EQUIPMENT	0
SUPPLIES	
Tutoring supplies (notebooks, pens, pencils, and notebook paper, flash drives) 701 participants x \$4.00	2,804+
Counseling supplies (portfolios and booklets; 701 participants x \$2	1,402+
Interest inventories (701 x 4.50)	3,155
TOTAL SUPPLIES	7,361+
OTHERS	0
TRIO Project Fee	349
Postage (3,800 mail outs including stamps for return x .49)	1,862
Subscriptions (12 months x \$7)	84
Office Supplies (\$125/month x 12 months)	1,500
Printing and Duplicating Services (\$108.25/month x 12 months)	1,299

Consultation	0
Rental Fee (Copier \$225/month x 12 months)	2,700
TOTAL OTHERS	7,794

(D) Applicant and Community Support: There are two sub-criteria that must be addressed. Applicants should not submit floor plans or letters of support or commitment in the application—this information can be described or summarized as narrative, or in a list, or in a chart. If submitted, these items will count towards the 65-page limit. Applicants must provide information on the tangible commitments and resources to be provided by the applicant and by community partners and should demonstrate in this section how the proposed commitments and support will enable the proposed project to carry out the proposed project plan in the most cost-effective manner possible.

(E) Quality of Personnel: Applicants must address each of the three sub-criteria in this section. The minimum qualifications must be identified for all project personnel positions. The minimum educational qualifications **must** include the **type of degree required and the acceptable field(s) of study**. The **type and minimum amount** of work-related experience **must** also be described for each position. Applicants are not required to submit resumes or job descriptions in the application—but, at a minimum; this information should be described or summarized. The “plan to employ personnel who have succeeded in overcoming barriers similar to the target population to be served” should be a specific plan -- the inclusion of an equal employment opportunity statement and/or a non-discriminatory employment practices policy alone is **not** an adequate response to this criterion.

(F) Budget: In response to this criterion, applicants must provide a detailed, itemized budget narrative for the first-year (2016-2017) budget period, **only**. The budget narrative is to be included in the *Program Narrative (Part III)* Attachment Form to be uploaded into the Grants.gov application. Additional guidance on the standard budget forms is cited in the instructions entitled “First Year Budget and Budget Summary Form (ED Form 524) Instructions” on the following pages. Note: The budget narrative is counted as part of the 65-page limit for Part III.

Applicants should include costs that are related to the approved activities proposed in the Plan of Operation section, to the extent in which funds are available. All costs should be necessary to accomplish the proposed project activities, reasonable and allowable as discussed in the TS regulations in 34 CFR part 643.30. Applicants should include a description of the activities in the budget that respond to the announced **Competitive Preference Priorities**.

(G) Evaluation plan: A strong evaluation plan should shape the development of the project from the beginning to the end of the grant period. The evaluation plan should include benchmarks to monitor progress toward meeting specific project objectives and should include measures to assess the impact on college access and completion and other important outcomes for project participants.

The evaluation plan should clearly indicate: (1) what types of data will be collected; (2) when various types of data will be collected; (3) for which annual cohorts of student’s data will be collected; (4) what data collection methods will be used; (5) how the data will be analyzed; and (6) when reports and outcome data will be available. The evaluation plan should indicate what information, provided on a weekly, monthly and annual basis will indicate if the project is developing in a manner that meets its goals and objectives. In addition, the plan should indicate

JOB CLASS	5	4	4	0	0
JOB CODE	5	4			
CAL ID					

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER	5	m	9	3	0	5
-----------------	---	---	---	---	---	---

CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

- | | | |
|--|--|--|
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) _____ | <input type="checkbox"/> Retiree Return To Work | <input checked="" type="checkbox"/> Permanent Status |

Previous Employee N/A Reason Left _____
 Date Left _____ Salary Paid _____

Profile of Person Recommended

Length of Employment _____ To _____
 Effective Date _____

Name Edwards Page Reynolds SS# xxx-xx-1779 Sex Male Race* Blk
 (Last 4 digits only)

Position Title: Chief of Police Department: Police Department

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing FAF, if applicable.)

Years Experience 27 Southern University Experience 0

Degree(s): Type/Discipline (BA-Education): M.S. - Education Institution/Location (SU-Baton Rouge): University of Bridgeport - Bridgeport, CT Year: 2002

Current Employer Forrest City Police Department, Arkansas

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$63,500 Salary Budgeted \$65,000

Source of Funds General Funds

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of: From _____ To _____

Position _____
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount
51101-56610-61002-56000	\$63,500

*See Reverse Side Graduate School signature (if, applicable): _____

Supervisor [Signature] Date 12/13/17 Dean/Unit Head _____ Date _____

Vice Chancellor [Signature] Date 12-13-2017 Chancellor _____ Date _____

Director/Personnel [Signature] Date 12-13-17 Vice President/Finance Business Affairs/Comptroller _____ Date _____

President [Signature] Date 12-13-17 Chairman/S.U. Board of Supervisors _____ Date _____

Handwritten signature/initials

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino _____ Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE: Monday - Friday: 8:00a - 6:00p
EMPLOYEE DIRECT SUPERVISOR: Leslie R. McClellon
SUPERVISOR/DEPARTMENT CONTACT NUMBER: Chief Administrative/Operations Officer, 318-670-9300
NUMBER OF EMPLOYEES SUPERVISED, (if any): 7
HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	EXPIRES
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area

For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- _____ Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- _____ Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- _____ Exemptions Survey Form (signed by employee and budget head)
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)



Dr. Rodney A. Ellis
Chancellor



December 13, 2017

Dr. Ray L. Belton, President
Southern University System Office
4th Floor, J. S. Clark Administration Building
Baton Rouge, La. 70813

RE: Position Approval for Chief of Police---Edward P. Reynolds

Dear Dr. Belton:

Please accept this request for *approval of the position of Chief of Police*. The position of Chief of Police falls under the direction of the Chief Administrative and Operational Manager. As stated on the previous request to post said position will therefore play an important part in the advancement of this area and the University. This accurate position will therefore ensure the institutions compliance with system and state requirements.

It is my pleasure to recommend **Mr. Edward P. Reynolds** for this position, with a recommended salary of **\$63,500**. The committee has found him to be exceptionally qualified for this position and I concur. I am therefore requesting your endorsement and that of the S U Board Of Supervisors of this recommended and permission to move forward with placing him in this position.

Respectfully Submitted

Dr. Rodney A. Ellis
Chancellor

Approved:

12-13-17
Dr. Ray L. Belton, President Date:

RAE/lw

Attachments

Disapproved:

Dr. Ray L. Belton, President Date:

3050 MARTIN LUTHER KING, JR. DRIVE, * SHREVEPORT, LOUISIANA 71107
PHONE: (318) 670-9312 * FAX (318) 670-6374
TOLL FREE: 1-800-458-1472, EXT 6312
www.SUSLA.EDU



Dr. Rodney A. Ellis
Chancellor

12/11/2017

Mr. Edward P. Reynolds
PO BOX 1112
Forrest City, AR 72336

RE: Employment Offer Letter

Dear: Mr. Reynolds

We enjoyed your visit and the opportunity to interview with you about the Chief of Police vacancy at the Shreveport Campus of Southern University. You made an excellent impression and we believe you to be an excellent candidate for a rewarding career with our University.

We are pleased to offer you the position of Chief of Police with a proposed start date of January 8, 2017, contingent upon successful completion of a background check, Southern University Board of Supervisors approval, if needed, and other specifics listed below. The following outlines our offer of employment to you. Your signature below will verify your acknowledgement of/and agreement with all terms listed.

Annual Salary: Your compensation will be \$63,500

Status: Full Time/Unclassified

Additional Benefits: A generous group and supplemental benefits program including medical, dental, vision, life insurance and other benefits is available to you upon employment, subject to standard eligibility requirements. You are also eligible to participate in the University's retirement plan.

Paid Time Off: As a full-time employee, you will accrue both annual and sick leave according to the established years of service chart.

This offer is extended to you contingent upon completion of our routine background and reference checks, completion of employment forms for new personnel, and on the understanding that in joining Southern University at Shreveport you will not violate any agreement to which you are or have been party.

3050 MARTIN LUTHER KING, JR. DRIVE, SHREVEPORT, LOUISIANA 71107
PHONE: (318) 670-9312 * FAX (318) 670-6374
TOLL FREE 1-800-458-1472, EXT 6312
www.susla.edu

Southern University at Shreveport does not discriminate on the basis of race, color, national origin, gender, age or disability. Title IX Coordinator: Ms. Tisha T. Bryant, Administration Building, Room A-48, (318) 670-6210, Section 504 Coordinator: Mr. Jerrold Ellis, Fine Arts Building, Room C94 D, (318) 670-5475

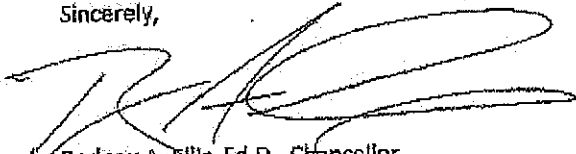
Edward P. Reynolds
12/11/2017 Offer Letter
Page 2

Under the U.S. Immigration Reform and Control Act of 1986, we are required to establish the employment authorization and identity of each person we hire. In order to comply, you will need to bring appropriate documentation upon your first day of employment. Appropriate documentation may include driver's license and social security card, passport, etc. Please contact Human Resources for a complete list of additional acceptable documentation.

After you have had an opportunity to read this document, and the attached job description, please sign and return the original letter to our office by December 13, 2017. This document will serve as the official acceptance of our offer and confirm that you have read, understood, and will comply with the provisions outlined.

We look forward to hearing from you and having you join our team. If you have questions or need to discuss anything further, please contact Qulana Skidmore at 318.670.9351.

Sincerely,



Rodney A. Ellis, Ed.D., Chancellor
Southern University at Shreveport

- cc: Rodney A. Ellis, Ed.D., Chancellor
- Wayne H. Bryant, Director of Human Resources
- Leslie McClellon, Chief Operations Officer
- Brandy Jacobsen, Chief Finance Officer

Accepted:


Edward Reynolds

12/13/2017
Date

Attachment: Job Description, Chief of Police

SOUTHERN UNIVERSITY AT SHREVEPORT

POSITION ANNOUNCEMENT

CHIEF OF POLICE

Southern University at Shreveport (SUSLA) invites applications for the position of Chief of Police located at the Main Campus in Shreveport, Louisiana. SUSLA serves three campuses in the City of Shreveport (MLK, Downtown, and Downtown airport). This is administrative and technical police work in the directing of all employees and activities of the police department. This is an important administrative position involving responsibility for the protection of lives and property on the Southern University – Shreveport Campus through the supervision of the police function.

SUMMARY:

Reporting to the Chief Administrative/Operations Officer, the Chief of Police provides leadership, strategic direction and management for the effective administration of the police department for a multi-campus institution. The Chief of Police is responsible for maintaining the security and safety of Southern University – Shreveport property, facilities, employees, students and visitors. The Chief shall coordinate effective programs that includes all aspects of campus safety, traffic management on university property, fire prevention, emergency management, and associated training programs.

Duties and Responsibilities:

- Manages and supervises police/security personnel - conducts and coordinates on-going police/security training and evaluation
- Organizes, directs and evaluates all departmental activities including strategic planning, budgeting, maintaining accurate records of criminal incidents, accidents, safety problems and vehicle registration
- Monitors daily logs to ensure accuracy and compliance with Federal and State regulations.
- Reports to Facilities Management any safety issues and concerns on campus
- Maintains effective communication with Student Services personnel and provides regular security and safety education programs for students
- Maintains effective communication with Remote Centers as it relates to security and safety issues; providing timely resources and education programs to improve security and safety awareness
- Responsible for overseeing emergency management initiatives and maintains effective communication with the campus community as it relates to campus security and safety issues and provides timely resources and educational programs to improve campus security and safety awareness (includes coordinating regular drills: fire, weather-related, safety, etc.)
- Conducts investigations involving safety and security related matters
- Oversees general maintenance of all equipment for the campus police department
- Coordinates all security and safety needs related to special events held on campus
- Maintains appropriate relationships with City, County and State law enforcement agencies, fire and EMS personnel
- Organize, develop, and publish the yearly Campus Crime Statistics and Fire Safety Report (Clery Act) and maintain an accurate understanding with Federal guidelines
- Trains and evaluates college police officers relating to performance of their job duties.

- Ability to analyze problems and situations and quickly determine effective and reasonable courses of action using tact and diplomacy. Promotes activities that reflect best practices in law enforcement and public safety.
- Liaison with external law enforcement and emergency service entities such as the police and fire departments; and participation in investigations of civil and criminal cases as required by law and the college.
- Experience in building cooperative working relationships with a wide range of constituencies and experience in the development of new service or programmatic initiatives in conjunction with other areas outside of immediate department; a working knowledge of National Incident Management System (NIMS) and Incident Command System (ICS) protocols, and experience in developing emergency operation plans and Incident Action Plans are required.
- Ability to interact effectively with diverse populations in a positive and empowering manner; strong written, verbal, and group communication skills; organizational and management skills including budget management, strategic planning, evaluation and assessment, time management, marketing, statistical analysis; and problem solving.
- Participates in the development of annual police budget. Monitors and tracks division expenses. Identify alternative funding streams for the department.
- Provides direction for the safety and security of SUSLA college personnel, students and others using institutional facilities and grounds.
- Areas of emphasis may include planning and implementing effective safety procedures, management of hazardous chemicals, monitoring of interior and exterior facilities and daily operational procedures of college police division.
- Directs proper investigation and follow-up of crimes, misdemeanors, infractions of college policies, safety hazards, and motor vehicle accidents.
- Must have excellent interpersonal skills due to constant interaction with individuals at all levels within the college community network and the ability to deal with irrational situations where the outcome is unpredictable.
- Develops rules, regulations, procedures, and policies applicable to campus policing.
- Collaborates with the Chief Administrative/Operations Officer and Cabinet administrators in the development and implementation of plans, strategies, goals and objectives for the college and prepares reports to assist with college planning and decision-making.
- Regularly attends seminars, special conferences and professional meetings as time and budget permit.
- Maintains knowledge in profession through professional publications, articles, books, etc. for best practices on policies, laws and regulations.
- Builds and strengthens an environment that fosters creativity, innovation, and professional development among the members of the police department and associated agencies.
- Monitors police department website to ensure information is accurate and current.
- Assure department practices comply with local, state, federal and accrediting body (COE, SACSCOC, etc.) regulations.
- Evening and weekend work and overnight travel required.
- Performs other duties as assigned.

Required Knowledge, Skills and Abilities:

Knowledge of:

- Extensive knowledge of the principles, practices, procedures, techniques, and specialized functions of modern police tactics and methods.

- Applicable laws, codes, regulations, policies, and procedures
- Budgets and inventory control.
- Principles and practices of administration, supervision, and training.

Demonstrated Ability to:

- To understand and execute the laws, ordinances, SUPD Policy and Procedure.
- To understand and execute University Rules and Regulations and Personnel.
- Mentor staff and advance a culture of service and collaboration with all campus and system constituencies.
- Assess the effectiveness and efficiency of the police department.
- Plan and implement new programs within fiscal constraints.
- Keep current with, interpret and apply applicable rules, regulations, policies and procedures relating to the police department.
- Provide effective technical expertise for the police department regulations, and policies.
- Apply knowledge of and experience in licensing, compliance, or accreditation processes, specifically related to policing.
- Function in a multi-campus/site educational organization to promote the goals of the College.
- Effectively use technology and computer software programs, including MS Office.
- Organize and manage individual and team projects.
- Collect, evaluate and analyze data relating to safety and security functions.
- Promote collegiality, staff cohesiveness and the core values of the institution.
- Analyze, problem-solve, negotiate and make decisions.
- Promote excellence in employees' job performances.
- Work collaboratively with other administrative departments and government agencies.
- Provide excellent customer service to faculty, staff, current students, prospective students, alumni, business and industry partners, community representatives and other stakeholders.
- To work with a diverse population.

Skills:

- Excellent written, oral, and presentation skills.
- Management, organizational, and supervisory skills.
- Superior team-building skills to build trust with others in a rapidly changing environment.
- Excellent organization, planning, and prioritization skills are essential.

Physical Requirements

Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to, computers, calculator, copier, and fax machine. Some crawling, reaching, handling, sitting, standing, pushing, bending, crawling and pulling. Physical capability to run, walk, and climb over rough and unfamiliar terrain, fences and other obstacles for extended periods of time. Operate motor vehicle for long periods. Control persons resisting arrests. To move a disabled or combative individual.

Required Minimum Qualifications:

- Bachelor's degree or a combination of education and experience that yields the required knowledge, skills and abilities in security management.
- Current Louisiana Peace Officer Standards and Training (POST) certification **OR** eligible for Out-of-State transfer. Transfer POST requirements must be satisfied within one year.
- Minimum 10 years exemplary law enforcement experience as a licensed peace officer.

- Minimum 3 years supervisory and management experience.
- Demonstrated knowledge and skills in safety and security management.
- Demonstrated leadership and organizational skills.
- Demonstrated ability to hire and manage appropriate police/security staff and maintain a 24/7 operation.
- Demonstrated customer service skills and the ability to work effectively with people.
- Demonstrated ability and skills to conduct investigations that include problem solving, data collection, establishing relevant facts and drawing valid conclusions.
- Demonstrated ability to maintain accurate, current and coherent security logs.
- Demonstrated excellent communication skills (written and oral).
- Ability to set priorities, meet deadlines and multitask with minimal supervision.
- Ability to be detail-oriented.
- Demonstrated skills in working with computers, Microsoft Office Suite, Internet resources, security cameras and other equipment routinely used by security personnel.
- A strong commitment to and passion for the mission of the comprehensive community college.
- Commitment to staff diversity, learning and development.

Preferred (Desired) Qualifications:

- Five (5) years of law enforcement on a college/university campus.
- Minimum five (5) years supervisory and management experience within a college/university police department.
- Demonstrated knowledge and ability to articulate and support Southern University – Shreveport values, Code of Conduct, vision and mission, and university policies and procedures.
- Demonstrated knowledge and skills in safety and security management for a university campus.
- Knowledge of Federal regulations regarding security and safety for a university campus.
- Demonstrated extensive knowledge of and ability to execute all requirements related to Title IX and Clery Act.
- Additional certification for relevant to police training (i.e., domestic violence, active shooter, etc.).
- An in-depth working knowledge of safety and security rules, regulations and policies of the Southern University System and/or the State of Louisiana, and U.S. Department of Education.
- An in-depth working knowledge of national (COE) and regional (SACSCOC) accreditation principles relative to safety and security.
- Working experience with Ellucian's Banner Financial Module or other financial management system.

Compensation:

Salary Range is **\$60,000** to **\$65,000**. Compensation will be within this range and commensurate with education and work experience.

Application Instructions:

- A cover letter of no more than two pages indicating how applicant meets the qualifications and employment standards listed in this position announcement.
- A detailed résumé that summarizes educational preparation and professional experience for the position.
- Candidates selected for an interview must provide:
 - College and university transcripts showing the awarded/conferred degree to meet required educational qualifications. Unofficial transcripts are acceptable at the time of application.
 - Proof of POST certification for Louisiana or certifying state.
 - Five professional references required. Include name, title, contact phone number, and email address.
 - Applicants notified prior to reference checks.
- The selected candidate will be required to undergo a background check and provide official transcripts.

Submit documents to:

Southern University at Shreveport
Human Resources
Attention: Chief of Police Vacancy
3050 Martin Luther King, Jr. Drive
Shreveport, LA 71107

Application documents must be received by 6:00 pm CST, **August 4, 2017.**

Southern University at Shreveport is an EEOC/AA/ADA employer.

EDWARD PAGE REYNOLDS

PO Box 1112-FORREST CITY, AR. 72336
[cell 203-640-1623/other 870-317-6225]
chiefpreynolds@gmail.com

Objective: Continued challenging position as an Executive/Chief Administrator of a progressive public safety/government and/or law enforcement/criminal justice organization

Professional Experience:

Commander (Patrol Shift / Detectives) (09/2015 – Present)

Chief of Police (08/2011-09/2015)

Forrest City Police Department – Forrest City, Arkansas

The Police Chief works under the general supervision of the Mayor or City/Town Administrator. The Police Chief is responsible for planning, directing, supervising, reviewing, and evaluating the activities, and operations of the Police Department. The Police Chief provides a high level of leadership, management and team building skills. The Police Chief is responsible for Police Department personnel, including scheduling, training, supervision and evaluation of all personnel. The Police Chief is responsible for participating in the annual budgeting process and management of the Police Department budget. Coordinates assigned activities with other departments and outside agencies. Plans programs and organizes procedures for community involvement activities. The Police Chief performs other duties as assigned to maintain City/Town operations and services.

Additional responsibilities include:

- Rebuild/restructure the department with adopting and updating operational standards
- Established new recruiting methods, a restructured field training program, and in-service training program
- Grant exploration, application, and auditing
- Supervision of command staff, Detective Division, Patrol Division, and Special Services Division
- City/Town hall meetings and several community outreach projects
- Development of standard operational procedures and policies

Chief of Police (06/2009-08/2011)

Wilton Police Department – Wilton, Maine

I culminated my service as Wilton's Chief of Police. I commenced my service as the Assistant Chief/Detective Lieutenant. The Assistant Chief/Detective Lieutenant is a police executive with complete oversight of the operational division. In the absence of the Police Chief, the Assistant Chief/Detective Lieutenant is Chief Administrator responsible for the full and entire management of all operations. As the Asst. Chief/Detective Lieutenant I assisted in the overall management of the police department. In addition to the general management & supervision of facility and staff, duties include scheduling, assigning, overseeing, evaluating, and reviewing the work of staff. Directing and developing training programs for staff; analyzing and evaluating program objectives; assisting in the development of policies, procedures and the annual budget; acting as a liaison and coordinating services with other agencies. I have command authority in the supervision and investigation of serious felony/major crimes. My duties also included: Grant writing, Quality control, and IA investigations.

- Community Project Development
- Hostage Negotiator
- Oversight of Department's Drug Task Force
- Personal development including hiring, promotions, and teaching job expectations
- Coordination of regional agencies to address critical incident response and joint operations
- Grant Administration, Development, and Research
- Development of Policy and Training Standards
- Leader of department compliance with Union Agreement and Negotiations

EDWARD PAGE REYNOLDS

PO Box 1112-FORREST CITY, AR. 72336

[cell 203-640-1623/other 870-317-6225]

chiefepreynolds@gmail.com

Professional Experience (cont.):

Lead Homicide Detective/Major Crimes (02/1995- 06/2009)

New Haven Police Department – New Haven, Connecticut

Responsible for the supervision and investigation of homicides and serious felony/major crimes (including the preparation and execution of arrest warrants & search warrants).

As Lead Detective my duties entailed supervising the efforts of multiple agencies (including law enforcement, social services, and other government agencies)

I was charged with developing probable cause in high profile crimes/cases through intelligence gathering, via: research, forensics, data collection, interviews of suspects & witnesses, and informants. Responsible for assisting the state's attorney's office with the preparation of homicides and other felony cases for criminal prosecution in a court of law. The department serves a citizen population of approximately 150,000 and a daily population of approximately 300,000.

Assignments included:

- Hostage Negotiator
- Police Training Instructor
- Narcotics Unit
- Major crime investigations
- Burglary/Robbery Unit
- Internal affair investigations
- Special Victims/Family Services Unit (specializing in sexual assaults & hate crimes).
- Asset Forfeiture, allocations, and preparation
- Monitor performance of staff and investigations
- Provide positive leadership by boosting moral, encouraging team work, guiding and mentoring, establishing performance expectations
- Field Training Officer
- Patrol Division

Hostage Negotiator

- As a Hostage Negotiator my duties entailed implementing intervention strategies in hostage/crisis situations.
- As Hostage Negotiator I supervised the efforts of multiple agencies and services (including: government, law enforcement, social services, mental health services, and psychologists) to bring peaceful resolution to conflict & crisis.
- As Hostage Negotiator I was required to have excellent communication skills, while possessing the ability to build rapport with individuals & groups under extremely volatile conditions

Professional Memberships:

Ordained Minister – Clergy/Ministerial Staff (06/1985-Present)

Church of God in Christ, Inc. (COGIC)

Ordained Minister - CLERGY/MINISTERIAL STAFF

Administrator*Budgeting*Scheduling*Teaching/Counseling*Outreach

Supervision/Management Include:

- Director of Evangelism (Greater Community Temple COGIC – Memphis, Tennessee)
- Director of Public Relations (Rehoboth COGIC - Bridgeport, Connecticut)
- President – Ordination Board (COGIC Connecticut First Jurisdiction - State Diocese)

EDWARD PAGE REYNOLDS

PO Box 1112-FORREST CITY, AR. 72336
[cell 203-640-1623/other 870-317-6225]
chiefepreynolds@gmail.com

Educational Background:

- *M. S.* in Education - University of Bridgeport – Bridgeport, CT.
- *Connecticut (P.O.S.T.) Police Certification* – New Haven Police Academy – New Haven, CT.
- *FBI Police Executive Command College (CJI-University of Arkansas/Arkansas Leader)*
- *FBI Crisis/Hostage Negotiation Training Program (Certificate-FBI)*
- *Univ. of Arkansas-Criminal Justice Institute(CJI) Police Chief Executive Development Program*
- *State of Maine New Chiefs & Sheriffs Training Program (MCJA)*
- Basic Instructor Development (P.O.S.T.)
- Marketing & Motivation (Certificate-OMTT)
- Reality Therapy (Certificate-RRCC)
- Field Training Officer (Certification-NHPD)
- Interview & Interrogation (Certificate-P.O.S.T.)
- Drug Law Enforcement (Certificate-P.O.S.T.)
- Counter-Drug Training (Certificate-P.O.S.T.)

Certifications & Skills:

State of Arkansas (CLEST) Certified Chief of Police & Senior Certified Police Officer
State of Maine (MCJA) Certified Police Officer
Connecticut (P.O.S.T.) Certified Police Officer & Certified Law Enforcement Instructor

- Microsoft Word, Excel, PowerPoint, Windows and Word Pad.
- Mobil Data Terminal Operator/III's / NLETS / NCIC
- AS 400 Police RM System/Crimestar Police RM System/Badge RM System

Awards, Commendations, Professional Memberships:

CITATIONS, COMMENDATIONS, AND AWARDS:

- Two (2) Unit Citations (NHPD)
- Three (3) Department Commendations (NHPD)
- One (1) Official City Citation (City of New Haven's Board of Aldermen)
- One (1) Certificate of Recognition (New Haven Block Watch Assoc)

MEMBERSHIPS:

- International Association of Chiefs of Police (IACP)
- Maine Chiefs of Police
- Arkansas Association of Chiefs of Police
- NOBLE (Arkansas Chapter)

ACCOMPLISHMENTS:


- Spearheaded and established several successful Community Based Policing initiatives
- Through my administration & management, I've helped to substantially increase agencies' success with criminal investigations and dramatically improve their standing with their district attorneys
- Supervised & investigated over one hundred (100) homicides
- Supervised & investigated several hundred felony crimes which were followed by arrests and conviction in a court of law
- Served as affiant/ co-affiant in hundreds of felony arrest warrants and/or search & seizure warrants
- Participated in the execution of over three hundred (300) search warrants
- I've interviewed several hundred witnesses, suspects, victims, and informants
- I've successfully extracted numerous admissions and confessions in felonious crimes including: homicides, robberies, assaults, and rape

Languages: Spanish [Basic Working Knowledge]

References: Upon request

MEMORANDUM

TO: Ray Belton, PhD, President/Chancellor
SU System

FROM: Michael A. Stubblefield, PhD 
Vice Chancellor

CC: Lester Pourciau, Vice President for Human Resources

DATE: November 21, 2017

RE: **WAIVER OF POSITION VACANCY ANNOUNCEMENTS**

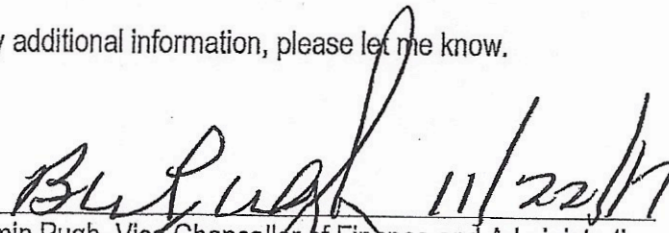
I am requesting the waiver of the following position vacancy announcements for my office. The following positions are currently filled by unclassified personnel whose job title is changing or have expanded duties assigned due to recent revisions to Small Business Development Center (SBDC) Activities. These revisions were submitted and approved by the SBDC, Mr. Rande Kessler (please see attached).

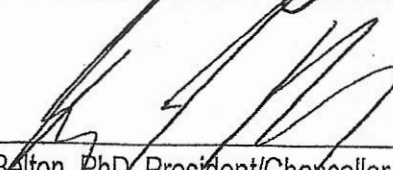
Name	Current Title	New Title
Ada Womack	Business Consultant	Interim Director

Your approval of this request is greatly appreciated.

Should you require any additional information, please let me know.

Enc.

APPROVED:  11/22/17
Benjamin Pugh, Vice Chancellor of Finance and Administration

APPROVED: 
Ray Belton, PhD, President/Chancellor

SOUTHERN UNIVERSITY
 HUMAN RESOURCES
 2017 DEC 13 AM 11:33

PROFESSIONAL PROFILE

Highly organized and detail-oriented Business Professional with more than 13 years of experience in assisting small businesses and supplying thorough support to senior executives within the for profit and nonprofit business arena. Proficient training developer in managing, coordinating and executing training events geared to stimulate regional economic growth and small business development. Resourceful professional with an extensive scope of responsibility, proven success, and track record of delivering optimal results.

SKILLS

- Needs assessments
- Customer service relations
- Strategic partnerships and planning
- Excellent communication and presentation skills
- Database management
- Customer service-oriented
- Team building
- Desktop Publishing
- Critical Thinker
- Strategic event planner and coordinator
- Social media knowledge
- Efficient multi-tasker
- Staff training/development
- Administrative support specialist
- Office Management
- Program Development

EXPERIENCE

Louisiana Small Business Development Center, Baton Rouge, Louisiana
Business Consultant

2011-Present

Provide business consulting for a seven-parish area that includes business planning, financial projections, marketing plans, loan packaging and business training classes. Assist in the development of outreach programs for the business community. Facilitate pre-venture training workshop for small businesses. Perform assessments for business clients for the Small and Emerging Business Development Program through Louisiana Economic Development. Develop partnerships with local, state and federal agencies to contribute to the mission of the center.

Accomplishments

- Within 2 years, increased productivity by creating 59 Jobs, counseling 241 business owners, 23 business startups, \$4.9 million in capital infusion and retained 11 jobs.
- Received Community Champion Award in 2016 for working with the small business community in North Baton Rouge.
- Awarded by the Louisiana Small Business Development Center into the Million Dollars Club in 2016.
- Awarded by the Louisiana Small Business Development Center into the 3 Million Dollars Club in 2017.

Training Coordinator / Administration (2011-2015)

Training

Develop small business training programs for a seven-parish area. Assisted with team building initiatives and overall support for maintenance of organizational culture at the center. Develop partnerships with local, state, federal agencies and businesses to contribute to the mission of the center with providing quality and substantial training for the small business community.

Accomplishments

- Successfully assisted in launching and managed the first Small Business Educational Series (SBES), Louisiana Veterans Conference, Credit-Ready programs, Women-Owned Businesses, and the 8a Certification Training Program partnership with Small Business Administration (SBA) and Get Certified Month with SBA & DOTD.
- Successfully assisted in the launch and managed the Contractor's Training Institute with Louisiana Economic Development (LED) and collaborating partners. This institute provides contractors with continuing training education classes, exam preparation, and certified training in the construction industry.
- In 2013 received a Recognition of the Year award for Exceptional Performance in Entrepreneurial Training and Development in the LSBDC Network producing the highest number of training in network and largest attendance 1,154. Assist individuals in the start-up process of starting a business.

Administration

Assist director and staff members to ensure efficient operations of the LSBDC. Overseen student workers and grad assistants. Assisted director in maintaining annual budgets in collaboration with the financial department. Processed travel expenses, reimbursements and budget revisions. Ensured issues with personnel, purchasing, property control, computers, software, and building maintenance conform to University's policies and procedures. Assisted with daily management of programs, budgets, reports, client flow, professional service contracts, leases, projects and related deadlines. Located and attached appropriate files to incoming correspondence requiring replies. Frequently used word processing, spreadsheet, database and presentation software.

Accomplishments

- Provided consistent administration and training support to the LSBDC team contributing to being awarded the Small Business Development Excellence and Innovation Center Award in 2013-2014 for excellence in providing value to the small businesses and advancing program delivery and management through innovation from SBA (Small Business Administration).

Victory and Power Learning Center, Baton Rouge, Louisiana Assistant Director

2009-2011

Maintained the Child and Adult Food Program (CACFP) 16-File Folder daily for state annual review. Completed Meal Count/Attendance records daily for each participant and consolidated enrollment roster by center monthly. Documented all meals/components planned and served, and F/RP applications or annual enrollment forms for all enrolled program participants. Handled Inventory control sheets monthly, disbursed checks as per approved Budget Application and documented all CACFP expenses. Purchased

weekly grocery for center based on the state agency approval budget, maintained purchases and proper documentation. Managed time sheets and expense ledger for CACFP account daily. Trained staff of 4 on CACFP requirements and monitored each area according to state regulations. Provided training and professional development for staff. Ensured facilities were maintained according to state regulations. Provided administrative support to the Director of Center.

Believers Faith Fellowship Outreach, Baton Rouge, Louisiana
Program Coordinator

2005-2009

Provided administrative support to senior pastor and multiple auxiliaries. Oversaw daily office operations for staff of 4. Planned and prepared for board meetings. Managed calendar and coordinated programs. Developed new programs for the community. Organized the details of special events, travel arrangements for pastors and guest speakers. Coordinates conferences, including arrangement of catering and equipment set up. Created and designed marketing and program materials for all outreach programs.

S.M.A.R.T Organization, Baton Rouge, Louisiana
Founder

2004 - Present

Gathers and analyzed cultural, educational, social and demographic data about the community to guide local program development. Drafts fliers, brochures and public service announcements to promote programs. Develops innovative programs and activities based on analysis of community needs and interests. Recruits community members for projects and activities. Refers families to shelters, legal resources and educational programs. Educates families and community members about relationship building, finances, health and requested topics.

EDUCATION AND TRAINING

MBA: University of Phoenix, Baton Rouge, LA

Bachelors of Science: Business Administration - Louisiana State University, Baton Rouge, LA

Associate Degree: Business - Baton Rouge Community College, Baton Rouge, LA

Diploma: Office Systems Technology - Louisiana Technical College, Baton Rouge, LA

Training Coordinator Certificate: The Training Clinic, Inc.

Graphic Designer Certificate: Vision Media Training Institute

Christian Counselor Certificate: Rhema College Crisis Recovery Institute

References available upon request

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

<input type="checkbox"/> Academic	<input checked="" type="checkbox"/> Non-Academic	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input type="checkbox"/> Part-time (_____ % of Full Time)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	<input type="checkbox"/> Undergraduate Student	<input type="checkbox"/> Job Appointment
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Probationary
<input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Permanent Status

Previous Employee Kent Smith Reason Left Resignation
 Date Left December 31, 2017 Salary Paid \$84,000.00

Profile of Person Recommended

Length of Employment January 1, 2018 To September 30, 2018
 Effective Date January 1, 2018

Name Ada Womack SS# xxx-xx-2335 Sex F Race* Black
(Last 4 digits only)

Position Title: Interim Director Department: Small Business Development Center

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 13 years Southern University Experience 8 years
 Degree(s): Type/Discipline (BA-Education): MBA - Institution/Location (SU-Baton Rouge): University of Phoenix - Baton Rouge Year: 2013
BS - Business Administration Louisiana State University - Baton Rouge 2004
Associate - Business Baton Rouge Community College 2003

Current Employer Southern University

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$ 70,000.00 Salary Budgeted \$ 84,000.00

Source of Funds 224399-22204-23000

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of:

Position	<u>Business Consultant</u>	From	<u>Interim Director</u>	To
Status				
Salary Adjustment	<u>\$ 45,000.00</u>		<u>\$ 70,000.00</u>	

Financial Aid signature (if, applicable): _____

List total funds currently paid this employee by Southern University:

Source of Funds	Amount
224399	\$ 70,000.00

*See Reverse Side

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if, applicable): _____

[Signature] 11-28-2017
 Supervisor Date
[Signature] 11-28-2017
 Vice Chancellor Date
[Signature] 1/4/18
 Director/Personnel Date

[Signature] 11-28-17
 Dean/Unit Head Date
[Signature] 01/4/18
 Chancellor Date
 Vice President/Finance Date
 Business Affairs/Comptroller

President _____ Date _____

Chairman/S.U. Board of Supervisors _____ Date _____

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: The Director of the Louisiana Small Business Development Center at Southern University provides visionary leadership for the programs, initiatives and support services necessary to grow and support economic development and directs the Small Business Development Center including providing business advising and training services in 7 parishes.

EMPLOYEE REGULAR WORK SCHEDULE: M-F (8am -5pm)

EMPLOYEE DIRECT SUPERVISOR: Michael A. Stubblefield

SUPERVISOR/DEPARTMENT CONTACT NUMBER _____

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

**REQUEST FOR LEAVE OF ABSENCE FORM
SOUTHERN UNIVERSITY SYSTEM**

CAMPUS: SUS _____ SUBR x _____ SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

Name of Employee: Pui-Man Lam SSN: _____

Address: 12610 Wyndy Drive, Baton Rouge, Louisiana 70816 Phone: 225-771-5757

Title: Professor Highest Degree: Ph.D.

Birth Date: _____

NO. OF CONSECUTIVE FISCAL YEARS ACTIVE SERVICE AT THIS INSTITUTION: 23

EFFECTIVE DATE OF LEAVE: 01/08/2018 ANTICIPATED RETURN DATE: 05/11/2018

Purpose of leave Requested (click one):

- a. Professional or Cultural Improvement (Must have prior approval from Chancellor)
- b. Rest and Recuperation (Statement from two (2) physicians* must be attached) _____
- c. Independent Study or Research Statement _____
- d. Military _____
- e. Maternity (Statement from one (1) physician* must be attached) _____

*must be attending physician

TYPE OF LEAVE REQUESTED (check one):

- a. with pay
- b. without pay _____

LENGTH OF LEAVE REQUESTED: (No. of weeks, not to exceed 36 weeks) 20

MANNER IN WHICH THIS LEAVE, IF GRANTED, WILL BE SPENT: Research in Statistical Physics

DO YOU WISH TO RETAIN FRINGE BENEFITS? (if yes, total contribution of premium must be paid to Human Resources/Comptroller's Office in Advance)

Teacher Retirement	Yes	<input checked="" type="checkbox"/>	No	_____
State Retirement	Yes	_____	No	_____
Group Insurance	Yes	<input checked="" type="checkbox"/>	No	_____
Elected Supplemental Benefits	Yes	_____	No	_____

I hereby agree to comply with the provisions of the Southern University Board of Supervisors' policy on leaves of absence.

11/08/2017
DATE

Pui-Man Lam
SIGNATURE OF APPLICANT

PRIOR LEAVE RECORD FROM THIS INSTITUTION:

Date of Last Leave: _____
Purpose of Last Leave: _____

TYPE OF LAST LEAVE:

With pay _____ Amount: _____
Without Pay _____
Length of last leave: _____

Ten Signature of Chairperson [Signature] 11/8/17 Signature of College Dean [Signature] 11/9/17 Signature of Chief Academic Officer

Ray L Bealof 12-13-17
Signature of Campus Chancellor

Ray L Bealof 12-13-17
Signature of System President

12-13-17
DATE

12-13-17
DATE

Signature of Appropriate Committee Chairperson

Signature of Chairman of the Board

Date

Date

SOUTHERN UNIVERSITY
HUMAN RESOURCES
2017 NOV 10 PM 3:04

Board of Supervisors

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following the Personnel Affairs Committee)

Friday, January 5, 2018

2nd Floor J.S. Clark Administration Building

Board of Supervisors Meeting Room

Baton Rouge, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. *Special Presentation – Above and Beyond Award*
6. Action Items
 - A. Approval of Minutes of November 24, 2017, Regular Meeting of the SU Board of Supervisors
 - B. Approval of Committee Reports and Recommendations
 - C. Request Approval of the Resolution to Establish the Alpha Kappa Alpha, Inc. Sigma Rho Omega Chapter Endowed Scholarship for STEM Careers, SUSLA
 - D. Resolutions
7. Informational Items
 - A. System President's Report
 - B. Campus Reports
 - C. Update on Medical Marijuana Initiative
8. Other Business
9. Adjournment

Southern University and A&M College System

BOARD OF SUPERVISORS MEETING

Strand 12 Meeting Room

2nd Floor, Hyatt Regency

601 Loyola Avenue

New Orleans, Louisiana

9 a.m.

Friday, November 24, 2017

Minutes

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Mrs. Ann A. Smith. The invocation was given by Reverend Keith J. Sanders pastor of the Union Bethel St. Paul AME Church in New Orleans, LA.

PRESENT

Mrs. Ann A. Smith, Mr. John Barthelemy, Atty. Tony Clayton, Dr. Leroy Davis, Mr. Armond Duncan, Mr. Raymond Fondel, Dr. Curman Gaines, Rev. Joe R. Gant, Jr., Rev. Donald R. Henry, Mr. Richard Hilliard, Atty. Patrick Magee, Atty. Domoine Rutledge, Mr. Michael Small, Rev. Samuel Tolbert, Dr. Leon R. Tarver II and Dr. Rani Whitfield.

UNIVERSITY PERSONNEL ATTENDING

System President Ray Belton, Chief of Staff Robyn Merrick, Interim Executive Vice President for Academic Affairs and Provost Luria Young, Vice President for Finance and Business Affairs Flandus McClinton, Chancellors Dr. Lisa Mims Devezin (SUNO), Dr. Bobby Phills (SUAREC), Dr. Rodney Ellis (SUSLA), and Atty. John Pierre (SULC).

BOARD COUNSEL

Attys. Winston DeCuir, Jr., and Tracie Woods

ACADEMIC AFFAIRS COMMITTEE

Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

Board Chair Mrs. Ann A. Smith announced the convening of the Academic Affairs Committee.

Academic Affairs Committee Chair Dr. Curman Gaines called the committee meeting to order.

Present: Dr. Curman Gaines, Dr. Leon R. Tarver II, Dr. Leroy Davis, Atty. Tony M. Clayton, Rev. Joe R. Gant, Jr., Mr. Armond Duncan and Mrs. Ann A. Smith

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Rev. Gant and seconded by Dr. Davis the agenda was recommended for adoption.

Motion passed

AGENDA ITEM 4: PUBLIC COMMENTS

None

AGENDA ITEM 5: ACTION ITEM

- A. Request Approval of Certification of Candidates for Graduation, Fall 2017, SUBR**
- B. Request Approval to Award Posthumous Degree for Ms. Cynthia L. Howard, SUBR**
- C. Request Approval to Award Posthumous Degree for Dr. Debra Fountain, SUBR**
- D. Request Approval of State Authorization Reciprocity Agreement, SUBR**

Upon the motion by Atty. Clayton and 2nd by Rev. Gant, Items A through D were recommended for approval in globo.

Motion Passed

Committee Chair Dr. Gaines asked Dr. Luria Young to discuss agenda items A, B, and C.

Dr. Young announced the candidates for graduation and stated that both recipients passed away unexpectedly and were integral to their respective departments. Dean Cynthia Bryant and the faculty in the College of Interdisciplinary Studies made the recommendation to bestow the honor on Ms. Cynthia Legro Howard and Dean Damien Ejigiri and faculty members in the Department of Public Administration/Public Policy made the recommendation to bestow the honor on Dr. Debra Fountain.

E. Request Approval of Proposed Reorganization, SUS/SUBR

Dr. Belton explained that the structure presented reflects the input of Board members and external stakeholders and explained the core features of the proposal. He outlined the major changes. The framework establishes the Executive Vice President and Executive Vice Provost. The proposal also decentralizes the Division of Student Affairs establishing a Vice Chancellor for Enrollment Management that will have a singular focus on the enrollment process. It also establishes the Freshman Academy which will assist with retention and graduation of students by providing the support services that students need. It also establishes a Vice President for Strategic Planning, Policy and Institutional Effectiveness that will be responsible for developing strategic plans for the entirety of the system and provide benchmarks for members of the Board on a quarterly basis and biannually to assess how the University System is accomplishing the goals. It will provide leadership to the Director of Institutional Effectiveness on the Baton Rouge campus. It also establishes a Vice President for External Affairs which is common among Systems across the country and present in all systems in the state of Louisiana. The position will allow the University to facilitate its own agenda in dealing with external constituents in state and local government, in the community, and in the private sector.

Rev. Tolbert had concerns about the various versions of the proposed plan the Board members received. He stated that he had reviewed and made notes from an earlier version of the proposal. President Belton stated that the printed booklet that was distributed is the final version.

Atty. Magee asked about the reporting structure for the Legal Counsel at the System Level and the Internal Auditor that previously had dual reporting responsibilities to the Board

Upon the motion by Atty. Clayton and seconded by Dr. Davis the proposed reorganization for the SU System and SUBR was recommended for approval.

Motion Passed

AGENDA ITEM 6: OTHER BUSINESS

NONE

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Dr. Davis the Academic Affairs Committee adjourned

Motion passed.

ATHLETICS COMMITTEE
(Following the Academic Affairs Committee)

Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

Athletics Committee Chair Atty. Tony Clayton called the committee meeting to order.

Present: Atty. Clayton, Mr. Raymond Fondel, Reverend Donald R. Henry, Atty. Patrick Magee, Atty. Domoine Rutledge, Mr. Mike A. Small and Mrs. Ann A. Smith

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Atty. Magee and seconded by Mr. Fondel the agenda was recommended for adoption.

Motion passed

AGENDA ITEM 4: PUBLIC COMMENTS

None

AGENDA ITEM 5: Special Presentation

A. Roger Cador, Retired Head Coach, SU Baseball Team

Attorney Clayton passed the gavel to Committee Vice Chair Raymond Fondel to preside. Mr. Fondel introduced Coach Cador who retired earlier this year. Coach Cador was invited to give expressions on his career at Southern. He thanked members of the Board and stated that he enjoyed his career and enjoyed the opportunity to mentor members of his teams. President Belton also extended congratulations to Coach Cador and presented a token of appreciation to him.

Upon the motion by Mr. Fondel and seconded by Atty. Magee Coach Roger Cador was recommended for Coach Emeritus status.

Motion Passed.

B. Attorney Tony Clayton

Board Member Fondel introduced Atty. Clayton stating that he had been Board Chair previously and that he has provided leadership for the Board's Athletics Committee.

In addition, President Belton asked Athletic Director Roman Banks to give an overview of the special presentation. He announced that Atty. Clayton donated \$1.1 million dollars that will be used to support the band and athletics programs. Athletics Director Banks also expressed gratitude for the donation and he announced that Atty. Clayton has already paid for 17 plaques for the proposed structure. Athletics Department Marketing Coordinator Denise Rankins announced that plaques would be available for a limited time in the amount of \$10,000. Ms. Rankins also stated that the wind tunnel used by the football team was donated by Board Member Clayton. Mrs. Smith stated that Board Member Clayton was integral in developing a program for SUBR engineering students to explore opportunities in petroleum engineering. Atty. Clayton stated that the proposed championship plaza is a way to generate revenue for the band and the Department of Athletics for years to come.

AGENDA ITEM 6: INFORMATION ITEMS

NONE

AGENDA ITEM 7: OTHER BUSINESS

NONE

AGENDA ITEM 8: ADJOURNMENT

Upon the motion by Board member Fondel and seconded by Atty. Clayton the Athletics Committee adjourned

Board Chair Mrs. Ann Smith paused to allow the Mayor-Elect of New Orleans, Mrs. LaTonya Cantrelle to bring greetings to the Board.

FACILITIES AND PROPERTY COMMITTEE

(Following the Athletics Committee)

Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

The Facilities and Property Committee was called to order by Committee Chair Rev. Donald R. Henry.

Present: Rev. Donald Henry, Dr. Leroy Davis, Mr. Raymond Fondel, Jr., Mr. Richard Hilliard, Dr. Leon R. Tarver II, Dr. Rani Whitfield and Mrs. Ann A. Smith

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Dr. Tarver and seconded by Mr. Hilliard the agenda was recommended for adoption.

Motion passed.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: INFORMATIONAL ITEM

A. Priority Projects by Campus, SUS

Mr. Eli Guillory, System Director of Facilities Planning, was not in attendance at the meeting; however, a copy of the status report was included in the meeting packet.

AGENDA ITEM 6: OTHER BUSINESS

NONE

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Mr. Hilliard seconded by Mr. Fondel the Facilities and Property Committee adjourned

Motion passed.

FINANCE COMMITTEE
(Following the Facilities Committee)
Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

The Finance Committee was called to order by Committee Chair Atty. Domoine Rutledge.

Present: Atty. Rutledge, Mr. Richard Hilliard, Atty. Tony Clayton, Mr. Armond Duncan, Rev. Joe Gant, Jr., Rev. Donald R. Henry, Dr. Leon Tarver and Mrs. Ann Smith

Absent: None

Upon the motion by Dr. Tarver and seconded by Rev. Henry the agenda was recommended for adoption.

Motion passed

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEMS

- A. Request Approval of Course for Fees Allied Health and Nursing, SUSLA**
- B. Request Approval of Transcript Fee Increase, SUSLA**
- C. Request Approval of Commencement Participation Fee, SUSLA**
- D. Request Approval to proceed in refinancing the remaining debt in the Louisiana Public Facilities Authority Revenue Bonds (Millennium Housing, L.L.C. Student Housing and Auxiliary Facilities Project) Series 2006 (the "2006 Bonds")**
- E. Request Approval of Student Self-Assessed Fees, SUBR**
 - 1. Men's Federation Fee Increase**
 - 2. Royal Court Fee Increase**

Upon the motion by Attorney Clayton and seconded by Rev. Henry items 5A, B, and C, D, and E were recommended for approval in globo.

Motion passed.

AGENDA ITEM 6: INFOMATIONAL ITEM

A. Interim Financial Report as of August 2017

Vice President for Finance and Business Affairs Flandus McClinton gave the interim Financial Report. A copy of the summary was included in the meeting packet.

AGENDA ITEM 6: OTHER BUSINESS

NONE

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Dr. Tarver the Finance Committee adjourned.

INTERNAL AUDIT COMMITTEE

(Following the Finance Committee)

Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

The Internal Audit Committee was called to order by Committee Chair Mr. Richard Hilliard.

Present: Atty. Domoine Rutledge, Mr. Richard Hilliard, Atty. Tony Clayton, Rev. Joe Gant, Jr., Rev. Donald R. Henry, Dr. Leon Tarver and Mrs. Ann Smith

Absent: None

Upon the motion by Atty. Clayton and seconded Dr. Tarver the agenda was recommended for adoption.

Motion passed

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEMS

A. Request Approval of Revised Internal Audit Charter for the Southern University System's Internal Audit Function, SUS

Upon the motion by Atty. Clayton and seconded Rev. Henry the revised internal audit charter for the SU System was recommended for approval.

Motion Passed

AGENDA ITEM 6: OTHER BUSINESS

NONE

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Rev. Gant the Internal Audit Committee adjourned.

PERSONNEL AFFAIRS COMMITTEE

(Following the Internal Audit Committee)

Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

The Personnel Affairs Committee was called to order by Committee Vice Chair Rev. Joe R. Gant

Present: Atty. Patrick Magee, Rev. Joe Gant, Atty. Tony Clayton, Dr. Curman Gaines, Rev. Donald R. Henry, Dr. Leon R. Tarver II, and Mrs. Ann A. Smith

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Dr. Tarver and seconded by Rev. Henry the amended agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

None

AGENDA ITEM 5: ACTION ITEMS

A . Approval of Personnel Actions on positions greater than \$60,000

Name	Position/Campus	Salary
1. Janene Tate	Director of Communications, SUS New Appointment	\$75,000
2. Dianna Gilbert	Registrar, SUBR New Appointment	\$78,000
3. Ronnie L. Foster	Assistant Registrar, SUBR New Appointment	\$65,000
4. Harold Williams	Police Captain-A, SUBR New Appointment	\$65,000
5. Marlin Ford	Urban Agricultural Specialist, SUAREC New Appointment	\$65,000
6. Tiffany Franklin	Associate Youth Specialist, SUAREC New Appointment	\$65,000
7. Mark Thurmon	Professor, SULC Salary Stipend	\$20,000

Upon the motion by Dr. Tarver and seconded by Rev. Henry agenda items 5A 1 through 7 were recommended for approval in globo.

Motion passed.

**AGENDA ITEM 6: OTHER BUSINESS
NONE**

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Dr. Tarver the Personnel Affairs Committee adjourned.

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following the Personnel Affairs Committee)

Strand 12 Meeting Room
2nd Floor, Hyatt Regency
601 Loyola Avenue
New Orleans, Louisiana

Minutes

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Ann Smith.

Present: Mrs. Ann A. Smith, Rev. Donald Ray Henry, Atty. Tony Clayton, Dr. Leroy Davis, Mr. Raymond Fondel, Rev. Joe R. Gant, Jr., Mr. Richard Hilliard, Atty. Patrick Magee, Atty. Domoine Rutledge, Dr. Leon R. Tarver II, Mr. Armond Duncan, Mr. John L. Barthelemy, Dr. Curman Gaines, Mr. Michael Small, Rev. Samuel Tolbert, Dr. Rani Whitfield

ABSENT: None.

UNIVERSITY PERSONNEL ATTENDING

System President Ray Belton, Chief of Staff Robyn Merrick, Interim Executive Vice President and Provost Luria Young, Vice President for Finance and Business Affairs Flandus McClinton, Chancellors Dr. Lisa Mims Devezin (SUNO), Dr. Bobby Phills (SUAREC), Dr. Rodney Ellis (SUSLA), and Atty. John Pierre (SULC).

BOARD COUNSEL

Atty. Winston DeCuir Jr. and Tracie Woods

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Rev. Gant and seconded by Dr. Davis the agenda was recommended for adoption.

Motion passed

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ELECTION OF OFFICERS FOR 2018

Board Chair Mrs. Ann Smith passed the gavel to Vice Chairman Donald Henry who opened the floor for nominations for Board Chair.

A. Chair

Upon the motion by Dr. Tarver II and seconded by Dr. Gaines Mrs. Ann Smith was nominated for Board Chair for 2018.

Motion passed

Upon the motion by Attorney Clayton and seconded by Dr. Davis the nominations were recommended to be closed.

Motion passed

Mrs. Ann Smith expressed her gratitude for being selected to serve another year as Board chair and thanked Board members for their support.

Mrs. Ann Smith resumed the position of Chair and opened the floor for nominations for the position of Vice Chair

B. Vice Chair

Upon the motion by Atty. Rutledge and seconded by Mr. Fondel, the Rev. Donald R. Henry was nominated as vice chairman of the Board for 2018.

Motion passed

Upon the motion by Atty. Clayton and seconded by Rev. Gant the nominations were recommended to be closed.

Motion passed.

AGENDA ITEM 6: SPECIAL PRESENTATIONS

A. Dr. Byron Clayton, President and CEO, Research Park Corporation and Nexus Louisiana

Chancellor John Pierre introduced Dr. Clayton who is involved in developing emerging entrepreneurs through his work with the Research Park Corporation, a subsidiary of LA Technology Park in Baton Rouge. He discussed the BizTech challenge that is one of the events for students held during the Bayou Classic weekend. He also discussed several partnerships that will be forthcoming with SUBR and the SU Law Center. He presented a \$20,000 donation from the Research Park Corporation to SULC Chancellor John Pierre.

Mr. John Schroeder, Treasurer-Elect for the State of Louisiana was recognized and introduced by Atty. Rutledge. Mr. Schroeder gave greetings and pledged to support the University in any capacity.

B. Capital One Bank

Dr. Belton acknowledged the leadership of Capital One who has been a corporate friend to the Southern System for many years. Mr. Chris Haskell and Ms. Lydia Jackson were in attendance. Capital One has provided guidance and technical assistance to advance small businesses. The company requested a proposal and pledged support in the amount of \$500,000 to support STEM initiatives on SU System campuses.

C. Above and Beyond Award

Rev. Joe R. Gant announced that his daughter Janae Williams was selected to participate in the Carnegie Hall High School Honors Concert Choir, for the 2018 High School Honors Performance Series at Carnegie. She was chosen from a field of applicants from all 50 states Washington, DC, 6 provinces of Canada, Australia, China, Hong Kong, Mexico, New Zealand, Qatar, South Korea, and the United Kingdom.

Rev. Joe R. Gant also introduced the recipient for the Above and Beyond Award. The award, presented to his wife, Mrs. Carl Glenn Ellis Gant for her invaluable support and service to students of Southern University.

Dr. Robert Rene was also the recipient of the Above and Beyond Award for his untiring service to the University through his work in the SUBR Office of Admissions.

D. Video Presentation – Year-In-Review

Mrs. Smith introduced a video presentation with highlights from various programs and initiatives that were held on SU campuses. She thanked Mr. Henry Tillman and Mr. Clourth Wilson for their assistance in developing the video.

AGENDA ITEM 7: ACTION ITEMS

Upon the motion by Rev. Gant and seconded by Atty. Clayton agenda items A, B, and C were recommended for approval.

Motion passed.

Dr. Whitfield acknowledged the work of SU Laboratory School director and stated that the school is stabilized and has been designated as an “A” school.

A. Minutes of the October 20, 2017, Regular Meeting of the Board of Supervisors

RESOLVED by the Board of Supervisors for Southern University, that the minutes of the October 20, 2017, meeting be and they are hereby approved.

B. Approval of Committee Reports and Recommendations

Upon the motion by Rev. Gant and seconded by Dr. Gaines the committee reports were recommended for approval.

Motion passed.

RESOLVED by the Board of Supervisors for Southern University, that the actions taken by the Academic Affairs Committee, Athletics Committee, Facilities and Property Committee, Finance Committee, Internal Audit Committee, and Personnel Affairs Committee be and they are hereby approved.

1. Academic Affairs

a. Request Approval of Certification of Candidates for Graduation Fall 2017, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to certify degree candidates for the Fall 2017, SUBR, be and it is hereby approved.

b. Request Approval to Award Posthumous Degree for Ms. Cynthia L. Howard, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to award a posthumous degree to Ms. Cynthia L. Howard be and it is hereby approved.

c. Request Approval to Award Posthumous Degree for Dr. Debra Fountain, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to award a posthumous degree to Dr. Debra Fountain be and it is hereby approved.

d. Request Approval of State Authorization Reciprocity Agreement, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to approve the state authorization reciprocity agreement SUBR, be and it is hereby approved.

e. Request Approval of Proposed Reorganization, SUS/SUBR

RESOLVED by the Board of Supervisors for Southern University, that the proposed reorganization for the SU System/SUBR be and it is hereby approved.

2. Athletics Committee

The Athletics Committee had no action items. The informational items will be filed for auditing purposes

3. Facilities and Property Committee

The Facilities Committee had no action items. The information item *Priority Projects Updates by Campus, SUS* will be filed for auditing purposes.

3. Finance Committee

a. Request Approval of Course Fees for Allied Health and Nursing, SUSLA

RESOLVED by the Board of Supervisors for Southern University to approve course fees for students in the Department of Allied Health and Nursing, SUSLA be and it is hereby approved.

b. Request Approval of Transcript Fee Increase, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the request to increase fees for transcripts, SUSLA be and it is hereby approved.

c. Request Approval of Commencement Participation Fee, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the request to assess a participation fee for commencement, SUSLA be and it is hereby approved.

d. Request Approval to Proceed in Refinancing the Remaining Debt in the Louisiana Public Facilities Authority Revenue Bonds (Millennium Housing, L.L.C. Student Housing and Auxiliary Facilities Project) Series 2006 (the “2006 Bonds”)

RESOLVED by the Board of Supervisors for Southern University, that the request to proceed in refinancing the remaining debt in the Louisiana Public Facilities Authority Revenue Bonds Series 2006 be and it is hereby approved.

e. Request Approval of Student Self-Assessed Fees, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the request to approve increases in student self-assessed fees to include the Men’s Federation Fee and the Royal Court Fee, SUBR, be and they are hereby approved.

4. Internal Audit Committee

a. Approval of Revised Internal Audit Charter for the Southern University System’s Internal Audit Function, SUS

RESOLVED by the Board of Supervisors for Southern University, that the request to approve revisions to the Internal Audit Charter for the SU System's Internal Audit Function be and it is hereby approved.

5. Personnel Affairs

b. Approval of Personnel Actions on positions greater than \$60,000

1. **RESOLVED** by the Board of Supervisors for Southern University, that the new appointment of Janene Tate as Director of Communications, SUS at a salary of \$75,000 be and it hereby is approved.
2. **RESOLVED** by the Board of Supervisors for Southern University, that the new appointment of Dianna Gilbert as Registrar, SUBR at a salary of \$78,000 be and it hereby is approved.
3. **RESOLVED** by the Board of Supervisors for Southern University, that the new appointment of Ronnie Foster as Assistant Registrar, SUBR at a salary of \$65,000 be and it hereby is approved.
4. **RESOLVED** by the Board of Supervisors for Southern University, that the new appointment of Harold Williams as Police Captain-A, SUBR at a salary of \$65,000 be and it hereby is approved.
5. **RESOLVED** by the Board of Supervisors for Southern University, that the new appointment of Marlin Ford as Urban Agricultural Specialist, SUAREC, at a salary of \$65,000 be and it hereby is approved.
6. **RESOLVED** by the Board of Supervisors for Southern University, that the new appointment for Tiffany Wilkerson-Franklin as Associate Youth Specialist, SUAREC at a salary of \$65,000 be and it hereby is approved.
7. **RESOLVED** by the Board of Supervisors for Southern University, that the salary stipend for Mark Thurmon as Professor, SULC, in the amount of \$20,000 be and it hereby is approved.

C. Request Approval to Name Judge Freddie Pitcher, Jr. (Ret.) as Chancellor Emeritus, SULC

Upon the motion by Mr. Barthelemy and seconded by Mr. Fondel the recommendation to approve awarding the designation of Chancellor Emeritus to Judge Freddie Pitcher, Jr. (Ret), SULC be and it is hereby approved.

Judge Pitcher addressed members of the Board thanking them for their support for the honor.

Atty. Rutledge also acknowledged Foundation Board member Irving Matthews and Kelvin Coney that were in attendance at the Board meeting.

D. Resolutions

Condolences:

The Charlotte Singleton Family. Ms. Singleton, a student at Southern University-New Orleans, passed away Sunday, October 8, 2017.

The Cynthia Howard Legro Family. Ms. Howard, a student at SUBR majoring in Elementary Education, passed away Wednesday, October 11, 2017.

The Alberta St. Cyr Collins Family. Mrs. Collins, mother of Jacqueline Williams, coordinator of Adaptive Technology and Accommodative Testing Services for Students with Disabilities Office at SUNO, passed away Thursday, October 26, 2017.

The Debra Brown Fountain Family. Dr. Fountain, SUBR graduate student and longtime volunteer for the Southern University Jaguar Football team, passed away on Friday, October 27, 2017.

The Rev. Mary Moody Family. Rev. Moody, associate pastor, community activist, and SU alumna, passed away on Saturday, October 28, 2017.

The Peter Oatis, Jr. Family. Mr. Oatis, a senior education major at Southern University New Orleans, passed away Thursday, November 2, 2017.

The John Joseph Family. Mr. Joseph, the first African American mayor of Opelousas and former member of the Southern University Board of Supervisors, passed away on Friday, November 3, 2017.

The Tyson Ray Spencer Family. Little Mr. Tayson, the great-grandson of SU System President-Chancellor Ray L. Belton, passed away Sunday, November 5, 2017.

The Cynthia Picou Family. Attorney Picou, retired professor of Law for the Southern University Law Center, passed away on Saturday, November 11, 2017.

Upon the motion by Atty. Rutledge and seconded by Dr. Whitfield the resolutions were recommended for adoption.

Motion passed.

AGENDA ITEM 8: INFORMATIONAL ITEMS

A. System President's Report

Dr. Belton thanked Board members for approving the refinancing project which will provide the University considerable savings annually. He also stated that he attended Rev. Gant's church service that acknowledged his 56 years in the ministry and 44th year anniversary as pastor at Calvary Missionary Baptist Church in Shreveport.

Dr. Belton paused to allow Rev. Theron Jackson of Shreveport who recently organized a "Day of Hope" service which recognizes HBCUs and generated revenue to offer scholarships to students. The program generated approximately \$14,000 which was divided between Southern University and Grambling State University. Rev. Jackson presented a \$7,000 check to Dr. Belton

B. Campus Reports

SUNO - Dr. Mims Devezin stated that the campus report was included in the packet. She also stated that the SUNO campus passed inspection with the state fire marshal and has approved the Millie Charles Social Work building for use. She thanked Board members for their support at the 2017 BASH and for her administration. Center for African and African American studies will hold a program at SUNO in December featuring Danny Glover and Julianne Malveaux.

SUSLA - Dr. Ellis announced that Janice Sneed, VC for Community and Workforce Development was selected to serve on the state's ACT council and VC of Student Affairs and Enrollment Management Melva Williams was recognized for her recent leadership award for women in higher education

SUAREC - Dr. Phills stated that the school is on schedule with the medical marijuana initiative. A selection would be made by the end of December. He also announced the Scholarship Gala that will be held in December and Livestock show will be held in March 2018.

SULC - Atty. Pierre thanked Board members for their support over the last year and thanked Atty. Patrick Magee who would be the speaker for the mid-year hooding ceremony in January and also Atty. Rutledge who spoke to a group of students participating in the regional American Moot Court Competition. The SULC will host the National American Moot Court competition in 2020. Also stated that representatives from the Kellog Foundation would be visiting the SULC in January.

SUBR - Dr. Young stated that the annual Jaguar Preview high school program had 2,800 students. She also announced that the School of Education had been reaffirmed by its accrediting agency for the next 7 years. She acknowledged the leadership of Dr. Verjanis Peoples in the reaffirmation process. The College of Business also had a favorable site visit with its accrediting agency November 5-7.

Many Board members thanked Board staff for their work. Mrs. Smith acknowledged Senator Wesley Bishop who was in attendance at the meeting. She also thanked Chancellor Devezin and Mrs. Gloria Moultrie for hosting the meeting. She also thanked staff of Dr. Belton.

Atty. Rutledge acknowledged national alumni officers who were in attendance at the meeting.

Board member Richard Hilliard reminded campus Chancellors that he had asked for a report with the number of students who changed majors by department.

AGENDA ITEM 8: OTHER BUSINESS

NONE

AGENDA ITEM 9: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Rev. Gant the meeting adjourned.

Motion passed.



December 14, 2017

Board of Supervisors
Southern University System
265 South Foster Drive
Baton Rouge, LA 70806

**Request to Establish the Alpha Kappa Alpha (AKA) Sorority, Inc.
Sigma Rho Omega Chapter Endowed Two-Year Workforce Scholarship for STEM Careers**

Dear Members of the Board,

Southern University at Shreveport, LA (SUSLA), respectfully requests the Board of Supervisors' approval to establish the **Alpha Kappa Alpha Sorority, Inc. Sigma Rho Omega Chapter Endowed Scholarship for STEM Careers**. With the Board's permission, SUSLA will apply for matching dollars through the Louisiana Board of Regents Support Fund's (BoRSF) Two-Year Workforce Endowed Scholarship Program.

This endowment is made possible with a \$10,000 private donation in March, 2017 from the Alpha Kappa Alpha Sorority, Inc. Sigma Rho Omega Chapter. The private donation will be leveraged to seek \$10,000 in matching state dollars from the Louisiana Board of Regents. The goal of the Endowed Two-Year Workforce Scholarships Subprogram is to prepare students for available, selected, high-demand, four and five-star jobs, including those in nursing and allied health fields, and to prepare students for jobs in STEM fields through four-year transfer programs.

The program allows each two-year college to apply for a match with minimum non-state contribution of \$10,000. If approved, this endowed scholarship will address Louisiana's workforce priorities and allow SUSLA to provide opportunities to increase college access and success for students pursuing STEM-related careers.

Thank you for considering our request.

Sincerely,

Dr. Rodney A. Ellis, Chancellor

DECEMBER 2017

SUNO *Moving Forward*

SOUTHERN UNIVERSITY *at* NEW ORLEANS



CHANCELLOR'S REPORT



Danny Glover, actor, activist and global humanitarian.



Dr. Julianne Malveaux, labor economist and president emeritus of Bennett College.

SUNO Hosts Benefit Reception for Reparations Commission

Members of the National American Reparations Commission were on campus Nov. 30 for a Benefit Reception hosted by the University. The theme was "Reparations for African-Americans: An Issue Whose time has Come."

Chancellor Lisa Mims-Devezin welcomed more than 300 international and national personalities in the Conference Center. Actor/Activist Danny Glover gave the keynote address during the event, which also featured Samia Nkrumah, Ghanaian politician; Mireille Fanon Mendes-France, member of the UN Working Group on People of African Descent; and Dr. Julianne Malveaux, labor economist, author, commentator and president emeritus of Bennett College.

In addition, cultural expressions were provided by Sullivan Dabney Jr. & The Muzik Jazz Band, Chief Shaka Zulu and Michael "Quess" Moore.

Susan Henry, general manager of WBOK Radio Station, and Oliver Thomas, host of "The Good Morning Show" on WBOK, served as the mistress and master of ceremonies. Dr. Clyde Robertson, director of the SUNO Center for African and African American Studies, was the host.

Chancellor's Corner

The 2017 Network Coalition's 24th Annual Recognition and Appreciation Reception on November 24, 2017. Chancellor Lisa Mims-Devezin and the Honorable Wesley Bishop, State Senator and SUNO's Associate Vice-Chancellor, Academic Affairs were two of the 2017 honorees.

Chancellor Mims-Devezin and Harry J. Doughty, executive associate to the Chancellor, participated in SUNO's Annual Veterans Day Program Nov. 10. Chancellor Mims-Devezin welcomed members of the military, veterans and their families and Doughty, a Vietnam combat veteran, provided closing remarks. Major General Gary M. Brito, commanding general at Fort Polk & Joint Readiness Training Center (JRTC), was the guest speaker.

SUNO students Neilaje Williams and Daja Blount received \$500 scholarships Nov. 25 during the Bayou Classis Scholarship Jazz Brunch, hosted by the Louisiana Legislative Black Caucus at the Hyatt Regency New Orleans.



College of Arts & Sciences

Dr. Evelyn Harrell, Dean



► ADDICTIVE BEHAVIORS COUNSELING AND PREVENTION (ABCP) PROGRAM

Dr. Travis Johnson was honored by the Gamma Rho Chapter of Omega Psi Phi Fraternity with the 2017 Founders Lifetime Achievement Award. The award is based on the contributions Dr. Johnson has given at the local and national level to society based on manhood development, scholarship, uplift and perseverance sustained for years of accomplishment.

► GENERAL STUDIES PROGRAM

Dr. Deneen Lewis and Ms. Nyla Ceaser Noble were instrumental in a name change for the General Studies Program. Effective in Spring 2018, the program will be named Interdisciplinary Studies.

► NATURAL SCIENCES

Dr. Pamela Marshall

Presented a one-hour lecture on Forensic Science to Landry Walker High School students Nov. 15.

Dr. Marshall will be highlighted as a Forensic DNA expert in an upcoming episode of Investigation Discovery Channel's "Reasonable Doubt." Filming of a case study took place on campus in the Forensic Science Lab and the Leonard S. Washington Memorial Library. In addition, Forensic Science students participated in an eyewitness demonstration.

Dr. Joseph Warren, a forensic expert, conducted the external review of the Forensic Science program Nov. 15-16.

Arts & Sciences Continued

While at SUNO, Dr. Warren presented a seminar titled, "Reflections on a Career in Forensic Science," for faculty and staff November 15.

Murty Kambhampati

NIS-BKX Chapter members raised funds for breast cancer awareness and donated those proceeds to the American Cancer Society – Louisiana Chapter. They also raised funds through a bake sale for Thanksgiving gifts to residents of Good Samaritan and Fern Crest Nursing Homes in New Orleans.

Ms. Precious Williams, a mentee, presented a poster at LSU Undergraduate Research Conference (URC) in Baton Rouge Nov. 17.

Dr. Illya Tietzel

Dr. Tietzel attended, as SUNO's institutional coordinator of the Louisiana Space Consortium, the LaSPACE Fall 2017 Council Meeting Nov. 17 & 18 at Louisiana State University. Ms. Roshaun Mitchell-Cleveland, who is mentee of Drs. Mostafa Elaasar and Illya Tietzel, presented her research about "Measuring the effects of radiation and changes in DNA in *Caenorhabditis elegans*." The research was funded by grants of the National Nuclear Security Agency to Dr. Elaasar and by grants of the Louisiana Space Consortium to Dr. Tietzel.

On Oct. 26, Dr. Tietzel was invited to share his thoughts with members of the National Science Board at the NSB Listening Session for Underrepresented Minorities and Women: Opportunities and Challenges in STEM hosted by Xavier University.

Dr Christian Clement

Dr. Clement submitted the final report for the 2017 LBRN SRP Faculty Baton Rouge for research entitled "HSV-1 Infection Characteristic of ICP4, ICP0, Viral DNA, and Brain Inflammation."

Dr. Clement also served as judge in the LSU Undergraduate Research Conference (LSU URC) Nov. 17 at Louisiana State University. Dr. Clement and Dr. Rachid Belmasrouf led SUNO students, Ms. Paula Datri (Title/Oral Presentation: Bacterial adherence/attachment and Growth on Common-use Surfaces); Ms. Michelle Bennet (Title/Poster Presentation: Attachment, Growth, and Migration of *B. cereus* and *B. megaterium*); Ms. Nikita Coleman (Title/Poster Presentation: Attachment, Microbial Adherence and Growth on Everyday Common Surfaces Using *Bacillus megaterium* and *Bacillus cereus*) and Mr. Derrick D. Ellis [Title/Oral Presentation: The Effects of Gender, Age and Education on the Implementation of a Computer – Aided Design Tool (3D Builder) Testing the Theory of Planned Behavior (TPB)] who participated in the conference.

Dr. Christian Clement hosted Dr. Wesley Gray, chair and Endowed Professor of Environmental Toxicology at Southern University Baton Rouge (SUBR), for a seminar on Research & Graduate Studies in Environmental Toxicology at SUBR. The presentation was Nov. 8 and the theme was "Seniors and Juniors, are you considering graduate school? Do you want to obtain a PhD or MS/PhD?"

Finally, the Biology unit hosted a student group from Landry Walker Nov. 15. While at SUNO, they were greeted by Chancellor Lisa Mims-Devezin and Natural Sciences Chair Alvin Bopp. After introductions, the students divided into three groups to participate in laboratory demonstrations conducted by Drs. Clement, Murty Kambhampati and Illya Tietzel. In its second year, Dr John-Clifford Obih coordinated the event.

Dr. Bashir Mahmoud Rezk Atteia

Accepted abstracts with Tulane Medical students Nora Haney and Prasad Akula, and SUNO undergraduate student Geoffroy Sanga Pema, Biology major, at the 2017 Annual Fall Scientific Meeting of the Sexual Medicine Soci-

Arts & Sciences Continued

ety of North America (SMSNA), at Marriott River Center, San Antonio, TX, Oct. 26-29, 2017. The senior authors are Dr. Bashir M. Rezk Atteia, Dr. Asim Abdel-Mageed and Dr. Wayne Hellstrom.

The effect of insulin-like growth factor-1 (IGF-1) delivered via polymeric PLGA microspheres on erectile function after bilateral cavernous nerve injury in the rat.

Haney, N.M.; Talwar, S.; Akula, P.K.; Reddy, A.G.; Ninh, T.V.; Pema, G.S.; Rezk, B.; Heidari, Z.; Sikka, S.; John, V.; Abdel-Mageed A.B.; Hellstrom, W.J.

The effects of local delivery of Lipoic Acid and 4-Hydroxy-2,5,6-triaminopyrimidine sulfate after bilateral nerve crush injury in the rat animal model. Haney, N.M.; Talwar, S.; Pema, G.S.; Akula, P.K.; Reddy, A.G.; Ninh, T.V.; Heidari, Z.; Sikka, S.; John, V.; Abdel-Mageed A.B.; Hellstrom, W.J. Rezk, M. R.

Editorial reviewer: Published Articles: Reviewed by Dr. Bashir M. Rezk with SUNO's name at Frontiers in Pharmacology, section Experimental Pharmacology and Drug Discovery

Front. Pharmacol., 24 October 2017. <https://doi.org/10.3389/fphar.2017.00727>. Ginsenoside Rb1 Enhances Atherosclerotic Plaque Stability by Improving utophagy and Lipid Metabolism in Macrophage Foam Cells. Lei Qiao^{1,2}, Xue Zhang^{1,2,3}, Minghao Liu^{1,2}, Xiaoling Liu^{1,2}, Mei Dong^{1,2}, Jing Cheng^{1,2}, Xinyu Zhang^{1,2}, Chungang Zhai^{1,2}, Yu Song^{1,2}, Huixia Lu^{1,2*} and Wenqiang Chen^{1,2*}.

1. The Key Laboratory of Cardiovascular Remodeling and Function Research, Chinese Ministry of Education and Chinese Ministry of Health, Jinan, China.
2. The State and Shandong Province Joint Key Laboratory of Translational Cardiovascular Medicine, Department of Cardiology, Qilu Hospital, Shandong University, Jinan, China.
3. Department of Cardiac Ultrasonography, Binzhou People's Hospital, Binzhou, China.

PubMed Published articles:

Gur S^{1,2}, Rezk BM³, Abd Elmageed ZY², Kadowitz PJ², Sikka SC², Hellstrom WJG².

Characterisation of pomegranate juice effects on human corpus cavernosum. Andrologia. 2017 Oct;49(8). doi: 10.1111/and.12712. Author information

¹Department of Pharmacology, School of Pharmacy, Ankara University, Ankara, Turkey.

²Departments of Urology and Pharmacology, Tulane University Health Sciences Center, New Orleans, LA, USA.

³Biology Units, Southern University at New Orleans, New Orleans, LA, USA

Published Book Chapter (Chapter 30)

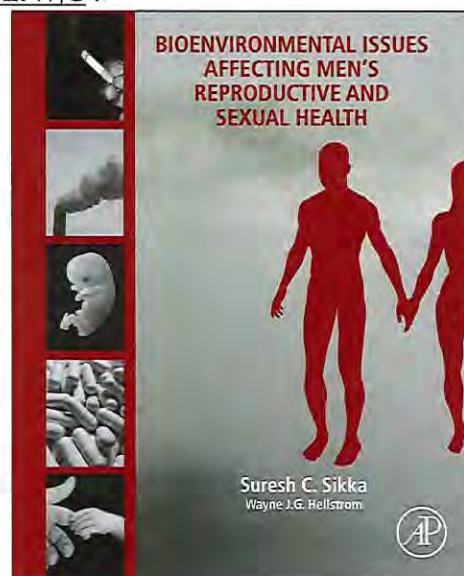
Bashir M. Rezk, Suresh C Sikka, Wayne J.G. Hellstrom. Effects of Electronic Cigarettes on Men's Reproductive and Sexual Health.

Bioenvironmental Issues Affecting Men's Reproductive and Sexual Health.

Chapter 30: Running title: Reproductive Toxicity of E-cigarettes

Hardcover ISBN: 9780128012994

Imprint: Academic Press



Arts & Sciences Continued

Published Date: November 10, 2017

Page Count: 636

Corresponding Author: Bashir M. Rezk, Ph.D

Editorial reviewer: Published Articles: Reviewed by Dr. Bashir M. Rezk with SUNO's name at Frontiers in Pharmacology, section Experimental Pharmacology and Drug Discovery.

1. Ginsenoside Rb1 enhances atherosclerotic plaque stability by improving autophagy and lipid metabolism in macrophage foam cells. Authors: Wenqiang Chen, Huixia Lu, Lei Qiao, Xue Zhang, Minghao Liu, Xiaoling Liu, Mei Dong, Jing Cheng, Xinyu Zhang, Chungang Zhai, Yu Song. 27 Sep 2017. Article accepted for publication.
2. **Front Pharmacol.** 2017 Jun 16; 8:352. doi: 10.3389/fphar.2017.00352. eCollection 2017. Potential Protective Effects of Ursolic Acid against Gamma Irradiation-Induced Damage Are Mediated through the Modulation of Diverse Inflammatory Mediators. Wang H1,2, Sim MK1, Loke WK3, Chinnathambi A4, Alharbi SA4, Tang FR2, Sethi G1,4,5. 1Department of Pharmacology, Yong Loo Lin School of Medicine, National University of SingaporeSingapore, Singapore. 2Singapore Nuclear Research and Safety Initiative, National University of SingaporeSingapore, Singapore. 3Agent Diagnostic and Therapeutic Laboratory, Defence and Environmental Research Institute, DSO National LaboratoriesSingapore, Singapore.4Department of Botany and Microbiology, College of Science, King Saud UniversityRiyadh, Saudi Arabia.5School of Biomedical Sciences, Curtin Health Innovation Research Institute, Curtin University, PerthWA, Australia
3. **Front Pharmacol.** 2017 May 23; 8:292. doi: 10.3389/fphar.2017.00292. eCollection 2017. Myosin Light Chain Kinase: A Potential Target for Treatment of Inflammatory Diseases. Xiong Y1, Wang C2, Shi L2, Wang L2, Zhou Z2, Chen D2, Wang J2, Guo H1. 1Central Laboratory, the First Affiliated Hospital, Dalian Medical UniversityDalian, China. 2Laboratory Animal Center, Dalian Medical UniversityDalian, China.
4. **Front Pharmacol.** 2017 March 14; 8:107. doi: 10.3389/fphar.2017.00107. eCollection 2017. Lead Induced Hepato-renal Damage in Male Albino Rats and Effects of Activated Charcoal. Offor SJ1, Mbagwu HO1, Orisakwe OE2. 1Department of Pharmacology and Toxicology, Faculty of Pharmacy, University of Uyo Uyo, Nigeria. 2Department of Experimental Pharmacology and Toxicology, Faculty of Pharmacy, University of Port Harcourt Port Harcourt, Nigeria.



Hakim Sharif and Helena Francis

► Center for African and African American Studies (CAAAS)

On Oct. 24, the SUNO-Isaiah Group Delegation @ SUNO assembled students and boarded the bus to a Civic Engagement Experience with mayoral candidates LaToya Cantrell and Desiree Charbonnet at Tulane University. Ms. Helena Francis and Mr. Hakim Sharif represented SUNO on the Q&A panel. Approximately 37 students attended the event.



Dr. Clyde Robertson and Mr. Chuck Perkins

On Nov. 10, Dr. Clyde Robertson interviewed with Mr. Chuck Perkins on WBOK Radio to promote the center's November Events. The Center for African and African American Studies continues to follow its theme, "Kumbuka! The Year of Remembrance-300 Years of African American History in New Orleans."

Dr. Daniel Black, nationally renowned novelist, a Paul Dunbarian scholar and professor of African American History at Clark-Atlanta University, served as our keynote speaker for the annual Kwanzaa Celebration with Ancestral Homage, Kwanzaa Libation and the Kinara Lighting Nov. 13. Dr. Black celebrated *Remembering the Creativi-*

Arts & Sciences Continued

ty and Genius of Paul Laurence Dunbar. The excellent vocal sounds of the Landry-Walker High School Choir, under the direction of Mr. Joseph Knox, captured hearts. The Center influenced approximately 300 attendees, including students, faculty, staff and the surrounding SUNO community.



Landry-Walker High School Choir under the direction of Mr. Joseph Knox (standing left). Drs Daniel Black and Clyde Robertson



CAAAS coalesced with the New Orleans Jazz Museum Nov. 14, to showcase the works of Mr. Sekou Fela in a Photographic Exhibition, *Jazz Funeral Secondlines + Protest-Taking Over The Streets*. This exhibit runs through February 2018 at the Jazz Museum, located at the historic U.S. Mint. Approximately 75 people attended the exhibition opening.

►Heath Information Managements Systems

On Nov. 9, Ms. Pharissa Robinson participated as a panel participant for KIPP: New Orleans and Youth Force Development, where she engaged high school students and presented on career strategies and overcoming obstacles along the way.

Ms. Laura Douresseaux participated as a reviewer for AHIMA CDI and Coding Journals on Nov. 11.

College of Education & Human Development

Dr. Willie Jones, Interim Dean

►HIGHLIGHTS

Education Week

The College of Education & Human Development hosted its 2nd Annual Education Week Celebration Nov. 13-16. The theme was "Education around the World." For four days, students engaged in project-based activities that compared and contrasted how education systems operate in other countries.

Warren Thompson, a dual major in education and computer science, and his group, the Vision of Judah, performed at the Nov. 13 kickoff. Mr. Najee Finner, also an education major, was the keynote speaker.

Ms. Hannah Turner, an education major, gave the opening remarks at the Education Fair. Students designed poster displays about education systems in other countries. The third day consisted of two panel discussions. Students in Mr. Johnson's Multicultural Education class hosted the morning panel discussion. Students in the Child Development and Family Studies program, student teachers and students in the Alternative Certification-Only Program hosted the evening panel discussion.

The Recognition Ceremony was the culminating event. Faculty & staff in the College of Education & Human Development recognized students for their perseverance, community service and/or Praxis achievements. Additionally, students had an opportunity to participate in contests and games.

Education Week was sponsored by the faculty, staff, and students in the Education Department.

Education Continued



Praxis Workshops

Ms. Areah Bocage, a certified math teacher, conducted a Praxis I math workshop Nov. 11. Approximately 14 students attended. Also on Nov. 11, Dr. Tanisca M. Wilson hosted a Praxis simulation for all Praxis areas.

On Nov. 18, Ms. Mera Bercy, a reading specialist and the director of the Center for Comprehensive Communications Lab, conducted a Praxis I and Praxis II reading workshop.

Workshops are coordinated by Dr. Tanisca M. Wilson, coordinator for Certification & Education programs.

Dr. Louise Kaltenbaugh

Dr. Louise Kaltenbaugh participated in Education Week and had 17 Reading Methods and Reading in the Content Area majors participate in the CoEHD Door Decorating Contest for Education Week. The theme was "Education around the World." Ten of Dr. Kaltenbaugh's students won prizes for their doors. Mr. Gino Loverde, an intern graduate, participated in a panel discussion during Education Week, "How to Get There from Here."

Dr. Kaltenbaugh attended a Consortium Meeting with Xavier, Dillard, UNO to discuss teacher recruitment, teacher preparation and retention.

Dr. Kaltenbaugh taught an English class at Sophie B. Wright and counseled/provided academic assistance to two students who were having difficulty.

Dr. Sherry Bachus

Dr. Bachus prepared research for the Social Worker and College of Education & Human Development's Multi-disciplinary Board of Regents Grant. She researched and reviewed literature on family and consumer science, child development, early childhood education, parenting and family relations, family therapy, and behavioral health.

She coordinated and presented at the Unit, Child Development and Family Studies Town Hall Workshop. Participants included 41 CDFS students. Dr. Bachus participated with her class, CDFS 445 Administration of Programs for Children in the College of Education & Human Development Education Week, Nov. 13 - 15, 2017. Also, Dr. Bachus' CDFS 445 class participated in the SUNO Small Business workshop, LED SEBD Program.

Workshops, Conferences and Scholarly Activities

Drs. Pharissa Robinson and Tanisca M. Wilson submitted a proposal to present at the American Association of Blacks in Higher Education (AABHE) conference that will be in New Orleans March 25, 2018.

Dr. Celina Carson earned her Ph.D. in Urban Forestry at Southern University and A&M College, College of Science and Agriculture.

Other University-related activities

Drs. Jones, Jenita Hegwood, and Diane Bordenave convened a SUNO partnership meeting with Dr. Willie Jones, Agenda for Children, Modern Parents Magazine, Rayne Early Childhood Program, Jefferson Parish McDonough 26 Public School Principal, and Garden of Eden Christian Academy to develop three courses for

Education Continued

the Birth to Kindergarten program that would allow students to get their Ancillary Certificate to serve as lead teachers in pre-school classrooms. In this meeting, the group discussed standards to address and the assessment in each course for development. The first draft of Application for Approval was submitted to representatives of Louisiana Believe and Prepare for feedback. This collaborative partnership will create a system of best practice sharing across a network of state approved early childhood programs that improves the effectiveness of pre-school teachers participating in the program.

Dr. Jenita Hegwood invited St. Tammany Parrish Human Resource representative in to discuss professionalism in education. She talked about proper dress and communication while on field observations or student teaching.

School of Social Work

Dr. Rebecca Chaisson, Dean

On Nov. 3 and 4, the School of Social Work co-hosted “Staying Awake: Resistance Dominance and Mobilizing Hope” a liberation-based healing conference that focused on multiple areas of diversity. Chancellor Mims-Devezin welcomed approximately 80 participants from around the country in the Conference Center. The conference topics covered areas that informed participants about the complexity of diversity in the context of power based on race, class, gender, ethnicity and gender orientation. The experiences of African-Americans, Latinos, Pacific-Asian Islanders and transgender people were a few of the topics covered.



Edgar Blanchard, MSW, LMSW

Recently, students from Phi Alpha Honor Society and The Men of Social Work participated in “Stand Down,” a citywide event sponsored by the Veteran’s Administration (VA). It was at the new VA facility on Canal and Galvez Streets. Students learned ways to assist veterans who are homeless with medical, dental, housing and clothing needs. All students reported having a meaningful experience as they learned about concerns and problems of veterans who are homeless. Professor Blanchard organized and facilitated this learning opportunity for students.

On Nov. 3 and 4, Professor Blanchard attended the “Staying Awake: Resisting Dominance & Mobilizing Hope” Conference at SUNO. A diverse group of individuals from around the United States presented on the ways in which dominant groups oppress minority groups. Dr. Cornel Pewewardy, a Comanche, blessed the land at the beginning of the conference. Dr. Pewewardy also offered insight about traditional healing practices that help undo colonization and he provided information about the experiences of First Nations groups with colonialism.



Dr. Cornel Pewewardy and Mr. Edgar Blanchard

Michael Hickerson, MSW, RSW

On Nov. 8, Southern University at New Orleans (SUNO) School of Social Work Mobilization Against AIDS (MAA) Class presented “NO HIV ON MY HBCU,” a seminar to raise awareness, education and prevention around the rising rate of HIV infections on historically black colleges and universities. The students of the MAA class decided that as social work students, it was important to identify gaps and needs that affect the health and

Social Work Continued

wellness in their community if they are to create opportunities for change.

Through the content taught in this course, students identified the SUNO campus as a space to provide education and advocacy to a targeted population. Guest speakers from the community were invited to speak on issues around HIV/AIDS and the impact on the African-American Community. Guest Speakers included Michael Robinson, LCSW, Department of Public Health HIV/AIDS Program Supervisor; James Lewis, Tulane Wellness Center Prevention Coordinator; and Keynote Speaker Major Smith, BA, Crescent Care Peer Health Education Coordinator and a person who has been living with HIV/AIDS for more than 20 years. Each speaker brought critical information about the state of HIV/AIDS including but not limited to prevention strategies to living with HIV/AIDS. Dean Rebecca Chaisson delivered the opening greeting and Dr. Torin Sanders provided a spiritual message to the audience. The students and Professor Michael Hickerson are pictured above as they organized the program as an advocacy effort with the idea of empowering through knowledge. Professor Hickerson believes that the process of learning and conducting this event was transformative for students as they gained new knowledge about HIV/AIDS and they learned the process of organizing a community educational event.



Professor Michael Hickerson, back row right, and his students.



Mr. Claude Montegut, far right, and the Students of Social Work.

Mr. Claude Montegut, MSW, LMSW

Professor Claude Montegut facilitated the distribution of Thanksgiving baskets in November. The Students of Social Work (SOS) collected nonperishable items for their Thanksgiving basket drive. They collected enough items to fill three baskets. The baskets included gift cards to Rouses Supermarket. One basket was received by an homebound elderly couple and two baskets were delivered to the Bethel Colony Transformation Ministry Women at the Well. Pictured are the SOS students and Professor Montegut who organized and facilitated the Thanksgiving gift basket

event. Professor Montegut also attended the Liberation Healing Conference and the Reparation Reception.

Dr. Ben Robertson

Dr. Robertson presented at a National Liberation Healing Conference Nov. 3 and 4. The conference focused on deconstructing the mechanisms of colonization. As a member of a panel, Dr. Robertson presented on tools that foster the development of positive cultural consciousness.

Dr. Harry Russell

Dr. Russell presented to the University-wide Curriculum Committee the School of Social Work plan for returning to part-time/advanced standing admissions in Spring 2018. The plan was approved. According to Dr. Russell, the departmental curriculum committee agreed to have an elective each semester addressing child welfare and family issues.



Students Jonah Quinn and James Taylor, from left, Dr. Ben Robertson and Mr. Claude Montegut.

Social Work Continued

Torin Sanders

Dr. Sanders conducted three workshops for the staff of the Department of Child and Family Services on the topic of "Worker Safety." The workshops were conducted with Dr. Derrick Freeman Nov. 2, 9 and 16. He provided training to Rayne Memorial Child Care staff on "Self Care" Nov. 3.

In addition, Dr. Sanders was reappointed to the Children & Youth Planning Executive Board for a two-year term.

College of Business & Public Administration

Dr. Igwe Udeh, Dean

► REAFFIRMATION VISIT BY AACSB TEAM

The College of Business & Public Administration welcomed the AACSB International Peer Review Team (PRT) members to New Orleans Nov. 5. The PRT members were Dr. Tejinder Sara, provost & vice president for Academic Affairs, Tuskegee University; Dr. Fikru Boghossian, dean, Earl G. Graves School of Business and Management, Morgan State University; and Dr. Millicent Lownes-Jackson, dean, College of Business, Tennessee State University. The visit ended Nov. 7.



During the visit, the PRT conducted extensive reviews focused on financial resources and strategic management standards; faculty qualification and sufficiency; student admission, retention, graduation, and placement reports; teaching and learning processes, assessments and evidence of remediation for shortfalls. The PRT members conducted review sessions with the Chancellor Lisa Mims-Devezin and her Executive Cabinet; CBA faculty, staff, and students; CBA Business Advisory Board members; heads of student support programs, including the library, Center for Communication Comprehension, Student Support Services and facilities management. A campus-wide reception for the PRT was Nov. 6 in the College of Business Atrium. The college expects a final decision on the visit by March 2018.

► INCOME TAX PREPARATION OFFICE RELOCATES TO LAKE CAMPUS

The SUNO income tax preparation office (VITA/TCE) relocated to the Small Business Development Institute Building, 6803 Press Drive, New Orleans, LA 70126. The VITA/TCE office open to the public Monday, Jan. 8, 2018. Clients and visitors are encouraged to enter the building from the north side door that faces the new Millie M. Charles School of Social Work Building. The office will be open 10 a.m. to 5 p.m. Mondays, Wednesdays and Fridays. For information, contact Dr. Simeon Okpechi at 504-286-5305 or 504-286-5141.

► COLLEGE OF BUSINESS WEEK CELEBRATION IS COMING

The College of Business & Public Administration hosted its annual *College of Business Week* (CBA Week), Oct. 29-Nov. 2. The event was sponsored by Waffle House, Papa John's Pizza, Folgers and Appointed Financial Group. The theme was "Wealth Building Essentials." The event was organized by the College of Business Student Advisory Council in collaboration with the College of Business Office of Student Services and CBA's SARP faculty subcommittee. The program agenda was developed with input from the leaders of the SUNO chapter of National Black MBA Association, Public Administration Association, Computer Information Systems Club, Information Sys-



Mary Adams Thomas '85, a real estate broker and president of the New Orleans Chapter of the National Association of Real Estate Brokers, speaks about "Building Wealth Through Real Estate Ownership and Management."

Business Continued

tems Audit and Control Association (ISACA) Club, and Beta Gamma Sigma business honor society. More than 420 participants were reached by the events.

During the week, the following topics were discussed:

- **Building Wealth Through Real Estate Ownership And Management** (Speaker: Mary Adams Thomas (SUNO '85), Real Estate Broker and President of New Orleans Chapter of NAREB)
- **Building Wealth Through Applied Technology & Savvy Networking** (Speaker: Yvette Clayton, President/CEO, Building Towards the Future Student Program, LLC)
- **Building Your Career through Internships** (Speaker: Tommy Hoang, BS-CIS major and Fall 2017 graduating senior)
- **Building Wealth through Business Franchising & Entrepreneurship** (Speaker: Allen Arthur, CEO, Allen Accounting Consultants)
- **Building Wealth through Disciplined Financial Management** (Speaker: Anthony Bridges (SUNO '11), Assistant Vice President, Fidelity Bank)
- **Building Wealth through Insurance & Risk Management** (Speaker: Byron Lee, Insurance Adjustor)

The week culminated with the Multicultural Dress and Food Festival, sponsored by CBA student organizations and faculty.

Journal Article Publication

Briggs, Charles A. (2017) "Maritime Piracy: 'A Disruptive Implication for Global Oil Transportation Security,'" International Journal of Civil, Mechanical and Energy Science (IJCMES) Vol-3, Issue-5, pp.193-217

Proceedings Publication

Briggs, Charles A. (2017) "Global Oil Dependency and Security Risk: "The Scramble for Oil Resource," Academy of Business Research Fall 2017.

Conference Attendance & Presentation

Briggs, Charles A. "Global Oil Dependency and Security Risk: "The Scramble for Oil Resource," Academy of Business Research Conference Fall 2017. San Antonio, TX. Nov. 1-3, 2017.

Conference Session Chair & Discussant

Briggs, Charles A. Served as Session Chair and Discussant for the "Economics and Management Session" at the Fall 2017 Academy of Business Research Conference, San Antonio, TX. Nov. 1-3.

Service Award

Dr. Charles A. Briggs received a Service Award Certificate in appreciation and recognition of his service as a Session Chair and Discussant for the "Economics and Management Session at the Fall 2017 Academy of Business Research Conference, San Antonio, TX. Nov. 1-3.

Papers Under Review



Obyung Kwun and David Alijani, *Understanding Self-Regulated Learning of Historically Black Colleges and Universities (HBCU) Students*, Southwest Decision Sciences Institute (SWDSI) Conference, Albuquerque, NM, March 7- March 10, 2018.

Professional Outreach to Students & Community

Mr. Norman David Roussell was a guest speaker on Nov. 16 for the Managing a Growing Business class. Mr. Roussell spoke about the Disadvantaged Busi-

Business Continued

ness Enterprise (DBE), Minority Business Enterprise (MBE) and Small Business Enterprise (SBE) certifications. The session was informative and the students learned valuable information. Mr. Roussell also shared a copy of his book "Louisiana Business Certifications Guidebook" with the class.

Gregoire Tillery Shares Experience Entrepreneurship Students

On Nov. 8, Gregoire Tillery, owner of We Dat's Chicken & Shrimp Restaurant, spoke to Entrepreneurship Project class. He is a successful young African American local entrepreneur who shared his struggles and success as an entrepreneur with the class. His business started with one food truck and now he has two New Orleans restaurant locations. The original restaurant is located at 1407 Canal St. and the second location is 4500 Old Gentilly Road.



Who Dat's Owner Gregoire Tillery, second from right, with Business Entrepreneurship students.

CBA Team Wins a Spot at BizTech Challenge Round One

Dr. Yanjun Yu, associate professor of Computer Information Systems, mentored a team of CBA students to a "win" during the recent BizTech Challenge Round One. The team members were Tommy Hoang, Keshaneoco Johnson and Andrew Edwards. The team placed third in the *Digital Technologies* category, earning them \$500, and a slot in the final pitch round at the BizTech Challenge pitch event Nov. 24 at the Hyatt Regency New Orleans where they competed for the \$10,000 grand prize. The team from Southern University Baton Rouge went home with the grand prize but the SUNO team was well represented.

Business Students Investigate Why Local Businesses Succeed

Dr. Krishna Poudel's Fundamentals of Entrepreneurship (ENTR 240) students interviewed seven minority entrepreneurs in October to enhance student learning through experiential, pragmatic method by visiting different business locations in and around New Orleans. The ENTR 240 students conducted interviews with start-up entrepreneurs, including Glenda McKinley English (GMC & Co. Advertising); Ryan Montague, Rashad Montague and Gregory Magee (The Hangover Bar & Grill); Daphne Johnson (Serenity Spa); and Tanzanika Ruffin (Pelican Bay Restaurant). The students focused on the entrepreneurs' personal struggles, traits, knowledge, skills and abilities as well as the challenges, failures, and successes of their ventures. They presented the interviews to the class in the form of PowerPoint presentations, including lessons learned and challenges faced by the entrepreneurs as well as the lessons and insights gathered by the students themselves because of the interview. Class discussion followed the presentations.



SUNO's Beta Gamma Sigma Chapter Helps the Homeless through Global Maritime Ministries of NOLA

After the success of Beta Gamma Sigma's (BGS) toiletry drive for 2016, the organization decided to implement an annual toiletry drive. The blueprint for last year's event was already

created and to build off its success the organization, with Dr. Robert Elliott, Sr., assistant professor of Computer Information Systems, as its advisor, was pressed to make sure that the donations could be given before the Thanksgiving Holiday. The community was given approximately three weeks, starting on Oct. 30 to Nov. 17 to donate toiletries in the boxes that were strategically placed around the campus.

After relentless advertising of the toiletry drive, the organization collected three boxes of donations. These donations were gift wrapped and delivered to Global Maritime Ministries, located at 3635 Tchoupitoulas St., New Orleans, LA 70115, Nov. 20. The City of New Orleans has witnessed a noticeable number of homeless people who need assistance. Most of the homeless living in the New Orleans area do not have access to food, shelter or something as simple as soap or toothpaste. Beta Gamma Sigma created the toiletry drive in hopes of helping the home-

Business Continued

less feel a little better for Thanksgiving.

► STUDENT SERVICES

The office organized a giving effort, which resulted in \$200. The donation was presented to the United Way during CBA Week.

Student Affairs

Dr. Donna Grant, vice chancellor

► STUDENT DEVELOPMENT CENTER

On Nov. 8, the Student Development Center hosted its annual Volunteer Fair. This year, more than 20 non-profit agencies participated. The attending agencies were comprised of a diverse array of community interests, such as the Orleans Parish Juvenile Court, Youth Rebuilding NOLA and the Buffalo Soldiers. Students were able to interact with representatives from agencies that rely on volunteerism to assist with their daily operation and fulfillment of their mission.

Southern University at New Orleans students must fulfill a requirement of 60 hours of community service prior to graduation. Student are urged to complete their community service hours prior to their senior year. The Student Development Center's goal is to assist students by urging them to participate in the Volunteer Fair, and to provide students with an active referral list of area agencies.

Closed to 100 students participated this year and a large number of them were freshmen and sophomores. The participating representatives were pleased that SUNO students took an active interest in their agencies and look forward to their participation in the future.

The Student Development Center is a Title III Program and a division of Student Affairs.





Dr. Rodney A. Ellis
CHANCELLOR



CHANCELLOR'S REPORT

DECEMBER 2017

VOL. 2 - NO. 12

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Leslie R. McClellon
Dr. Regina Robinson
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Janice Sneed
Frank Williams, Jr.
Dr. Melva K. Williams
Dr. Sharron Herron-Williams

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Tiffany Varner
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SUSLA BREAKS GROUND ON MILAM STREET KITCHEN INCUBATOR AND COMMUNITY KITCHEN



After months of successful collaboration Southern University at Shreveport (SUSLA) in cooperation with the City of Shreveport and the Shreveport Housing Authority broke ground on the Milam Street Kitchen Incubator and Community Kitchen (KICK) November 15th. The facility will be located at 1201 Milam Street (Corner of Milam and Christian) in Shreveport.

The project falls under the Choice Neighborhoods Transformation Plan which was made possible under HUD's Choice Neighborhood Planning and Action Activities Grant in 2016.

Anticipated to open in spring 2018, KICK aims to help revitalize the Allendale/Ledbetter Heights neighborhoods by providing wrap-around services to businesses in the culinary arts and food production industries. KICK will function as a kitchen in-

cubator/workforce development hybrid to connect entrepreneurship, culinary workforce training, wellness, and economic opportunities. The project will include a commercial kitchen, office space, meeting space, classrooms, and a flex-space café/restaurant.

Additionally, the project will create a connection between healthcare professionals and neighborhood residents through the platform of food and wellness, and bring the community together through hosted events. This project is made possible through the partnership of Southern University at Shreveport (SUSLA), City of Shreveport Office of Community Development, City of Shreveport (COS) Housing Authority, MLK Health Center & Pharmacy, Southern University Ag Center, LSU Ag Center, Choice Neighborhoods (CN) Advisory Board, and MS-KICK Advisory Board.



Inside This Edition

- Coronation 2017
- Statewide Higher Ed Forum
- International Week
- New EMT / Paramedic Program
- "Student of the Month"
- "Jaguar of the Month"
- Campus Announcements
- Message from the Chancellor

SUSLA CELEBRATES 50th CROWNING CEREMONY OF MISS SUSLA



Miss SUSLA 2017-2018, Miss Zakiya Je'Nee Chambers was crowned November 1st during SUSLA's 50th Coronation. The event themed *"Diamonds are Forever"* was the highlight of a full week of Homecoming activities.



(L to R): Members of the royal court included Miss Freshman, Tiera Winn who was escorted by Adrian Edwards Miss SUSLA, Zakiya Je'Nee Chambers, escorted by Jordan, and Miss Sophomore, Mackenzie Palmer who was escorted by D'Marquis Dupree.



Joining the royal court were the Southern University at Shreveport campus organizational Sweethearts. The evening also included visiting royalty from Southern University at New Orleans and Southern University at Baton Rouge.



Congratulations to Miss Southern University at Shreveport 2017-2018 and her Royal Court.

SUSLA FACULTY SENATE PARTNERS WITH LSUS TO HOST STATEWIDE EDUCATION FORUM

SUSLA Faculty Senate and AAUP in partnership with Louisiana State University Shreveport (LSUS) hosted one of several Higher Education Forums held around the state at SUSLA's Metro Campus November 2.



The Shreveport Forum provided an opportunity for faculty, students, and the public to speak with state and city legislators about the plans for higher education in Louisiana. Panel members included: Senator, Ryan Gatti; Caddo Commission President, Steven Jackson; Caddo Parish School Board Member, Mary Trammel; Shreveport-Bossier Alliance for Higher Education President, Dr. Johnette Magner; SUAF President, Attorney Preston Castille; LSUS Professor, Dr. Brian Salvatore; SUBR Professor, Dr.

Albert Samuels; LSUHSC Professor, Dr. Michelle Arnold; and Southern Strategy Group, Dr. Markey Pierre. The Forum was very well attended and gave voice to many of the concerns held by those who work in higher education in Louisiana.

Congratulations!

DR. MELVA K. WILLIAMS
VICE CHANCELLOR FOR STUDENT AFFAIRS
& ENROLLMENT MANAGEMENT

Winner

2017 ATHENA AWARD



Congratulations to Dr. Melva Williams, Vice-Chancellor for Student Affairs and Enrollment Management for being selected as the 2017 winner of the Athena Leadership Award by the Greater Shreveport Chamber of Commerce! The Greater Shreveport Chamber of Commerce Business Development Connection honors a select group of local individuals each year for the prestigious ATHENA Leadership Award. The International ATHENA Leadership Award is presented to a woman, or man, for attaining professional excellence, being active in community service and for assisting women in their achievement of professional excellence and leadership skills.

The ATHENA Leadership Awards Luncheon was held November 16, 2017 at Sam's Town Hotel & Casino. At the event one of the honorees will be named the 2017 ATHENA Leadership Award recipient.

SUSLA CELEBRATES INTERNATIONAL EDUCATION WEEK

The SUSLA campus honored International Education week November 15th with a special potluck celebration sponsored by SUSLA Baptist Collegiate Ministry. The celebration featured music, a dance competition, fashion show, and delicious foods from a variety of countries.



Organizers of the event were excited to offer our international students a platform to share a piece of their culture with the rest of the campus. "SUSLA's international student population is on the rise, said Dr. Melva Williams, Vice Chancellor of Student Affairs. "Events like this one are a great way to celebrate our diversity and make student from around the world feel welcome on our campus."

BRENDA HENDERSON SELECTED FOR 2017-18 YOUTHBUILD USA TEACHER FELLOWS INITIATIVE

Congratulation to Brenda Henderson , YBS Case Manager for being selected to participate as one of nine Fellows in the 2017-18 YouthBuild USA Teacher Fellows Initiative. YouthBuild USA Teacher's Fellowship is highly selective. This exciting opportunity to receive quality professional development, connect with committed colleagues, and share best practices with YouthBuild educators across the country for one year.

As a YouthBuild USA Teacher Fellow, Brenda will be at the leading edge of the YouthBuild education movement while sharing her work with teachers throughout the country. The Fellows participate in conference calls, an intensive a retreat, YouthBuild USA's annual Instructional Leadership Institute, and an online learning community.



The Fellows also create products and share resources to support teachers, inform YouthBuild USA's education

Congratulations Mrs. Henderson!

SUSLA LICENSED PRACTICAL NURSING PROGRAM HOLDS PINNING CEREMONY

The Licensed Practical Nursing Program hosted its 3rd Pinning Ceremony on Thursday, November 2, 2017. Eight graduates were honored and pinned with a custom pin designed by their faculty. The audience of nursing professionals, faculty, and new graduates then stood to recite the Nightingale pledge and light the lamp icon symbolic of the nursing profession.

The program continues to grow as a valued offering in the Division of Allied Health and Nursing.



NEW PARAMEDIC / EMT PROGRAM APPROVED

SUSLA is expanding our degree offerings in the Division of Allied Health and Nursing and is now enrolling students for a new Paramedic/EMT program. The program was recently approved by the Southern University Board of Supervisors and the Louisiana State Board of Regents and classes will begin January of 2018.

The program has received support from Shreveport Mayor, Ollie Tyler and fire districts throughout the region. As a Paramedic/EMT program located within the city, it represents a great opportunity for both the city of Shreveport and SUSLA graduates.



.....

“We are excited to expand our current offerings and bring on new students in this high-demand career field,” said Ms. JoAnn W. Brown, Dean of Allied Health and Nursing at SUSLA.

.....

CONGRATULATIONS  Student
of the **Month**



SGA President, D'Marquis Dupree

D'Marquis Dupree is our 2017/2018 SGA President. He is active in student support services helping to provide information and direction to his fellow students. He has made amazing strides in his education since he began at SUSLA. In high school he was not as dedicated to education and struggled to find ways to get involved, but here at SUSLA he found a supportive community of friends and faculty who encouraged him to grow and give back to his community.

Since taking on a leadership role in student government, he has set an example for fellow students on how to make their voices heard and take responsibility for the quality of their own educational experience. One of his major goals is to increase participation in on-campus activities.

He is dedicated to service both on and off campus and is an active member of Phi Theta Kappa Honor Society.

Congratulations! Mr. Dupree

JAGUAR of the MONTH

Dr. Rodney A. Ellis, Chancellor

recognizes Devoyne Brown as "Jaguar of the Month"

**Devoyne Brown, Director
Outcomes Assessment & Quality Management**

Devoyne Brown is responsible for institutional effectiveness. She oversees the Planning Assessment and Research team and will be the Southern Association of Colleges and Schools compliance chairperson until 2021. Since she became a Jaguar in Nov. 2003, she has worked in multiple areas at SUSLA and truly enjoys helping students succeed and learn. She is passionate about ways that SUSLA can improve our educational environment and instruction to be all that we can be.



Her work goes beyond the boundaries of her department with a goal of expanding how SUSLA uses data to touch and improve every area of our institution. Her work measures where we are now and helps us stay on course to achieve our goals. She is an outstanding Jaguar and an asset to the SUSLA family.

CAMPUS Announcements

DONATE!

The Information Technology Center is kicking off its

16th ANNUAL THANKSGIVING and CHRISTMAS FOOD DRIVE

Bring your can goods and non-perishable items to:

- L.C. Barnes Administration Bldg., Lobby
- Information Technology Center, Rm. 44
- Metro Center Computer Lab
- NCR Bldg., Room 104

Thank You!

2017
ANNUAL
Christmas Party
December 14, 2017 * 6:30 p.m. - 8:30 p.m.
Southern University Museum of Art Shreveport (SUMAS)
610 Texas Street - Shreveport, LA
Eat, Drink & Be Merry! * Entertainment by DJ "Bedrock"
Please bring an unwrapped toy for Philadelphia Center Kids (Ages 1-14)
R.S.V.P.: sswift@susla.edu * Required by DECEMBER 6th - 12 noon
Hosted by the Office of the Chancellor
SUSLA

Happy New Year

2018

Welcome Back!

FACUTLY / STAFF INSTITUTE

Jesse N. Stone, Jr. Lecture Hall

WEDNESDAY, JANUARY 3rd • 1:00 pm - 6:00 pm

THURSDAY, JANUARY 4th • 8:00 am - 6:00 pm



MAY 5, 2018

Black Tie Event

*Prepare to take a journey
through the decades!*

For more information about this event contact -
Angelique Feaster-Evans, Gala Chair
(318) 670-9631 or email: afeaster@susla.edu

SOUTHERN UNIVERSITY AT SHREVEPORT
50th
YEAR
CELEBRATION

GOLDEN

Gala

421 TEXAS STREET
SHREVEPORT, LA 71101

"SHREVEPORT'S PREMIER EVENT CENTER"

2017-2018

PORT CITY JAGUARS

Men's Basketball Schedule

DATE	OPPONENT	LOCATION	TIME
Oct. 7 (Sat.)	Dallas JUCO Blowout	Dallas, TX	TBA
Oct. 14 (Sat.)	LSU Alexandria Jamboree	Alexandria, LA	TBA
Nov. 1 (Wed.)	Southwestern Christian	Terrell, TX	4PM
Nov. 4 (Sat.)	Central Baptist	Shreveport, LA	4PM
Nov. 7 (Tue.)	Southwestern Christian	Shreveport, LA	7PM
Nov. 10 (Fri.)	Johnny Vance Classic	Shreveport, LA	4PM
	BPC vs. Arkansas Baptist		4PM
	SUSLA vs. Coahoma		7PM
Nov. 11 (Sat.)	Johnny Vance Classic	Shreveport, LA	2PM
	BPC vs. Coahoma		4PM
	SUSLA vs. Arkansas Baptist		
Nov. 13 (Mon.)	Southwest Classic	Summit, MS	TBA
Nov. 14 (Tue.)	Southwest Classic	Summit, MS	TBA
Nov. 18 (Sat.)	SUSLA vs. Pearl River	Shreveport, LA	4PM
Nov. 20 (Mon.)	Mississippi Gulf Coast	Wiggins, MS	TBA
Nov. 21 (Tue.)	Mississippi Gulf Coast	Wiggins, MS	TBA
Nov. 30 (Thu.)	Northwestern JV	Shreveport, LA	7PM
Dec. 2 (Sat)	Conner State	Shreveport, LA	4PM
Dec. 8 (Fri.)	Northeast Mississippi	Booneville, MS	4PM
Dec. 9 (Sat.)	Itawamba Community College	Fulton, MS	3PM
Jan. 13 (Sat.)	Arkansas Baptist College	Little Rock, AR	4PM
Jan. 16 (Tue.)	LSU-Alexandria	Alexandria, LA	6PM
Jan. 20 (Sat.)	Coahoma College	Clarksdale, MS	3PM
Jan. 23 (Tue.)	Central Arkansas JV	Shreveport, LA	6PM
Jan. 31 (Wed.)	*Delgado Community College	Shreveport, LA	7PM
Feb. 3 (Sat.)	Houston Community College	Shreveport, LA	4PM
Feb. 7 (Wed.)	*Baton Rouge Community College	Baton Rouge, LA	8PM
Feb. 10 (Sat.)	*Delgado Community College	New Orleans, LA	4 PM
Feb.13 (Tue.)	LSU-Alexandria	Shreveport, LA	7PM
Feb. 17 (Sat)	*Baton Rouge Community College	Shreveport, LA	4PM
Feb. 21 (Wed.)	Delgado Community College	New Orleans, LA	7PM
Feb. 28 (Wed.)	Baton Rouge Community College	Baton Rouge, LA	8PM

*Denote Conference Game

David Francis, Head Men's Basketball Coach

Delvin Williams, Asst. Coach

Matthew Hines, Asst. Coach

For ticket information, contact - Department of Athletic
(318) 670-9335



Happy Holidays



Message from the Chancellor Wishing You A Grateful Jaguars Holiday

The year is drawing to a close, finals are now upon us, and soon we will all be dispersing for the holidays. This wonderful season of the year is a time to enjoy our family and friends, to celebrate all that is good in the world, and to rest and reinvigorate ourselves for the new year.

The holiday season is also an ideal time to reflect on all that we've accomplished and celebrated together in SUSLA's 50th year. This year we have seen amazing growth and expansion physically on our campuses and in our academic offerings as well.

We are breaking ground on new community projects such as the Milam Street Kitchen Incubator and Community Kitchen. We have started renovating the historic Allen Building downtown to creating more space for our growing Allied Health programs. The main campus has received its first new building in over four decades. The new Alphonso Jackson building will provide a state of the art learning environment and help position SUSLA for future growth.

This growth is directly attributable to the talent and excellence of everyone at SUSLA - from our bright students and successful alumni, to our stellar faculty and staff, to our exceptional and generous community partners and supporters.

I thank each of you for all you have contributed to the life of this university and for the dedication that you bring to your work each day. I look forward to a rewarding year in 2018 and, I am confident that together, we will continue to build the strengths and contributions of SUSLA.

Happy holidays and best wishes for a happy, healthy, and enlightening 2018!

We look forward to seeing you back on campus in January.

*The Chancellor's Report is a monthly publication from the Office of the Chancellor
Rodney A. Ellis, Ed.D., Chancellor
Leslie R. McClellon, Chief Administrative Officer*

*Articles and editing provided through the Office of Marketing and University Relations
Krista Snell, Director*

*Design / layout / artwork and finishing services provided through the
Office of Graphics Services / Document Management Center
Barbara Austin, Coordinator / Editor*

*Units of the Division of Institutional Advancement / University Relations
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ARE YOU FOLLOWING US ON SOCIAL MEDIA?



"Southern University at Shreveport does not discriminate on the basis of race, color, age, national origin, gender, disability or any other protected class."
Title IX Coordinator: Tilisha Bryant, Adm. Bldg. - Office of Admissions, (318) 670-9210
Section 504 Coordinator: Jerushka Ellis, Fine Arts Bldg., - Student Success Center, (318) 670-9285



TWO MORE ALUMNI ELECTED JUDGES IN NOVEMBER ELECTIONS

Alumna Nicole Sheppard ('05) won the November race for Orleans Civil District Judge and Alumna Judy Moore Vendetto ('96) won the November race for Baton Rouge City Court Judge. The run-off election was held November 18, 2017. Both women will now become judges in Baton Rouge and New Orleans, respectively.

"What this election demonstrates again is how the diversity of our graduates leads to diversity in courts throughout the state," Chancellor Pierre said in a statement. "We are proud of Judge-elect Vendetto and Judge-elect Sheppard and I look forward to watching their work on the bench."



Nicole Sheppard ('05)



Judy Moore Vendetto ('96)

SULC DEBUTS USA TODAY AD FOR FEBRUARY SPECIAL EDITION

**THEY STOOD FOR MORE THAN
JUST THEIR GRADUATION.**

Our first graduating class were the first people of color to be able to pursue a public legal education in Louisiana. In honor of our 70th, we salute them and what they stood for.

**SOUTHERN
UNIVERSITY**
LAW CENTER
1947 - 2017 | sulc.edu

USA TODAY is running a special Black History Month edition and SULC will have an ad featured in that edition highlighting the history of the law school and the importance of the first graduates.

The ad is meant to highlight the 70th anniversary of the Law Center and bring national attention to the lawyer leaders created since 1947.

Outstanding Outcomes

SOUTHERN UNIVERSITY LAW CENTER RECEIVES BLUE CROSS GRANT FOR MEDICAL LEGAL CLINIC FEASIBILITY STUDY

The Blue Cross and Blue Shield of Louisiana Foundation has awarded a \$10,000 New Horizons grant to the Southern University Law Center (SULC) to sponsor a medical legal clinic feasibility study.

In partnership with The Southeast Louisiana Legal Services Corporation and Crescent Care Louisiana, SULC students and supervising attorneys will determine the civil legal needs of North Baton Rouge residents who are navigating legal issues related to the healthcare system.

The grant award is made under the Blue Cross Foundation's New Horizons grant fund, which invests in new and innovative approaches to address persistent health, education and quality of life issues in Louisiana – in this case, a complex healthcare system that is even more difficult to navigate for those with fewer resources.

"Discrepancies in health along wealth and race lines include extend to handling the administrative side of health," says John Pierre, chancellor of SULC and founder of several other legal clinics. "Increasingly complex health-related social problems are wrapped up in federal, state, and local policies that require an expertise in poverty, administrative and medical-related law. A clinic would provide a real service to our community while training tomorrow's civic-minded attorneys."

"We are hopeful for the team from SULC and this sorely needed work," says Michael Tipton, president of the Blue Cross Foundation. "This innovative approach provides pro bono expertise in an area that is ever-more complex and relevant as health laws and policies continue to drastically evolve."



Outstanding Outcomes

SULC GRADUATES ADMITTED TO PRACTICE IN TEXAS, ALASKA, AND MASSACHUSETTS

The Texas Bar Admission ceremony was held November 20, 2017, in Austin, Tex. SULC Graduates Larry Williams; James Mattox, III; Willie Joseph; Hammad Syed, and others joined the ranks of hundreds of other SULC Alumni who have been admitted to the Texas State Bar.

The Massachusetts Bar Admission ceremony was held on November 17, 2017, in Boston, Mass. SULC Alumna Natasha Strickland was admitted, becoming SULC's second Massachusetts admission since 2015.

Jeff McAlpin ('17) was admitted to the Alaska Bar on November 8, 2017. He is pictured below with his father at the admission ceremony in Anchorage.



Hammad Syed ('17)



Natasha Strickland ('16)



Jeff McAlpin ('17)



Spectacular Students

STUDENTS VOLUNTEER AT LOCAL FOOD BANK

Twenty-five SULC students participated in Pack the Pantry event in Zachary on Friday, November 17.

The work involved sorting and packing nearly 10,000 pounds of canned goods to help those in need within the Zachary Community. Law students worked with members of the community, the Zachary Fire Department and other volunteers to help families who do not have enough food this holiday season.



Spectacular Students

STUDENT APPEARS ON LPB PROGRAM

3L Qadraex J. White from Opelousas was featured on a Louisiana Public Square segment entitled "Sportsman's Paradise or Problem?" Mr. White served as a guest audience member on behalf of Southern University Law Center.

The segment aired on Wednesday, November 22 at 7pm on LPB and WLAE in New Orleans and also repeated on Thanksgiving night at 11pm on LPB. For more information visit LPB by going [here](#).



Fascinating Faculty

PROF. CHRIS ODINET PUBLISHES ABOUT CONSUMER PROTECTION

Prof. Chris Odinet wrote about consumer protection & the financial technology industry (fintech) in light of Trump administration changes at the Consumer Financial Protection Bureau (CFPB).

Read his article [here](#).



The screenshot shows the top of a news article from American Banker. The header includes the logo 'AMERICAN BANKER' and 'All Sections'. Below the header are several article teasers. The main article title is 'BankThink CFPB leadership shake-up leaves fintech borrowers vulnerable'. The author is listed as 'By Christopher K. Odinet'. The publication date is 'December 01 2017, 9:30am EST'. There are social media sharing icons for Facebook, LinkedIn, Twitter, and Email. To the right are 'Print' and 'Reprint' buttons. A short excerpt of the article text is visible at the bottom of the screenshot: 'With Richard Cordray stepping down as head of the Consumer Financial Protection Bureau and the agency poised to undergo significant changes from leadership installed by the Trump administration, consumer protection in...'



PROF. ALLEN-BELL GIVES CLE PRESENTATION FOR NOLA LOUIS A. MARTINET SOCIETY

Prof. Angela Allen-Bell recently gave a presentation during the Greater New Orleans Louis A. Martinet Society's 2017 end of the year CLE titled With Liberty and Justice for All. The event took place on December 1, 2017, at the Frilot law firm in downtown New Orleans.

Her presentation focused on the requirement in some states where less than a unanimous jury verdict is needed for felony conviction that does not involve the death penalty. Her prior work in this area has been published in the Washington Post and she has given a number of presentations on the topic throughout Louisiana.



XENOPHOBE FEDISON JOINS DANIELS & WASHINGTON LAW FIRM

The Daniels & Washington Law Firm is pleased to announce that Xenophobe Fedison has agreed to join the firm as an Associate.

Attorney Xenophobe E. Fedison (Xen), is a native of Washington, Louisiana. She graduated from North Central High School in 2008 where she was an honors student as well as four-year member of the Basketball and Track and Field team. She attended Northwestern State University of Louisiana in Natchitoches where she received a Bachelor's of Arts Degree in Criminal Justice and Paralegal Certification in 2012. Afterwards, she earned her Juris Doctor from Southern University Law Center in 2017. Attorney Fedison is licensed to practice before all state courts in Louisiana.

Prior to law school, Xen, worked for the Department of Children and Family Services as a Social Service Analyst. During Law school, Xen held the position of Vice President of Southern University Law Center Trial Advocacy Board, practice as a Student Attorney for Southern University Law Center's Juvenile and Criminal Law Clinic, interned for the 16th Judicial Public Defender's Office, Acadiana Legal Services Corporation, and worked as a law clerk for Daniels & Washington, L.L.C. She is a member of Louisiana Association of Criminal Defense Lawyers. In 2017, Xen joined Daniels & Washington, L.L.C. as an associate attorney after being admitted to practice law in Louisiana. Her practice areas include Family Law: Divorces, Child Custody, Child Support, Visitation, Name Change, Tutorship, Emancipation, and Adoption; Estate Planning and Successions; Criminal Defense; and Personal Injury.



CHANCELLOR PIERRE CHOSEN TO HELP RE-WRITE GAINFUL EMPLOYMENT RULE

The Education Department committee negotiating the Trump administration's rewrite of the "gainful employment" regulation has agreed to add additional members.

The rulemaking panel today voted unanimously to add new members who will represent minority-serving schools and college accreditors.

The committee selected Thelma Ross, director of financial aid at Prince George's Community College, to serve as the primary negotiator representing minority-serving institutions.

John K. Pierre, of Southern University Law Center, a public historically black university, will serve as the alternate negotiator.

In addition, the panel agreed to install Mark McKenzie, executive director of the Accreditation Commission for Acupuncture and Oriental Medicine, as the alternate negotiator representing college accreditors.

The new members will join the previously selected 16 primary negotiators and 12 alternatives in hammering out an overhaul of the "gainful employment" regulation.

The Obama-era rule sought to cut off federal aid to career college programs, particularly those at for-profit schools, that produce graduates with high amounts of debt relative to their income.

Education Secretary Betsy DeVos has delayed the regulation as her agency seeks to write new rules that she says would be more "fair and balanced."





Southern University and A&M College at Baton Rouge **CHANCELLOR'S REPORT**

Significant Achievements/Accomplishments

SUBR Teacher Preparation Program Recognized for National Excellence

The Council for the Accreditation of Educator Preparation (CAEP) announced on November 27, that Southern University and A&M College is one of 43 providers from 22 states and the District of Columbia to receive accreditation for their educator preparation programs. The fall 2017 review by the CAEP Accreditation Council increased to 101 the total number of providers approved under the CAEP teacher preparation standards—rigorous, nationally recognized standards that were developed to ensure excellence in educator preparation programs.

“These institutions meet high standards so that their students receive an education that prepares them to succeed in a diverse range of classrooms after they graduate,” said CAEP President Christopher A. Koch. “Seeking CAEP Accreditation is a significant commitment on the part of an educator preparation provider.”

CAEP is the sole nationally recognized accrediting body for educator preparation. Accreditation is a nongovernmental activity based on peer review that serves the dual functions of assuring quality and promoting improvement. CAEP was created by the consolidation of the National Council for Accreditation of Teacher Education and the Teacher Education Accreditation Council. It is a unified accreditation system intent on raising the performance of all institutions focused on educator preparation. Currently, more than 800 educator preparation providers participate in the CAEP Accreditation system.

“Our students and instructors should be very proud of the work they are doing. We’ve set a very high bar for our teacher prep program and CAEP accreditation validates the hard work we are doing. Our students and their families are investing in an education program that is designated as nationally accredited for teacher preparation,” said Dr. Ray L. Belton, president-chancellor of the Southern University System.

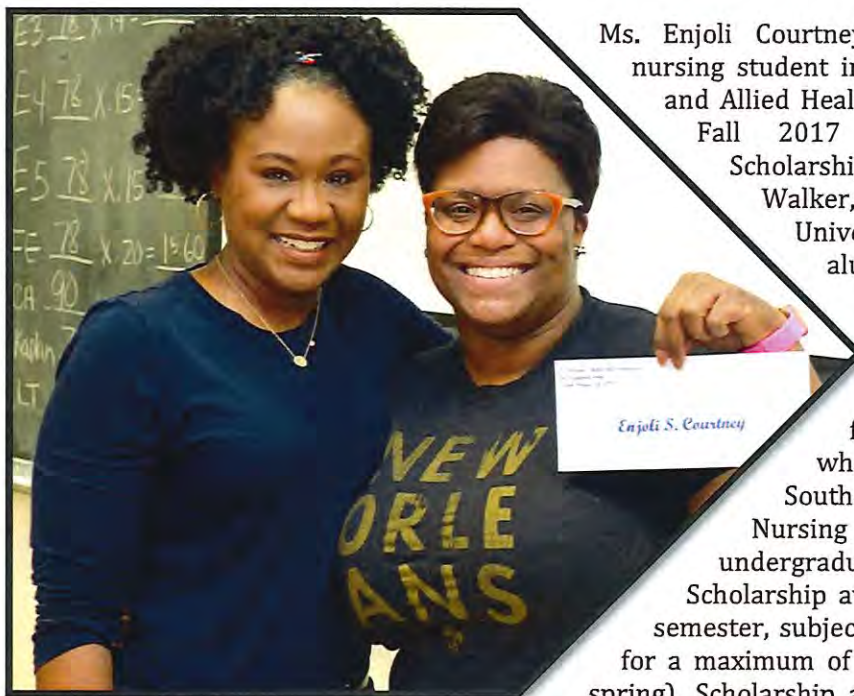
Southern University and A&M College at Baton Rouge CHANCELLOR'S REPORT

Page | 2

Educator preparation providers seeking accreditation must pass peer review on five standards, which are based on two principles: Solid evidence that the provider's graduates are competent and caring educators, and solid evidence that the provider's educator staff have the capacity to create a culture of evidence and use it to maintain and enhance the quality of the professional programs they offer.

Southern University joins 42 other providers to receive CAEP Accreditation in fall 2017, including University of Holy Cross (New Orleans) and University of Louisiana at Lafayette.

SU Nursing Student Receives Scholarship from Nursing Alumna



Ms. Enjoli Courtney, a graduating senior nursing student in the College of Nursing and Allied Health is the recipient of the Fall 2017 P. Morgan Nursing Scholarship awarded by Patrice Walker, a Spring 1995 Southern University School of Nursing alumna.

This need-based scholarship offers financial assistance to a full-time nursing student who is currently enrolled in Southern University School of Nursing pursuing an undergraduate BSN degree. Scholarship awards are \$1,000.00 per semester, subject to availability of funds, for a maximum of two semesters (fall and spring). Scholarship awards are used toward tuition and fees, books and supplies, room and

board, commuting expenses, and other educational expenses such as the purchase of uniforms and clinical supplies.

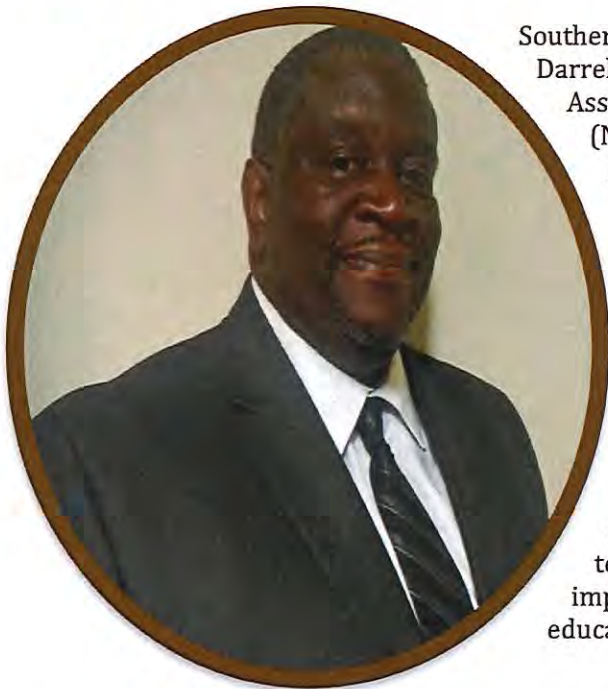
The P. Morgan Scholarship was founded by Walker to help undergraduate Southern University nursing students.

"As a former SU nursing student, I remember how expensive books and supplies were," stated Walker. "Tuition was paid, but paying for books was difficult. At that same time, I realized that someday I wanted to be able to start a scholarship for my future colleagues. Twenty plus years later I can hopefully take a little of the burden off someone's shoulders by offering \$1,000 per

semester to a SUSON student seemed no one truly understands what extras come with this degree.”

In addition to being a practicing registered nurse, Walker is a founding member of Walker, Morgan & Thomas Enterprise (WMT) which is a group of 21 companies, the latest venture being Everything Philly and Everything Philly Ice Express. The scholarship is funded through the P. Morgan Scholarship Foundation.

Mass Communications Professor, Darrell Roberson, Awarded Fellowships



Southern University mass communication professor, Darrell Roberson, has been selected National Association of Television Program Executives (NATPE) Faculty Fellowship recipient for the January 2018 NATPE Marketplace and Conference. The 2018 NATPE Marketplace and Conference will take place in Miami Beach, Florida with activities beginning on January 14, 2018 and ending on January 18, 2017.

The Faculty Fellowship Program provides selected college and university media faculty complete access to sessions and activities of the annual NATPE Miami Marketplace and Conference. The goal of the program is twofold: to expose the educational community to current television issues and practices, and to foster improved communication and cooperation between educators and the industry.

The annual NATPE Miami Marketplace and Conference attracts executives from around the world for sessions featuring leaders from all facets of the global telecommunications industry, along with hundreds of exhibiting companies. NATPE promises to continue offering the world of television to all participants under one roof.

“By being chosen for this fellowship, it gives me the opportunity to stay on trend in broadcast news world,” explains Mr. Roberson. “At the conference, I am looking forward to meeting field professionals and learn what they are looking for in future employees, such as our students.” In addition to attending the NATPE conference, Mr. Roberson has been selected to attend the International Radio and Television Society (IRTS) faculty seminar in Las Vegas, Nevada on January 8-10, 2017.

Southern University and A&M College at Baton Rouge CHANCELLOR'S REPORT

Page | 4

In an effort to bridge the gap that can sometimes exist between classroom and industry, IRTS provides an annual opportunity for university educators to meet with senior media and entertainment executives. IRTS wants to invest in those who are most passionate about teaching the next generation of professionals, as well as those who can best apply their knowledge to curriculum or the academic community at large.

Honors College Staff, Student Elected NAAAHP Officers



Southern University program associate and recruiter for the Dolores Margaret Richard Spikes Honors College, Eric G. Pugh was elected as the new national vice president for the National Association of African American Honors Program (NAAAHP). Deadra Mackie, assistant professor and academic advisor, was elected as the national treasurer, and Honors College student Kelvin Wells Jr. was elected as the assistant vice president (student position). Additionally, a team of SUBR honors students earned third place in the Quiz Bowl competition.

The theme of the conference, "Honors Mindset: Legacy of Social Injustice," was held in Atlanta, Georgia,

November 8-12, 2017. "This is a great honor, and I will hold true to my duties and responsibilities as national treasurer." said Dr. Mackie. "I will continue to work hard with the other executive officers ensuring that we continue to the legacy and have this organization represent academic excellence throughout the country," Mr. Pugh stated.

NAAAHP is a national organization that provides HBCU students the opportunity to network, debate, and compete in quiz bowl competition, Model United Nations, oral and poster board presentations. The organization was founded by Jocelyn Whitehead Johnson, professor emeriti and former director of the Morehouse College Honors Program, and Ronald J. Sheehy, former assistant vice president for academic affairs at Morehouse.

Twenty-seven honors students, under the leadership of Dr. Diola Bagayoko, SUS distinguished professor of physics and dean of the Dolores Margaret Richard Spikes Honors College, were

Southern University and A&M College at Baton Rouge CHANCELLOR'S REPORT

Page | 5

financially supported to attend this conference. Alex McKee and Kendall Richard represented Southern University in debate competitions at the conference. Michael Agbor, Skyler Franklin, Tierra Lane, Lela Murdock, Yvonne Opiri, Irene Lewis, and Daria Bentley participated in oral and poster presentations. Students who participated in the Quiz Bowl competition included Joyner Deamer (team captain), Wells, Christopher Braggs, William Waddell, and Karriem Upshaw. In addition, Honors students Christian Washington (Mr. Honors Students Association), Alexandria Nelson, Victor Rodriguez, and Darolyn Walters (Honors Students Association president) participated in "Honors Got Talent."

Mr. Pugh and Dr. Mackie will serve in their national positions for two consecutive years.

College of Nursing and Allied Health Junior Earns RN Scholarship

SUBR junior nursing student Melanie Walker is the recipient of 2017-2018 Dr. Constance Smith Hendricks RN Scholarship awarded by the Psi Phi Chapter of Chi Eta Phi Sorority, Inc. The Constance Smith Hendricks RN Scholarship was established to provide outstanding Southern University nursing students with assistance with nursing fees, uniforms, and supplies necessary to complete their studies. Each year, this scholarship is awarded to SU students distinguishing themselves through outstanding academic achievement, community service, and leadership potential.

Ms. Walker has received many awards and honors including the 2016-2017 highest average in the College of Nursing and Allied Health and the Honors College. She presently serves on the Student Government Association, Association of Women Students, Honors Student Association, Louisiana Collegiate Honors Council, and Student Nurses Association.



The Psi Phi Chapter of Chi Eta Phi Sorority, Inc. is a national non-profit organization for professional registered nurses and male and female student nurses representing many cultures and diverse ethnic backgrounds. The mission of the sorority is to recruit and retain nurse leaders. Guided by the motto "Service for Humanity", the Sorority has programs focusing on health promotion/disease prevention, leadership development, mentoring, recruitment and retention and scholarship.

Senior SUBR Student Wins 2nd place at the Annual Bayou Classic Essay Writing Contest



Mr. Nathan Morrison, a senior mechanical engineering major, recently won second place in the 33rd Annual Bayou Classic Scholarship Essay Writing Contest sponsored by the Louisiana Legislative Black Caucus (LLBC). The winners were recognized at the LLBC Scholarship Jazz Brunch in New Orleans on November 25, 2017. Mr. Morrison is an honors scholar in the Dolores Margaret Richard Spikes Honors College.

“The LLBC Scholarship is so rewarding to because now I will be able to focus more on my studies, entrepreneurial motives, and attend conferences without having to obtain a part time job,” Mr. Morrison expressed. The Scholarship Jazz Brunch serves as the official fundraiser for LLBC/LLBCF scholarships and as an informational and motivational forum for participants. The University had an additional 15 students to participate in the competition.