



SOUTHERN UNIVERSITY SYSTEM
BOARD OF SUPERVISORS

MEETING

9 a.m.

Friday, August 24, 2018

Jesse N. Stone Lecture Hall
Southern University and A&M College
Shreveport, Louisiana

Academic Affairs Committee

ACADEMIC AFFAIRS COMMITTEE

Friday, August 24, 2018

9:00 AM

Southern University Board of Supervisors' Meeting

Jesse N. Stone Lecture Hall

3050 Martin Luther King Jr. Drive

Shreveport, LA

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Special Recognition/Presentation - Caddo Parish District Attorney James Stewart
5. Public Comments
6. Action Item(s):
 - A. Tenure request for Dr. Tonya Rose, Interim Chair of the Department of Curriculum and Instruction (SUBR)
 - B. Request to rename Associate of Arts in Drug and Substance Abuse to Associate of Arts in Addictive Behavior Counseling and Prevention (SUNO)
 - C. Request permission to create the Southern University Institute for Food Science, Nutrition and Wellness (SUAREC)
 - D. Request permission to create the Southern University Institute for Air, Nutrients, Soil, Water, Ecosystem, and Remote Sensing (SUAREC)
7. Informational Item(s):
 - A. Campus Dual Enrollment Presentations (per campus)
 - B. Campus Enrollment Management Plans: An Update on Retention, Recruitment, and Communication/Marketing to Build Enrollment (per campus)
 - C. SUS Online Programs Update
8. Other Business
9. Adjournment

MEMBERS

Dr. Curman L. Gaines – Chair, Mr. John Barthelemy –Vice Chair
Atty. Tony M. Clayton, Dr. Leroy Davis, Ms. Xavieria Jeffers, Dr. Leon Tarver,
Mrs. Ann A. Smith- Ex Officio



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM
Office of the Executive Vice President for Academic Affairs and Provost
J.S. CLARK ADMINISTRATION BUILDING, THIRD FLOOR
BATON ROUGE, LOUISIANA 70813
PHONE: (225) 771-4095

August 7, 2018

Dr. Ray L. Belton
President-Chancellor
Southern University System
J.S. Clark Building
Baton Rouge, LA 70813

Dear Dr. Belton:

Based the recommendation by the University Appeal Committee for Retention, Tenure and Promotion, I am asking that Dr. Tonya Rose, Interim Chair of the Department of Curriculum and Instruction, be granted tenure.

I am submitting this recommendation to you for review and submission to the Southern University Board of Supervisors for approval at its August 24, 2018, meeting.

Sincerely,

A handwritten signature in blue ink that reads "James H. Ammons".

James H. Ammons, Ph.D.
Executive Vice President/Executive Vice Chancellor



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

Office of the Executive Vice President/Executive Vice Chancellor

J. S. Clark Administration Building, Third Floor
Baton Rouge, LA 70813
Phone: (225) 771-4095

July 5, 2018

Dr. Tonya Rose, Interim Chair
Department of Curriculum and Instruction
W.W Stewart Hall 314
Post Office Box 9983
Baton Rouge, La 70813

Dear Dr. Rose:

This letter comes to inform you that the University Appeal Committee for Retention, Tenure and Promotion met on your appeal for 2017-2018. The Committee recommended that the decision to deny promotion be upheld; however, you will be granted Tenure based on the points received on the quantitative evaluation. With tenure, you are entitled to all the rights provided to you by the University.

We appreciate your contributions to the University and wish for you many successful outstanding teaching and scholarly research years in your Department.

Sincerely,

A handwritten signature in cursive script that reads "James H. Ammons, Jr.".

James H. Ammons, Jr.
Executive Vice President/Executive Vice Chancellor

JHA/



RECEIVED

JUL 02 2018

Office of the Executive Vice President
for Academic Affairs and Provost

UNIVERSITY COLLEGE
P.O. Box 9251
Baton Rouge, Louisiana 70813

Office: (225) 771-2394
Fax: (225) 771-2371

June 29, 2018

Dr. James H. Ammons, Jr.
Executive Vice President/Executive Vice Chancellor
3rd Floor, J.S. Clark Building
Southern University and A & M College

Dear Dr. Ammons:

This letter comes to inform you that the University Appeal Committee for Retention, Tenure and Promotion met on Tuesday, June 26, 2018 to review an appeal requested by Dr. Tonya Rose, Assistant Professor in the School of Education, because she was denied Tenure and Promotion by Academic Affairs for 2017-2018. The Committee reviewed the Faculty Handbook guidelines for Retention, Tenure and Promotion and made a thorough review of Dr. Rose's Dossier and came to the following conclusion of facts:

1. The Committee supports the decision by Academic Affairs not to grant Dr. Tonya Rose promotion from Assistant Professor to Associate Professor.
2. The Committee recommends that Dr. Rose be granted Tenure based on the number of points she received in each category on the quantitative evaluation.

If further information is needed relative to the appeal's process, I will be happy to respond immediately.

Sincerely,

Dana Carpenter, Ph.D.
Assistant to the Senior Associate Vice Chancellor for Academic Affairs



SOUTHERN
UNIVERSITY
AND AGRICULTURAL & MECHANICAL COLLEGE

The Department of Curriculum and Instruction

RECEIVED

MAY 25 2018

Office of the Executive Vice President
for Academic Affairs and Provost

Department of Curriculum and Instruction
Stewart Hall, Room 314
Post Office Box 9983
Baton Rouge, LA 70813
Fax: 225 771-3338
Office: 225 771-3870

May 24, 2018

Dr. James H. Ammons
Executive Vice President/Executive Vice Chancellor
3rd Floor, JS Clark Administration Building
Baton Rouge, LA 70813

Re: Appeal of Tenure and Promotion Decision (SUBR)

Dear Dr. Ammons:

I am respectfully requesting a reconsideration of your decision to deny my application for a promotion from Assistant to Associate Professor with Tenure in the Department of Curriculum and Instruction, School of Education.

Shortly after joining the faculty in Curriculum and Instruction as a junior faculty member, I was asked to assist with many of the leadership tasks of the department as we prepared for the Council for the Accreditation of Educator Preparation (CAEP) Reaccreditation Visit in Spring 2017. I willingly served the students and my colleagues in my department as I knew that the Chair was not feeling her best. Eventually, the Chair had to take an extended sick leave of absence and unexpectedly passed.

I was a part of the leadership team that worked in 2015 for about a year to develop a new graduate program (MAT in Elementary Education with a focus on Urban Education and Teacher Leadership) that was approved in Spring 2016. I have been serving in the capacity of CAEP Coordinator since Spring 2016 and Interim Chair since Spring 2017. As you know, CAEP has a rigorous accrediting process with thorough standards, and preparation for such a site visit is very intense and time consuming. The overwhelming majority of my time was spent leading the Department of Curriculum and Instruction and preparing for our CAEP accreditation visit in Spring 2017. I am very pleased to report that the School of Education was reaccredited. However, I believe that my quest for tenure and promotion was impacted negatively. My credentials were good enough to serve as Interim Chair and lead the unit through a highly successful reaccreditation visit, but not good enough to earn a promotion with tenure to remain at SUBR.

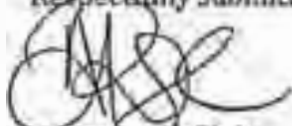
Please note that I submitted my application for promotion with tenure during the 2016-2017 cycle. The only deficiency at that time was my time in service, as I missed the five-year requirement by one semester. Each committee at the departmental, school, and college levels did not have any concerns with my application, expect for the time in service.

I devoted a lot of time and effort towards serving the faculty, staff and teacher candidates of the Department of Curriculum and Instruction with excellence as Interim Chair and CAEP Coordinator. I believe that I am now being penalized for not having one more publication. For this very reason, a former President of the University of Louisiana System allowed education accreditation institutional reports to serve as publications due to the time commitment and rigorous peer review process. These institutional reports surpass the requirements for a successful peer reviewed journal article.

I hope that you would reconsider my application for a promotion from Assistant to Associate Professor with Tenure. If you need additional information, please contact me at 225-892-2280 or tonya.rose@subr.edu.

Thank you very much for your consideration of this request.

Respectfully submitted,



Tonya Rose, Ph.D.
Interim Chair
CAEP Coordinator

c: Dr. VerJanis Peoples, Director for the School of Education
Dr. Cynthia Bryant, Dean of Humanities and Interdisciplinary Studies



**SOUTHERN
UNIVERSITY**

AND AGRICULTURAL & MECHANICAL COLLEGE

College of Humanities and Interdisciplinary Studies

**College of Humanities and
Interdisciplinary Studies**

Rodney G. Higgins Hall
P.O. Box 9571

Phone: (225) 771-5384
(225) 771-3631

FAX: (225) 771-3696

February 2, 2018

Dr. Tonya Rose
Dept. of Curriculum and Instruction
School of Education
College of Humanities and Interdisciplinary Studies
Southern University and A&M College

Dear Dr. Rose,

I have reviewed your request to be granted tenure and promotion, along with all accompanying materials, including the unanimously favorable recommendations of the departmental-level Tenure and Promotion Committee, the Director of the School of Education, and the college-level tenure and promotion committee. My evaluation of your dossier, as well as the policies outlined in the current Faculty Handbook, indicate that you have served Southern University in an exemplary manner, and you are eligible to apply for promotion. My recommendation is that you are granted promotion to Associate Professor with tenure in the Department of Curriculum and Instruction.

Thank you for sharing your gifts and expertise with your students, colleagues, and various external constituents. I look forward to continuing to work with you on future academic initiatives.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cynthia Bryant'.

Dr. Cynthia Bryant, Dean
College of Humanities and Interdisciplinary Studies

Cc: Dr. Luria S. Young
Senior Associate Vice Chancellor for Academic Affairs

Dr. Verjanis Peoples
Director, School of Education



Office of the Director
Post Office Box 9983
Baton Rouge, LA 70813

SCHOOL OF EDUCATION
Phone: (225) 771-2290
Fax: (225) 771-2292



Dear Dr. Peoples,

The committee arrived at our assessment of the tenure and promotion application for Dr. Tonya Rose, after careful consideration of her statements, her record of teaching excellence, research publications and creative activities, professional training and experience, professional activities, University activities and student mentoring and advisement.

We concluded that her record of promotion and tenure criteria show work that exceeds the standards for promotion and tenure. Therefore, it is the department's committee recommendation that **Dr. Tonya Rose** be promoted to the rank of ***Associate Professor with tenure***.

Thank you for the opportunity to serve on this committee.

Sincerely,

A handwritten signature in cursive script that reads 'Jarrett Landor'.

Jarrett Landor, PhD
Chair – Tenure and Promotion Committee
School of Education

Cc: Dr. Tonya Rose

TENURE AND PROMOTION WORKSHEET

DATE: 11/14/17

NAME OF APPLICANT: Tonya Rose

() PROMOTION ONLY: FROM: Assistant TO: Associate

() TENURE ONLY

() BOTH---(TENURE & PROMOTION)

TENURE:

RANK	NO. OF YEARS*	NO. OF POINTS
Assistant	6 Years**	72 Points
Associate	4 Years	83 Points
Professor	4 Years	94 Points

*The faculty member will be evaluated during the last year of the probation period, such as during the 6th year of the assistant professor and 4th year of the associate and full professor.

**At the rank of assistant professor, a faculty member can receive tenure in less than the required probationary period if he or she is promoted to the rank of associate professor.

PROMOTION:

RANK	NO. OF YEARS	NO. OF POINTS
Instructor to Assistant	After three (3) years	72 Points
Assistant to Associate	After four (4) years	83 Points
Associate to Professor	After five (5) years	94 Points

CRITERIA FOR A QUANTITATIVE EVALUATION

{There is a maximum number of points which can be earned in each of the following categories and a minimum number of points for each separate rank---See Chart For Tenure and For Promotion}

CATEGORIES

I. TEACHING EXCELLENCE..... Earned Points 40
(The Maximum Points which can be earned in this category are forty [40] points and the minimum number of points which has to be earned by all ranks is [32] points.)

- 1. Chair 20pts
- 2. Peer 12pts
- 3. Student 8pts
- 4. _____

II. RESEARCH, PUBLICATIONS AND CREATIVE ACTIVITIES..... Earned Points 15.5
(Maximum of [25] Points)

- 1. Refereed Journal 5pts (co-author)
- 2. SPA Rep of (Creative Work) 7pts
- 3. Self Study (Co-producer) 3-5
- 4. _____
- 5. _____

III. PROFESSIONAL TRAINING & EXPERIENCE..... Earned Points 13.5
(Maximum of [15] Points)

- 1. Q&A
- 2. Excellence in 3U
- 3. Fac. Dev.
- 4. Grants 2
Terminal Degree 8
Teaching Experience 3+5

IV. PROFESSIONAL ACTIVITIES AND COMMUNITY SERVICE.....Earned Points 12
 (Maximum of [15] Points)

1. LAE 1 pt
2. Education First Community Academic Sports Camp 2 pt
3. Community Service 1 pt
4. Religious Organization 2
Other Offices 5
Active member 1

V. UNIVERSITY (SOUTHERN) SERVICE OVER THE PAST FIVE (5) YEARS.....Earned Points 7
 (Maximum of [10] Points)

1. Curriculum Recruiting Committee 1
2. College Committee 2
3. Student Teacher 1
4. SUSA Connect Activist 3

VI. ADVISEMENT.....Earned Points 5
 (Maximum of [5] Points)

1. Advise 50 Elementary Secondary Ed. and MAT Major
2. _____

(96)
↓

TOTAL POINTS EARNED.....[TOTAL]: _____

RECOMMENDED

NOT RECOMMENDED

SIGNATURE OF COMMITTEE MEMBER: Janet [Signature]

COMMENTS (OPTIONAL):

APPENDIX C TABLES FOR TENURE AND PROMOTION

Table I
Table for Tenure

	Assistant Professor to Associate Professor	Associate Professor to Professor
I. Teaching	32 40	32
II. Research, Publications, and Creative Activities	15 15.5	18
III. Professional Training and Experience	6 6.5	12
IV. Professional Activities	9 12	12
V. University Service	4 7	5
VI. Mentoring, including Student Advisement	3 5	3
Totals*	83 86	94

*Not the column sum (numbers indicate minimum required score for each row item, including the overall total)



Office of the Director
Post Office Box 9983
Baton Rouge, LA 70813

SCHOOL OF EDUCATION
Phone: (225) 771-2290
Fax: (225) 771-2292



November 15, 2017

Dr. Cynthia Bryant
Dean of the College of Humanities and Interdisciplinary Studies
Southern University and A&M College
Baton Rouge, LA 70813

Dear Dr. Bryant:

Dr. Tonya Rose is being considered for *tenure and promotion* at Southern University and A&M College. I have conducted a review of the supporting documents, the evaluations and recommendation of the departmental committee.

It is my recommendation that *Dr. Tonya Rose*, a faculty member in the Department of *Curriculum and Instruction* in the School of Education and College of Humanities and Interdisciplinary Studies, be *promoted* from *Assistant Professor to Associate Professor with tenure*.

Thank you in advance for your review and recommendation to the Office of Academic Affairs.

Sincerely,

A handwritten signature in cursive script, appearing to read 'VerJanis A. Peoples'.

VerJanis A. Peoples, PhD
Director of the School of Education

Cc: *Dr. Tonya Rose*

VAP/w

Tonya Jenee' Rose

[REDACTED]
[REDACTED]
[REDACTED]
Tonya_Rose@subr.edu

EDUCATION

Southern University A&M College
PhD Science and Mathematics Education

Southern University A&M College
M.S. Biology

Southern University A&M College
B.S. Biology, Concentration in Microbiology

PROFESSIONAL EXPERIENCES

- | | |
|----------------------|--|
| Jan 2012- Current | Southern University
Adjunct Instructor <ul style="list-style-type: none">• College of Education-Department of Curriculum and Instruction<ul style="list-style-type: none">○ Teach Education courses to majors○ Teach research and Seminar courses to Interdisciplinary majors○ Lecture students on the fundamentals of teaching and developing a teaching strategy○ Prepare students for higher level education courses |
| Summer 2013 | Southern University
Director <ul style="list-style-type: none">• Education 1st Academic and Sports Camp<ul style="list-style-type: none">○ Developed an enrichment summer camp that focuses on enhancing students' skills in Science, Mathematics, English Language Arts, Reading Comprehension, and Computers. |
| August 2012- Current | Southern University
Adjunct Instructor <ul style="list-style-type: none">• SUBR/SUSLA Partnership<ul style="list-style-type: none">○ Teach Enhancement Mathematics courses○ Prepare students for higher level Mathematics courses |

Jan 2008 – July 2011

Southern University
Graduate/Research Assistant

- Research Informal Science Education
 - Data Entry
 - Internet/Library Research
 - Professional Development
 - Event Planner
- Assistant in the Graduate School and Science and Math Education Dept.
 - Record Keeping
 - Answering multiline phone system
 - Document preparation
 - Maintained a working computer lab

RECEIVED
SOUTHERN UNIVERSITY
HUMAN RESOURCES

2013 JUL 22 PM 12: 10

Oct 2009- May 2011

Lukeville Upper Elementary School
Math Interventionist

- Assist students with IEP, 504 status, and modifications, grasp mathematical concepts, strengthen current math skills, LEAP, iLEAP prep.
- Developed a curriculum that was successful in helping 80% of its participants achieve benchmark standards or higher on standardized test.

Oct 2010-May 2011

Southeastern Louisiana University Upward Bound
Instructor

- Taught Science ACT Prep to high school seniors
- Taught test taking skills
- Taught students how to decipher conflicting scenarios, read and understand data sets, read and understand research summaries

Jan 2007 – April 2008

Medvance Institute
Instructor

- Anatomy and Physiology
- Law and Ethics
- Medical Terminology
- Basic Mathematics
- Computer Applications
- Health

Sept 2006-Jan 2007

Kelly Services – Contracted to Exxon Mobil
Lab Technician

- Quality Assurance and Control
- Routine Lab Tests

May 2006- Aug 2006

The Urban Project
Camp Instructor

- Taught k-5 graders in Reading, Math, and Science

RECEIVED
SOUTHERN UNIVERSITY
HUMAN RESOURCES

2013 JUL 22 PM 2:10

Jan 2006-May 2006

Jeanerette Middle School
Science Teacher

- Taught 7th grade Life Science

INTERNSHIPS

May 2009 – Aug 2009

QEM/NSF- Washington, DC

- Conducted a Media Evaluation Review
- Constructed an annotated bibliography of current informal science education literature
- Participated in Lifelong Learning Cluster meetings
- Participated in enrichment activities sponsored by NSF
- Attended multiple professional conferences

PROFESSIONAL ORGANIZATIONS

Mid-South Educational Research Association

Louisiana Educational Research Association

Phi Delta Kappa

VOLUNTEER EXPERIENCE

2009-current One Voice, One Dream, One Team

Secretary/Event Coordinator



SOUTHERN UNIVERSITY AT NEW ORLEANS

6400 Press Drive
New Orleans, LA 70126-0002
(504) 286-5311
FAX (504) 284-5500
www.suno.edu

OFFICE OF THE CHANCELLOR

RECEIVED
OFFICE OF THE
PRESIDENT
2018 AUG - 9 AM 11:55
SYSTEM

August 7, 2018

Dr. Ray L. Belton
President-Chancellor
Southern University System
J. S. Clark Administration Bldg., 4th Floor
Baton Rouge, LA 70813

Dear Dr. Belton,

Southern University at New Orleans hereby requests that its *Associate of Arts in Drug and Substance Abuse* be renamed *Associate of Arts in Addictive Behavior Counseling and Prevention*, per the attached internal approval processes. The *Bachelor of Science in Substance Abuse* had previously been renamed *Bachelor of Science in Addictive Behavior Counseling and Prevention* to more accurately describe the focus of the program on counseling and prevention of addictive behavior. Approval of this request will facilitate seamless transition of students from the Associate degree program to the baccalaureate program.

If you concur, we are requesting that the documents be submitted for the approval of the Southern University Board of Supervisors at the August 2018 meeting.

Sincerely,

Lisa Mims-Devezin, Ph.D.
Chancellor

APPROVAL
Ray L. Belton, Ph.D.
President-Chancellor

Attachment



Southern University at New Orleans

6400 Press Drive
New Orleans, Louisiana 70126
Phone: (504) 284-5461

Curriculum
Committee

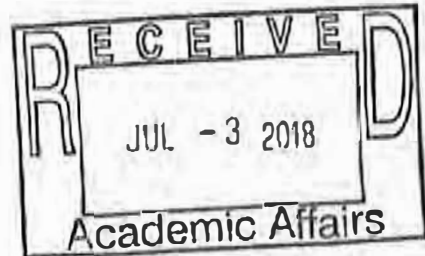
MEMORANDUM

To: Dr. David Adegbayo,
Vice Chancellor for Academic Affairs

From: Carl P. Johnson, Chair *CPJ*
University Curriculum Committee

Date: July 3, 2018

Re: July 3, 2018 Meeting-Approved Proposal



The University Curriculum Committee approved the following:

The Degree Name Change for the Associate of Arts (AA) Degree in Drug and Substance Abuse to Associate of Arts (AA) Degree in Addictive Behaviors Counseling and Prevention (ABCP).

Rationale: The request to rename the Bachelor of Science (BS) Degree Program to Addictive Behaviors Counseling and Prevention was approved in 2014. This request did not include the Associate of Arts (AA) Degree Program in Drug and Substance Abuse. The requested name change of the AA Degree Program will provide continuity in the ABCP Program's offering of two degree programs by facilitating and maintaining a seamless transition for students in the AA Program to advance their degree status. The current name of the AA Degree in Drugs and Substance Abuse is outdated and disparate in regards to current trends in treating addiction. Behavior health is the current field of practice and is inclusive of mental health and addiction counseling. The reference to the certified professionals in the field is now addiction counselor rather than substance abuse counselor.

Approved: *DA* 07-03-18
Vice Chancellor for Academic Affairs Date

Approved: *Carl P. Johnson* 7/5/18
Chair Date



Southern University at New Orleans

6400 Press Drive
New Orleans, Louisiana 70126
Phone: (504) 284-5461

Curriculum Committee

Signatures of Curriculum Committee Members:

Dr. David Alijani

A handwritten signature in blue ink, appearing to read "David Alijani", written over a horizontal line.

Dr. Deborah Darby

Ms. Gilda Davis

A handwritten signature in blue ink, appearing to read "Gilda Davis", written over a horizontal line.

Dr. Carl P. Johnson

A handwritten signature in blue ink, appearing to read "Carl P. Johnson", written over a horizontal line.

Dr. Douglas Marshall

Dr. Harry Russell

Ms. Shatiqua Mosby-Wilson

A handwritten signature in blue ink, appearing to read "Shatiqua Mosby-Wilson", written over a horizontal line.

**Minutes of the Meeting
University Curriculum Committee
Held on Tuesday, July 3, 2018**

Members (quorum) Present: Dr. D. Alijani
Ms. G. Davis
Dr. C. Johnson, Chair
Ms. S. Mosley-Wilson

Members Absent: Dr. D. Darby
Dr. D. Marshall (voted by email)
Dr. H. Russell (voted by email)

The emergency meeting was called to order by Dr. Johnson at 11:00 A.M.

Proposal: College of Arts and Sciences: "Addictive Behaviors Counseling and Prevention Program"

Presenter: Dr. Evelyn B. Harrell

Dr. Harrell gave an overview that included the scope and expected outcome/impact of changing the name of the Associate of Arts (AA) Degree from Drug and Substance Abuse to Addictive Behaviors Counseling and Prevention. She stated that the current name is outdated and disparate, which doesn't reflect the shift in thinking about addiction from a name that generates stigma to one that promotes health. Behavior health is the current field of practice and is inclusive of mental health and addiction counseling. The reference to the certified professionals in the field is now addiction counselor rather than substance abuse counselor.

Motion by: Ms. Mosley-Wilson

Second by: Dr. Alijani

Vote: The Committee unanimously voted to approve the proposal

The meeting adjourned at 11:20 A.M.

Carl Johnson

From: Douglas Marshall
Sent: Monday, July 2, 2018 11:04 AM
To: Carl Johnson
Subject: Re: Emergency University Curriculum Committee Meeting

Dr. Johnson,

I apologize that I am unable to attend this meeting. However, I have reviewed the proposal. I have no questions or concerns. I would vote to approve this change.

Dr. Douglas Marshall

From: Carl Johnson
Sent: Friday, June 29, 2018 11:17:19 AM
To: Harry Russell; Douglas Marshall; David Alljani; Deborah Darby; Shatiqua Mosby-Wilson; Gilda Davis
Cc: Evelyn B. Harrell; David Adegboye
Subject: Emergency University Curriculum Committee Meeting

Dear Committee Members:

I am writing to inform you that the *University Curriculum Committee* will have an **emergency** meeting on **July 3, 2018 (Tuesday)** at 11:00 am in Administration 306.

Please find attached the proposal from the College of Arts and Sciences-*Addictive Behaviors Counseling and Prevention Program*
(Proposed by Dr. Evelyn B. Harrell)

Sincerely,

Carl P. Johnson, PhD
Professor of Chemistry
Southern University at New Orleans
Department of Natural Sciences
6400 Press Drive
New Orleans, LA 70126
504 284-5461

THIS TRANSMISSION IS PRIVILEGED AND CONFIDENTIAL: The material in this email transmission is either private, confidential, privileged or constitutes work product, and is intended only for the use of the individual(s) named above. If you are not the intended recipient, be advised that unauthorized use, disclosure, copying, distribution, or the taking of any action in reliance on this information is strictly prohibited.
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Carl Johnson

From: Harry Russell
Sent: Monday, July 2, 2018 10:18 AM
To: Carl Johnson
Subject: Re: Emergency University Curriculum Committee Meeting

Greetings,

I will be out of the office and unable to attend. I do not have any questions or opposition to the proposal request.

Harry Russell

From: Carl Johnson
Sent: Friday, June 29, 2018 11:17:19 AM
To: Harry Russell; Douglas Marshall; David Alijani; Deborah Darby; Shatiqua Mosby-Wilson; Gilda Davis
Cc: Evelyn B. Harrell; David Adegboye
Subject: Emergency University Curriculum Committee Meeting

Dear Committee Members:

I am writing to inform you that the *University Curriculum Committee* will have an emergency meeting on **July 3, 2018** (Tuesday) at 11:00 am in Administration 306.

Please find attached the proposal from the College of Arts and Sciences-*Addictive Behaviors Counseling and Prevention Program* (Proposed by Dr. Evelyn B. Harrell).

Sincerely,

Carl P. Johnson, PhD
Professor of Chemistry
Southern University at New Orleans
Department of Natural Sciences
6400 Press Drive
New Orleans, LA 70126
504 284-5461

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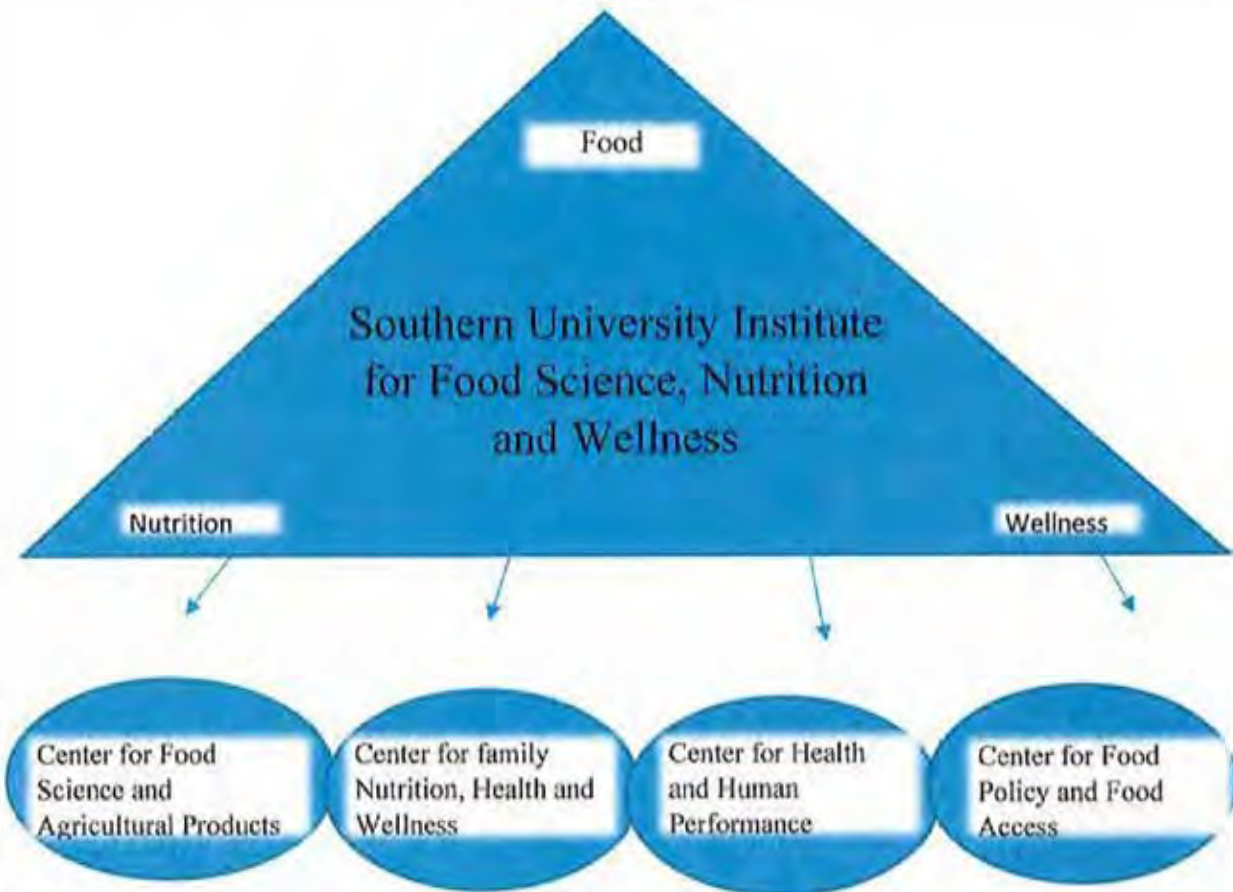
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SOUTHERN UNIVERSITY INSTITUTE FOR FOOD, SCIENCE, NUTRITION AND WELLNESS

This proposal is being submitted by the Southern University Agricultural Land-Grant Campus to establish the Southern University Institute for Food Science, Nutrition and Wellness

Southern University Institute for Food Science, Nutrition and Wellness



The purpose of the Southern University Institute for Food Science, Nutrition and Wellness is to bring together teams of faculty, staff and students with a diverse background and education, experienced and stakeholder oriented to work on serious but preventable health problems in our state. Also it will be on the tripartite "land-grant" mission of teaching, research and extension to contribute solutions to improve the health and well-being of our stakeholders and fulfill the State and USDA need programs.

Vision

To be recognized as one of the world renowned institute for conducting innovative food, nutrition and wellness research and education to enhance the quality of life and reduce nutrition and health disparities among Louisiana citizens, nation and the world.

Mission

Make Louisiana “The Healthy State” and the model for the Southern Region, the United States and the world.

Goals

- To conduct research in the areas of food, nutrition, health, food safety, disease prevention and wellness
- To provide education and outreach to the families so they can make practical decisions that can improve their health and wellness.
- to draw on the strengths of the entire university as it physically co-locates and strategically aligns the diverse competencies and deep capacity of Southern University to address society's major unmet health problems.
- To be recognized at the national and international levels

The Institute will be consisting of four centers which covers different areas of needs. At every level the undergraduate and graduate students will be involved. Each center will function as follows:

Center for Food Science and Agricultural Products

- Food Science/ Food Safety
- Functional foods research/nutrition and education
- Food product development and sensory science
- Food analysis/food chemistry/nutrition facts and labeling
- Food Packaging
- Food product marketing, branding, etc.

Center for Family Nutrition, Health and Wellness

- Nutrition and health research and outreach
- Obesity research
- Dietary and health assessments (diabetes, hypertension etc.)
- Dietetic Program
- Food Management system
- Family/child care wellness programs with services related to mental and physical health, environmental, economic and cultural factors, counseling, case management, and primary care (will need a medical doctor on board)
- Medication management (health Literacy) and pharmacy services
- Senior programs, community and classroom education
- Mentoring programs, on site counseling (supporting youth and families)

- Nutritional epidemiology and community health research (examine the role of nutrition in the etiology of disease, monitor the nutritional status of populations and develop and evaluate interventions to achieve and maintain healthful eating patterns among populations)
- Web based programs, group programs, businesses and school's collaboration etc.

Center for Health and Human Performance

- Exercise physiology, Exercise tests, Optimal Exercise Suggestions, Exercise behavior change and Sports Psychology,
- Physical activity and health, Sports Nutrition, Consultations (core nutrition concepts and application to diet),
- Body Composition Analysis,
- Fitness testing and health screening
- Obesity and other diseases Epidemiology
- Wellness resource Center, etc.

Center for Food Policy and Food Access


- Community Food Assessment, Policy Council and Communities Need
- Government and State Food Policies (SNAP, EFNEP, WIC)
- Corner stores and Healthy options
- Local Businesses
- Food System
- Food Environment
- Health Disparities
- Agricultural land
- Farming, Community Gardens, Farmers Market, Schools, Urban Agriculture
- Food Desserts
- Restaurant and Food establishments (minimum fast food), Chain Restaurants, Transportation, etc.

Partners:

- Louisiana Department of Health and other State Agencies
- USDA, FDA, NIH and other Government Agencies
- Policy Makers
- Southern University System
- Hospitals and other health organizations
- Foundations
- Community Leaders/Faith based Organizations
- School /Education System
- Tobacco Free Living/Other Organizations
- Health and Wellbeing Professionals/Insurance, etc.
- Foundations and Private Sectors

- American Heart Association and other Food and Health Organizations
- Academy of Nutrition and Dietetics
- Food Companies

Advisory Committee: It will consist of one member from list above.



SOUTHERN UNIVERSITY INSTITUTE FOR AIR, NUTRIENTS, SOIL, WATER, ECOSYSTEM, AND REMOTE SENSING (SU “ANSWERS”)

This proposal is being submitted by the Southern University
Agricultural Land-Grant Campus to establish the Southern University
Institute for Air, Nutrients, Soil, Water, Ecosystem and Remote
Sensing

SU “ANSWERS” Institute

Institute Name: "The ANSWERS Institute" - The Institute for Air, Nutrient, Soil, Water, Ecosystem, and Remote Sensing. The acronym “The ANSWERS Institute” is developed by Dr. Zhu Hua Ning, the institute director. The word “ANSWERS” stands for

A: Air

N: Nutrient

S: Soil

W: Water

E: Ecosystems

RS: Remote Sensing

Justification: Southern University often receives requests from the community for natural resource related technical assistance. The technical services that the clientele need range from water quality, soil quality, air quality, environmental contamination, to disaster mitigation, land use planning, urban forest/forest management, and natural resource management. To address the community needs, we propose to establish “The ANSWERS Institute”. Just as the name indicated, the new Institute will utilize the results from cutting edge research to provide answers for the technical needs of the communities, and deploy analytical laboratories to provide technical assistance to the clientele.

Mission/Goal: the mission of The ANSWERS Institute is to promote natural and biological resources conservation through research, education, and service to communities both in urban and rural settings.

Objectives: To achieve the mission/goal, the objectives of The ANSWERS Institute are to

1. Conduct cutting edge research focusing on natural and biological resources such as water, air, soil, wetlands, forests, land, bioenergy, and ecosystems,
2. Provide hands-on research training and experiential learning to next generation of leaders in natural resources,
3. Utilize research results and analytical laboratories to provide technical services to the communities, and

4. Promote scientific collaboration and partnership building at state, regional, national, and international levels.

Implementation Strategies: To achieve the objectives, The ANSWERS Institute will

1. Enhance existing and/or establish new research facility and analytical laboratories,
2. Develop innovative projects,
3. Write grant proposals and seek funding,
4. Implement projects and conduct cutting edge research,
5. Provide students with hands - on research training, experiential learning, career interest building, and leadership development,
6. Utilize research results to answer technical needs of the communities,
7. Deploy analytical laboratories to provide technical assistance to the clientele,
8. Promote community awareness on natural resource conservation, and
9. Establish collaborations and partnerships.

Infrastructure: The ANSWERS Institute will have four centers. Each center has its unique research foci targeting particular natural and biological resources. Each center is designed to implement the research, education and service that address the need of the particular foci. The research foci of each center complement each other and are cohesively linked among centers which will carry out the Institutes' implementation strategies. The four centers are

1. Center for Air Quality and Bioenergy
2. Center for Nutrient, Soil, and Land Management
3. Center for Water and Ecosystem
4. Center for Remote Sensing

Athletics Committee

ATHLETICS COMMITTEE
(following the Academic Affairs Committee)
Friday, August 24, 2018

Southern University Board of Supervisors' Meeting
Jesse N. Stone Lecture Hall
3050 Martin Luther King Jr. Drive
Shreveport, LA

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item
 - A. Request Approval of FY 2019 Athletic Budget (SUBR)
 - B. Request Approval of FY 2019 Athletic Budget (SUSLA)
6. Other Business
7. Adjournment

MEMBERS

Atty. Tony Clayton – Chair, Mr. Raymond Fondel – Vice Chair,
Rev. Donald R. Henry, Atty. Patrick Magee, Atty. Domoine Rutledge, Mr. Mike Small
Mrs. Ann A. Smith- Ex -Officio

SOUTHERN UNIVERSITY
and A&M COLLEGE

ATHLETICS
INTERCOLLEGIATE



OPERATING BUDGETS
2018-19

The following forms are the Athletics Intercollegiate Operating Budgets and Personnel Schedules for the fiscal year 2018-19. The forms are submitted to Dr. Ray Belton, President/Chancellor, and Mr. Ben Pugh, Vice Chancellor for Finance and Administration.

Approvals:


Mr. Roman Banks
Director of Athletics

8/13/18
Date


Mr. Ben Pugh
Vice Chancellor for Finance and Administration

8/14/18
Date


Dr. Ray Belton
President/Chancellor

8/14/18
Date

Revenues:

Ticket Sales

Football	\$	1,281,500.00
Basketball		50,000.00
Baseball		7,500.00

Guarantees

Football	1,070,000.00
Men Basketball	330,000.00
Women Basketball	142,500.00
Parking	240,000.00
Bayou Classic (Ticket Sales)	560,000.00
Student Athletic Fees	2,606,500.00
Athletics Facility Fees	95,790.00
Handling Fee	16,000.00
General Athletics Fees	87,000.00
SWAC	16,000.00
NCAA	330,000.00
Licensing	70,000.00
Facility Rentals	10,000.00
Non-Mandatory Transfer	1,500,000.00
Gender Equity	175,000.00
Athletic Subsidy	699,841.00
Concessions	90,000.00
TOTAL REVENUE:	<u>9,377,631.00</u>

Expenditures:

Salary	2,650,325.91
Wages	363,000.25
Graduate Assistants	20,000.00
Sick Leave, Terminal Pay, etc.	20,000.00
Related Benefits	1,015,839.84
Retirees Insurance	95,730.00
Travel	1,066,500.00
Operational Services	488,312.50
Supplies	408,362.50
Professional Services	140,000.00
Other Charges	347,860.00
Acquisition	20,000.00
Scholarships	2,741,700.00
TOTAL EXPENDITURES:	<u>\$ 9,377,631.00</u>

**ATHLETIC ADMINISTRATION
SALARIES**

UNCLASSIFIED

Salary Adjustments	23,000.00	
Roman Banks, Director of Athletics	229,200.00	
Trayvean Scott, Executive Associate AD	30,000.00	
Rodney Kirschner, Assistant to AD	59,500.00	
Christopher Jones, Assst. AD for Media Relations	59,500.00	
Herman Shelton, Assistant Sport Information Director	36,400.00	
LaShonda Stlrgus, CFO for Athletics/SWA	10,000.00	
Aretha Hunt, Auxiliary Enterprise Manager	53,145.00	
LaKisha Franklin, Asst. Auxiliary Enterprise Mg	32,000.00	
Khadijah Campbell, Director of Development	55,000.00	
Savanna Smith, Asst. Director of Development	50,000.00	
AJohnee Rodney, Director of Student Athlete Support	3,000.00	
Derek Price, Head Equipment Manager	37,440.00	
Friedsburg Gray, Assistant Equipment Manager	32,000.00	
Candace Donaldson, Administrative Assistant I	27,809.28	
Rosalind Smith, Cashier Ticket Office	22,280.96	
Roger Cador, Fundraiser Coordinator Baseball	14,166.67	
TOTAL SALARIES	774,441.91	774,441.91

OTHER LABOR

WAE Positions	28,000.25	
Wages	335,000.00	
Graduate Assistant	20,000.00	
Sick Leave, Terminal Pay, etc.	20,000.00	
TOTAL OTHER LABOR	403,000.25	403,000.25

TOTAL FRINGE BENEFITS 326,064.12

POST RETIREMENT INSURANCE 95,730.00

Travel Athletic Director & Staff	40,000.00	
Operational Services	488,312.50	
Supplies	195,162.50	
Acquisition	20,000.00	
Professional Services	140,000.00	
TOTAL NON-SALARY	883,475.00	883,475.00

OTHER CHARGES

Guarantees	54,500.00	
Rental	10,000.00	
Audit Fees	22,000.00	
Mumford Fieldhouse (Debt Service)	261,360.00	
TOTAL OTHER CHARGES	347,860.00	347,860.00

TOTAL ATHLETIC ADMINISTRATOR (DIRECTOR) **2,830,571.28**

FOOTBALL

SALARIES

Dawson Odums, Head Coach	\$ 185,000.00	
Chennls Berry, Offensive Coordlnator	97,760.00	
Colon Trel Oliver, Defensive Coordinator	83,200.00	
Steve Adams, Assistant Coach	58,000.00	
Matt Leone, Assistant Coach	50,000.00	
Christopher Coleman, Assistant Coach	47,500.00	
TBA , Assistant Coach	45,000.00	
LaQuaid Manago, Videographer/Asst. Coach	40,000.00	
Ashton Warner, Assistant Coach	25,000.00	
Skyler Jones, Assistant Coach	16,250.00	
Tommy Wilson, Assistant Coach	16,250.00	

TOTAL SALARIES 663,960.00

RELATED BENEFITS FOR STAFF 252,304.80

TRAVEL 280,000.00

SUPPLIES 88,200.00

SCHOLARSHIPS 929,578.00

TOTAL FOOTBALL \$ 2,214,042.80

MEN'S BASKETBALL

SALARIES

Sean Woods, Head Coach	\$ 125,000.00
Ryan Price, Assistant Coach	48,000.00
Peter Cipriano, Assistant Coach	45,000.00
Jethro Hillman, Assistant Coach	41,000.00
TBA, Assistant Coach	24,000.00

TOTAL SALARIES

283,000.00

RELATED BENEFITS

107,540.00

TRAVEL

190,000.00

SUPPLIES

7,500.00

SCHOLARSHIP

217,664.00

TOTAL MEN BASKETBALL

\$ 805,704.00

WOMEN'S BASKETBALL

SALARIES

Carlos Funchess, Head Coach	\$ 105,000.00	
TBA, Assistant Coach	50,000.00	
Adrain Sanders, Assistant Coach	45,000.00	
Jeremy Bonin, Assistant Coach	36,500.00	
Thomas Pugh, Part Time Coach	8,000.00	

TOTAL SALARIES		244,500.00
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RELATED BENEFITS		92,910.00
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TRAVEL		180,000.00
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SUPPLIES		7,500.00
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SCHOLARSHIP		277,418.00
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TOTAL WOMEN BASKETBALL		<u>\$ 802,328.00</u>
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BASEBALL

SALARIES

Kerrick Jackson, Head Coach

\$ 85,000.00

Stepanos Stroop, Assistant Coach

32,000.00

TBA, Assistant Coach

36,000.00

TOTAL SALARIES

153,000.00

RELATED BENEFITS

58,140.00

TRAVEL

80,000.00

SUPPLIES

10,000.00

SCHOLARSHIP

132,450.00

TOTAL BASEBALL

\$ 433,590.00

VOLLEYBALL

SALARIES

Venessa Jacobs, Head Coach
TBA, Asst Coach

47,424.00
12,000.00

TOTAL SALARIES

59,424.00

RELATED BENEFITS

18,921.12

TRAVEL

45,000.00

SUPPLIES

7,500.00

SCHOLARSHIP

232,020.00

TOTAL VOLLEYBALL

\$ 362,865.12

MEN AND WOMEN CROSS COUNTRY

SALARIES

Charmaine Darden, Head X-Country Coach/Asst. Track Coach

37,440.00

37,440.00

TOTAL SALARIES

14,227.20

RELATED BENEFITS

TRAVEL

8,000.00

SUPPLIES

5,000.00

TOTAL MEN & WOMEN X-COUNTRY

\$ 64,667.20

SOCCER

SALARIES

Jeremy Fontenot, Head Coach

\$ 41,600.00

TOTAL SALARIES

41,600.00

RELATED BENEFITS

15,808.00

TRAVEL

45,000.00

SUPPLIES

12,500.00

SCHOLARSHIP

228,486.00

TOTAL SOCCER

\$ 343,394.00

WOMEN'S TENNIS

SALARIES

Jeffrey Conyers, Head Coach

\$ 48,880.00

TOTAL SALARIES

48,880.00

RELATED BENEFITS

18,574.40

TRAVEL

28,000.00

SUPPLIES

4,000.00

SCHOLARSHIP

141,704.00

TOTAL WOMEN TENNIS

\$ 241,158.40

BOWLING

SALARIES

Rose Fogg, Head Coach

\$ 43,680.00

TOTAL SALARIES

43,680.00

RELATED BENEFITS

16,598.40

TRAVEL

28,000.00

SUPPLIES

4,000.00

SCHOLARSHIP

83,900.00

TOTAL BOWLING

\$ 176,178.40

CHEERLEADERS

TRAVEL 10,000.00

SUPPLIES 10,000.00

TOTAL CHEERLEADERS \$ 20,000.00

SPORT MEDICINE

SALARIES

Benjamin Huver, Asst. Dir. Of Sport Medicine

40,000.00

TBA, Assistant/Intern

12,600.00

TBA, Assistant/Intern

12,600.00

TOTAL SALARIES

65,200.00

RELATED BENEFITS

16,015.80

TRAVEL

3,000.00

SUPPLIES

25,000.00

TOTAL SPORT MEDICINE

\$ 109,215.80

SOFTBALL

SALARIES

John Garris, Head Coach

\$ 46,800.00

Edwin Monroe, Assistant Coach

28,000.00

TOTAL SALARIES

74,800.00

RELATED BENEFITS

17,784.00

TRAVEL

45,000.00

SUPPLIES

10,000.00

SCHOLARSHIP

140,900.00

TOTAL SOFTBALL

\$ 288,484.00

MEN AND WOMEN TRACK AND FIELD

SALARIES

Teremine White, Head Coach \$ 43,160.00

Jimmy Joseph, Assistant Coach 32,240.00

TOTAL SALARIES 75,400.00

RELATED BENEFITS 28,652.00

TRAVEL 80,000.00

SUPPLIES 12,000.00

SCHOLARSHIP 357,580.00

TOTAL MEN & WOMEN TRACK \$ 553,632.00

STRENGTH AND CONDITIONING

SALARIES

Tony Webb, Head Strength/Conditioning Coach

\$ 50,000.00

TBA, Assistant Strength/Conditioning Coach

35,000.00

TOTAL SALARIES

85,000.00

RELATED BENEFITS

32,300.00

TRAVEL

4,500.00

SUPPLIES

10,000.00

TOTAL STRENGTH AND CONDITIONING

\$ 131,800.00

SOUTHERN UNIVERSITY AT SHREVEPORT



ATHLETICS

FY 2018-2019 OPERATING BUDGET

September 3, 2018

Southern University at Shreveport

2018-2019 Operating Budget for Women Athletics

Women Basketball
Account # 518902- 58710

PROJECTED INCOME: \$146,980

PROJECTED EXPENDITURES:

Salaries	23,850
Wages	0
Related Benefits	7,165
Travel	20,000
Operating Services	12,961
Supplies	10,000
Professional Services	10,000
Other Charges	2424
Scholarships	60,600
Acquisitions	0

TOTAL PROJECTED EXPENDITURES \$146,980

PROJECTED BALANCE JUNE 30, 2018 0

Approval Disapproved Mill Z...
Vice Chancellor Student Affairs/Enrollment
Management

Approval Disapproved Brandy Jacobson
Chief Financial Officer

Approval Disapproved [Signature]

Approved

Ray S. Belton
Dr. Ray Belton

President

Southern University at Shreveport

2018-2019 Operating Budget for Men Athletics

Men Basketball
Account # 518901-58610

PROJECTED INCOME: \$165,753

PROJECTED EXPENDITURES:

Salaries	33,330
Wages	0
Related Benefits	10,666
Travel	20,000
Operating Services	4,322
Supplies	10,000
Professional Services	7,336
Other Charges	0
Scholarships	80,100
Acquisitions	0

TOTAL PROJECTED EXPENDITURES \$165,753


PROJECTED BALANCE JUNE 30, 2018 0

Approval _____ Disapproved _____


Vice Chancellor Student Affairs/Enrollment
Management

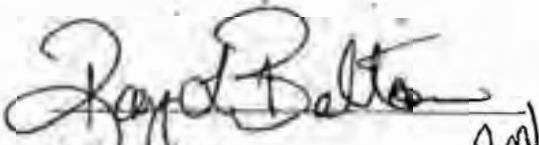
Approval _____ Disapproved _____


Chief Financial Officer

Approval _____ Disapproved _____


Chancellor

Approved


Dr. Ray Bolton
President

Facilities and Property Committee

FACILITIES AND PROPERTY COMMITTEE

(Following Athletics Committee)

Friday, August 24, 2018

Southern University Board of Supervisors' Meeting

Jesse N. Stone Lecture Hall

3050 Martin Luther King Jr. Drive

Shreveport, LA

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Information Item
 - A. Priority Projects Updates, by Campuses
 - B. Update on Bridge/Ravine Project (SUBR)
6. Other Business
7. Adjournment

MEMBERS

Rev. Donald R. Henry – Chair, - Dr. Rani Whitfield – Vice Chair,
Dr. Leroy Davis, Mr. Raymond Fondel, Jr., Mr. Richard Hilliard, Dr. Leon R. Tarver II,
Mrs. Ann A. Smith- Ex Officio

Southern University System

Office of Facilities Planning

FACILITIES PROJECT UPDATES

August 7, 2018

SU System Campuses FY 18-19 Deferred Maintenance approval

<p>\$2.2M State General Fund (SGF Cash) – Available July 1 2018; \$2.2M General Obligation Bond Funding (P2 GOB Funding) – <i>Available on or around October meeting of State Bond Commission. October is normally the month when the Bond Commission hands out the CLOCs for P2 appropriations. \$4,400,000 Total</i></p>	
<p>SU Baton Rouge Deferred Maintenance Items</p>	
<p>Ruffin Paul Sr. Central Plant</p>	
Rebuild (2) Loop pumps and replace with new VFDs. Replace valves on top of aluminum cooling tower and replace safety rails.	\$200,000.00
Subtotal	\$ 200,000.00
<p>Mechanical HVAC</p>	
SUMA HVAC mechanical system upgrade	\$120,000.00
W.W. Stewart Hall: Auditorium Mechanical HVAC system upgrades	\$200,000.00
Subtotal	\$320,000.00
<p>Roofing</p>	
SU Laboratory School Gym Roof replacement/upgrades as required for interior protection of rain water migration.	\$120,000.00
Subtotal	\$ 120,000.00
<p>Campus Safety Compliance Projects</p>	
Student Health Center Emergency repair to storm water drainage system and shoring of the southside of the building facing the ravine	\$130,000.00
Subtotal	\$ 130,000.00
<p>ADA Compliance</p>	
Clifford T Seymour Hall - Replace wheelchair lift and renovate bathrooms for ADA compliance	\$ 120,000.00
Subtotal	\$ 120,000
SUBR Grand Total	\$890,000.00

SU Law Center Deferred Maintenance Items	
<i>Campus Safety Compliance Projects</i>	
Repair Hazardous Broken Walkways and underground storm water drainage system in two locations of the Law Center site.	\$ 90,000.00
Subtotal	\$ 90,000.00
SULC Grand Total	\$90,000.00
SU Agriculture Center Deferred Maintenance I	
<i>Mechanical HVAC System Upgrades</i>	
A. O. Williams Hall Mechanical HVAC system upgrades	\$200,000.00
Subtotal	\$200,000.00
<i>Architectural Items</i>	
SUAG Arena and Poultry House - building exterior painting and wall system/roof canopy repairs	\$ 75,000.00
Subtotal	\$ 75,000.00
SUAG Grand Total	\$275,000.00
SU Shreveport Deferred Maintenance Items	
<i>Mechanical HVAC System Repairs</i>	
Install automated controls for Administration (#S07503), NCR (S07504), and Metro (L28076), Science (S07505), Fine Arts (S07509), Gym (S00000) and the new A. Jackson Building.	\$ 400,000.00
Subtotal	\$ 400,000.00
<i>Campus Site Safety Compliance Projects</i>	
Site campus drainage upgrade throughout the main campus.	\$ 150,000.00
Subtotal	\$ 150,000.00
SUSLA Grand Total	\$550,000.00
SU New Orleans Deferred Maintenance Items	
<i>ADA Compliance Projects</i>	
ADA sidewalk upgrades for various location	\$ 45,000.00
Subtotal	\$ 45,000.00

SU New Orleans Deferred Maintenance Items	
Mechanical HVAC System Upgrades	
Campus wide Mechanical HVAC System Upgrades for various buildings on the Park and Lake Campus	\$ 200,000.00
Subtotal	\$ 200,000.00
Electrical and Lighting System upgrades	
Campus wide - streets, student sidewalks and classroom Lighting upgrades	\$ 150,000.00
Subtotal	\$ 150,000.00
SUNO Grand Total	\$ 395,000.00
Overall SU system Grand Total	
	\$ 2,200,000.00

SU Baton Rouge

Capital Outlay New Projects part 1:

- SU System Campus Major Repairs and Deferred Maintenance Projects - Projects are in progress by campus Facility Director
 - **J. S. Clark Adm. Building Roof Replacement** – AFC \$143,205 Mougeot Architecture; were contracted to prepare construction bid documents by FP&C. **In planning phase to bid**

Mechanical System Upgrades Capital Outlay part 2 projects:

JW Fisher Hall State I.D. 02142 / 90:

Scope of Work – Upgrade exiting Mechanical Classrooms/Office Fan Coil Units, make repairs to existing C.W. & H.W branch piping and flushing of existing coils & main piping system. Estimated AFC Budget: \$97,000.

- David Mougeot / Thompson Luke A/E
- **Bernhard Mechanical bid was \$80,000 - work in progress**

J. Lee Hall State I.D. 02164 / 153 & Health Research State I.D. 02213 / 153A:

Scope of Work - Upgrade exiting Mechanical Classrooms Fan Coil Units / Office Fan Coil Units, make repairs to existing C.W. & H.W branch piping and flushing of existing coils & main piping system. Estimated AFC Budget: \$97,000

- **MEL INC Engineering, Mr. Morgan Watson, PE – Planning Phase for bidding**

W. W. Stewart Hall State I.D. 02170 /160

Scope of Work – Upgrade Classroom Mechanical fan units. Estimated AFC \$97,000

- GIS Engineering Mr. Seneca Toussant, P.E.
- **C-CO Mechanical contractor - \$78,200 - work in progress**

T. A. Debose Music Hall State I.D. 02143 / 91

Scope of Work – Upgrade Mechanical HVAC and dehumidifying system for proper operation. Estimated Cost: \$125,000 less FP&C Admin. Cost \$3,750 3%.

The State Project No. 19-615-16-01, F.19002161 A/E and AFC Budget: \$121,250

- GIS Engineering Mr. Seneca Toussant, P.E. – Planning Phase for bidding
- Blanchard Mechanical low bidder at \$135,400 base bid – seeking additional funding from FP&C to proceed.

W. H. James Hall State I.D. 02169 / 159

Scope of Work – Upgrade Mechanical Air Handling Unit located in the basement which supplies air to the entire building. New VFD's will be installed along with an Open Protocol Automated Control system (v.o.j.).

Estimated Cost: \$ 100,000 less FP&C Admin. Cost \$3,000 3%

The State Project No. 19-615-16-01, F.19002162 A/E and AFC Budget: \$97,000

- David Mougeot / Thompson Luke A/E– Planning Phase for bidding.
- Bid is under review

A O. Williams Hall State I. D. 12846 / 183

Scope of Work – Upgrade/repair existing Mechanical HVAC system Variable Air Volume air reheat units, air handling unit, boilers, energy management system components and temperature controls. Estimated Cost: \$ 100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002163 A/E and AFC Budget: \$97,000

- MEL INC Engineering, Mr. Morgan Watson, PE– Planning Phase for bidding
- Corporate Mechanical Contractor (CMC), bid amount \$57,000 – work in progress.

ADA Compliance projects:

- **A. W. Mumford Stadium ADA Compliance and Upgrades**
\$7,900,000 for planning and construction. March 2017 planning phase, bidding 12 March 2018, construction completion set for April 2019
Low bidder: **J. W. Grand, Inc.** \$5,364,000. contract executed by FP&C to have the G. C. to proceed w/ work on June 25, 2018 and end March 22, 2019.
- **F. G. Clark Activity Center ADA Compliance and Upgrades** – \$7,450,000
planning & construction. April 2017 planning phase, bidding April 2018, construction completion set for March 22, 2019. **J. W. Grand, Inc.**
\$4,450,000. contract executed by FP&C for September 2018 to have the G. C. to proceed w/ work (270 days / 9 months to complete the work May 2019) – pending

- **T. T. Allain Hall ADA Compliance and Upgrades** – \$1,010,000 planning and construction. March 2017 planning phase: Design Development 21 July 17, bidding December 2017, **Kelly Construction Group, LLC** low bidder \$744,100 - Notice to proceed March 8, 2018 and construction completion set for September 22, 2018.

SUBR Infrastructure project for *Mechanical and Electrical system upgrades*

The evaluation committee has submitted questions to the purchasing director pertaining to **Bernhard company** proposal for responses. **The final approval to execute a contract to proceed with the infrastructure project is pending approval by SUBR Vice Chancellor of finance and SU System Vice President of finance.**

SUBR Title 9 Projects

Athletic project upgrades are in design planning and assessment cost phase (*Mougeot Architecture*).

- **Soccer \$53,000 budget funding is pending approval, Volleyball, Softball, and Track/Field events (Locker Rooms)**

Hurricane Gustav repairs for various buildings

- Office of Risk Management (ORM) AFC Budget approved by ORM and FP&C
- **Remaining projects** in progress with the State Office of Risk Management and SUBR Physical Plant Department and out for bid advertisement. (a list of projects & status of completion to be provided by FP&C and SUBR Physical Plant % of Completion)

SUBR Title III funded projects:

ADA E. C. Harrison Street Upgrades

The Luster Group, LLC bid \$388,808 construction duration time is set for July 24, 2017 to December 31, 2017. - **99% Completed**
-pending completion of punch list items

John B. Cade Library 4th floor S/E ceiling tile and lighting upgrades

Project is out for bids January 2018 (\$125,000 AFC budget) **Integrity Builders** low bidder at \$84,700. Work in progress **40% completion.**

J. B. Moore Hall Smart Classroom Renovation

General Contractor; Honore Companies LLC (\$250,000 AFC budget) **low bidder at \$209,000.** Construction duration time is set for September/Oct. 2018.

Southern University New Police Station

Design programming and assessment planning phase by SUBR and SUPD staff in progress to set a construction budget.

Disaster Event Dec 8-11, 2015 to August 2016: Mississippi River Flooding / sloughing-off of the Ravine, Bluff, various locations and building a new Bridge.

- Ravine/Bluff - State Capital Outlay Request for funding (\$8,000,000) FY 17-18. pending approval for FY 2018-19.
- **Bridge / Ravine** - State Capital Outlay Request for funding (\$7,800,000) FY 17-18, funding was approved in conjunction with DOTD office for \$10,000,000.
 - Topographic Survey: December 2017
 - Preliminary Plans: February 2018
 - New AFC at \$6,000,000 for design and Construction (DOTD)
 - Final Bid Plans: July 2018 (construction bid documents) and FEMA has to approve CD's December 2018.
 - DOTD to send Federal Application for funding and project approval to proceed
 - Bid Advertise in February 2019 and bid opening March 2019
 - Construction timeline 6 to 9 months pending update from Mr. Corey Landry (225-379-1889) of DOTD, fully executed contract *April 2019 to May 2019*. On site construction June 2019 to December 2019 / March 2020.

Inclement Weather issues

John B. Cade Library –January 18th freeze causing water pipe leak w/ major flooding on each of the four floors. Building dry-out was completed on February 1 by Guarantee Restoration Services. State Risk Management Department to proceed with planning and bidding to make the required repairs –

- Carpet flooring in progress
- lighting/ceiling approval is pending
- gypsum wall system in progress



SU Foundation projects on SUBR campus

- The “Tony Clayton Championship Plaza”
Stuart’s Construction Pre-construction conference set for March 19, 2018 and completion set for September 2018 (AFC \$465,000)



Construction in progress



- SUBR Master Plan “Imagine 20,000 students” - pending advertisement for RFP (Request for Proposals) September 2018

SU Ag Center (Southern University Agricultural Research and Extension Center)

SUAG New Pesticide Storage Shed Building– SUAG Experimental Lab Farm

- Budget: \$242,522
- Architect: Williams and Williams Architecture - designer fees \$25,400
- AFC: \$217,122
- Construction Bid Documents and Spec's completed April 28, 2017
- Bid Advertisement: Set for December 2017.
- Pre-Bid meeting 2Feb2018- ANR Construction Low bidder at \$207,900
- Work in progress

A.O. Williams Hall Renovation

- FP&C project manager: Tony Palotta 225.342.0827
- Budget amount is \$2,764,630
- Project was awarded to Engineer – Quebedeaux Engineers / Architect – Crump Wilson and Associates
- Estimated cost is approximately \$2,300,000.00
- Design phase started 4/27/2016
- Design team is working with FP&C to finalize a design solution within the budget amount - pending completion February/April/May/June 2017.
- Duration time of bidding and construction-August 2017 bidding / Nov. 2017 to November 2018 construction. Bid open 19Dec2017
- Sienna Construction LLC – low bidder \$1,647,000



New Multipurpose Building, Agriculture Research & Extension Center at the Experimental Lab Farm/North Campus - **Completion set for JULY 2018**



- FP&C project manager: Alan Antoine 225.342.3443
- Waiting on FP&C to have the building re-designed within the AFC budget of \$1,300,000 and Fee \$113,873 + \$3,700 reimbursable expense.
- LA Architectural Selection Board: September 22, 2016
- Designer selected by the FP&C/LAAS Board: Domain Architecture
- Design Planning and Construction Bid Document Phase- November 2, 2016 to May 2017
- State Fire Marshal /IBC/FP&C/NFPA/ADA reviews: May 10, 2017 (2 to 3 weeks for review)
- Bid Date: pending June 2017 (30 days) Contract Award (July 2017 (30 days))-
- Pre-bid meeting is set for August 2, 2017 and bid opening August 16, 2017
- Low Bidder: **Blount General Contractors, LLC - \$1,199,000**
- Pre-construction December 14, 2017
- **Construction time** (allow for 7 months / 210 days + 45days) Sept / Oct. 2017 to March /April/June/**November 2018**

Steel framing system and roof in progress:



SU New Orleans

Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects, in progress by campus Facility Director
 - **SUNO University Center Roof Replacement (\$437,979)** – Bid opening November 28, 2017 – bid at \$418,275.00 w/ pending Low bidder: **Rycars Construction**. The pre-construction Feb. 6, 2018 to **Sept 2018**



- **University Center HVAC 3 air handling unit upgrades (\$236,264)** Bid opening November 15, 2017. bid at \$224,900 and low bidder was Gallo Mechanical – **work in progress** and duration for completion is July/Aug, 2018.

SUNO New Natural Science Building – completion set for Oct. 2018

107,435 sq. ft

- Architect Selections were made on Wednesday, May 15, 2013.
- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Architects: Sizzler Thompson Brown – Awarded Natural Science Building. Science building will change from 3 to 4 stories to house Science, Sch. of Nursing, Math, Physics, Health Information Management Systems, Biology, Chemistry and Forensic Science. It will consist of a total of 107,435 sq. ft. and will be located on the Park Campus. Construction Document Phase complete. Budget increased to \$27,750,000.
- Bid Advertisement: September 2016
- Bid Opening set for October 27, 2016
- General Contractor: **Roy Anderson Corporation \$26,609,000**
- Notice to Proceed: January 2, 2017. Construction in progress.
- Construction duration time: 558 days /18.6 months July / September 2018



SUNO New Education and Human Development Building (*lake campus*)

47,000 sq. ft.

- FP&C project manager: Ms. Jean Kelly 504-568-8547
- Verges Rome Architects – Awarded Education and Human Development Building,

This building will be two stories in height and have a total of 49,114 square feet.

Project will be located on the Lake Campus. Construction Documents 100% complete. Cost of the project is budgeted at \$11,608,000.

- Bid Advertisement: bids open December 13, 2017
- General Contractor: Frank A. Anzalone General Contractors, Inc.
- Bid amount: \$10,480,000
- Notice to Proceed: January 2018. Construction in progress.
- Construction duration time: 18 months January 17, 2019
-



SUNO New Arts, Humanities and Social Sciences Building - completion for October 2018 70,640 sq. ft.



- FP&C project manager: Mr. David Van Alstine 504-568-2414
- Chasm + Fusion Architects – Awarded Arts & Humanities and Social Science Bldg.
Project will be located on the Park Campus. Building will consist of a three (3) story office and lab wing with the auditorium and proscenium tower extending to nearly five stories. The building will have 70,640 square feet. Estimated cost of the project is \$21,200,000.
- Construction Bid Documents completed: March 2016
- Bid Advertisement: September 2016
- Bid Opening: October 18, 2016
- Low Bidder: Roy Anderson Corporation at \$24,197,000 / \$21,200,000
- General Contractor: Roy Anderson Corporation – Approval from FP&C April 2017
- **Construction duration time 558 days /18.6 months Oct. 2018**
- Pre-Construction meeting: 12 April 2017
- Under Construction (set up for groundbreaking ceremony June 16, 2017)

SU Shreveport

Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects –in progress by campus Facility Director
 - **Campus HVAC** system repairs, \$98,786 – **80% complete**
 - **Campus sidewalk Safety Compliance**, \$95,000 – Walker Landscape Low bidder for \$37,410. **In progress**
 - **ADA Compliance** for doors and walkways, (AFC \$125,000) – Pro-Door low bidder at \$51,738 **work in-progress.**

SUSLA Allen Building / School of Nursing Renovation - 600 Texas Street, Shreveport, LA (Downtown) - completion set for March/April/May/June/Nov 2018

- FP&C project manager: **Sara McCann** 318-676-7984 or 318-469-6658 cell
- Project No.: 19-618-07S-01, Part 01 – State ID S28020 – Site Code: 7-09-025
- AFC: \$3,500,000
- Architects: KSA, Inc. (**John Selmer** 318-344-8443 cell)
- Bid date: April 19, 2016
- General Contractor: **ELA Group, Inc.**
- Bid amount: \$3,350,000 *base bid*
- Executed Contract/Notice to proceed Date: September 12, 2016
- Duration time to complete the project: 420 days / September to November 7, 2017

Notes: Funding required for Furnishing and Equipment (F&E) FP&C to follow-up.



In discussion w/ FP&C and YMCA who's responsible for the future demolition of this existing walkway bridge which connects each building.



Steel stair framing system in progress



Basement waterproofing in progress

Southern University System Priority Capital Outlay Projects (House Bill 2) for 2018-2019 Fiscal Year:

Priority	Description	Priority 1	Priority 2	Priority 5	Other/Cash	Total
1	Total SU System Campuses Deferred Maintenance Projects: Conditions are hazardous to life and property, leaking roofs, plumbing, unsafe, HVAC/Elect. issues	\$ 2,821,800	\$ 2,200,000		\$ 2,200,000	\$ 7,221,800
2	SUBR Repair Sloughing Of Ravine and Bluff	6,900		1,000,600		1,007,500
3	SUBR F.G. Clark Activity Center - ADA Consent Decree	7,450,000				7,450,000
4	SUBR A.W. Mumford -ADA Consent Decree	7,900,000				7,900,000
5	SUBR T.T. Allain Hall - ADA Consent Decree	1,010,000				1,010,000
6	SUBR SU Lab. School Addition and Upgrades	22,800		6,306,400		6,329,200
7	Major Repairs to F. G. Clark Activity Center (SUBR)	-			149,000	149,000
8	SUBR Fire Detection and Alarm System Upgrades	-			28,400	28,400
9	Provide Localized Boilers and Replace Chilled Water Loop (SUBR)				-	-
	Total SUBR	16,389,700	-	7,307,000	177,400	23,874,100
10	Total SUAG A. O. Williams Hall Renovations	160,400			-	160,400
11	SUSLA Workforce Training and Technology Center		200,000	476,000		676,000
12	SUSLA Renovations of Allen Building			1,500,000		1,500,000
13	SUSLA New Classroom Building	546,100				546,100
	Total SUSLA	546,100	200,000	1,976,000	-	2,722,100
	Overall Total	\$ 19,918,000	\$ 2,400,000	\$ 9,283,000	\$ 2,377,400	\$ 33,978,400

Prepared By:

Eli G. Guillory III

Director

Southern University System

Office of Facilities Planning

225-771-2786 office 225-573-0811 cell

SU System

Flandus McClinton Jr. 225-771-6278

Gloria Matthews 225-771-3476

Kimberly Knighton 225-771-5372

Cedric Upshaw 225-771-5565

Tracie Woods 225-771-2211

SU Baton Rouge

Benjamin Pugh, 225-771-5021

Frank Maurice Pitts 225-771-2488

Henry L. Thurman III 225-771-2413

Kim Ross 225-771-3491

Kestee Weir III 225-771-6235

Tracie A. Abraham 225-771-3590

Linda Antoine 225-771-4580

SU Law Center

Terry Hall, VC 225-771-2506

Angela Gaines 225-771-4931

SU Agricultural Center

Linda M. Batiste 225-771-5707

James L. Mahomes 225-771-2242

Christopher Rogers 225-771-5669

Eugene Runles 225-771-2262

Oscar Udoh 225-771-2090

SU New Orleans

Jullin Renthropoe 504-286-5117

Yolanda Mims 504-286-5357

Tracey Webster 504-286-5297

Derrick James 504-286-5292

Marilyn Manuel 504-286-5020

Harry Doughty 504-286-5117

SU Shreveport

Brandy Jacobsen 318-670-9371

Janice Sneed 318-670-9471

Leslie McClellon 318-670-9300

Sophia Lee 318-670-9355

Tiffany Varner

Southern Strategy Group

Rodney Braxton 255-381-0166

Kevin Cunningham 255-381-0166

Finance Committee

FINANCE COMMITTEE

(Following the Facilities and Property Committee)

Friday, August 24, 2018

Southern University Board of Supervisors' Meeting

Jesse N. Stone Lecture Hall

3050 Martin Luther King Jr. Drive

Shreveport, LA

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. SU Board and System Administration Operating Budgets – FY 2018-2019
 - B. SUBR Operating Budget FY 2018- 2019
 - C. SUNO Operating Budget FY 2018-2019
 - D. SUSLA Operating Budget FY 2018-2019
 - E. SULC Operating Budget FY 2018-2019
 - F. SUAREC Operating Budget FY 2018-2019
 - G. SU Board and System Inter-Institutional Cost Transfers Budget – FY 2018-2019
 - H. SU Board and System Unrestricted Fund Inter-Institutional Cost Transfers Budget – FY 2018-2019
 - I. SU Board and System Special Meals and Miscellaneous Travel Budget FY 2018-2019
 - J. SU System 2018-2019 Operating Budget Form BOR-10 Salaries of Non-Classified Employees and Form BOR-11 Salaries of Classified Employees
 - K. SUBR- Athletic Budget FY 2019
 - L. SUSLA – Athletic Budget FY 2019
6. Informational Item
 - A. SUS Austerity Plan Update
7. Other Business
8. Adjournment

MEMBERS

Atty. Domoine Rutledge–Chair, Mr. Richard Hilliard–Vice Chair

Atty. Tony Clayton, Rev. Joe R. Gant, Jr., Rev. Donald R. Henry, Dr. Leon R. Tarver II,

Mrs. Ann A. Smith- Ex Officio

**FINANCE DOCUMENTS WILL BE
PROVIDED IN A SEPARATE
EMAIL ATTACHMENT**

Governance Committee

GOVERNANCE COMMITTEE

(Following the Finance Committee)

Friday, August 24, 2018

Southern University Board of Supervisors' Meeting
Jesse N. Stone Lecture Hall
3050 Martin Luther King Jr. Drive
Shreveport, LA

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Request approval of System Policy on Program Accountability and Demand Assessment
 - B. Request approval of Policy and Procedure on Child Safety and Protection (SUSLA)
 - C. Request approval of SUS Public Records Request Policy
 - D. Request approval of SUS Policy on Hazing Prevention
 - E. Request approval of SUS Social Media Policy
 - F. Request approval of the realignment of SUS-SUBR Office of Strategic Planning, Policy, and Institutional Effectiveness
 - G. Request approval of the reorganization of SUAREC's administration framework
7. Other Business
8. Adjournment

MEMBERS

Dr. Leroy Davis-Chair, Rev. Joe R. Gant-Vice Chair
Mr. John L. Barthelemy, Ms. Xavieria Jeffers, Mr. Mike Small, Rev. Samuel C. Tolbert,
Mrs. Ann A. Smith- Ex Officio



POLICY TITLE

Program Accountability & Demand Assessment Policy

POLICY NUMBER

1-001

Responsible Unit: Office of Strategic Planning, Policy, and Institutional Effectiveness	Effective Date: 08/24/2018
Responsible Official: Vice President for Strategic Planning, Policy, and Institutional Effectiveness	Last Reviewed Date: 08/24/2018
Policy Classification: Academic Affairs	Origination Date: 08/24/2018

I. POLICY STATEMENT AND RATIONALE

This *Program Accountability and Demand Assessment* policy examines a program's performance in terms of its alignment with regional and statewide workforce demands, while recognizing the need for fiscal sustainability. The results of this annual assessment will support decisions related to the overall health and viability of academic programs.

II. POLICY SCOPE AND AUDIENCE

This policy applies to all academic, career and technical instructional programs (programs, hereafter) at all Southern University System Campuses.

III. POLICY COMPLIANCE

All academic and career and technical programs shall be required to conduct an annual program accountability and demand assessment.

IV. POLICY DEFINITIONS

Classification of Instructional Programs (CIP): The CIP provides a taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity. CIP was originally developed by the U.S. Department of Education's National Center for Education Statistics (NCES) in 1980, with revisions occurring in 1985, 1990, and 2000.

Louisiana Star Job Rating: The Louisiana Workforce Investment Council's Star Jobs Rating System ranks occupations in Louisiana a combination of long term and short term employment projections by occupation, available openings, and wages. 4- and 5-Star Jobs are recognized as offering the best opportunities for career growth and high wages to Louisiana job seekers.

Partnerships: In this context, the term “partnership” describes support efforts that may include service on advisory committees, student scholarships, internships, apprenticeships, full-time student placements, cash donations, equipment/land donations, etc.

V. POLICY IMPLEMENTATION PROCEDURES

All program assessments will be conducted in the fall based on data from the previous academic year. The attached template will be used as the reporting instrument, the format of which can be adjusted by the System President as appropriate. It is expected that the assessment process will be completed in December. Assessment reports will be presented to the President-Chancellor in January for final review and approval. Upon receipt of a completed campus report with recommendations from each campus's Chancellor, the System President-Chancellor will make a final determination on a program's overall health and demand, and will brief the Southern University Board of Supervisors accordingly. This effort will be coordinated by the staff in the Office of Strategic Planning, Policy, and Institutional Effectiveness working in conjunction with the Chief Academic Officers, as well as the senior leadership for Research, Workforce, Economic Development, Finance/Administration, Enrollment Management, and Institutional Research staff, on each campus.

VI. POLICY RELATED INFORMATION

The Louisiana Department of Economic Development, Workforce Commission, and Board of Regents all serve as key stakeholders determining workforce demands and occupational forecasts for the State of Louisiana.

VII. POLICY HISTORY AND REVIEW CYCLE

This is a new policy. The effective date of this policy is determined by the approval dates and signatures of the Chair of the Southern University System Board of Supervisors and the President-Chancellor of the Southern University and A&M College System. This policy is subject to the System and Board approved five-year policy review cycle.

VIII. POLICY URL

This section identifies the Southern University System website where the Board policies are archived - www.sus.edu.

IX. POLICY APPROVAL

President-Chancellor Ray L. Belton, Ph.D.
Southern University and A&M College System

Effective Date of Policy

The Honorable Mrs. Ann A. Smith
Chair - Southern University System Board of Supervisors

Effective Date of Policy



PROGRAM ACCOUNTABILITY & DEMAND ASSESSMENT

(REPORTING TEMPLATE)

ACADEMIC YEAR (AY): (SUMMER / FALL / SPRING)	
SOUTHERN UNIVERSITY SYSTEM CAMPUS:	
ACADEMIC DIVISION / COLLEGE:	
NAME OF PROGRAM:	
PROGRAM CIP CODE:	
PROGRAM STAR RATING:	
<input type="checkbox"/> 5 Stars <input type="checkbox"/> 4 Stars <input type="checkbox"/> 3 Stars <input type="checkbox"/> 2 Stars <input type="checkbox"/> 1 Star	
MEASURES OF STUDENT SUCCESS:	
PASSAGE ON LICENSURE EXAMS	
RETENTION RATES	
GRADUATION RATES	
STUDENT PLACEMENT	
<ul style="list-style-type: none"> • NUMBER OF INTERNSHIPS/APPRENTICESHIPS 	
<ul style="list-style-type: none"> • NUMBER OF FULL-TIME PLACEMENTS 	

NUMBER OF STUDENTS ENROLLED BY STUDENT LEVEL & TYPE:									
	Total Number of Students Enrolled	Adult Students Enrolled (25 Years+)		Pell Students Enrolled		Transfer Students Enrolled		Cross Enrolled Students	
	#	#	%	#	%	#	%	#	%
Preparatory/ Dual Enrollment									
Freshman									
Sophomore									
Junior									
Senior									
Graduate - Masters									
Graduate - Doctoral									
Professional									
Other Graduate									
TOTAL									

TOTAL STUDENT CREDIT HOURS (SCHs) GENERATED:	SUMMER	FALL	SPRING	TOTAL

AWARDS OFFERED:		
<input type="checkbox"/> Associate of Applied Science (A.A.S.)	<input type="checkbox"/> Technical Diploma (T.D.)	<input type="checkbox"/> Bachelor's Degrees (B.A. / B.S. / B.S.N.)
<input type="checkbox"/> Associate of Science (A.S.)	<input type="checkbox"/> Career Technical Certificate (C.T.C.)	<input type="checkbox"/> Master's Degrees (M.A./ M.S./ M.P.A. / M.S.N.)
<input type="checkbox"/> Associate of Arts (A.A.)	<input type="checkbox"/> Certificate of Technical Studies (C.T.S.)	<input type="checkbox"/> Doctoral Degrees (Ph.D./ Ed.D. /D.N.P.)
<input type="checkbox"/> Other Associate Degree	<input type="checkbox"/> Certificate of Applied Science (C.A.S.)	<input type="checkbox"/> Professional Degree (J.D.)
	<input type="checkbox"/> Certificate of General Studies (C.G.S.)	

NUMBER OF STUDENT COMPLETERS BY AWARD LEVEL & STUDENT TYPE:										
	Total Number of Student Completers		Adult Completers (25 Years+)		Pell Student Completers		4 & 5 Star Program Completers		Transfer Student Completers	
	#	%	#	%	#	%	#	%	#	%
Certificates										
Diploma										
Associates										
Bachelors										
Masters										
Doctoral										
Professional										
Other Graduate										
TOTAL										

TIME-TO-AWARD/TIME-TO-DEGREE: AVERAGE NUMBER OF MONTHS TO COMPLETION:						
Certificate	Diploma	Associate	Bachelors	Masters	Doctorate	Professional

GRANT FUNDED RESEARCH AND SCHOLARLY WORKS / PUBLICATIONS:			
	Number	Dollar Value	Funding Agency
Research Grant Proposals Submitted			
Research Grant Proposals Funded			
Publications – Scholarly Works Generated			
TOTAL			

NUMBER OF PARTNERSHIPS WITH BUSINESS & INDUSTRY:

DESCRIBE EACH TYPE OF PARTNERSHIP SUPPORT SECURED FOR PROGRAM INITIATIVES (FOR EXAMPLE – SERVICE ON ADVISORY COMMITTEES, STUDENT SCHOLARSHIPS, INTERNSHIPS, APPRENTICESHIPS, FULL-TIME STUDENT PLACEMENTS, CASH DONATIONS, EQUIPMENT/LAND/FURNITURE DONATIONS, OTHER):

TOTAL VALUE OF FOUNDATION SUPPORT:

ESTIMATED COST OF PROGRAM COMPLETION FOR A STUDENT (TUITION & FEES):

INSTITUTIONAL COST TO OFFER PROGRAM (MOST RECENT FY):

TOTAL REVENUE GENERATED FROM PROGRAM (MOST RECENT FY):

REVENUE MINUS COST (NET REVENUE):

CHANCELLOR'S RECOMMENDATION ON PROGRAM DEMAND & OVERALL HEALTH:

APPROVAL SIGNATURES:

Program Leader/Unit Head/Chair

Date

Division/College Dean

Date

Chief Academic Officer

Date

Campus Chancellor

Date

President - Chancellor

Date

	POLICY #44
	Page 1 of 2
	Last Revision/Origin Date: 7/1/2017
	Effective Date: 7/1/2017
	Review Date:

Policy Statement: Southern University at Shreveport is committed to taking appropriate measures to ensure the safety and well-being of children in University--related activities and to report instances of suspected or known child abuse or neglect as required by law.

Rational or Purpose: SUSLA's commitment reflects the Institution's adherence to its mission, to its various policies supporting its mission, and to relevant state and federal laws. Within that commitment, SUSLA places importance on creating a secure environment for children. To that end, SUSLA has adopted the following child protection policy and procedures.

Scope: In order to ensure the safety and well-being of children, individuals, including SUSLA faculty, staff, students, volunteers, and representatives as well as third-party vendors and their employees, representatives, or volunteers that contract for use of SUSLA facilities, with responsibilities that involve interaction with children (collectively "SUSLA personnel"), must carefully review and abide by the following policy regarding abuse.

Definitions: No form of child abuse, whether physical, emotional or sexual, will be permitted or tolerated under any circumstances whatsoever. Child abuse is morally and legally wrong. It can come in many forms. Harm or threatened harm to a child's health or welfare can occur through non-accidental physical or mental injury, sexual abuse or attempted sexual abuse or sexual exploitation or attempted sexual exploitation.

"Sexual abuse" may be perpetrated by an adult or another child and includes the employment, use, persuasion, inducement, enticement, or coercion of any child to engage in, or having a child assist any other person to engage in, any sexually explicit conduct or any simulation of the conduct for the purpose of producing any visual depiction of the conduct; or the rape, molestation, prostitution, or other form of sexual exploitation of children, or incest with children as those acts are defined by Louisiana law. Sexual abuse also includes any activity that is meant to arouse or gratify the sexual desires of the perpetrating adult or child. Sexual abuse may or may not involve touching.

"Sexual exploitation" includes allowing, permitting, or encouraging a child to engage in prostitution and allowing, permitting, encouraging or engaging in the obscene or pornographic photographing, filming, or depicting of a child for commercial purposes.

"Negligent treatment" or "maltreatment of a child" includes the failure to provide adequate food, medical treatment, supervision, clothing, or shelter.

Procedures: If you know or suspect that a child is a victim of child abuse or neglect, you must act. In deciding whether or not to report an incident or situation of suspected abuse or neglect, it is not required that you have proof that abuse or neglect has occurred. Any uncertainty in deciding to report suspected abuse or neglect should be resolved in favor of making a good faith report.

In making a report, your actions should be as follows:

First, immediately report the information to: The Southern University at Shreveport Police Department at 318.670.9349.

Your oral report should include all available information regarding the known or suspected abuse or neglect, including, but not limited to, the name of the child, his or her whereabouts. The names and addresses of the parents, guardian, or caretaker and the character and extent of the injuries. The report should also contain, if known, any evidence of previous injuries to said child and any other pertinent information that might establish the cause of such injury or injuries, and the identity of the person or persons responsible for the same.

Second, do not directly question or solicit information from the child or from the person suspected of improper behavior. That is not your role; the role of investigation lies with city, county, and state officials.

Third, in addition to making an oral report, you must also complete a Child Abuse or Neglect Report Form and deliver the same to the SUSLA Police Department.

Notification Responsibilities:

Any SUSLA employee who is planning an event in which children will be invited to the campus must obtain the written approval of the Chief Administrative Officer prior to the event. Requests for approval of such events must be submitted to the Chief Administrative Officer at least 10 days in advance of any event involving minor children.

Prohibition on Retaliation and Immunity from Liability:

Any person who makes a good faith report of child abuse or neglect shall not be subjected to retaliation. Further, any person or entity that makes a good faith report of child abuse or neglect is immune under Louisiana law from any liability civil or criminal that might otherwise be incurred or imposed.

Forms: Child Abuse or Neglect Report Form

Date of Implementation: July 1, 2017

Date of Adoption: May 31, 2017

Responsible Division: Administration and Operations



Chancellor's Signature



Approval Date



POLICY TITLE
Public Records Request

POLICY NUMBER
6-006

Responsible Unit: <i>Office of Communications</i>	Effective Date: <i>08/24/2018</i>
Responsible Official: <i>Vice President for External Affairs</i>	Last Reviewed Date:
Policy Classification: <i>Governance</i>	Origination Date: <i>07/24/2018</i>

I. POLICY STATEMENT AND RATIONALE

The Southern University Board of Supervisors (SUBOS) established this policy to provide a systematic method for responding to requests for Public Records in accordance with *LA R.S. 44:1, et seq.*

II. POLICY SCOPE AND AUDIENCE

The purpose of this policy is to familiarize SUBOS employees with the procedures and guidelines by which public records requests are received, vetted, and responded to. This policy further serves to explain the responsibilities of SUBOS employees in relation to this process.

This policy will apply to all public records request.

III. POLICY COMPLIANCE

Failure to adhere to the policy may result in actions under the appropriate Handbook for faculty, staff and students.

IV. POLICY DEFINITIONS

- a. Public Records - Subject to statutory exceptions, "Public Records" under the Louisiana Public Records Act include all books, records, writings, accounts, letters, memoranda, and papers, and all copies, duplicates, or other reproductions thereof, or any other documentary materials, regardless of physical form, including information contained in electronic data processing

equipment used, prepared, possessed or retained for use in the conduct or performance of any business by or under the authority of any public body of this state. (LA R.S. 44:1(2)(a)).

- b. Public Records Request – Any request for Public Records received by a University employee, department, college, or administrative unit.

V. **POLICY IMPLEMENTATION PROCEDURES**

The Office of External Affairs in conjunction with the Office of the President will be charged with implementing this policy. The following procedures are established to facilitate the production and response to public records request.

A. Custodian of Records:

- a. The President-Chancellor will designate one employee to be the Custodian of Records.
- b. This employee will serve as the point of contact for all public records matters.
- c. Each Campus within the System will designate at least one Public Records Liaison. These employees, assigned by their respective Chancellor, with guidance from the Custodian of Records and SU General Counsel, are trained to identify which records are public and which are exempt or privileged, in accordance with the Constitution and Public Records Laws.
- d. The Custodian of Records is the only employee authorized to communicate with public records requestors about public records requests, unless permission is otherwise granted by the President-Chancellor or his designee.
- e. The Custodian of Records or his/her designee will keep a Public Records Request File on each request received. Any communications to the requestor shall be memorialized in writing, by email or regular mail. An electronic copy of the written document will be stored in an electronic Public Records Request File. Additionally, the Custodian of Records or his/her designee will maintain a master log of all public records requests (Public Records Log) to track request receipt, three-day response, and the progress of active requests.

B. Employee Responsibility:

- a. It is the responsibility of every employee to forward any public records requests that they receive to the Custodian of Records or Public Records Liaison as soon as possible. Unless it is received after 5:00 PM on weekdays or during the weekend, the request should be delivered the same day it is received. Timely handling of requests is critical to the ability to comply with legal deadlines in the law.
- b. Employees who receive public records requests by email will forward those requests to the Custodian of Records using the email address, supublicrecords@sus.edu.
- c. Employees who receive public records requests by telephone will instruct the caller to put the request in writing and forward the call to the Custodian of Records at (225) 771-3322.

- d. Employees who receive a hard copy of a request will hand deliver the document to the Custodian of Records. Such requests should be marked, "Date Received: xx/xx/xx, by (insert name)."
- e. Employees who receive an oral request in-person will ask the requestor to write the request, either on paper, which we can supply, or in an email, and to send the written request to the Custodian of Records.

C. Procedure for Responding to Public Records Request

- a. Upon receipt of a public records request, the Custodian of Records or Public Records Liaison will immediately send notice to the requestor that the request was received and identify the date it was received. The requester will be sent the information within three days from the date the request was received or notified of the existence, location and copying to proceed. The Custodian of Records will include a copy of the notice in the Public Records Log. The Custodian of Records will communicate with the appropriate Public Records Liaison(s) to discuss the response and coordinate the collection of records.
- b. If no responsive documents are located or SU is not the proper custodian, the Custodian of Records will prepare and deliver a statement to that effect to the requestor. The Custodian of Records will record in the Public Records Request File the response, the date it was sent to the requestor, and the method it was communicated.
- c. If further processing is needed, the Custodian of Records will instruct the appropriate Public Records Liaison(s) to collect all documents that may be responsive to the request.
- d. Each Public Records Liaison who identifies any responsive records within their area will fill out a standard Public Records Search Response Form (Attachment A) identifying:
 - i. How the search was conducted;
 - ii. Whether records were located;
 - iii. The manner in which the records are stored; and,
 - iv. An estimate of the number or volume of potentially responsive documents and the time required to review the documents for privilege.
- e. The Public Records Liaison(s) will collect all potentially responsive documents and will evaluate, in consultation with the General Counsel, whether any responsive documents or portions of responsive documents are exempt or privileged, making note of any such instances.
- f. The Public Records Liaison(s) may request a search of electronic documents by contacting the designated Information Technology (IT) liaison.
- g. If an electronic search is conducted, the Public Records Liaison must identify on the Public Records Search Response Form which search terms were used, IT liaison who conducted the search, and the results of the search. The Public Records Liaison should coordinate review of the results with the Custodian of Records and IT liaison.

- h. The Public Records Liaison(s) will provide responsive documents to the Custodian of Records within three (3) days unless an extension is requested, at which time they will have up to fourteen (14) days. If the volume of potentially responsive documents is particularly burdensome, the Public Records Liaison(s) may request more time from the Custodian of Records. If these deadlines cannot be met, the Public Records Liaison(s) will document the reasons in writing in an email to the Custodian of Records.
- i. After receipt and review of potentially responsive documents, the Custodian of Records will schedule a review session with the appropriate Public Records Liaison(s), in consultation with SU legal, to discuss which documents the Custodian of Records has determined to be responsive and which documents the Custodian of Records has determined should be withheld. The Custodian of Records will note in the Public Records Request File which documents will be produced and which documents will be withheld. The Public Records Liaison(s) shall be responsible for preparing a privilege log for documents identified as privileged or exempt in coordination with the Custodian of Records and IT liaison.
- j. When no payment for record production is necessary, the Custodian of Records will send a response to the requestor. The Custodian of Records will include a copy of the response in the Public Records Request File.
- k. When payment for record production is necessary, the Custodian of Records will contact the requestor to indicate the number of responsive records and the total price for record production. Payment must be made in the form of check, money order, or cashier's check, addressed to SU with a notation containing the Public Records Request File Number.
- l. Upon receipt of payment from the requestor, the Custodian of Records will send a response, complete with the responsive records, to the requestor. The Custodian of Records will include a copy of the response in the Public Records Request File.
- m. Any communications to the requestor shall be memorialized in writing, by email or regular mail. A copy of the written document will be made for the Public Records Request File.
- n. Point of Contact: Custodian of Records, (225) 771-3322.
- o. Exceptions to this policy must be approved in advance and may be granted by the President-Chancellor or his designee through specific written authority.
- p. Confidentiality, to the extent possible, will be observed.
- q. This policy supersedes any and all prior policies regarding Public Records.

VI. POLICY RELATED INFORMATION

The information regarding Public Records Request and the Custodian of Records will be posted to the SU System website and all campuses respective websites under News and Media.

VII. POLICY IMPLEMENTATION PROCEDURES

The Office of the President-Chancellor in conjunction with the Office of External Affairs will be charged with implementing this policy.

VIII. POLICY HISTORY AND REVIEW CYCLE

This is a newly created policy. This policy is subject to a five-year policy review cycle.

IX. POLICY APPROVAL

The effective date of this policy is determined by the approval date of the President-Chancellor of the Southern University and A&M College System and the Board of Supervisors of the Southern University and A&M College System.

President-Chancellor Ray L. Belton, Ph.D.
Southern University and A&M College System

Effective Date of Policy

The Honorable Mrs. Ann A. Smith
Chair – Southern University System Board of Supervisors

Effective Date of Policy

Attachment

A

PUBLIC RECORDS REQUEST SEARCH RESPONSE

File Number: _____

Campus: _____

Public Records Liaison: _____

Identified Custodian(s) of Response:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Custodians of response include attorneys, investigators, IT, and any staff who might possess, use, or prepare records which are responsive to the request.

Document Type: Keep in mind the possibility of both physical and electronic documents. Commonly requested records include;

1. Case Files
2. Memorandum's
3. Reports
4. Contracts, MOU's CEA's
5. Drafts
6. Emails
7. Expense Reports / Invoices / Requisitions

	Date	Initial
Received by Public Records Liaison		
Confirmation by staff with custody of responsive records of the time reasonably necessary for collection, segregation, redaction, examination, or review of the request (<i>L.A. R.S. 44:35(B)</i>).		
Sent to Custodian of Records		
This information must be relayed to the requester within 5 days of receipt of the request by the request coordinator.		
15-day update to the Custodian of Records – concerning progress of collection, segregation, redaction, etc.,		
30-day update to the Custodian of Records (For lengthy requests, update every 15 days until request is fulfilled. If rolling production is appropriate, record each date of production.)		
Records Reviewed and Redacted / Privileges Asserted / Records Received by Public Records Liaison		
Responsive Records Approved For Release by Public Records Liaison		
Responsive Records Sent to Custodian of Records		

Records Exempted by _____
Pages to charge for _____

No Records _____



POLICY TITLE
Hazing Prevention Policy

POLICY NUMBER
6-007

Responsible Unit: <i>Office of the President-Chancellor for the Southern University System</i>	Effective Date: <i>08/24/2018</i>
Responsible Official: <i>President-Chancellor</i>	Last Reviewed Date:
Policy Classification: <i>Governance</i>	Origination Date: <i>08/01/2018</i>

I. POLICY STATEMENT AND RATIONALE

The Southern University Board of Supervisors (SUBOS) does not condone hazing in any form at any of their governed institutions. All SUBOS governed institutions shall prohibit hazing and take all reasonable measures to address hazing, including without limitation; adoption of effective policies; clear communication to campus organizations, students and other stakeholders of laws and policies; prompt and faithful enforcement thereof; education; and training. All SUBOS governed institutions shall be committed to providing a supportive educational environment free from hazing, one that promotes its students' mental and physical well-being, safety and respect for one's self and others. All SUBOS governed institutions shall implement policies and procedures in compliance with this policy and shall take prompt and appropriate action to investigate and effectively discipline those accused of such conduct in a manner consistent with all applicable laws.

II. POLICY SCOPE AND AUDIENCE

In accordance with Acts 635, 637 and 640 of the 2018 Regular Session of the Louisiana Legislature ("Louisiana Hazing Laws"), the SUBOS hereby adopts this Uniform Policy on Hazing Prevention ("Policy") applicable to all of their governed institutions. This Policy aims to enhance the Legislature's efforts to establish statewide mandatory requirements and is designed to help all SUBOS governed institutions create and maintain safety for all students who participate in the institutions' activities, programs, groups, teams, organizations and Greek-lettered associations.

Each institution's policy must comply with applicable laws and regulations, and must be amended to reflect any subsequent changes to laws and regulations. SUBOS recognizes that our governed institutions all possess unique characteristics (e.g., presence of Greek life, athletic teams, band and other such organizations vs. the lack thereof; commuter vs. residential campuses; large vs. small campuses, presence of campus police and residential advisors vs. the lack thereof). Thus, it is within the purview of each institution's administration to review, evaluate and apply this Policy in a manner that ensures that it adequately aligns with each institution's campus characteristics and resources, provided that the interpretation and implementation are in furtherance of the requirements of this Policy and do not result in substantive changes to the Policy. Our governed institutions may also develop supplementary procedures to further support the implementation of this Policy. However, the mandatory provisions of this Policy establish the minimum requirements with which all institutional policies must comply.

Each governed institution shall establish policies and procedures in full compliance with this Policy and implement such policies no later than the beginning of AY 2018-19. Each policy shall be reviewed for compliance with this Policy and applicable laws and regulations and upon verification of such compliance, this management board shall forward the institutional policies to Board of Regents by September 15, 2018.

For purposes of this Policy, the definitions of key terms and other mandatory provisions shall remain consistent with those in Acts 640 and 635 and 637 of 2018, codified at R.S. 17:1801.1, R.S. 14:40.8 and R.S. 14:502 respectively. In cases of any inconsistency, the statutory provisions shall supersede any such inconsistent provision in this Policy. The statutory provisions and this Policy shall supersede any inconsistent provision in an institution's policy.

III. POLICY COMPLIANCE

All institutions subject to this Policy shall adopt an institutional policy in accordance with all applicable laws and this Policy.

IV. POLICY DEFINITIONS

- a. **Governed institution, education institution, or institution** is any institution or campus governed by the Southern University Board of Supervisors that is supported wholly or in part by public funds.
- b. **Hazing** means any intentional, knowing, or reckless act by a person acting alone or acting with others that is directed against another when both of the following apply:
 - i. The person knew or should have known that such an act endangers the physical health or safety of the other person or causes severe emotional distress.
 - ii. The act was associated with pledging, being initiated into, affiliating with, participating in, holding office in, or maintaining membership in any organization.
 - iii. Consent is not a defense.

- iv. Hazing includes but is not limited to any of the following acts associated with pledging, being initiated into, affiliating with, participating in, holding office in, or maintaining membership in any organization:
 1. Physical brutality, such as whipping, beating, paddling, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity.
 2. Physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, or calisthenics, that subjects the other person to an unreasonable risk of harm or that adversely affects the physical health or safety of the individual or causes severe emotional distress.
 3. Activity involving consumption of food, liquid, or any other substance, including but not limited to an alcoholic beverage or drug, that subjects the individual to an unreasonable risk of harm or that adversely affects the physical health or safety of the individual or causes severe emotional distress.
 4. Activity that induces, causes, or requires an individual to perform a duty or task that involves the commission of a crime or an act of hazing.

For purposes of this Policy, hazing shall not include a physical activity that is normal, customary, and necessary for a person's training and participation in an athletic, physical education, military training, or similar program sanctioned by the postsecondary education institution.

- c. **Organization** is a fraternity, sorority, association, corporation, order, society, corps, cooperative, club, service group, social group, band, spirit group, athletic team, or similar group whose members are primarily students at, or former students of, a postsecondary education institution, including the national or parent organization of which any of the underlying entities provided for in this definition is a sanctioned or recognized member at the time of the hazing.
- d. **Pledging** is any action or activity related to becoming a member of an organization, including recruitment and rushing.
- e. **Appropriate authority** includes:
 - i. Any state or local law enforcement agency.
 - ii. A 911 Public Safety Answering Point as defined in Title 33 of the Louisiana Revised Statutes of 1950.
 - iii. Emergency medical personnel.
- f. **Reckless behavior** is an activity or behavior in which a reasonable person knew or reasonably should have known that the activity or behavior may result in injury to another, including but not limited to excessive consumption of alcohol, binge drinking, drag racing, consumption of any controlled dangerous substance, acts of hazing, or other similar activity.
- g. **Serious bodily injury** is bodily injury that involves unconsciousness, extreme physical pain, or protracted and obvious disfigurement, or protracted loss or

impairment of the function of a bodily member, organ, or mental faculty, death, or a substantial risk of death.

V. **POLICY IMPLEMENTATION PROCEDURES**

After the adoption of this policy, each governed institution shall immediately post this policy, as written, on their respective websites; disseminate a hard copy of this policy to all students at orientation or if orientation has occurred prior to the adoption of this policy, disseminate a hard copy to all students via email; and revise or expand all related policies at their institution's. Governed institutions shall update all applicable policies before September 21, 2018.

- a. Each institution's policy must comply with applicable laws and regulations, and must be amended to reflect any changes to such laws and regulations, including but not limited to the following:
 - i. Act 635 of the 2018 Regular Session of the Louisiana Legislature, which creates the crime of criminal hazing, provides definitions and exceptions, and establishes exceptions and penalties;
 - ii. Act 637 of the 2018 Regular Session of the Louisiana Legislature, which creates an obligation to offer reasonable assistance, including seeking medical assistance, to someone who has suffered serious bodily injury caused by reckless behavior, including hazing; and,
 - iii. Act 640 of the 2018 Regular Session of the Louisiana Legislature, which prohibits hazing at Louisiana's postsecondary institutions, requires BOR to adopt a uniform policy on hazing prevention, requires postsecondary institutions to adopt and expand on BOR's uniform policy in a manner consistent with the laws and BOR policy.

Failure to comply with any applicable laws and regulations, including those listed above, shall constitute a failure to comply with this Policy.

SUBOS shall make all due diligence efforts to ensure its governed institutions' compliance with applicable laws and regulations, including those listed above.

While the provisions of the laws listed above are mandatory components of the system policy, the best practices listed in Section VI below are SUBOS's guidance to the institutions on the implementation of hazing laws. Institutions may supplement the provisions of this Policy as necessary, but any such supplemental provision shall comply with the laws and this Policy.

- b. In addition to the definitions and other provisions in compliance with laws and regulations, including those listed above, all SUBOS governed institutions shall implement the following measures to prevent and address hazing, beginning in fall 2018, unless otherwise noted:
 - i. Prevention and Education Programs